

Riverside City College
Curriculum Committee Meeting
25 Sept 2012 ♦ 3-5 pm ♦ Hall of Fame

APPROVED MINUTES

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmotology
- **Greg Burchett**, Life Science
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- **Nancy Gall**, Applied Tech
- Joanie Gibbons-Anderson, Comm studies
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- **Paul Richardson**, Chemistry
- Steve Schmidt, Performing Arts
- Sandra Torre, Business & Info Systems
- Shari Yates, ECS

Student Reps/ASRCC

- Garrett McCarver
- Gabbie Mendoza

Staff/Guests

- Ellen Drinkwater, Counseling
- Naomi Foley, Admin Support
- Bernie Fradkin, Dean of Instruction
- Judy Haugh, Articulation Officer (emerita but still active)
- Virginia McKee-Leone, Dean of Instruction
- Toni Van Buhler, Admin Support

- A. The meeting was called to order at 3:00 p.m.
- B. The Agenda was approved as submitted (Morrill/Lowden, MSC)
- C. The Minutes of May 22, 2012 were approved with additional corrections (Gibbons-Anderson/Morrill, MSC). Richard noted that the May 22 minutes are accurate in reflecting his indication that the district lacks an administrative procedure for prerequisites. On seeking to confirm his understanding with Sylvia Thomas, it was discovered that the district **does have** a current (though badly out of date) procedure regarding prerequisites.

The Minutes of Sept. 11, 2012 were approved as presented (Gibbons-Anderson/Lowden, MSC)

D. **Announcements**

1. Richard reminded members that CCC Confer Access is available for all Tech Review & District Curriculum Committee meetings.
2. Richard provided a brief update on SB1440 degrees.
3. Richard noted that a number of topical curriculum issues will be discussed at the ASCCC Regional Curriculum at Chaffey College, Sept. 29, 10am -3pm.

E. Curriculum Policy & Procedure

1. Changes to Repeatability; Richard informed committee members that the district Curriculum Committee has been advised that Federal Financial Aid will be provided for only a *single* repetition of a course, even when a course may be taken 4 times under Title 5 regulations. He has sought clarification from ASCCC Secretary and past Curriculum Committee chair David Morse, who also serves on ICAS (the Intersegmental Committee of Academic Senates), especially as regarding the way CSU and UC are responding.
2. **Articulation:** The committee was joined by Articulation officer emerita Judy Haugh, who provided the committee with a very thorough presentation on kinds of articulation (elective credit, general education, lower division major preparation, IGETC), how rules vary between CSU and UC, and an update on the relationship between the C-ID project and SB1440 degrees. Between 45 & 50 courses have been submitted and are awaiting a response. Judy noted that CORs that (1) have not been revised in 5 years or (2) that includes texts over 5 years old (where a more current edition is available) will not even be reviewed for articulation, and noted that she has 26 CORs for which C-ID numbers are available but whose CORs are ineligible for submission.

F. Open Hearing; no items

G. Approval Items

Course	Title	Approval	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses:			
The committee voted to approve ENG 34 as a new course (Schmidt/Brown, MSC)			
ENG-34	Literature by Women	R	
3b. New Stand Alone Courses:			
The committee voted to approve ENG 34 as a Stand Alone course (Dean/Schmidt, MSC)			
ENG-34	Literature by Women	R	
4. Course Inclusions: None			
5. Major Course Modifications:			
The committee voted to divide item 5 as follows (Gibbons-Anderson/Brown, MSC)			
AMY-10	Survey of Human Anatomy and Physiology	MNR	
FTV-73	Introduction to Pro Tools Digital Audio Recording	R	
MAG-60	Introduction to Hospitality Management	R	
MAT-63	Arithmetic	MNR	
PSY-33	Theories of Personality	MNR	
PSY-35	Abnormal Psychology	MNR	
Member Schmidt noted that FTV-73 refers to out of date software and texts and moved the item not be approved (Schmidt/Torre, MSC); the remainder of the above items were approved (Gibbons-Anderson/Brown MSC)			

Course	Title	Approval	Comment
Having been divided, the committee discussed the following courses, noting the desire of the committee to better understand the interaction of different elements in the COR (particularly but not only units and lab hours). Richard indicated that he would agendize a presentation on the issues whether the committee approved the CORs at this meeting or not. After further discussion the committee voted to approve these major modifications (Dean/Torre, MSC):			
CIS-20	Systems Analysis and Design	MR	
CSC-20	Systems Analysis and Design	R	
ENG-1A	English Composition	MNR	
ENG-1AH	Honors English Composition	MNR	
6. Course Deletions:			
The committee voted to approve the following deletions (Gibbons-Anderson/Torre, MSC):			
AUT-61	Intro to Toyota Service	R	
AUT-62	Toyota Fuel Systems I	R	
AUT-63	Toyota Elec Sys Mastery	R	
AUT-64	Toyota Brakes and Suspension	R	
AUT-65A	Toyota Manual Trans	R	
AUT-65B	Toyota Automatic Trans	R	
AUT-66	Toyota Climate Control	R	
AUT-67	Toyota Fuel Systems II	R	
CUL-200	Culinary Work Experience	R	
EAR-39	Mentor Seminar	MNR	
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees:			
With helpful background from Toni Van Buhler, the committee voted to approve the following modifications (Gibbons-Anderson/Schmidt, MSC)			
Culinary Arts			R
Welding Technology			R
11. Deletion of Certificate/Degrees: None			

The committee adjourned at 5:05

Information Items included with the agenda

Course	Title	Approval	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications: None			
6. Course Deletions:			
GIS-1	Introduction to Geographic Information Systems	N	
GIS-5	Cartography and Base Map Development	N	
GIS-9	Spatial Analysis with GIS	N	
GIS-13	GIS for Science, Business and Government	N	
GIS-17	Advanced GIS Applications	N	
GIS-21	Global Positioning System	N	
GIS-25	Geographic Information Systems Internship	N	
7. Course Exclusions:			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees:			
The following programs are being modified to add Program Learning Outcomes:			
Dental Technology			M
Emergency Medical Services			M
11. Deletion of Certificate/Degrees: None			

Riverside City College
Curriculum Committee Meeting
 9 October 2012 ♦ 3-5 pm ♦ Hall of Fame

APPROVED MINUTES

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science
- James Cheney, Physical Science
- Les Dean**, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm studies
- Robert Jew, Art
- Clara Lowden**, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson**, Chemistry
- Steve Schmidt, Performing Arts
- Sandra Torre, Business & Info Systems
- Shari Yates, ECS

Student Reps/ASRCC

Garrett McCarver

Staff/Guests

Ron Pardee, Distinguished Professor
 Wolde-Ab Isaac, Vice President, Academic Affairs
 Bernard Fradkin, Dean of Instruction

- A. The meeting was called to order at 3:00 p.m.
- B. The agenda was amended to move item G before Announcements, and remove MAG-53 from the list of courses. (Torre/Gall MSC)
- C. The minutes of September 25, 2012 were approved as submitted. (Gall/A. Brown MSC) 1 abstention

G. Approval Items

Course	Title	Approval	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications:			
Committee voted to remove MAG-53 and approve the remainder major course modifications. (Torre/Gall MSC)			
The following courses have been modified to update SLOs, course content, course materials and to add sample assignments:			

Course	Title	Approval	Comment
BUS-10	Introduction to Business	MNR	
BUS-18A	Business Law I	MNR	
BUS-22	Management Communications	MNR	
MAG-53	Human Relations	NR	
MAG-54	Employee Labor Relations	NR	
MKT-40	Advertising	NR	
MKT-42	Retail Management	MNR	
The following course has been modified to update course description, SLOs, course materials as well as to add sample assignments:			
PSY-1	General Psychology	MNR	
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

D. Announcements

- **Articulation:** Richard said he enjoyed having Judy Haugh at the last curriculum meeting. She asked to be kept on the curriculum distribution list and when she has time she will come to another meeting.
- **Program descriptions / outcomes:** Sylvia sent a list that Naomi generated of courses missing *either* program learning outcomes *or* program descriptions. Richard erroneously combined the two list into one. He will send the original email from Naomi with a more correct list to committee members with impacted programs.
- **ASCCC Regional Curriculum meeting:** Richard attended the ASCCC Regional Curriculum at Chaffey College on Saturday, September 29, from 10 am to 3 pm. A lot of the focus was on C-ID and TMC's. This committee is up to speed on these two items. Richard passed around the PowerPoint presentations from the meeting. Richard reported that David Morse reiterated the Student Success Trask Force recommendation to require all students to begin remediation in their first term. David's view is a college can do a wide range of things with prerequisites. Joanie asked for copies of the documents that were sent around the table.
- **Repeatability:** There have been changes in financial aid, and Federal Title IV regulations are more restrictive by allowing a student to repeat a course **only one time** and receive financial aid. The third iteration, however, is not financial aid eligible.
- **CORs, units, lab hours, oh my:** Richard announced that the district Curriculum Committee agreed in principle to identify a presenter (or presenters) external to RCCD to help all three cur-

riculum committees better understand the relationship between course outlines, units, lab hours, enrollment management, and other matters implied by course outlines the committee might approve. Virginia suggested Laura Hope at Chaffey College (a former English faculty member and dean). Another possibility is Pam Deegan. We need to explore these issues so we know the implications when we make those changes.

- **Course Caps:** Richard brought the issue of course caps to Tech Review and the three chairs agreed to bring back to their committees. Tech Review suggested putting the historical course cap document on CurricUNET and with language describing how changes may be proposed and/or potentially approved. Joanie also suggested there should be a master list of high prep and low prep labs.

E. **Curriculum Policy & Procedure**

Families: Recent proposed changes to Title 5 (§55041) have altered some of the definitions and some courses that are designated as repeatable, may no longer be repeatable under the new definition. Because of these changes we will have to establish these courses in a family.

TMC and 1440 degrees. This year's disciplines do not correspond to the discipline/department labels we use. Among this year's areas are child and adolescent development, exercise science, graphic arts and graphic designs in this year's vetting of 1440s programs. Richard suggested areas members of the committee should consider: Angie – health science; Nancy – Culinary Hospitality and Hotel Management; Greg – Nutrition, Food Science/Dietetics; Greg – Environmental Science or Studies. These are TMCs in the process for possible new TMC on Friday, November 2, in Anaheim. This year's rounds of programs will potentially be ready by spring to work on next fall. There are several TMCs that are done and in the queue being worked on, and another whole group coming up.

Greg has arranged a three hour open lab next Friday from 9 to 12 in the Math/Science building, next to Virginia's office. This is an opportunity for CurricUNET and curriculum training.

Richard announced that the next meeting will be in DL 409.

Meeting adjourned at 4:45 p.m.



Riverside City College
Curriculum Committee Meeting
23 October 2012 ♦ 3-5 pm ♦ DL409

APPROVED MINUTES

Members Present

- ☑ Linda Braiman, Library
- ☑ Amanda Brown, Math
- ☑ Jami Brown, Behavioral Science
- ☑ Marsha Brown, Cosmetology
- ☑ Greg Burchett, Life Science
- ☑ James Cheney, Physical Science
- ☑ Les Dean, Econ, Geography, Poli Sci
- ☑ Angie Fawson, Nursing
- ☑ Sandra Fontana, World Language
- ☑ Nancy Gall, Applied Tech
- ☑ Joanie Gibbons-Anderson, Comm studies
- ☑ Robert Jew, Art
- ☑ Clara Lowden, Kinesiology
- ☑ Karyn Magno, Counseling
- ☑ Richard Mahon, History, Phil, Hum (chair)
- ☑ Cynthia Morrill, English & Media
- ☑ **Paul Richardson**, Chemistry
- ☑ **Steve Schmidt**, Performing Arts
- ☑ Sandra Torre, Business & Info Systems
- ☑ Shari Yates, ECS

Student Reps/ASRCC

Sara Carreras

Staff/Guests

Judy Haugh, Articulation Officer
Wolde-Ab Isaac, Vice President, Academic Affairs
Bernard Fradkin, Dean of Instruction
Desere Patterson, Interpreter
Libby Bayarsky, Interpreter

- A. Call to Order
- B. Approval of the Agenda (Gall/Lowden M/S/C)
- C. Approval of the Minutes of Oct. 9, 2012 (Gall/Torre M/S/C)
- D. **Announcements**

- 1. Repeatability² (this will be perennial, it seems)

This issue will not die. The number of currently approved repeat courses is just over 450. There are lots of courses with repeatability where it will be going away. Rick Herman is working on making the change in Datatel by re-coding courses and Academic Support will edit the course outlines.

If anyone thinks a course is repeatable, then they will need to provide as evidence a photocopy of the catalog page from a California public four-year institution that requires that course be repeated.

All changes should be in place by summer. However changes in Datatel will not be implemented by spring so it is possible for students to repeat this spring.

2. Outdated CORs (see attachment)

Judy Haugh reported that have some courses we could not submit for C-ID numbers. Either they were too old or had texts that were too old. Some disciplines have begun the process to make changes. Changes “below the line” are minor modifications. (Changes above the line is a major change.)

Disciplines List

Richard mentioned our disciplines list is up for review, this lists the minimum qualifications to which every course we offer is assigned.

The agenda was amended to allow taking action on item G.8.

G. Approval Items

8. New State Approved Certificates/Degrees:	
Motion made to approve the following New State Approved Certificate/Degree: (Lowden/Morrill M/S)	
Associate in Arts in Kinesiology for Transfer	R
<i>Joanie expressed her concern that what is proposed is not quite aligned with what is required. Language on CID website under movement says select a max course from any three areas, and the current language does not read that way. The wording should be amended by deleting three units and replace with movement based courses select a maximum of one course from any three of the following areas, for a minimum of three units: aquatics, combatives, team sports, individual sports, fitness, dance.</i>	
Original motion amended (Lowden/Gibbons-Anderson M/S/C) to approve the AA in Kinesiology for Transfer with amended language. Motion carried.	

Announcements (continued)

One other announcement regarding outdated course outlines, Richard observed at Tech Review that Allan Lovelace submitted more than one version of his program. In an early version that he sent he included American Government and Comparative Politics. After learning that both courses are on the list as having problems in the course outlines and not wanting difficulties, he eliminated those courses from the program. This is not desirable as it narrows the range students can choose between and students have less desire to take those courses.

3. RCCD timeline for new state-approved programs

Once we have Chancellor’s Office approval for new 1440 degrees, we will allow students to file to graduate to receive those degrees. All other programs must be listed in the catalog. The timeline dates listed at the top are dates new state approved programs have to make it by, and bottom dates are too late. Those programs that are ready should get to Greg by November 15 and he will put on Tech Review agenda to get through the process so that it can be on next fall’s catalog. Tech review will have to know what a discipline is doing. Naomi can help with the forms.

Richard sent everyone an attachment from the Curriculum Regional Meeting and he encouraged everyone to take a look at the PowerPoint regarding TMC’s.

4. Course caps

There was a short discussion of this at District Curriculum. There was agreement between Sylvia and Mahon to come up with a document and write a short summary on past practices and whether course cap should be changed. Richard will put something in writing and bring back to curriculum and to CTA for contract language.

5. CORS, units & labs, oh my

Joanie raised question regarding labs and why is this committee not discussing that when looking at curriculum? It is spelled out in the contract and gives criteria for labs. If this group is not making those determinations then who is? This committee should be aware how our labs are rated and how it meets our contractual obligation. Richard will follow-up on this. Greg agreed this is a discussion that needs to take place. This has also come up in contract negotiations. There are some labs high intensity and not paid as such, and some paid high that should not be. This was brought up decades ago. Dr. Isaac thought it a good idea to revisit. It is in the contract because it's connected to remuneration.

Joanie stated there's a state senate paper that makes the argument that curriculum and load should not be connected.

6. Distance Ed: (1) regular effective contact; (2) out-of-state authorization

There's been a lot more scrutiny from federal, legal and accreditation perspective. Feds are requiring colleges to inform states when students from those states are taking courses open distance education courses at their college. Glen Brady, working with Rick Herman, has identified twenty plus students who were residents from other states taking our online courses. Other states will charge us a fee for educating students from their state.

Dr. Isaac said we need to have a bilateral agreement or permission with those states. Glen has secured permissions, so when we do take a student from another state and we know that state will charge heavy, we will decline.

Richard indicated we need to establish a way to maintain more effective contact between student and faculty in online courses.

Jami Brown is working on a list of best practices and has spent a lot of intense time gathering information. She will share the results with this committee.

Dr. Isaac said that because this is gaining so much prominence and getting a lot of focus Norco is setting up a separate committee to look into this. We can expect wider differences of student success. He suggests this committee set up an ad hoc committee to look at distance education more intensively. We will also have to produce evidence that the way we are teaching has the same level of faculty interaction. There is a concern that online courses have developed into correspondence courses.

Cynthia Morrill has also received complaints from students as to not knowing how to get in touch with their online instructor. She suggests including in the syllabus or website instructions on what to do if a student cannot reach an instructor

E. Curriculum Policy & Procedure

1. Program Discontinuance

<http://www.rccd.edu/administration/board/New%20Board%20Policies/4021AP.pdf>

Richard asked everyone to look at the policy on program discontinuance and share with faculty. We cannot under Title 5 eliminate programs without appropriate process. Richard encouraged everyone to look at programs and have discussions with departments.

2. Report on §55002, part one of many (Steve Schmidt)

No report today

3. A stroll through the catalog (Karyn Magno)

Karyn went through some of the sections in the catalog that are of interest and most informative.

F. Open Hearing – no requests

G. **Approval Items**

Course	Title	Location	Comment
1.Distance Education: None			
2. New Stand Alone Courses (Morrill/Brown, Jami, M/S/C)			
SOC-25	Introduction to the Sociology of Sex & Gender	R	
3. New Courses (Burchett/Dean, M/S/C)			
BIO-1H	Honors General Biology	MNR	
4. Course Inclusions: None			
5. Major Course Modifications			
The committee moved to divide AMY 2a from AMY 2B and Bio 11 (M/S/C); Burchett/Gibbons-Anderson moved AMY 2a; after some discussion, it was agreed that the committee wish to hear from Nursing faculty about the implications of the proposed prerequisite for ANY 2a (M/S/F); Richard will re-agendize for the committee's next meeting			
AMY-2A	Anatomy and Physiology I	MNR	
Burchett/Morrill, M/S/C			
AMY-2B	Anatomy and Physiology II	MNR	
BIO-11	Introduction to Molecular and Cellular Biology	MNR	
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees:			
Gibbons-Anderson/Morrill: Members wondered whether Photo 20 shouldn't be added to the degree pattern and wondered further whether the course options are as broad as they should be to meet the widest range of student interest consistent with the TMC's parameters. Members agreed they would like to hear from Allan Lovelace before taking action on the proposal (M/S/F); Richard will re-agendize for the next meeting.			
Associate in Arts in Journalism for Transfer			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

**Riverside City College
Curriculum Committee Agenda**
13 November 2012, 3-5 pm, Hall of Fame

Approved minutes

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm studies
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson**, Chemistry
- Steve Schmidt, Performing Arts
- Sandra Torre, Business & Info Systems
- Shari Yates, ECS

Student Reps/ASRCC

- Kye Peña
- Gabby Mendoza

Admin/Staff/Guests

- Sandy Baker, Nursing
- Bernard Fradkin, Dean of Instruction
- Wolde-Ab Isaac, Vice President, Academic Affairs
- Virginia McKee-Leone, Dean of Instruction
- Allan Lovelace, Journalism
- Lee Nelson, Academic Senate president
- Tammy Vant Hul, Nursing

- Desere Patterson, Interpreter
- Libby Bayarsky, Interpreter

- A. Call to Order
- B. Approval of the Agenda (Brown, A./Brown, J., MSC)
- C. Approval of the Minutes: Oct. 25, 2012 (deferred pending addition of movers of action items)
- D. **Announcements**
 - 1. Repeatability: Richard reminded members of the memo on repetition & repeatability prepared by the district Curriculum Committee as well as the Excel list of repeatable courses. While district Educational Services will remove repeatability from courses, it is still important that faculty notice Naomi Foley and Toni Van Buhler regarding their intentions with repeatable courses.
 - 2. CORS, units & labs, oh my: Richard indicated that planning is working toward an early spring half-day curriculum retreat with CIOs from other colleges guiding the discussion.
 - 3. Richard made a few comments on MOOC (massive open online courses), the topic of a breakout at the fall Academic Senate Plenary Session and indicated he would distribute more information at a subsequent meeting.

E. Curriculum Policy & Procedure

1. Report on §55002, part one of many (Steve Schmidt): Steve began the committee's consideration of the nuances of §55002; Nancy Gall volunteered to lead the discussion at the first spring meeting.
3. A stroll through the catalog (Karyn Magno; deferred)

F. Open Hearing: none

G. Approval Items

Course	Title	Location	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications:			
Members moved to divide and consider AMY 2A and BIO 11 separately from the remainder of the major course modifications (Fawson/Morrill, MSC). Sandy Baker explained that Nursing is concerned about the additional units imposed on the Nursing program by the addition of the Bio 1/1H prerequisite. While nursing does not oppose the prereq, it is important that students who have already gained the necessary knowledge and skills have a pathway around Bio 11/1H. Greg noted that the Bio 1/1H prereq frees up considerable time within AMY 2a due to several topics (cell biology, genetics, DNA) having already been covered in a previous class. Several committee members noted different ways students can meet or challenge prerequisites, including AP scores, prereq challenges, and the potential adoption of a biology placement exam. After extended discussion, the committee voted to approve the CORs. The concern about Bio 11 was much more narrow, involving clarification that Chem 1H would stand as a prerequisite as well as Chem 1 (Lowden/Schmidt,)MSC.			
AMY-2A	Anatomy and Physiology I	MNR	Prerequisite updated to add BIO-1H
BIO-11	Introduction to Molecular & Cellular Biology	MNR	Prerequisite updated to add CHE-1AH
The remainder of the major course mods were approved without extensive discussion (Morrill/Torre, MSC).			
ACC-55	Applied Accounting/Bookkeeping	MNR	
BUS-20	Business Mathematics	MNR	
BUS-40	International Business-Principles	MR	
BUS-43	International Business-Marketing	MNR	
BUS-46	International Business-Introduction to Importing/Exporting	MR	
BUS-48	International Management	MR	
BUS-51	Principles of Electronic-Commerce	MR	
CAT-55	Applied Accounting/Bookkeeping	MR	
EAR-20	Child Growth and Development	MNR	
EAR-24	Introduction to Curriculum	MNR	
MUS-19	Music Appreciation	MNR	
MUS-20	Great Composers and Music Masterpieces before 1820	MR	
MUS-21	Great Composers and Music Masterpieces After 1820	MR	

Course	Title	Location	Comment
PSY-2	Biological Psychology	MNR	
6. Course Deletions (Gall/Schmidt, MSC)			
PHS-17	Introduction to the Development of Modern Science	MR	
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees:			
Associate in Arts in Anthropology for Transfer; Members of the committee had an extensive discussion about whether students had available to them the full range of courses permitted by the TMC, and concluded in the end that all of the courses which RCC actually offers are being made available as options to students and approved the program (Gall/Gibbons-Anderson, MSC)			MR
Associate in Science in Business Administration for Transfer; The program was approved with minimal discussion (Torre/Gibbons-Anderson, MSC)			R
Associate in Arts in Dance; Members discussed the value to students of completing a non-SB1440 degree, with several advantages being described both for students and for the college and voted to approve the program (Schmidt/Gall, MSC)			R
Associate in Arts in Journalism for Transfer; Allan Lovelace joined the committee to describe the long history of proposed Journalism degrees and to note his surprise at what SSB1440 has compelled CSU faculty to accept. While there are additional electives he could and would like to include, many of them have incomplete or out of date CORs, and he wishes those problems to be resolved before proposing them for the program. After extensive discussion, the committee voted to approve the program (Gall/Lowden, MSC)			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees:			
The committee approved the PLOs with modest discussion (Torre/Lowden, MSC)			
Business Administration-Accounting Concentration			MNR
11. Deletion of Certificate/Degrees: None			



Riverside City College
Curriculum Committee Agenda
 27 November 2012, 3-5 pm, Hall of Fame

- A. Call to Order
- B. Approval of the Agenda
- C. Approval of the Minutes: Nov. 13, 2012
- D. **Announcements**
 - 1. TMC 100% Goal (*and our good progress*)
 - 2. AoE Modifications (see attached)
 - 3. *Curriculum Handbook* update
- E. **Curriculum Policy & Procedure**
 - 1. Report on §55002, part one of many
 - 2. A stroll through the catalog (Karyn Magno)
- F. Open Hearing
- G. **Approval Items**

Course	Title	Location	Comment
1.Distance Education:			
EAR-20	Child Growth and Development	MNR	Hybrid and Online
EAR-42	Child, Family, and Community	MNR	Online
GEG-2	Human Geography	MNR	Hybrid and Online
2. New Stand Alone Courses:			
<i>The following courses are being proposed to supplement the academic transfer offerings in Dance and are required courses for Pilates certification.</i>			
DAN-12	Kinesiology for Pilates/Dance	R	
DAN-13	Pilates Methodology	R	
<i>The following course is being proposed for students to have the required observation and teaching hours to become a fully trained Pilates/Dance conditioning instructor.</i>			
DAN-200	Dance Work Experience	R	
<i>These courses are being created as part of the new Associate Degree Nursing curriculum.</i>			
NRN-21A	Nursing Learning Lab	R	
NRN-21B	Nursing Learning Lab	R	
NRN-21C	Nursing Learning Lab	R	
NRN-22A	Nursing Learning Lab	R	
NRN-22B	Nursing Learning Lab	R	
NRN-22C	Nursing Learning Lab	R	
3. New Courses: None			

Course	Title	Location	Comment
4. Course Inclusions: None			
5. Major Course Modifications:			
<i>The following course is being proposed to modify the SLOs and add sample assignments:</i>			
ACC-62	Payroll Accounting	MNR	
<i>The following courses are being modified to change the course title, update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:</i>			
BIO-2A	Invertebrate Zoology	NR	
BIO-2B	Vertebrate Zoology	NR	
<i>The following course is being modified to change the title, change units (from 0.5 to 1) and hours (from 27 to 54), remove repeatability, update course description, SLOs, course content, materials and add sample assignments:</i>			
DAN-D46	Pilates Mat Work	MR	
<i>The following courses are proposed to update the course content, SLO and course materials as part of the State Course Alignment Project:</i>			
EAR-30	Practicum in Early Childhood Education	MNR	
<i>The following course is proposed to change the course title, update the course description, content SLOs, MOI, MOE, and materials as well as add sample assignments as part of the Course Alignment Project:</i>			
EDU-1	Introduction to Elementary Classroom Teaching	MR	
<i>The following course is being modified to update the SLOs, MOE, course materials and add sample assignments:</i>			
GEG-1	Physical Geography	MNR	
<i>The following course is being modified to update the SLOs, course materials and add sample assignments:</i>			
GEG-4	Geography of California	NR	
6. Course Deletions:			
The following course has not been offered since Fall 2009:			
CAT-58	Marketing the Virtual Office	R	Cross-listing with BUS-58 will be removed.
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees:			
Associate in Science in Mathematics for Transfer			R
9. New Locally Approved Certificate:			
Pilates/Dance Conditioning Instructor			R
10. Modification to State/Locally Approved Certificate/Degrees:			
Virtual Assistant			R
11. Deletion of Certificate/Degrees: None			

Information Items

Course	Title	Location	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions:			
<i>The following course is being proposed as part of the Anthropology for Transfer degree.</i>			
ANT-3	Prehistoric Cultures	M	Currently offered at NR
ANT-5	Cultures of Ancient Mexico	M	Currently offered at NR
ANT-6	Introduction to Anthropology	M	Currently offered at NR
5. Major Course Modifications:			
<i>The following course is being modified to update the course description, SLOs, course content and materials.</i>			
BUS-85	Warehouse Management	N	
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees:			
Architecture			N
Drafting Technology			N
11. Deletion of Certificate/Degrees: None			



Riverside City College
Curriculum Committee Approved Minutes
 11 December 2012, 3-5 pm, Hall of Fame

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm studies**
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry
- Steve Schmidt, Performing Arts
- Sandra Torre, Business & Info Systems
- Shari Yates, ECS

Student Reps/ASRCC

Admin/Staff/Guests

- Bernard Fradkin, Dean of Instruction
- Mark Lehr, Computer Science
- Virginia McKee-Leone, Dean of Instruction
- Scott McLeod, Computer Science

- A. The meeting convened at 3:00 in the Hall of Fame.
- B. The agenda was approved with the addition of Art 2H to the Art History & Studio Art *state-approved degrees*, and Econ 7 to the *major course modifications* (Schmidt/Torre, M/S/C).
- C. The minutes of Nov. 27, 2012 were approved (Burchett/Marsha Brown, M/S/C)
- D. **Announcements:** Richard reminded members to submit proposals for changes to Areas of Emphasis asap and to include a rationale as to why courses should be added or deleted in light of the criteria for AoEs.
- E. **Curriculum Policy & Procedure** (no items)
- F. Open Hearing (no items discussed)
- G. **Approval Items**

Course	Title	Location	Comment
1.Distance Education: None			
2. New Stand Alone Courses: Torre/Dean, M/S/C)			
ADM 25	Adobe Acrobat	R	
CIS-7	Discrete Structures	MNR	
CSC-7	Discrete Structures	NR	

Course	Title	Location	Comment
NVN-55	An Introductory Course to Contemporary Vocational Nursing Practice	R	
PSY-50	Research Methods in Psychology	MNR	
3. New Courses (Lowden/Fawson, M/S/C)			
ART-2H	Honors Art History of Western Art: Renaissance through Contemporary	R	
WEL 61A	American Welding Society/Los Angeles City Welding I	R	
WEL-61B	American Welding Society/Los Angeles City Welding II	R	
4. Course Inclusions: None			
5. Major Course Modifications (Morrill/Fawson, M/S/C)			
ACC-1A	Principles of Accounting I	MNR	
ACC-1B	Principles of Accounting II	MNR	
ACC-63	Income Tax Accounting	MNR	
ACC-65	Computerized Accounting	MNR	
ANT-1	Physical Anthropology	MNR	
ANT-2	Cultural Anthropology	MNR	
ANT-4	Native American Culture	MNR	
ANT-6	Introduction to Archaeology	MNR	
ANT-7	Anthropology of Religion	MNR	
ANT-8	Language and Culture	MNR	
BIO-17	Human Biology	MNR	
CIS-11	Computer Architecture and Organization: Assembly	MNR	
CIS-17A	Programming Concepts and Methodology II: C++	MNR	
CIS-56A	Designing Web Graphics	MNR	
CIS-76A	Introduction to Microsoft Expression Web	MNR	
CSC-11	Computer Architecture and Organization: Assembly	NR	
CSC-17A	Programming Concepts and Methodology II: C++	NR	
ECON 7	Macro Economics	MNR	* added to agenda
HES-1	Health Science	MNR	
NRN-18	Transition Course for Advanced Placement Students	R	
5. Major Course Modifications (Dean/Torre, M/S/C) Members discussed the implications of changing the unit value of courses			
CIS-5	Programming Concepts and Methodology I: C++	MNR	
CIS-76B	Introduction to Dreamweaver	MNR	
CSC-5	Programming Concepts and Methodology I: C++	NR	
6. Course Deletions ((Burchett/Schmidt, M/S/C)			
ADM-30	Contemporary Topics in Applied Digital Media	R	
CAT-56A	Designing Web Graphics	MNR	
CAT-76A	Introduction to Microsoft Expression Web	MNR	

Course	Title	Location	Comment
CAT-76B	Introduction to Dreamweaver	MNR	
WEL-61	Certification for Licensing of Welders	R	
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees (Burchett/Fawson, M/S/C)			
Associate in Arts in Art History for Transfer			R
Associate in Science in Computer Science for Transfer			MNR
Associate in Arts in Studio Arts for Transfer			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees (Gall/Lowden, M/S/C)			
Applied Digital Media			R
Computer Applications			MNR
E-Commerce			R
Stick Welding			R
TIG Welding			R
Web Master Web Designer Concentration and Web Developer Concentration			MNR
Welding Technology			R
Wire Welding			R
11. Deletion of Certificate/Degrees: None			

At the conclusion of approval of the action items, the committee discussed a number of issues related to college-proposed programs, beginning with a question from Virginia about the likelihood that Norco will have two Engineering programs (a SB1440 compliant degree and one approved prior to the availability of the transfer model curriculum). Richard noted that the committee will have an afternoon training early in the spring to discuss a number of curricular issues that are extrinsic to course outlines (faculty load, budget implications, enrollment management, etc.).

The meeting adjourned at 4:15



Riverside City College
Curriculum Committee Approved Minutes
26 February 2013, 3-5 pm, Hall of Fame

Members Present

Linda Braiman, Library

- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science**
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech**
- Joanie Gibbons-Anderson, Comm studies
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry**
- Steve Schmidt, Performing Arts
- Shari Yates, ECS
- Business & Info Systems (vacant)

Student Reps/ASRCC

Sarah Curtis

Admin/Staff/Guests

Bernard Fradkin, Dean of Instruction
Wolde-Ab Isaac, VP of Academic Affairs
Janet Lehr, chair, Business & Info Systems
Virginia McKee-Leone, Dean of Instruction

- A. The meeting convened at 3:05 in the Hall of Fame.
- B. The agenda was approved (Lowden/Schmidt, M/S/C).
- C. The minutes of Dec. 11, 2012 were approved (Amanda Brown/Morrill, M/S/C)
- D. **Announcements:** Richard indicated that there seems to be a desire to consider a resolution at the state academic senate that would call for a Title 5 change that would allow the imposition of a prerequisite based on mode of delivery for online classes.
- E. **Curriculum Policy & Procedure**

1. **Modification of Areas of Emphasis:** Members of the committee received seven proposals for modifications of areas of emphasis; some consist of a single course proposed to a single AoE while others propose to add multiple courses to multiple AoEs. The committee had earlier indicated a preference for broad participation, such that committee members whose departments include even a single course within an AoE would participate in review of proposed changes. The committee agreed to proceed as follows:

Review of Proposal #1, modification of *Administrative & Information Systems*: Les Dean* and Janet Lehr (acting on behalf of her department, which is currently unrepresented)

Review of Proposal #2: for modification of *Communications, Media, and Languages*: Linda Braiman, Jami Brown, Sandra Fontana*, Nancy Gall, Joanie Gibbons-Anderson, Cynthia Morrill.

Review of Proposal #2, #3, #4: for modification of *Humanities, Philosophy & Arts*: Linda Braiman, Jami Brown, Les Dean, Sandra Fontana, Nancy Gall, Robert Jew, Joanie Gibbons-Anderson, Richard Mahon*, Cynthia Morrill, Steve Schmidt.

Review of Proposal #3 of *Fine & Applied Arts*: Nancy Gall, Joanie Gibbons-Anderson, Robert Jew*, Cynthia Morrill, Steve Schmidt.

Review of Proposal #5, #6, #7: for modification of *Social & Behavioral Studies*: Linda Braiman, Jami Brown, Les Dean, Joanie Gibbons-Anderson*, Shari Yates.

For each subcommittee, the name of the convener is starred (*). The committee discussed the original criteria that were used to approve courses for inclusion in AoEs, especially the expectation that courses be available at each college, since the AoEs are shared curriculum. The contrasting rationale that courses should be approved if they meaningfully contribute to an AoE's program SLOs was discussed. Richard expressed the hope that the committee would be consistent in its recommendations, i.e., that it would not approve Riverside-only courses based on one rationale and reject Norco-only courses based on a different rationale.

Subcommittees must have their recommendations ready by the March 12 Curriculum Committee meeting so that action can be taken at the district and board approval can be sought in order to meet the fall 2013 catalog deadline.

2. **Prerequisites:** Richard distributed a draft for later discussion of modification of the district's AP 4260 on prerequisites. He gave a brief background on its origin in *Model District Policy* and noted that the district does not actually comply with the existing procedure. He indicated that the committee would return to a more substantial discussion at the March 2 meeting.

3. **Removal of repeatability:** Richard indicated that the district is now moving on to delete language referring to repeatable courses from catalog copy and Datatel in order to comply with revised Title 5 regulations. Disciplines that believe they offer courses which may remain repeatable **needed to provide evidence** that the repeating of similar courses is required at a public California four-year college. Richard also encouraged members to have faculty who have questions to contact him or Greg (as chair of the committee) or academic administrators on campus and not to vent frustration at staff, especially at the district Academic Services office.

F. Open Hearing (no items discussed)

G. **Approval Items**

Course	Title	Location	Comment
1. Distance Education: Gibbons-Anderson/Lowden, M/S/C			
POL-4	Introduction to World Politics	MNR	Hybrid
2. New Stand Alone Courses: Gibbons-Anderson/Jami Brown, M/S/C			
COM-85A	Communication Clinic	R	
COM-85B	Communication Clinic	R	
MUS-87	Applied Music Training	MNR	
3. New Courses: Jami Brown/Schmidt, M/S/C			
SOC-1H	Honors Introduction to Sociology	R	
4. Course Inclusions: None			
5. Major Course Modifications: Schmidt/Lowden, M/S			
<p>In the course of discussion, it was agreed that the concerns expressed about math 3 by Mary Legner and the course's likelihood of not gaining C-ID approval were such that the committee wished the COR to be reviewed in that particular area one more time. Gibbons/Anderson moved to review Math 3 separately and it was rejected for approval (Gibbons/Anderson/Fawson moved to divide, M/S/C).</p> <p>The original motion for approval to G5 was then called and it passed (Schmidt/Lowden, M/S/C).</p>			
ART-42	Studio Figure Drawing	MNR	
ART-43	Studio Figure Painting	MNR	
CIS-72A	Introduction to Web Page Content	MNR	
FST-2	Introduction to Television Studies	R	
GEG-1L	Physical Geography Laboratory	MNR	
MAT-3	Linear Algebra	MNR	
MUS-57	Gospel Singers	MR	
PSY-9	Developmental Psychology	MNR	
6. Course Deletions: Lowden/Schmidt, M/S/C			
FTV-60	Overview of Digital Media	R	
FTV-63	Multimedia Sound Design Techniques	R	
FTV-69	Script Supervising for Film and Television	R	
8. New State-Approved Certificates/Degrees: Schmidt/Jami Brown, M/S/ eventually C			
<p>The committee had an extensive discussion about the relationship between the RCC Music AA approved in fall 2011 and the AA-T in music. Steven explained that music faculty across the state did not initially believe that adequate major preparation could be squeezed into 18 units (as mandated by SB1440. He further described the differences between the college's existing (though still new) music AA and the proposed Music AA-T. Members expressed concern that counselors and students alike would struggle a bit to distinguish the two programs, though Karyn noted that students may double-count courses for major completion and might easily complete both degrees. At the conclusion of the discussion, the committee voted to approve the degree.</p>			
Associate in Arts in Music for Transfer			R

The meeting adjourned at 4:55



Riverside City College
Curriculum Committee Approved Minutes
12 March 2013, 3-5 pm, Hall of Fame

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science**
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science
- James Cheney, Physical Science**
- Les Dean, Econ, Geography, Poli Sci**
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm studies
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry
- Steve Schmidt, Performing Arts
- Shari Yates, ECS
- Business & Info Systems (vacant)

Admin/Staff/Guests

- Bernard Fradkin, Dean of Instruction
- Wolde-Ab Isaac, VP of Academic Affairs

Student Reps/ASRCC

- A. The meeting convened at 3:05 in the Hall of Fame.
- B. The agenda was approved (Schmidt/Lowden, M/S/C).
- C. The minutes of February 26, 2012 were approved (Gall/Burchett, M/S/C)
- D. **Announcements:** Richard noted that TMCs are now available for Philosophy and Spanish. He noted of Philosophy (part of his department) that the college already has all of the necessary courses in its catalog, but that he does not believe that Philosophy 20 and 21 have been offered as long as he has been at the college, and noted the tension between the state's expectation that colleges will make TMCs available on the one hand and the likelihood that Philosophy 20 and 21 might not generate sufficient enrollment to actually be offered on the other.

There was additional discussion on topics related to the Transfer Model Curricula and RCC compliance with the expectations of the Chancellor's office. It was noted in particular that some disciplines cannot submit their programs because CORs in other disciplines/ departments are not current, especially if they are missing sample assignments.

Vice President Isaac suggested that it might be beneficial for the committee to consider a self-assessment of its policies and practices and members regarded that as a good idea.

E. Curriculum Policy & Procedure

Modifications of AoEs: Richard opened the topic by noting that Naomi Foley has determined that the committee may take until March 26 (rather than the previously announced March 12) to act and still meet the catalog deadline. Before taking action the committee reviewed the process followed by each subcommittee; processes appear to have been very consistent, and most subcommittees included a division of opinion; nevertheless, each subcommittee proposed satisfaction that a clear recommendation had been established.

Proposal #1: Add BUS 80 to Admin & Info Systems: This proposal will be voted on at the March 26 meeting since Les Dean was not present to indicate the subcommittee's recommendation.

Proposal #2a: Add FST 1, 2, 3, 4, 5, 6, 7, and 8 to Comm, Media & Language: Fontana / Morrill, M/S/C

Proposal #2b: Add FST 1, 2, 3, 4, 5, 7, and 8 to Hum Phil & Arts: Mahon/Morrill, M/S/C

Proposal #3a: Add DAN D31, D33, D34, & D50 **and** MUS 5, 6, 9, 10, 12, 68, 69, 73, 78, 79, 81, 82, 84, 94, P84 to Fine & Applied Arts: Schmidt / Richardson, M/S/C

Proposal #3b: Add DAN D31, D33, D34, D50 **and** MUS 8A, 8B, 9, 10, 12, 28, 29, 30, 31, 32, 33, 35, 36, 37, 41, 42, 43, 44, 48, 49, 50, 51, 52, 53, 54, 55, 57, 61, 65, 68, 69, 73, 77, 78, 79, 81, 82, 84, 92, 93, 94, P12, P36, P44, P84 to Hum, Phil & Arts: Mahon / Schmidt, M/S/C

Proposal #4: Add GAM 21 to Hum Phil & Arts: Mahon / Gall, M/S/C

Proposal #5: Add Psych 8 & Soc 25 to Soc & Behavioral Studies: Gibbons-Anderson /Gall, M/S/C

Proposal #6: Add EAR 25 to Soc & Behavioral Studies: Gibbons-Anderson /Gall, M/S/C

Proposal #7: Add GUID 47 to Soc & Behavioral Studies: Gibbons-Anderson /Gall, M/S/C

Process for review of additional AoE proposals: Richard announced that the Moreno Valley Curriculum Committee wished additional courses to be considered in spite of not having met the deadline for proposal by the end of fall 2012. He further noted that the initial list of proposed courses did not include a rationale for all of the proposals and that he had received additional justification after sending out the agenda. The new proposals affect the AoEs in American Studies, Fine & Applied Arts, and Social & Behavioral Studies. The existing subcommittees will vet the latter two proposals. The committee agreed that the membership of the American Studies committee would include: Jami Brown, Les Dean, Sandra Fontana, Nancy Gall, Richard Mahon, Cynthia Morrill, and Steve Schmidt, as the program includes courses in the departments they represent; the committee wished Jami Brown to chair the subcommittee.

2. Prerequisites: Richard reported that the District Curriculum Committee feels that insufficient discussion has taken place with regard to AP 4260 and that it not be discussed at the college curriculum committees yet and thus the item was deferred.

3. **Removal of repeatability:** Richard indicated (again) that the district will delete references to repeatable courses from catalog copy and Datatel in order to comply with revised Title 5 regulations.

F. **Open Hearing** (no items discussed)

G. **Approval Items**

Course	Title	Location	Comment
1. Distance Education:			
2. New Stand Alone Courses: Morrill/Schmidt, M/S/C			
ART-13	Pre-Columbian Art History	R	
ART-14	Latin American Art: Colonial to the Present	R	
3. New Courses: Schmidt / Lowden, M/S/C While there was not great objection to approving these courses; members had questions about the accuracy of the determination of lab hours and the kind of lab (low or high intensity) involved. Robert and Steve indicated that the lab hours were unchanged from earlier versions of the courses; the committee asked Richard to confirm that the lab hours are appropriately established. Members wondered how these classes would be taught and Robert and Steve indicated that these courses are taught as “overlays,” in which the instructor teaches students at different levels within the same classroom space and time, and that the lab component allows the instructor to appropriately guide students at different skill levels.			
ART-44A	Animation Principles	MNR	
ART-44B	Animation Principles	MNR	
ART-44C	Animation Principles	MNR	
MUS-32A	Class Piano I	MNR	
MUS-32B	Class Piano II	MNR	
MUS-32C	Class Piano III	MNR	
MUS-32D	Class Piano IV	MNR	
4. Course Inclusions: None			
5. Major Course Modifications: Lowden / Richardson, M/S/C			
DAN-D34	Jazz, Advanced	R	
FST-1	Introduction to Film Studies	MR	
FST-3	Introduction to International Cinema	MR	
FST-4	Introduction to Film Genres	MR	
FST-5	Fiction and Film: Adaptation	MR	
FST-6	Screenplay Analysis: The Craft of the Screenplay	R	
FST-7	History of World Film I: From the beginning through the 1950s	R	
FST-8	History of World Film I: From the beginning through the 1950s	R	
KIN-10	Introduction to Kinesiology	MNR	
KIN-V01 to KIN-V25		NR	
MAT-1B	Calculus II	MNR	
MIC-1	Microbiology	MNR	
6. Course Deletions: None			

Course	Title	Location	Comment
7. Course Exclusions: Morrill / Richardson, M/S/C			
PHI-15	Bio-Medical Ethics	R	
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:35

Riverside City College
Curriculum Committee Approved Minutes
 26 March 2013, 3-5 pm, Hall of Fame

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology**
- Greg Burchett, Life Science
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm studies
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry**
- Steve Schmidt, Performing Arts
- Ajené Wilcoxson, Business & Info Systems
- Shari Yates, ECS**

Admin/Staff/Guests

- Bernard Fradkin, Dean of Instruction
- Wolde-Ab Isaac, VP of Academic Affairs
- Virginia McKee-Leone, Dean of Instruction

Student Reps/ASRCC

- Gabby Mendoza
- Kyle Peña

- A. The meeting convened at 3:05 in the Hall of Fame.
- B. The agenda was approved (Jew/Gall, M/S/C).
- C. The minutes of March 12, 2013 were approved (Gall/Burchett, M/S/C)
- D. **Announcements:** (1) New Faculty Discipline Input Group (DIGs) will be meeting in as yet unspecified CTE areas on Friday, May 3 from 10-3 at the Ontario Airport Hilton. (2) This year's Curriculum Institute is in Anaheim, and thus less costly to the college for faculty to attend: Greg, Clara, Nancy, Joanie, Karyn, and Steve all indicated an interest in attending. Richard indicated he would seek funding from Dr. Isaac's office. (3) Richard announced Toni Van Buhler's observation that faculty working on SLO alignment are linking to the new Critical Thinking GE SLO, but retaining links to the now out-of-date GE SLOs and not linking to any other of the new SLOs. Richard asked members to strongly suggest to their department colleagues that courses be linked exclusively to the four new GE SLOs if changes are made to that section of the course outline. (4) Richard circulated two copies of the current update on C-ID approvals and reminded members that courses in 1440 degrees must also be C-ID approved. (5) Richard noted the progress RCC has made with regard to the 100% goal for AA-T and AS-T degrees. He asked Dr. Isaac to double-check why we are obligated to create new degrees in areas in which they are not already offered. (6) Richard reported back to the committee on the criteria used to establish units for the Music 32 and Art 44 approved at the committee's previous

meeting. While the units assigned are appropriate, the number of hours established raises questions about the relationship between hours, units, and faculty load. (7) Richard noted that a member expressed frustration that incomplete course outlines in other disciplines were holding up the TMC in her area: Richard asked members to note that the recalcitrant CORs are in this meeting's agenda for approval and that sometimes things don't take forever.

E. Curriculum Policy & Procedure

Modifications of AoEs:

Proposal #1 (from 3/12/13 meeting): Add BUS 80 to Admin & Info Systems (Gibbons-Anderson/Lowden): Ajené commented that he had polled discipline faculty both on the Riverside campus and the other colleges as well and determined that only the proposal originator supports the addition. M/S/F

Proposal #1: Add Music 23, 32ABCD, 58 & 70 to Fine & Applied Arts: Schmidt/Lowden. The subcommittee members were unanimous in supporting the proposed addition: M/S/C

Proposal #2: Add Econ 7/7H to American Studies. Jami Brown/Fontana. The subcommittee members were unanimous in supporting the proposed addition: M/S/C

Proposal #3: Add History 1, 2, 4, 5, 21, 22, & 35 courses to Social & Behavioral Studies. Gibbons-Anderson/Braiman. Lack of support for this proposal also appears to have been unanimous. Richard pointed out that adding these courses to the Social Science AoE would have required that in addition to course SLO assessment, that these courses would also be subject to assessment for *both* the Humanities, Philosophy & Arts *and* Social Science AoEs and as a Humanities & Arts general education requirement. M/S/F

Proposal #4: Add Psych 2 to Social & Behavioral Studies. Gibbons-Anderson/Braiman: As with Proposal #3, approving this proposal would have placed a course already determined to be a *natural* science (in both general education and the area of emphasis) into the *Social* Science AoE. M/S/F

Richard noted that this is the first year since the adoption of the AoEs that they have been (potentially) successfully modified. Members discussed how the process could be improved. Karyn wondered why we don't include consideration of assignment to AoE whether any *new* course is reviewed by the committee. Members wondered whether this process could be included within CurricUNET as a means of assuring that all affected faculty are properly noticed of proposed changes.

F. **Open Hearing:** Linda Braiman asked that the committee discuss rotation of scheduling at a subsequent committee meeting. Multiple members asked that we have a status update discussion regarding the common curriculum

G. Approval Items

Course	Title	Location	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: Lowden/Schmidt, M/S/C			

Course	Title	Location	Comment
ART-50A	Beginning Storyboarding	NR	
ART-50B	Intermediate Storyboarding	NR	
ART-51A	Beginning Animation Production	MNR	Members noted an inconsistency in the unit count in different sections of the COR (should be 72, not 27)
ART-51B	Intermediate Animation Production	MNR	
KIN-21A	Athletic Training Applications A	R	
KIN-21B	Athletic Training Applications B	R	
KIN-21C	Athletic Training Applications C	R	
KIN-21D	Athletic Training Applications D	R	
4. Course Inclusions: None			
5. Major Course Modifications: Gall/Gibbons-Anderson, M/S/C			
DAN-7	Choreography I	R	
DAN-8	Choreography II	R	
DAN-D13	Dance Repertoire, Modern	R	
DAN-D14	Dance Repertoire, Jazz	R	
DAN-D15	Dance Repertoire, Ballet	R	
DAN-D16	Dance Repertoire, Tap	R	
DAN-D17	Dance Repertoire, Ethnic	R	
GEG-5	Weather and Climate	NR	Cross listed with PHS-5
GUI-45	Introduction to College	MNR	
GUI-46	Introduction to the Transfer Process	MNR	
GUI-47	Career Exploration and Life Planning	MNR	
GUI-48	College Success Strategies	MNR	
KIN-10	Introduction to Kinesiology	MNR	
KIN-30	First Aid and CPR	MNR	
PHS-5	Weather and Climate	NR	Cross listed with GEG-5
PHY-4A	Mechanics	MNR	
PHY-4B	Electricity and Magnetism	MNR	
PHY-4D	Modern Physics	MR	
6. Course Deletions: Gall/Morrill, M/S/C			
PHI-16	Moral Reasoning in Business	R	
7. Course Exclusions: None			
8. New State-Approved Certificates/Degrees: Gall/Amanda Brown M/S/C			
Associate in Arts in Anthropology for Transfer			R
Associate in Science in Mathematics for Transfer			MR
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees: Fawson/Schmidt The committee had an extensive discussion about whether (1) the Music Technology certificate is a CTE certificate and (2) whether the college has the authority to approve non-CTE certificates. Richard will pursue both questions with Dr. Isaac. M/S/C			

Course	Title	Location	Comment
	Associate in Arts in Music		R
	Music Technology		R
	Associate in Science in Registered Nursing Program		R
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:50



Riverside City College
Curriculum Committee Approved Minutes
23 April 2013, 3-5 pm, Hall of Fame

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science**
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing**
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm Studies**
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry
- Steve Schmidt, Performing Arts
- Ajené Wilcoxson, Business & Info Systems
- Shari Yates, ECS

Admin/Staff/Guests

- Bernard Fradkin, Dean of Instruction
- Wolde-Ab Isaac, VP of Academic Affairs

Student Reps/ASRCC

- A. The meeting convened at 3:00 in the Hall of Fame.
- B. The agenda was approved (Lowden/Richardson, M/S/C).
- C. The minutes of March 26, 2013 were approved (Morrill/Jami Brown, M/S/C)
- D. **Announcements:**

Curriculum Institute (Anaheim, July 11-13, 2013): Committee members Greg Burchett, Nancy Gall, Joanie Gibbons-Anderson, Karyn Magno, and Steve Schmidt have all indicated an interest in attending the Curriculum Institute if the college pays the registration fee (\$385), leaving them to cover transportation costs. Dr. Isaac indicated that the college would be willing to underwrite that expense. Richard encouraged those members to begin the registration process at asccc.org.

Curriculum Handbook editor: Richard indicated that a draft of the Curriculum Handbook is almost ready and asked for a volunteer to review the document, not so much to edit language, as to help create the most useful and user-friendly resource for the committee's use. Clara Lowden volunteered to review the draft.

Fall Flex Curriculum Training: The committee has been discussing an extended training and agreed that the Wednesday flex day on August 21 would be suitable.

Richard shared three topics from the **Academic Senate Plenary Session**: (1) There was a very interesting presentation on the adaption of Massive Open Online Courses (MOOCs) to conventional classes in which the MOOC content takes the place or supplements traditional course materials and Richard encouraged committee members to suggest that their colleagues look at some of the offerings available from Coursera, EdX and Udacity. (2) The Senate passed a resolution that would investigate allowing a prerequisite based on mode of delivery. (3) The Senate passed a resolution calling for the equalization of funding on online sections on compressed calendars.

E. Curriculum Policy & Procedure

AP 4260, Prerequisites: The committee began a discussion of possible revisions to AP4260. The initial conversation focused on the composition of the proposed ad hoc committee on campuses where there is no fulltime faculty member to participate in discussions, i.e., Humanities proposes a composition prepeq, but there is no fulltime Humanities faculty member from one of the campuses to participate, or Geography proposes a reading Prereq, but perhaps two campuses lack a fulltime member to participate. The committee discussed the relative virtues of (1) relying on a faculty member in a ‘closely related’ discipline, or asking the college to designate a known and respected associate faculty member to represent the discipline. Members agree to continue to reflect on the issue in anticipation of further discussion.

Communication of course rotation: Richard informed the committee that he has asked the APC chair to place him on an agenda to discuss the question of whether departments have a rotation plan that could be informally publicized.

E. Curriculum Policy & Procedure

F. Approval Items

Course	Title	Location	Comment
1.Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: The committee had an extended discussion the Title 5 regulation permitting a college to receive apportionment for only four enrollments in a course on the same activity. Various solutions were considered, including a blanket warning in the catalog (with Datatel enforcement) that students may enroll in only four drawing or painting classes, or perhaps developing families that would put each drawing and painting class would occupy a family of no more than four courses. At the end of an hour of discussion, Robert Jew, the department rep, indicated that he had a good range of ideas to take back to his department, and the committee elected not to move the art courses for action in order to allow the department more time to deal with the issue.			
<i>The following courses are proposed to address repeatability issues by defining the levels:</i>			
ART-28A	Studio Painting-Portfolio Preparation	MNR	
ART-28B	Studio Painting-Portfolio Presentation	MNR	
ART-30A	Printmaking-Introduction	NR	
ART-30B	Printmaking-Intermediate	NR	
ART-36A	Computer Art-Introduction	MNR	

Course	Title	Location	Comment
ART-36B	Computer Art-Intermediate	MNR	
ART-40A	Figure Drawing-Introduction	MNR	
ART-40B	Figure Drawing-Intermediate	MNR	
ART-41A	Figure Painting-Introduction	MNR	
ART-41B	Figure Painting-Intermediate	MNR	
ART-42A	Studio Figure Drawing-Portfolio Preparation	MNR	
ART-42B	Studio Figure Drawing-Portfolio Presentation	MNR	
ART-43A	Studio Figure Painting-Portfolio Preparation	MNR	
ART-43B	Studio Figure Painting-Portfolio Presentation	MNR	
ART-48A	Studio Drawing-Portfolio Preparation	MR	
ART-48B	Studio Drawing-Portfolio Presentation	MR	
ART-49A	Studio Printmaking-Portfolio Preparation	NR	
ART-49B	Studio Printmaking-Portfolio Presentation	NR	
Morrill/Schmidt, M/S/C			
MUS-89H	Honors Music of Multicultural America	NR	
4. Course Inclusions: None			
5. Major Course Modifications:			
ART-26	Beginning Painting	MNR	
ART-27	Intermediate Painting	MNR	
Per the art items above, action on Art 26 and 27 was not moved.			
Richardson/Dean, M/S/C			
EAR-20	Child Growth and Development	MNR	
EAR-42	Child, Family and Community	MNR	
ECO-7	Principles of Macroeconomics	MNR	
ECO-7H	Honors Principles of Macroeconomics	MNR	
ECO-8	Principles of Microeconomics	MNR	
MUS-3	Fundamentals of Music	MNR	
MUS-4	Music Theory I	MNR	
MUS-5	Music Theory II	MNR	
MUS-6	Music Theory III	MNR	
MUS-53	Keyboard Proficiency	MR	
PHI-10	Introduction to Philosophy	MNR	
PHI-35	Philosophy of Religion	MNR	
PHY-4A	Mechanics	MNR	
PHY-4B	Electricity and Magnetism	MNR	
6. Course Deletions: Lowden/Schmidt, M/S/C			
KIN-A15	Bowling, Beginning	MNR	
KIN-A16	Bowling, Intermediate	MNR	

Course	Title	Location	Comment
KIN-A17	Bowling, Advanced	MR	
KIN-A36	Cross Country Skiing	MR	
KIN-A63	Ultimate Frisbee	NR	
KIN-A85	Bicycling	MR	
NRN-1	Introduction to Nursing Concepts and Practice	R	
NRN-2	Beginning Nursing Concepts of Health and Illness	R	
NRN-3	Intermediate Nursing Concepts of Health and Illness	R	
NRN-4	Advanced Nursing Concepts of Health and Illness	R	
NRN-15	Introduction to Nursing Roles and Relationships	R	
NRN-16	Dimensions of AD - Registered Nursing	R	
NRN-17	Transition Course for Nursing Advanced Placement/Transfer Students	R	
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: Yates/Morrill, M/S/C			
Associate in Arts in Elementary Teacher Education for Transfer			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally approved Certificate/Degrees: Lowden/Richardson, M/S/C			
Associate in Science in Kinesiology Athletic Training Emphasis			R
Associate in Science in Kinesiology Coaching Emphasis			R
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 5:00



Riverside City College
Curriculum Committee Unapproved Minutes
14 May 2013, 3-5 pm, Hall of Fame

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology
- Greg Burchett, Life Science
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm Studies
- Robert Jew, Art
- Clara Lowden, Kinesiology
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry
- Steve Schmidt, Performing Arts
- Ajené Wilcoxson, Business & Info Systems
- Shari Yates, ECS

Admin/Staff/Guests

- Bernard Fradkin, Dean of Instruction
- Dayna Gregg, Art
- Steve Horn, Art
- Virginia McKee-Leone, Dean of Instruction

Student Reps/ASRCC

- A. The meeting convened at 3:05 in the Hall of Fame.
- B. The agenda was approved (Schmidt/Morrill, M/S/C).
- C. The minutes of March 26, 2013 were approved (Amanda Brown/Fontana, M/S/C)
- D. **Announcements:** (1) Richard noted which departments are due to elect new (or continuing) Curriculum Committee reps and encouraged those members to remind their chairs to schedule an election. (2) Richard noted that he would send links to two LA Times articles, on MOOCs and combating cheating in online classes. (3) Richard noted several changes in the Governor's May revised budget, particularly withdrawal of the proposal for a 90 unit cap CCC enrollment cap, abandonment of proposed shift toward performance-based funding, and a revision of the proposal for adult ed and noncredit. (4) Richard noted three bills faculty should watch: SB520 on MOOCs, AB806 on the 50% law, and AB955, allowing full cost of instructional fees for winter and summer sessions. (4) Richard distributed and asked for comments on several RCCD Administrative Procedures, including AP4225 (repetition), AP4227 (repeatability), AP4228 (lapse of time), and AP 4229 (variable units). (6) Richard noted that he had distributed a list of RCCD lab courses currently compensated at the lecture rate.
- E. **Curriculum Policy & Procedure**

Art/Families: Art faculty Dayna Gregg and department chair Steve Horn joined the committee

to discuss their proposed division of art courses into families. Steve indicated that the same proposal would be presented to the Moreno Valley and Norco committees for review and potential approval.

Common Curriculum: The committee held a discussion on the current state of common curriculum. Members noted the difficulty of making the policy work given (1) the lack of formal recognition or compensation for discipline facilitators, (2) the fact that it is difficult to get collaboration, or even communication, from some disciplines at Moreno Valley and/or Norco, and the thinness of the rationale for a common curriculum, which is understood as the difficulty of articulating courses within the district. Members pointed out that increased use of C-ID descriptors would serve to maintain consistency in course outlines. Members agreed that it would be desirable to have a committee draft a list of issues raised by common curriculum that should be addressed. Karyn, Joanie & Richard volunteered to begin addressing the issue.

F. Approval Items

Course	Title	Location	Comment
1. Distance Education:			
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications: Schmidt/Fawson, M/S/C. Richard used Humanities 4 to note to the committee the fact that the old 6/25 bullet-point RCCD GE SLOs have been replaced by 4 narratives. He indicated that <i>all</i> course outlines will need to be updated when (1) they undergo a major modification or (2) at the time of the next Comprehensive Program Review.			
BUS-58	Marketing the Virtual Office		R
HUM-4	Arts and Ideas: Ancient World Through the Late Medieval Period		MNR
HUM-4H	Honors Arts and Ideas: Ancient World Through the Late Medieval Period		MNR
HUM-5	Arts and Ideas: The Renaissance through the Modern Era		MNR
HUM-5H	Honors Arts and Ideas: The Renaissance through the Modern Era		MNR
HUM-9	American Voices		R
HUM-10	World Religions		MNR
HUM-11	Religion in America		MNR
HUM-16	Arts and Ideas: American Culture		NR
HUM-18	Death: an Interdisciplinary Perspective		MNR
HUM-20A	Arts and Ideas: Special Studies in Humanities		R
HUM-20B	Arts and Ideas: Special Studies in Humanities		R
HUM-20C	Arts and Ideas: Special Studies in Humanities		NR
ENG-8	Introduction to Mythology		MNR
HUM-8	Introduction to Mythology		MNR
ENG-23	The Bible as Literature		MNR
HUM-23	The Bible as Literature		MNR
HUM-35	Philosophy of Religion		MNR
PHI-35	Philosophy of Religion		MNR

Course	Title	Location	Comment
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: Fontana/Braiman, M/S/C. Richard noted that the TMC envisions language courses as 4 unit courses, while these courses are 5 units at RCC (and at many CCCs). Richard noted that he had contacted the state Academic Senate and asked if there would be any pushback for courses of higher unit value than prescribed in the TMC and the answer for the time being is 'no.'			
Associate in Arts in Spanish Degree for Transfer			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: Morrill/Dean, M/S/C			
Visual Illustrations-Animation			R
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 5:05



Riverside City College
Curriculum Committee Approved Minutes
28 May 2013, 3-5 pm, Hall of Fame

Members Present

- Linda Braiman, Library
- Amanda Brown, Math
- Jami Brown, Behavioral Science
- Marsha Brown, Cosmetology**
- Greg Burchett, Life Science
- James Cheney, Physical Science
- Les Dean, Econ, Geography, Poli Sci
- Angie Fawson, Nursing
- Sandra Fontana, World Language
- Nancy Gall, Applied Tech
- Joanie Gibbons-Anderson, Comm Studies
- Robert Jew, Art
- Clara Lowden, Kinesiology**
- Karyn Magno, Counseling
- Richard Mahon, History, Phil, Hum (chair)
- Cynthia Morrill, English & Media
- Paul Richardson, Chemistry
- Steve Schmidt, Performing Arts
- Ajené Wilcoxson, Business & Info Systems**
- Shari Yates, ECS

Admin/Staff/Guests

- Bernard Fradkin, Dean of Instruction
- Susan Mills, Math
- Rogelio Ruiz, Math
- Marc Sanchez, Math

Student Reps/ASRCC

- A. The meeting convened at 3:00 in the Hall of Fame.
- B. The agenda was approved (Morrill/Dean M/S/C).
- C. The minutes of May 14, 2013 were approved (Morrill/Magno, M/S/C)
- D. **Announcements:** (1) Richard announced that the Tech Review Committee accepted the Art Department's proposed division of families. A few course outlines still need more differentiation and the entire package of revised course outlines will come back early in the fall. (2) Richard noted the speed with which C-ID review is evolving and encouraged members to pay close ongoing attention to action on proposals. (3) Richard noted that the Moreno Valley Curriculum Committee would have a new chair, Carolyn Quin, who will also take over as district Curriculum Committee chair. (4) Richard noted that the Curriculum Handbook is still not quite done and indicated he would distribute a draft with the minutes for members to review. (5) The committee confirmed that members Burchett, Magno, and Schmidt still anticipate attending the Curriculum Institute. 6) There was a request for a list of courses with labs that do not translate to units for the student.
- E. **Curriculum Policy & Procedure**

Prerequisites, AP4260: Richard summarized the primary point of difference between Riverside and Moreno Valley regarding the process through which faculty could propose cross-disciplinary

prerequisites. Moreno Valley proposes an ad hoc process of nine faculty who must reach unanimous agreement.

Regular effective Contact: Members had an extensive discussion of the Regular Effective Contact draft statement. Jami Brown, who served on the committee that drafted the document, provided extensive background. Several members noted that while the majority of offerings they are aware of are sound, that a few courses may not involve the degree of instructor-initiated contact that would be ideal. The committee will return to the issue early in the fall.

Common Curriculum: Though informal conversations have taken place, the ad hoc committee agreed to at the previous meeting has not begun discussion. Richard noted that the current maintenance cost for CurricUNET is \$21,000 and suggested that a first year transition cost, which would require setting up new systems for two (and perhaps all three colleges) could easily cost \$100,000.

F. Approval Items

Course	Title	Location	Comment
1. Distance Education:			
2. New Stand Alone Courses: None (Dean/Schmidt M/S/C)			
KIN-V92	Weight Training, Varsity Athletes	R	
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications: (Dean/Amanda Brown M/S/C)			
GEG-2	Human Geography	MNR	
GEG-3	World Regional Geography	MNR	
MAT-1C	Calculus III	MNR	
The committee had an extensive discussion of changes to the course outline. Amanda noted that the number of SLOs had doubled in order to include all C-ID mandated content, and that C-ID further requires inclusion of new topics not present in the current outline. The committee also discussed the proposed increase in units and its potential impact in particular on the draft AA-T for Nursing. Members asked whether an additional <i>lab</i> hour or other solutions might equally well serve students. Rogelio Ruiz provided an overview of the challenge of teaching the course over the 27 years he has taught it at RCC. The committee ultimately voted to approve the COR (Amanda Brown/Morrill, M/S/C)			
MAT-12	Statistics	MNR	
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: (Gall/Dean M/S/C)			
Automotive Technology-Ford Specialty			R
Automotive Technology- General Motors			R
11. Deletion of Certificate/Degrees: None			

The meeting adjourned at 4:25