

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

September 14, 2010 3:00PM

HM 234

Call to Order by Chair Chris Rocco at 3:20pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Joyce Kim (HHPS), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Alex Ygloria (DSPS), Steve Wagner (MSPE), Maria Pacheco (Member at Large, Academic Senate)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Jeanne Howard (Student Services, Counseling)

Agenda: MSC (Hannum/Kim/Unanimous) motion to approve agenda

Approval of Minutes from the May 25th Meeting: MSC (Fast/Wagner/Passed) Marie Pacheco abstained

Before motion passed Chris pointed out PHT21A-D courses were listed in the minutes as new course approval needed. These courses were added to the May 25 agenda as an amended item. (See amended agenda May 25)

Stand Alone Training: All present committee members were trained on approving new Stand Alone Credit Courses. *The Certification for Local Approval of Stand-Alone Credit Course* form was then signed by Chris Rocco and Patricia Bufalino. This form will be forwarded to Naomi Foley in Academic Affairs after Dr. Perez signature is obtained.

Other: Natalie and Chris informed the committee that Natalie will take over for as the Curriculum Committee Chair for Moreno Valley College in the 2011/2012 academic year.

Next Meeting – September 28

Adjournment: 4:00pm

MORENO VALLEY COLLEGE CURRICULUM COMMITTEE MINUTES

October 12, 2010 3:00PM
HM 234

Call to Order by Natalie Hannum at 3:00pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM)

Maria Pacheco (Member at Large, Academic Senate) Steve Wagner (MSPE), Alex Ygloria (DSPS)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Joyce Kim (HHPS), Chris Rocco (HSS)

Agenda: MSC (*Rhyne/Howard/Unanimous*) motion to approve agenda

Approval of Minutes from the September 14 meeting (September 28 meeting cancelled.)

MSC (*Rhyne/Renfrow/Passed*) Jeanne Howard abstained

New Stand Alone Course: MSC (*Rhyne/Howard/Unanimous*) – motion to approve the following courses

Course	Course Name	Approval	Info	Comment
PHT 21A	Neurosurgery Clerkship	M	NR	
This course is proposed to meet the demands of the healthcare community, and increase the marketability of our graduates in this field of medicine.				
PHT 21B	Advanced Mental Health Clerkship	M	NR	
This course is proposed as an expansion of the year II clinical curriculum for the PA program. The course is designed to meet the needs of the mental health community.				
PHT 21C	Advanced Geriatrics Clerkship	M	NR	
This course is proposed as an expansion of the current clinical curriculum in the Physician Assistant Program.				
PHT 21D	Hospitalist Medicine Clerkship	M	NR	
This course is proposed as an expansion of the current clinical curriculum in the Physician Assistant Program that will better prepare students for entry into the PA profession.				

Major Course Modification:

MSC (Rhyne/Pacheco/Unanimous)- motion to approve course modification

Course	Course Name	Approval	Info	Comment
REA-83	Reading, Level III	MNR		Removal of repeatability; update of SLOs:

MSC (Howard/Ygloria/Unanimous) – motion to approve course modification

Course	Course Name	Approval	Info	Comment
SCE-813	Healthy Aging for Older Adults	MR	N	Change in title from Dynamic Activities for Older Adults; update in description, SLOs. Changes required by State Chancellor's Office to emphasize health aspect of course.

Minor Modifications: MSC (Pacheco/Renfrow/Unanimous) – motion to approve course modification

Course	Course Name	Approval	Info	Comment
ESL-91	Beginning Oral Communication	M	RN	
ESL-92	Intermediate Oral Communication	M	RN	
ESL-93	Advanced Oral Communication	M	RN	
These courses are brought forward to Moreno Valley College for approval to be included in the college's course inventory. Assignments were updated to bring the COR into Title 5 Compliance.				

Other: Natalie discussed with the committee members the Title V requirement to add sample assignments in CurricuNet when developing a course. A copy of the memo from the state curriculum committee will be forwarded by Liz via email to the committee members for their records. Natalie will ask Chris if there is a query that can be run to pull the MVC classes that do not have "sample assignments" included in the CurricuNet website.

Natalie also suggested that the committee have a Catalog Workshop on the November 19 Curriculum Meeting to review each departments course listings. She asked the members to check their courses prior to this meeting for any errors.

Jeanne discussed the MAG-57 course, Management-Oral Communications; she informed the committee that the Stater Bros Grocery store encourages their assistant management staff to receive the management certificate/degree from Moreno Valley College and that the store will cover the cost of these classes.

Adjournment: 4:00pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

October 26, 2010 3:00PM
HM 234

Call to Order by Chris Rocco at 3:06pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Maria Pacheco (Member at Large, Academic Senate), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE),

Non-voting Member Present: Liz Romero (Administration Assistant)

Absent: Patricia Bufalino (MVC DOI, Administrative Resource Person), Alex Ygloria (DSPS)

Guest: Patrina Rodgers (Faculty Internship, Creative Writing – UCR)

Agenda: MSC (Rhyne/Pacheco/Unanimous) motion to approve agenda with changes; add visiting guest from UCR – Patina Rodgers and remove SB1440 PowerPoint Presentation

Approval of October 12 Minutes: MSC (Wagner/Fast/Passed) Joyce Kim abstained
MAG-57 discussion added to minutes

Information Items -

Course Inclusion Process – the handout “How to Include an Existing Course into your College Curriculum Inventory” was handed out to committee members and they were asked to share this information with their departments.

Workshop on Sample Reading, Writing and Other Outside Class Assignments – committee members reviewed a sample assignment on CurricuNET which was followed by discussion on how to “clean up” courses missing the needed sample assignment. Due to the amount of work and time needed to complete this task Liz suggested a classified special assignment be implemented and Liz would be willing to review the courses in CurricuNET and notify the respective department chairs which, if any, courses need sample assignments. Chris would discuss this special assignment with Dean Bufalino and Liz will follow up with Chris regarding paperwork and funding.

Program Approval Committee – Natalie and Matt volunteered to sit on this committee

Discussion of SB1440 Committee – Jeff Rhyne and Jeanne Howard would be the committee members. Follow up at next meeting.

Other – Jeff introduced guest, Patina Rodgers. She is visiting from UCR on a Faculty Internship; she has been sitting in on classes and interacting with students. She has an Masters of Fine Arts in Creative Writing.

Adjournment: 4:00pm

MORENO VALLEY COLLEGE CURRICULUM COMMITTEE MINUTES

November 9, 2010 3:00PM
HM 234

Call to Order by Natalie Hannum at 3:10pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Steve Wagner (MSPE)

Non-voting Member Present: Liz Romero (Administration Assistant)

Absent: Patricia Bufalino (MVC DOI, Administrative Resource Person), Maria Pacheco (Member at Large, Academic Senate) Alex Ygloria (DSPS), Chris Rocco (HSS)

Agenda: MSC (Howard/Kim/Unanimous) motion to approve agenda

Approval of October 26 Minutes: MSC (Rhyne/Wagner/Passed) amend minutes to reflect J. Rhyne and J. Howard as SB1440 Committee members

Distance Education: MSC (Fast/Renfrow/Unanimous) motion to approve online courses

Course	Course Name	Approval	Info	Comment
GEG 1	Physical Geography	MNR		Online
GEG 1L	Physical Geography Laboratory	MNR		Online

Major Course Modifications: MSC (Rhyne/Howard/Unanimous) motion to approve modifications

Course	Course Name	Approval	Info	Comment
REA-87	Reading Clinic	MR	N	Title change from "Reading Tutorial"; Update to content, SLOs, methods of evaluation and instruction, assignments and textbooks.

Course Inclusion Process – group discussion

Program Development – Joyce Kim discussed with the committee the lengthy process of Program Development as she working towards completing the Speech/Language Pathology Program.

Course Development – group discussion, Natalie stated that Drs. Lisa Conyers and Diane Marsh would be excellent resources with regards to course development.

SB1440 PowerPoint – discussion and standing agenda item for November 23rd meeting

Other – Natalie would like the next meeting to focus on course catalog clean up and also suggested that Patti would be an excellent resource for any course catalog question.

Adjournment: 4:00pm

MORENO VALLEY COLLEGE CURRICULUM COMMITTEE MINUTES

November 23, 2010 3:00PM
HM 234

Call to Order by Chris Rocco at 3:09pm

Voting Members Present: Matt Fast (BITS), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Maria Pacheco (Member at Large, Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Natalie Hannum (PSET), Debbi Renfrow (Librarian/COMM), Academic Senate) Alex Ygloria (DSPS),

Guest: Lidia Hulshof – Associate Professor / Dental Program

Agenda: MSC (Howard/Kim/Unanimous) motion to approve agenda

Approval of November 9th Minutes: MSC (Rhyne/Pacheco/Unanimous) motion to approve minutes

New Courses: MSC (Rhyne/Kim/Not Adopted) – due to budget restraints and lack of space MVC cannot offer these two courses at this time. The courses are well written with outstanding course outlines.

Course number	Course title	Approval	Informational	Comment
MUS-10	MIDI/Digital Audio Music Production	MR	N	
This course is proposed with an emphasis in professional quality recordings.				
MUS-40	Class Percussion	MR	N	
This course will provide basic level instruction on percussion for non-music majors and music majors interested in percussion as a secondary instrument.				

Discussion Items

Minor Modifications:

These proposals are minor modifications but their methods of instruction and evaluation should be more specific to the course

ENE-10	Introduction to Engineering	NR	M	Update to assignments and textbooks
ENE-21	Drafting	NR	M	Update to assignments and textbooks

- **SB1440 PowerPoint** – Standing agenda item from 11/9 meeting
Continued to December 7th meeting.
- **SLPA Program (66 units) – Joyce Kim**
This program will go to the Tech Review special meeting on December 2
- **Guidelines for the Technical Review committee**
MSC – (Rhyne/Wagner/Unanimous) motion to approve Technical Review
Committee document guidelines

Other

Lidia Hulshoff asked the committee member for the procedures to update the Dental Assisting Program's current courses to reflect changes to the law and the SLO's. Chris reviewed the CurricuNet log in process and the committee reviewed how to input the needed changes into CurricuNet.

The December 7 meeting will be held in **HM 323**

Natalie called in, due to time restraints the FIT courses will be discussed at the next meeting.

Chris mentioned he spoke with the Chancellor regarding negotiating reassign time for the Curriculum Committee Chair. Chris will update the committee with the outcome.

Adjournment – 4:00pm

MORENO VALLEY COLLEGE CURRICULUM COMMITTEE MINUTES

December 7, 2010 3:00PM
HM 207

Call to Order by Chris Rocco at 3:15pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Maria Pacheco (Member at Large), Debbi Renfrow (Librarian/COMM, Academic Senate), Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE), Alex Ygloria (DSPS)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Joyce Kim (HHPS)

Agenda: MSC (Wagner/Howard/Unanimous) motion to approve agenda with amendment of adding Jeanne Howard to "F" Discussion items – SB1440 update

Approval of November 23rd Minutes: MSC (Rhyne/Pacheco/Passed) motion to approve minutes
Abstain – D. Renfrow & N. Hannum

New Courses: MSC (Fast/Pacheco/Unanimous) – Motion to approve COM1 – COM19 & COM51

Course Number	Course Title	Approval	Info	Comment
COM-1	Public Speaking	MNR		Update to textbooks
COM-1H	Public Speaking Honors	MNR		Update to textbooks
COM-2	Persuasion in Rhetorical Perspective	MNR		MOV adding to their inventory
COM-3	Argumentation and Debate	MNR		Change course number from 3A to 3 and update to assignments.
COM-5	Parliamentary Procedure	MNR		Update to textbooks; NOR adding to their inventory
COM-6	Dynamics of Small Group Communication	MNR		Update to textbooks; NOR adding to their inventory
COM-7	Oral Interpretation of Literature	MNR		
COM-9	Interpersonal Communication	MNR		Update to textbooks
COM-9H	Honors Interpersonal Communication	MNR		
COM-11	Storytelling	MNR		Update to textbooks; MOV adding to their inventory
COM-12	Intercultural Communication	MNR		
COM-13	Gender and Communication	MNR		Update textbook
COM-19	Reader's Theater	MNR		Update textbooks; MOV & NOR adding to their inventory

These courses are being created to address the discipline name change by changing course designation from SPE to COM.

Course number	Course title	Approval	Informational	Comment
COM-51	Enhancing Communication Skills	MNR		Repeatable two times. Stand alone course. Non-degree applicable. NOR adding to their inventory
This course is being created to address the discipline name change by changing course designation from SPE to COM.				

New Stand Alone Courses: MSC (Pacheco/Howard/Unanimous) – Motion to approve new stand alone and to move PSY8 to E on agenda and move COM 51 to D on the agenda

PSY-8	Introduction to Social Psychology	MNR		
This course will provide students with a broader exposure and understanding of the link between the social environment and the psychology of the individual.				

Information Only: MSC (Howard/Pacheco/Unanimous) - move to accept information items

Course number	Course title	Approval	Informational	Comment
ENE-4	Introduction to Engineering Design	R	MN	
This course is proposed as an introductory course in the Project Lead the Way program.				
MUS-7	MIDI/Digital Audio Music Production	N	MR	
This course will serve as an overview of introductory music technology principles and survey of many different types of software.				
MUS-23	Story of Rock and Roll	NR		
This course will offer students an alternative to our established appreciation courses while aligning with other California community colleges and four-year institutions.				

Major Modifications: MSC (Hannum/Fast/Unanimous) – move to approve major modifications

Course	Course Name	Approval	Info	Comment
ADJ-B1B	Basic Peace Officer Training Academy	M	NR	Change from 18 units to 39 units.
This course is being modified in order to meet the State requirements.				
FIT-H2	Hazardous Materials First Responder Operational	M	NR	Update to course description
This course is being modified to revise Student Learning Outcomes (SLO), link SLO's to institutional SLO's, include assignments, update textbooks and support resources.				

FIT-H3	Hazardous Materials First Responder Operational-Decontamination	M	NR	Update to course description, content, and course materials.
This course is being modified as a routine update and maintenance to ensure COR meets current industry standard and formatting requirements for RCCD.				
FIT-R3	Basic Automobile Extrication	M	NR	Update to course description, content, and student learning outcomes
This course is being updated to align SLOs with GE SLOs as well as methods of instruction and evaluation.				
FIT-S3	Basic Fire Fighter Academy	M	NR	Update to course description as well as Title 5 requirements.
Update to the course description to reflect EMT certification, not licensure as presently stated and change in physical agility exam requirement to 9 months.				
FIT-S3A	Introduction to Fire Academy and Physical Conditioning for Fire Academy Students	M	NR	Update to assignments and course materials.
This modification is to address content and learning outcome changes based upon instructor feedback after the initial offerings of this course.				

Course Deletions: MSC – (Rhyne/Fast/Unanimous) – motion to accept course deletions as information only

Course	Course Name	Approval	Info	Comment
SPA-85	Writing Clinic	R	MN	
SPE-10A	Forensics: Speech and Debate	R	MN	Part of AOE
SPE-10B	Forensics: Speech and Debate Expanded	R	MN	Part of AOE

Adoption of Existing Courses: MSC – (Rhyne/Fast/Unanimous) – motion to accept adoption of existing courses as information only

Course Number	Course Title	Approval	Information	Comment
JPN-3	Japanese 3	N	MR	Currently offered at R
JPN-4	Japanese 4	N	MR	Currently offered at R
JPN-11	Culture and Civilization	N	MR	Currently offered at R
SPA-1H	Honors Spanish 1	N	MR	Currently offered at MR
SPA-2H	Honors Spanish 2	N	MR	Currently offered at MR
SPA-3N	Spanish for Spanish Speakers	N	MR	Currently offered at MR
SPA-4	Spanish 4	N	MR	Currently offered at MR

SPA-11	Spanish Culture and Civilization	N	MR	Currently offered at MR
SPA-13	Spanish for Health Care Professionals	N	MR	Currently offered at MR

MSC – (Rhyne/Hannum/unanimous) motion to accept as information only items

Information Only: New State Approved Certificates/Programs:

1. Commercial Music: Performance (N) **Approval at Norco**

Information Only: New Disciplines at NOR:

1. Transportation (Supply Chain Technology)
2. Multimedia (Simulation and Game Development)

Discussion items -

Jeanne informed the committee that a list of courses with CID numbers has been sent to the state. She will keep the committee updated as to the status of these courses.

SB1440 PowerPoint not discussed

Other –

Sample Assignments Update – Liz is still working on reviewing the courses for the required sample assignments. This process should be complete by 12/17. Liz will then notify department chairs of any courses that are missing this requirement.

Natalie – FIT courses – discussion from 11/23 meeting

The Curriculum Committee acknowledges Patti for all of her help with course curriculum and her assistance in RCC becoming three colleges. Her knowledge, expertise and kindness are greatly appreciated. Thank you Patti

Adjournment – 4:05pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
February 22, 2011 3:00PM
HM 234**

Call to Order by Chris Rocco at 3:25pm

Voting Members Present: Natalie Hannum (PSET), Joyce Kim (HHPS), Maria Pacheco (Member at Large),
Debbi Renfrow (Librarian/COMM, Academic Senate), Jeff Rhyne (COMM), Chris Rocco (HSS), Alex Ygloria (DSPS)

Non-voting Member Present: Carlos Tovares (MVC DOI, Administrative Resource Person),
Liz Romero (Administration Assistant)

Absent: Matt Fast (BITS), Jeanne Howard (Student Services, Counseling), Steve Wagner (MSPE)

Agenda: MSC (Hannum/Rhyne/Unanimous) motion to approve amended agenda adding Music 4 and Repeatability Restrictions under "P" - Discussion Items. Removing COM-51, REA-4, ART-42 & 43, EDU-1, 3 & 4, SCE-814, 815 & 816

Approval of December 7th Minutes: MSC (Rhyne/Kim/Unanimous) motion to approve minutes

Distance Education: MSC (Kim/Hannum/Unanimous) motion to approve MAT-12

Course	Course Name	Approval	Info	Comment
MAT 12	Statistics	MNR		Online and Hybrid

New Stand Alone Courses: MSC (Hannum/Ygloria/Unanimous) motion to approve ADJ-A47A - HLS-6

Course number	Course title	Approval	Information	Comment
ADJ-A47A	Basic Surveillance & Surveillance Equipment Management	M	NR	
This course will enhance the Administration of Justice program by providing information on how to identify and document criminal activity by way of surveillance.				
ADJ-A58A	Financial/Economic Crimes Investigations	M	NR	
This course will enhance the Administration of Justice program by providing information on financial crimes.				
BIT-20	Introduction to Biotechnology	M	NR	Too many SLO's and linked to too many GESLOs
This course will be part of a Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College and is intended for students interested in further studies or for entry-level biotechnical positions.				
BIT-21	Laboratory Techniques	M	NR	Too many SLO's and

				linked to too many GESLOs
This course will be part of a Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College and is intended for students interested in further studies or for entry-level biotechnical positions.				
BIT-22	DNA Techniques	M	NR	Too many SLO's and linked to too many GESLOs
This course will be part of a Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College and is intended for students interested in further studies or for entry-level biotechnical positions.				
BIT-23	Protein Techniques	M	NR	Too many SLO's and linked to too many GESLOs
This course is a part of Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College				
BIT-24	Principles of Culture Techniques	M	NR	Too many SLO's and linked to too many GESLOs
This course is a part of Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College				
BIT-25	Research Presentation	M	NR	Too many SLO's and linked to too many GESLOs
This course is a part of Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College				
HLS-6	Case Studies in Emergencies, Disasters and Homeland Security Incidents	M	NR	
This course will provide students practical applications to scenarios and case studies to better understand Homeland Security in the context of terrorist acts and natural disasters.				

Major Modifications: MSC (Hannum/Renfrow/Unanimous) motion to approve ADJ-A3A – HUM-23

Course	Course Name	Approval	Info	Comment
ADJ-A3A	Child Abuse Investigations	M	NR	Addition of prerequisite ADJ B1B; Update to assignments
ADJ-A5A	Bicycle Patrol	M	NR	Addition of prerequisite ADJ B1B: Update to assignments
ADJ-A6A	Interview and Interrogation Course	M	NR	Addition of prerequisite ADJ B1B : Update to assignments
ADJ-A6B	Advanced Interview and Interrogation Course	M	NR	Addition of prerequisite ADJ B1B: Update to assignments

ADJ-A8A	Field Training Officer	M	NR	ADJ B1B
ADJ-A9A	Field Training Officer Update	M	NR	Addition of prerequisite ADJ-A8A and B1B: Update to assignments
ADJ-A10A	Vice Operations	M	NR	ADJ-B1B
ADJ-A11A	Effective Writing for Law Enforcement	M	NR	ADJ-B1B Update to assignments
ADJ-A14A	Search Warrant Preparation Workshop	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A14B	Search Warrant Execution	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A29A	Courtroom Testimony/Demeanor	M	NR	ADJ-B1B Change repeatability to may be taken two times; Change in units to .25 (from 9 hours to 8 hours) Update to methods of instruction and evaluation as well as assignments
ADJ-A36A	Inland Boating Enforcement	M	NR	ADJ-B1B Update to course content, methods of instruction and evaluation as well as assignments
ADJ-A37A	Latent Fingerprint Retrieval	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A42A	Crime Scene Investigation	M	NR	ADJ-B1B Update course description, course content, Methods of instruction, assignments
ADJ-A43A	Basic Computer Aided Collision Diagramming Using AutoSketch	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A44A	Laser Operator	M	NR	ADJ-B1B Update to assignments
ADJ-A45A	Digital Photography for Law Enforcement	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments

ADJ-A48A	Basic Investigator's Course	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A11A	Effective Writing for Law Enforcement	M	NR	ADJ-B1B Update to assignments
ADJ-A14A	Search Warrant Preparation Workshop	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A14B	Search Warrant Execution	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A29A	Courtroom Testimony/Demeanor	M	NR	ADJ-B1B Change repeatability to may be taken two times; Change in units to .25 (from 9 hours to 8 hours) Update to methods of instruction and evaluation as well as assignments
ADJ-A36A	Inland Boating Enforcement	M	NR	ADJ-B1B Update to course content, methods of instruction and evaluation as well as assignments
ADJ-A37A	Latent Fingerprint Retrieval	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A42A	Crime Scene Investigation	M	NR	ADJ-B1B Update course description, course content, Methods of instruction, assignments
ADJ-A43A	Basic Computer Aided Collision Diagramming Using AutoSketch	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A44A	Laser Operator	M	NR	ADJ-B1B Update to assignments
ADJ-A45A	Digital Photography for Law Enforcement	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments
ADJ-A48A	Basic Investigator's Course	M	NR	ADJ-B1B Update to methods of instruction and evaluation as well as assignments

These courses are being modified to remove the limitation on enrollment and add Pre-requisite and Entrance Skills. Upon review by ADJ instructors and industry experts, it has been determined that the Pre-Requisite and Entrance skills are necessary for student success.				
CIS-1B	Advanced concepts in Computer Information Systems	MNR		
Update to assignments and linking GE SLOs.				
CIS-14B	Web Programming: Active Server Pages	MNR		
Update to assignments and linking GE SLOs.				
CIS-35	Introduction to Simulation and Game Development	MNR		Simulation and Game Certificate/program
This course is being modified to cross-list with GAM and remove cross-listing with CSC (CSC-35 is being deleted)				
CIS-36	Introduction to Game Design	MNR		Needs CSC-36 modification; Simulation and Game Certificate/program
This course is being modified to cross-list with GAM.				
CIS-37	Beginning Level Design for Computer Games	MNR		Needs CSC-37 modification; Simulation and Game Certificate/program
This course is being modified to cross-list with GAM.				
CIS-39	Current Techniques in Game Art	MNR		
This course is being modified to cross-list with GAM.				
CIS-56A	Designing Web Graphics	MNR		
Course is being modified to add assignments and update textbooks.				
ENG-1A	English Composition	MNR		
This course is being modified to add assignments				
ENG-1B	Critical Thinking and Writing	MNR		
This course is being modified to update course description, student learning outcomes and add assignments and update textbooks.				
ENG-6	British Literature I: Anglo-Saxon through Eighteenth Century	MNR		
Adding Assignments section, linking COR SLOs with GE SLOs, removing redundancies from existing SLOs.				
ENG-7	British Literature II: Romanticism through Modernism/Post-Modernism	MNR		
This course is being revised to add assignment section, link GESLOs to SLOs, and remove SLO redundancies.				
ENG-8	Introduction to Mythology	MNR		Cross listed with HUM 8
Revised to add assignments section, link SLOs to GESLOs, and remove from the course description the requirement to teach Judeo-Christian mythology as one of the minimum required traditions.				

ENG-9	Introduction to Shakespeare	MNR		
Revised to add assignment section, link SLOs to GESLOs, and remove minor redundancy in a couple SLOs.				
ENG-10	Special Studies in Literature	MNR		what is the value of CSU only repeatable course. Do we need a special studies course that does not apply to UC. Might be part of International studies abroad.
Revised to add assignments section and link SLOs to GESLOs.				
ENG-14	American Literature I: Pre-Contact to Civil War	MNR		
Revised to add assignment section, link SLOs to GESLOs, and remove SLO redundancies.				
ENG-15	American Literature II: 1860-Present	MNR		
Revise to add assignments, link SLOs to GESLOs, and remove SLO redundancies.				
ENG-20	Survey of African American Literature	MNR		
Update to assignments as well as linking SLOs to GESLOS.				
ENG-23	The Bible As Literature	MNR		Same as HUM 23
Revised to add assignments section and link SLOs to GESLOs. Removed phrase "including extensive influence of the Bible on Western Literature" from the course description as that content is not reflected in the SLOs and erroneously suggests a widened scope of the class.				
ENG-25	Latino Literature of the United States	MR		
Revised to add assignments section, link SLOs to GESLOs, and remove minor redundancies in a few SLOs.				
ENG-26	The Literature of Mysticism, Meditation, and Madness			Tammy comments (last offered 08FAL)
Revised to add assignments, link SLOs to GESLOs and reduce redundancies among a few SLOs.				
ENG-30	Children's Literature	MNR		
Revise to add assignments section and to link GESLOs with SLOs.				
ENG-35	Images of Women in Literature	MNR		
Revised to add assignments section, link SLOs to GESLOs, and to remove a few redundancies in some of the SLOs.				
ENG-40	World Literature I: From Ancient Literatures to the Seventeenth Century	MNR		Title Change from World Literature I: from Ancient Literatures through 1650 C.E.; change in description
Revised to add assignments, link SLOs to GESLOs, remove SLO redundancy, and change time period end date (from Italian Renaissance and 1650 CE to 17th Century) to allow for minor variations within different cultures' historical eras and for consistency throughout COR.				
ENG-41	World Literature II: Seventeenth Century Through the Present	MNR		Title change from World Literature II: 1650 CE Through the Present; change in description

Revised to add assignments, link SLOs to GESLOs, remove redundancies in SLOs, and change time period start date to allow for minor variations within different cultures' historical eras and to show consistency throughout the COR.				
HUM-8	Introduction to Mythology	MNR		Same as ENG-8
Revised to add assignments section, link SLOs to GESLOs, and remove from the course description the requirement to teach Judeo-Christian mythology as one of the minimum required traditions.				
HUM-23	The Bible as Literature	MNR		Same as ENG-23
Revised to add assignments section and link SLOs to GESLOs. Removed phrase "including extensive influence of the Bible on Western Literature" from the course description as that content is not reflected in the SLOs and erroneously suggests a widened scope of the class.				

Course Deletions: MSC (Rhyne/Kim/Unanimous) motion to approve SOC-35

SOC-35	Sociology of the Black Community	MR		
This course has not been offered for several years.				

New Stand Alone Course – Information Only

ILA-5	Service Learning and Community Involvement	R	MN	
This course will provide students an opportunity to integrate academic learning with civic involvement.				
MUC-7	MIDI/Digital Audio Music Production	N		NOR needs to approve as stand-alone course- It is not program applicable until the program is approved by the State.
NRN-11	Foundations of Nursing Practice	R	MN	Modification to nursing degree needs to be submitted
The nursing curriculum is being updated in response to national safety initiatives in healthcare. This course will replace NRN-1.				
SCT-3	Supply Chain Technology	N	MR	
This course will provide an educational need identified by the Logistics Industry Council.				

New Course – Information Only

Course Number	Course Title	Approval	Info	Comment
CIS 18D	Data Structures and Algorithms	NR	M	Moreno Valley to ADD?
This course will part of the pathways for transfer to CalPoly computer science department.				

Course Inclusion (Adoption of Existing Courses) – Information Only

Course Number	Course Title	Approval	Information	Comment
ART-5	History of Non-Western Art	N	MR	Currently offered at R
ART-30	Printmaking	N	MR	Currently offered at R
ART-34	Studio Three Dimensional Design	N	MR	Currently offered at R
ART-49	Studio Printmaking	N	MR	Currently offered at MR
The above courses have been approved by NOR at their 12/07/10 meeting; information items at MR				
COM-1	Public Speaking	N		Update to textbooks
COM-1H	Public Speaking Honors	N		Update to textbooks
COM-2	Persuasion in Rhetorical Perspective	N		MOV adding to their inventory
COM-3	Argumentation and Debate	N		Change course number from 3A to 3 and update to assignments.
COM-5	Parliamentary Procedure	N		Update to textbooks; NOR adding to their inventory
COM-6	Dynamics of Small Group Communication	N		Update to textbooks; NOR adding to their inventory
COM-7	Oral Interpretation of Literature	N		
COM-9	Interpersonal Communication	N		Update to textbooks
COM-9H	Honors Interpersonal Communication	N		
COM-11	Storytelling	N		Update to textbooks; MOV adding to their inventory
COM-12	Intercultural Communication	N		
COM-13	Gender and Communication	N		Update textbook
COM-19	Reader's Theater	N		Update textbooks; MOV & NOR adding to their inventory
These courses are being created to address the discipline name change by changing course designation from SPE to COM. These courses were adopted by RIV and MOV.				
HUM-3	Creativity and the Imagination	N	MR	Currently offered at R but R is deleting course

MUS-4	Music Theory I	N	MR	
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Major Modifications – Information Only

CIS-38A	Simulation and Gaming/3D Modeling for Real-time Interactive Simulations	NR		Simulation and Game Certificate/program
This course is being modified to cross-list with GAM and remove cross-listing with CSC (CSC-38A is being deleted)				
CIS-38B	Simulation and Gaming/3D Animation for Real-time Interactive Simulations	NR		Simulation and Game Certificate/program
This course is being modified to cross-list with GAM and remove cross-listing with CSC (CSC-38B is being deleted)				
CIS-38C	Simulation and Gaming/3D Dynamics and Rendering for Real-time Interactive Simulations	NR		Simulation and Game Certificate/program
This course is being modified to cross-list with GAM and remove cross-listing with CSC (CSC-38C is being deleted)				
ENG-18	Survey Native American Literature	NR		Request by Patti to add to MOV inventory
Revised to add assignment section and to link SLOs to GESLOs.				
ENG-44	Poetry from the Twentieth Century to the Present	NR		Patti Requests MOV add course
Revised to add assignments section, link SLOs to GESLOs, and remove a few redundancies in SLOs.				
ENG-45	Modern Drama	NR		
Revised to add assignments section, and link SLOs to GESLOs.				
ENG-48	Short Story and Novel from the Twentieth Century to the Present	NR		
Revised to add assignments section, and link SLOs to GESLOs.				
MUC-1	Performance Techniques For Studio Recording	N		Change in laboratory hours from 54 to 108; units from 1 to 2.
This course is being modified to provide more in-class time to successfully and completely work through the course content.				
MUC-10	Norco Choir	N		Audition on or before the first day of class.
After two semesters of offering this course, it is the opinion of the commercial music faculty that a limitation of enrollment should be added in order for student learning to be maximized. We are just adding a limitation of enrollment. There are no other changes.				

Discussion for Colleges-ART courses and repeatability. Students may take the same skill set multiple times in multiple levels. English-courses have advisory of “eligible for ENG 1A”. Perhaps this should be a prerequisite or should the advisory be “completion of ENG 1A”?

Course Deletions – Information Only

Course	Course Name	Approval	Info	Comment
ADM-73	Developing and Authoring Multimedia CDs and DVDs	R	MN	
ADM-75	Desktop Publishing with PageMaker	R	MN	
ADM-78A	Multimedia Construction with Macromedia Director	R	MN	Part of Visual Communications-Animation and Illustration and FTV Production Specialist
ADM-78B	Multimedia Construction using Lingo	R	MN	Part of Visual Communications-Animation and FTV Production Specialist
ADM-78C	Multimedia Construction using Adobe Premiere	R	MN	
These courses are being deleted because the software is no longer viable in the industry. Modification to Applied Digital Media certificate has been submitted.				
ADM-79	Multimedia Production using Painter	R	MN	Part of Visual Communications-Animation and Illustration
This course is proposed for deletion due to lack of student interest.				
ADM-81	Advanced Digital Darkroom	R	MN	
Technology changes no longer require an advanced course.				
BUS-81	Inventory Control	N	MR	Certificate modifications submitted
BUS-84	Computerized Logistics	NR	M	Certificate modifications submitted
These courses were part of 21 units offered for the 18 unit Logistics Management Certificate. To increase students per course, only 18 units are now offered. Topics will be covered in other Logistics courses.				
CAT-34B	Intermediate Microsoft Word for Windows	NR		Cross listed with CIS 34B
This course is being deleted because the topics are covered by CAT-80.				
CSC-35	Introduction to Simulation and Game Development	NR		Cross-listed with CIS-35; modification launched
CSC-38A	Simulation and Gaming/3D Modeling for Real-time Interactive Simulations	NR		Cross-listed with CIS 38A modification launched
CSC-38B	Simulation and Gaming/3D Animation for Real-time Interactive Simulations	NR		Cross-listed with CIS 38B modification launched

CSC-38C	Simulation and Gaming/3D Dynamics and Rendering for Real-time Interactive Simulations	NR		Cross-listed with CIS 38C modification launched
These courses are being deleted. Replaced by GAM courses which will be cross listed with CIS courses.				
GER-4	German 4	R		
This course has been on the books and active since 1995. However, it was only attempted to be offered once and was canceled for low enrollment.				
SOC-49	Intro Research Methodology	R		
This course has been replaced by Soc 50.				
SCE-808A	Music Therapy for Seniors	R		
SCE-808B	Music Therapy for Seniors	R		
SCE-819	Walking for Health for Older Adults	R		
These courses will be replaced by SCE-813 Health Aging for Older Adults.				

Course Exclusion – Information Only

Course	Course Name	Approval	Info	Comment
HUM-3	Creativity and Imagination	R		
SPA-2H	Honors Spanish 2	R		

New State Approved Certificates/Programs: MSC (Rhyne/Pacheco/Unanimous) motion to approve 1 - 4

1. Speech Language Pathology Assistant (M)
2. American Studies (MR) RIV approved at 12/07/10 meeting; bring to MOV for approval.
3. Communication Studies for Transfer
4. Sociology for Transfer

Modification of State/Locally approved Certificate/program Information only at MN: Approved at Riverside on 12/7/10

1. Applied Digital Media and Printing (R)
2. Administration of Justice-Law Enforcement
3. Business Administration-Logistics Management Concentration
4. Logistics Management

Discussion items

- **Sample Assignments** – Chris reminded the committee members of the importance of the completing the sample assignments for those courses that are missing them and to take this information back to their respective departments. 1. Get the Sample Assignment written and 2. Get department approval, send to the Curriculum Committee then upload the sample assignment(s) to CurricuNet. Have sample assignments written for those needed courses within the next 30 days.
- **Music 4** – Chris will talk with Carolyn Quin, music instructor, regarding this course.
- **Repeatability Restrictions** – Chris asked the committee members to be aware of the repeatability restrictions for each of their departments' respective courses.

Other - On March 11 there is an Irvine Conference on SB 1440, the disciplines that will be discussed are BUS, ACC, ECO, ART, MUS, ENG, CIS, POL & Literary Studies.

Adjournment 4:05pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
March 15, 2011 3:00PM
HM 234**

Call to Order by Chris Rocco at 3:10pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Maria Pacheco (Member at Large), Debbi Renfrow (Librarian/COMM, Academic Senate), Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE), Alex Ygloria (DSPE)

Non-voting Member Present: Carlos Tovares (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Joyce Kim (HSPS)

Agenda: MSC (Fast/Rhyne/Unanimous) motion to approve amended agenda adding Natalie Hannum to section E. 1 and Jeanne Howard to section E. 2

Approval of minutes from the February 22nd meeting: MSC (Hannum/Fast/Pass) motion to approve minutes. Abstentions - Matt Fast, Jeanne Howard & Stephen Wagner

Remove Course Adoptions (ENG 18 & ENG 44) from agenda, to be discussed at next meeting

Reviewed Information Only Items, no action taken - New Stand Alone Courses

Course	Course Name	Approval	Info	Comment
GAM-21	Video Game Appreciation	N	MR	
GAM-22	Game Design Principles	N	MR	
GAM-23	Digital Game Design	N	MR	
GAM-42	PhotoShop for Game Art and Animation	N	MR	
GAM-46	Environment and Vehicle Modeling	N	MR	May be taken two times
GAM-48	3D Character Animation	N	MR	May be taken two times
GAM-49	Game Modeling and Texturing	N	MR	May be taken two time

These courses are being created to support the Title V Portal To Your Future Grant. These courses will eventually be included in a certificate program currently under development and are part of a comprehensive game design program.

Natalie Hannum - the committee approved a lot of ADJ courses at the last meeting but 9 to 14 of these courses had to be pulled back after an internal review committee concluded that the pre-requisites needed to be reviewed. Natalie will get the list of these courses for the committee.

Jeanne Howard – informed the committee that CID, Course Identification Numbering System, has a website where courses can be submitted for a CID number assignment. Jeanne also had a CID handout for the committee

The committee members discussed the Repeatability and Course Repetition issue. Maria and Jeanne voiced their concerns regarding DSPS & EOPS priority registration.

Sample Assignment Training

Chris had a print out of the Humanities and Social Sciences Department Sample Assignments and asked Liz to email the committee members the file. Those departments with missing sample assignments need to do the following,

- 1. Write the Sample Assignments**
- 2. Send them to Chris for review**
- 3. Upload them into CurricuNet**
- 4. The SA will then go through the approval process, discipline then district approval.**

Other – Chris informed the committee that Riverside Campus is hosting a CurricuNet Users Conference on Friday, April 8. The event will take place at the Culinary Academy beginning at 8:00am.

Chris mentioned that there is a district need for a CurricuNet Tech Support Person, release time is being discussed.

Adjournment: 4:03pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
March 29, 2011 3:00PM
HM 234**

Call to Order by Chris Rocco at 3:06pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Joyce Kim (HHPs), Jeanne Howard (Student Services, Counseling), Maria Pacheco (Member at Large), Debbi Renfrow (Librarian/COMM, Academic Senate), Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE), Alex Ygloria (DSPS)

Non-voting Member Present: Carlos Tovares (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Approval of Agenda – MSC (Rhyne/Renfrow/Unanimous) amended: add Jeanne Howard to item “E” Academic Standards and add to “F” Chris - CurricuNet User’s Conference, Natalie Hannum – ADJ course update and Joyce Kim – Speech Language Pathology Assistant Certificate update

Approval of Minutes from the March 15th Meeting - MSC (Howard/Kim/Passed) Abstain – Alex

Course Adoptions – Approval Needed (Continued from 3/15) - MSC (Rhyne/Pacheco/NOT Passed)
Since these courses are not currently offered at MVC, Jeff recommended and the committee agrees not to adopt ENG18 and ENG44 at this time.

Course	Course Name	Approval	Info	Comment
ENG 18	Survey Native American Literature	M	NR	Add to Course Catalog
ENG 44	Poetry from the Twentieth Century to the Present	M	NR	Add to Course Catalog

Approval Items

Course	Title	Approval	Comment
Distance Education: MSC – (<u>Hannum/Howard/Unanimous</u>)			
ESL-90D	Special Topics in English as a Second Language: Verb Tense Review	MNR	hybrid and online
ESL-90H	Special Topics in English as a Second Language: Phrases and Clauses	MNR	hybrid and online
MUS-19	Music Appreciation	MNR	Hybrid (course currently offered online)
New Courses: MSC (<u>Fast/Renfrow/Passed</u>)			
Natalie Hannum – Oppose (Name should not be changed)			
KIN-4	Nutrition	MNR	
KIN-30	First Aid and CPR	MNR	
KIN-35	Foundation for Fitness and Wellness	MNR	

Course	Title	Approval	Comment
KIN-36	Wellness: Lifestyle Choices	MNR	
KIN-38	Stress Management	MNR	
KIN-A11	Tennis, Beginning	MR	
KIN-A12	Tennis, Intermediate	MR	
KIN-A13	Tennis, Advanced	MR	
KIN-A15	Bowling, Beginning	MNR	
KIN-A16	Bowling, Intermediate	MNR	
KIN-A17	Bowling, Advanced	MR	
KIN-A36	Cross Country Skiing	MR	
KIN-A40	Karate, Beginning	MNR	
KIN-A41	Karate, Intermediate	MNR	
KIN-A43	T'ai-chi Ch'uan, Beginning	MR	
KIN-A44	T'ai-chi Ch'uan, Intermediate	MR	
KIN-A46	Hatha Yoga, Beginning	MNR	
KIN-A47	Hatha Yoga, Intermediate	MNR	
KIN-A64	Soccer	MNR	
KIN-A75	Walking for Fitness	MNR	
KIN-A81	Physical Fitness	MNR	
KIN-A83	Kickboxing Aerobics	MNR	
KIN-A85	Bicycling	MR	
KIN-A86	Step Aerobics	MR	
KIN-A87	Step Aerobics, Intermediate	MR	
KIN-A88	Step Aerobics, Advanced	MR	
KIN-A89	Body Sculpting	MR	

The above courses are proposed to address the discipline name change from Physical Education to Kinesiology by changing the course designation from PHP to KIN.

Course Modification: MSC (Rhynne/Pacheco/NOT Passed) committee members agreed that a representative from the math department attend a curriculum meeting to discuss MAT-52's modification.

MAT-52	Elementary Algebra	MNR	Change to non-degree credit/stand alone course; update to sample assignments and textbooks.
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The mathematics discipline has voted to add MAT 52 to the list of basic skills courses that are non-degree applicable.

Course Deletions: MSC (Hannum/Fast/Unanimous)

SPE-1	Public Speaking	MNR	
SPE-1H	Public Speaking Honors	MNR	
SPE-3A	Argumentation and Debate	MNR	
SPE-5	Parliamentary Procedure	MR	
SPE-6	Dynamics of Small Group Communication	MR	
SPE-7	Oral Interpretation of Literature	MNR	

Course	Title	Approval	Comment
SPE-9	Interpersonal Communication	MNR	
SPE-9H	Honors Interpersonal Communication	MNR	
SPE-12	Intercultural Communication	MNR	
SPE-13	Gender and Communication	MNR	
SPE-51	Enhancing Communication Skills	MR	
These above courses are being deleted due to the discipline name change from Speech Communications to Communications Studies requiring a title change from SPE to COM.			

1. State/Locally Approved Certificates Modifications: **MSC (Howard/Renfrow/Unanimous)**
Change from PHP to KIN

- a. Early Childhood Education (MNR) PHP-6/30 to KIN-6/30
- b. Educational Paraprofessional (MR) PHP-30 to KIN-30
- c. Fire Technology (M) PHP-35-KIN-35

Change from SPE to COM

MSC (Wagner/Rhyne/Unanimous)

- d. Educational Paraprofessional (MR) SPE-1/9 to COM-1/9

Replacement of CSC with GAM courses

MSC (Rhyne/Kim/Passed) Matt Fast – Oppose

- e. Simulation and Gaming: Game ART (MN) Remove CSC-35/36/37/38A/38B/38C/39 replace with GAM courses

2. Discipline Name Change: Kinesiology (Physical Education) MNR **MSC (Rhyne/Wagner/Passed)**
Oppose – Natalie Hannum

Information Items:

Course	Title	Location	Comment
New Stand Alone Course:			
GAM-43	Survey of Media Art for Game Design/Animation	N	Cross-listed with CIS-43
GAM-44	Portfolio Production	N	Cross listed with CIS-44
KIN-59	Athletic Advisement	R	
The above course is proposed to address the discipline name change from Physical Education to Kinesiology by changing the course designation from PHP to KIN.			
New Courses:			
GAM-35	Introduction to Simulation and Game Development	N	Crosslisted with CIS-35
GAM-36	Introduction to Computer Game Design	N	Crosslisted with CIS-36
GAM-37	Beginning Level Design for Computer Games	N	Crosslisted with CIS-37
GAM-38A	Simulation and Gaming/3D Modeling for Real Time Interactive Simulations	N	Crosslisted with CIS 38A
GAM-38B	Simulation and Gaming/3D Animation for Real Time Interactive Simulations	N	Crosslisted with CIS 38B
GAM-38C	Simulation and Gaming/3D Dynamics for Real Time Interactive Simulations	N	Crosslisted with CIS 38C
GAM-39	Current Techniques in Game Art	N	Crosslisted with CIS 39

Course	Title	Location	Comment
These above courses reflect the new discipline Simulation and Gaming and are cross-listed with CIS courses and are part of the Simulation and Gaming: Game Art certificate/program.			
KIN-6	Intro PE for Preschool and Elementary Children	R	
KIN-8	Triathlon Techniques	R	
KIN-10	Introduction to Kinesiology	NR	Title Change from "Introduction to Physical Education"
KIN-12	Sport Psychology	R	
KIN-14	Athletic and Fitness Organization and Administration	R	
KIN-16	Introduction to Athletic Training	NR	
KIN-17	Athletic Training, Fall Sports, Lower Extremity	R	
KIN-18	Athletic Training, Spring Sports, Upper Extremity	R	
KIN-19	Athletic Training, Fall Sports, Head, Neck, Spine, Torso, and Hip	R	
KIN-20	Athletic Training, Spring Sports, General Medical	R	
KIN-21	Athletic Training Applications	R	
KIN-24	Sports Officiating - Fall Sports	R	
KIN-25	Sports Officiating - Spring Sports	R	
KIN-26	Foundations of Coaching	R	
KIN-27	Football Theory	R	
KIN-28	Basketball Theory	R	
KIN-29	Soccer Theory	NR	
KIN-33	Baseball Theory	R	
KIN-34	Softball Theory	R	
KIN-42	Lifeguarding/Title 22 First Aid/Water Safety Instructor	R	
KIN-43	Personal Training	R	
KIN-44	Yoga Instructor Training	R	
KIN-45	Group Fitness Instructor	R	
KIN-47	Hiking and Backpacking	R	
KIN-59	Athletic Advisement	R	
KIN-200	Physical Education Work Experience	R	
KIN-A03	Adaptive Physical Fitness	NR	Title Change from "Adaptive Physical Education for Students with a Physical Disability"
KIN-A04	Adaptive Water Exercise	R	
KIN-A05	Songleading and Cheerleading	R	
KIN-A07	Badminton	R	
KIN-A09	Racquetball	R	
KIN-A20	Golf, Beginning	NR	

Course	Title	Location	Comment
KIN-A21	Golf, Intermediate	NR	
KIN-A28	Swimming, Beginning	R	
KIN-A29	Swimming, Intermediate	R	
KIN-A30	Swimming, Advanced Skills and Conditioning	R	
KIN-A31	Water Aerobics and Deep Water Exercise	R	
KIN-A33	Track and Field Techniques: Running Event Techniques	R	
KIN-A34	Track and Field Techniques: Field Event Techniques	R	
KIN-A50	Baseball, Defensive	R	
KIN-A51	Baseball, Offensive	R	
KIN-A52	Fastpitch Fundamentals: Offensive	R	
KIN-A53	Fastpitch Fundamentals: Defensive	R	
KIN-A54	Fastpitch Softball Fundamentals	R	
KIN-A55	Slow Pitch Softball	NR	
KIN-A57	Basketball	R	
KIN-A60	Football Fundamentals, Defensive	R	
KIN-A61	Football Fundamentals, Offensive	R	
KIN-A62	Flag Football	R	
KIN-A62A	Flag Football	R	
KIN-A63	Ultimate Frisbee	NR	
KIN-A67	Volleyball, Beginning	R	
KIN-A68	Volleyball, Intermediate	R	
KIN-A69	Volleyball, Advanced	R	
KIN-A70	Water Polo Techniques	R	
KIN-A74	Hiking and Backpacking Activities	R	
KIN-A77	Jogging for Fitness	NR	
KIN-A78	Long Distance Running	R	
KIN-A80	Triathlon Techniques	R	
KIN-A82	Speed, Agility, and Quickness Training	R	
KIN-A90	Weight Training	R	
KIN-A92	Weight Training, Advanced	R	
KIN-A94	In-Season Varsity Sport Conditioning	R	
KIN-A95	Out-Of-Season Varsity Sport Conditioning	NR	
KIN-V01	Cross Country, Varsity, Men	R	
KIN-V02	Football, Varsity, Men	R	
KIN-V04	Basketball, Varsity, Men	R	
KIN-V05	Baseball, Varsity, Men	R	
KIN-V06	Track and Field, Varsity, Men	R	
KIN-V07	Golf, Varsity, Men	R	
KIN-V08	Tennis, Varsity, Men	R	

Course	Title	Location	Comment
KIN-V09	Swimming and Diving, Varsity Men	R	
KIN-V10	Soccer, Varsity Men	NR	
KIN-V11	Pep Squad, Varsity, Men and Women	R	
KIN-V12	Cross Country, Varsity, Women	R	
KIN-V14	Track and Field, Varsity, Women	R	
KIN-V18	Tennis, Varsity, Women	R	
KIN-V19	Swimming and Diving, Varsity, Women	R	
KIN-V20	Basketball, Varsity, Women	R	
KIN-V21	Volleyball, Varsity, Women	R	
KIN-V22	Fastpitch, Varsity, Women	R	
KIN-V23	Water Polo, Varsity, Men	R	
KIN-V24	Water Polo, Varsity, Women	R	
KIN-V25	Soccer, Varsity, Women	NR	
The above courses are proposed to address the discipline name change from Physical Education to Kinesiology by changing the course designations from PHP to KIN.			
Course Inclusion:			
ART-38	Studio Illustration	N	Currently offered at R
Course Deletions:			
ADM-73	Developing and Authoring Multimedia CDs and DVDs	R	
ADM-75	Desktop Publishing with PageMaker	R	
ADM-78A	Multimedia Construction with Macromedia Director	R	
ADM-78B	Multimedia Construction using Lingo	R	
ADM-78C	Multimedia Construction using Adobe Premiere	R	
The above courses are being deleted because the software is no longer viable in the industry. Modification to Applied Digital Media certificate has been submitted.			
ADM-79	Multimedia Production using Painter	R	
This course is proposed for deletion due to lack of student interest.			
ADM-81	Advanced Digital Darkroom	R	
Technology changes no longer require an advanced course.			
SPE-2	Persuasion in Rhetorical Perspective	NR	
SPE-11	Storytelling	NR	
SPE-19	Reader's Theater	R	
The above courses are being deleted due to the discipline name change from Speech Communications to Communications Studies requiring a title change from SPE to COM.			

3. State/Locally Approved Certificates Modifications:
Change from PHP to KIN
 - a. Exercise Sport and Wellness-Fitness Professionals Emphasis (R)
 - b. Exercise Sport and Wellness-Athletic Training Emphasis (R)
 - c. Exercise Sport and Wellness-Coaching Emphasis(R)

Change from SPE to COM

- d. International Business (R) SPE-12 to COM-12
- e. Registered Nursing Program (R) SPE-1/9 to COM-1/9
- f. Retail Management/WAFC (NR) SPE1/9 to COM-1/9
- g. Victims Services Aide (R) SPE-9 to COM-9

Deletion of ADM courses

- h. Film, Television and Video Production Specialist-Digital Media/Motion Graphics Emphasis (R) deletion of ADM-78A and 78B
- i. Visual Communications-Animation (R) deletion of ADM-78A,78B and 79
- j. Visual Communications-Illustration (R) deletion of ADM-78A and 79

Jean Howard – Academic Standards –

Jeanne informed the committee about changing graduation requirements and about the new language and procedures on how courses can be added with regard to areas of emphasis.

Other –

1. Curriculum Process Handout (Review & Discussion)

Chris asked the committee members to review the handout before the next meeting

2. CurricuNet User's Conference – Will be held on Friday, April 8 at the Culinary Academy from 8:30am – 4:30pm. Topics to be discussed are problems, challenges and successes that user's are having with the CurricuNet website. Registration is \$35, the contact person is Sheila McDonald @ 951.222.8571

3. Natalie Hannum updated the committee regarding some of the ADJ courses that need the pre-requisite requirements reviewed. Currently several staff, a curriculum working group, at BCTC are working on this task.

4. Joyce Kim updated the committee on the paperwork for the Speech Language Pathology Certificate Program. After review, it appears that all of the required paperwork and signatures are complete. Joyce will send the program outline of record to Chris for Senate approval and to Sylvia Thomas.

Adjournment - 4:10pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
April 26, 2011 3:00PM
HM 234**

Call to Order by Chris Rocco at 3:14pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Joyce Kim (HHPS), Jeanne Howard (Student Services, Counseling), Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE)

Non-voting Member Present: Carlos Tovares (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Maria Pacheco (Member at Large), Debbi Renfrow (Librarian/COMM, Academic Senate), Alex Ygloria (DSPS)

Approval of Agenda – MSC (Rhyne/Howard/Unanimous) amended agenda adding N. Hannum, J. Kim and C. Rocco to “Other”

Approval of Minutes from the March 29th Meeting - MSC (Rhyne/Kim/Unanimous)

Approval Needed - New Course MSC (Wagner/Fast/Unanimous) motion to approve ILA-5

Course	Title	Approval	Comment
ILA-5	Service and Community Learning	M	
The above course will provide students an opportunity to integrate academic learning with civic involvement.			

MSC (Hannum/Howard/Unanimous) motion to approve removal of MAT-52 from Educational Paraprofessional Certificate

State/Locally Approved Certificates Modifications:
a. Educational Paraprofessional (MR)-removal of MAT-52

Information Only Items: MSC (Rhyne/Kim/Unanimous) motion to accept Information Items

Course	Title	Approval	Comment
1.Distance Education: None			
2. New Stand Alone Courses:			
NRN-11	Foundations of Nursing Practice	R	
The above course is proposed to address new state requirements for the nursing program. This course will replace NRN-1.			
3. New Courses:			

Course	Title	Approval	Comment
CSC-18D	Data Structures and Algorithms	NR	
The above course is crosslisted with CIS-18D. This course will be part of the pathways for transfer to CalPoly computer science department.			
4. Course Inclusions: None			
5. Major Course Modifications:			
CIS-43	Survey of Media Art for Game Design/Animation	N	
CIS-44	Portfolio Production	N	
The courses above are being modified to cross-list with the new GAM courses.			
FTV-12	History of American Film	R	
FTV-60	Overview of Digital Media	R	
FTV-65	The Director's Art in Filmmaking	R	
FTV-68	Story Development Process in the Entertainment Industry	R	
The above courses are being modified to include sample assignments, update textbooks, update MOIs and MOEs.			
6. Course Deletions:			
CIS-34B	Intermediate Microsoft Word for Windows	R	
The above course is being deleted because it is cross-listed with CAT-34B, which was deleted earlier and the course content is covered in CAT/CIS 80-Wordprocessing: Microsoft Word for Windows.			
7. Course Exclusions:			
CIS-16A	Programming Games with DirectX and OpenGL	R	
CIS-35	Introduction to Simulation and Game Development	R	
CIS-36	Introduction to Computer Game Design	R	
CIS-37	Beginning Level Design for Computer Games	R	
CIS-39	Current Techniques in Game Art	R	
The above courses are part of the Simulation and Gaming program which is currently not being offered at Riverside City College.			

8. State/Locally Approved Certificates Modifications:

- a. Legal Administrative Assistant (R)-name change from Legal Secretarial Studies

Other -

Curriculum Handbook – committee members received this handbook in an email.

Natalie Hannum – the ADJ courses that needed review due to prerequisites are being reviewed along with the sample assignments. FIT courses are being reviewed for sample assignments and then major modifications.

Joyce - Speech Language Pathology Assistant Program paperwork is complete pending a few signatures. Chris will assist Joyce with getting missing signatures.

Chris Rocco –

- clarified that the California state regulations require that the course of outline must include a sample assignment pertaining to the type of class work a student can expect to be assigned when enrolled for a course.
- There is a discrepancy between the Physician Assistant Program website and program with regards to Learning Outcomes. Naomi Foley will be working on updating the website.
- Chris suggested that Matt Fast talk with Sylvia or Chip regarding the cross listing of Gaming courses and the repeatability issue.
- Carolyn Quin and Don Foster are working on certificate program for Music.
- The BioTech Program for the Health Sciences is being worked on by Naomi Foley and Joanna Werner-Fraczek.
- Dental Assisting course outline of record are being updated and are looking good.

Adjournment – 4:02pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
May 10, 2011 3:00PM
HM 234**

Call to Order by Chris Rocco at 3:12pm

Voting Members Present: Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPs), Maria Pacheco (Member at Large), Debbi Renfrow (Librarian/COMM, Academic Senate), Jeff Rhyne (COMM), Chris Rocco (HSS), Alex Ygloria (DSPS)

Non-voting Member Present: Carlos Tovares (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Absent: Matt Fast (BITS), Natalie Hannum (PSET), Steve Wagner (MSPE)

Approval of Agenda – MSC (Rhyne/Pacheco/Unanimous)

Approval of Minutes from the April 26th Meeting - MSC (Rhyne/Howard/Passed)

Abstain – Maria Pacheco / Amended agenda adding GEG5 to Course Exclusions

Approval Needed:

Course	Title	Approval	Comment
Distance Education: MSC – (<u>Rhyne/Kim/Unanimous</u>) motion to include ENG-16 in catalog			
ENG-16	Introduction to Language	MR	Online

Course Inclusions: MSC – (<u>Rhyne/Pacheco/Unanimous</u>) motion to include these courses in catalog			
REA-4	Critical Reading as Critical Thinking	M	
GEG-2	Human Geography	M	
GEG-3	World Regional Geography	M	

Course Exclusions: MSC – (<u>Rhyne/Kim/Unanimous</u>) motion to remove GEG5 from course catalog			
GEG-5	Weather and Climate	M	

Major Course Modifications: MSC – (<u>Renfrow/Kim/Unanimous</u>)			
ART-28	Studio Painting	MNR	
ART-45	Studio Watercolor Painting	MR	
ART-48	Studio Drawing	MNR	

These courses are being modified to reduce repeatability from “may be taken four times” to “may be taken two times.”

Information Only Items: MSC (Howard/Kim/Unanimous) motion to accept information items

5. Major Course Modifications:			
ART-34	Studio Three Dimensional Design	NR	
ART-46	Studio Sculpture	R	
ART-49	Studio Printmaking	NR	
These courses are being modified to reduce repeatability from “may be taken four times” to “may be taken two times.”			
BUS-80	Principles of Logistics	NR	Course content has been updated
BUS-85	Warehouse Management	N	Course content has been updated
BUS-86	Transportation and Traffic Management	N	Course content has been updated
BUS-87	Introduction to Purchasing	N	Course content has been updated
BUS-90	International Logistics	N	Course content has been updated
These courses have been updated to align GESLOs with course SLOs.			
6. Course Deletions:			
CIS-21A	Linux Operating System Administration	R	Cross listed with CSC-21A
CSC-21A	Linux Operating System Administration	R	
CIS-22A	Robotics: Introductory Programming	R	
CIS-22B	Robotics: Intermediate Programming	R	
These courses are being deleted due to insufficient enrollment.			

Other -

- RCC Program Development** - Discussion regarding the RCC Program Development draft. Joyce stated the document makes sense yet the difference in college level timelines and state timelines can be a bit confusing, therefore the timeline should be made clear in the document. The draft looks good and it is helpful to have these procedures written down. The committee members agreed to pass the draft in concept with the recommendation that the document should include the Curriculum Committee’s involvement early on in the process of program development.
- How To Develop a Course Proposal** – Chris asked the committee members to review the draft of *How to Development a Course Proposal* before the next meeting, discussion and feedback on the 24th.

Adjournment – 3:40pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES
May 24, 2011 3:00PM
HM 234**

Call to Order by Chris Rocco at 3:10pm

Voting Members Present: Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), ,
Debbi Renfrow (Librarian/COMM, Academic Senate), Jeff Rhyne (COMM), Chris Rocco (HSS), Steve Wagner (MSPE)

Non-Voting Member Present: Carlos Tovares (MVC DOI, Administrative Resource Person),
Liz Romero (Administration Assistant)

Absent: Matt Fast (BITS), Maria Pacheco (Member at Large), Alex Ygloria (DSPS)

Guests: Lisa Conyers, Vice President - Academic Affairs and Carolyn Quin, Associate Professor - Music

Approval of Agenda – MSC (Kim/Hannum/Unanimous) motion to approve agenda with addition of distance education for FIT.

Approval of Minutes from the May 10th Meeting - MSC (Hannum/Renfrow/Unanimous) motion to approve May 10th minutes.

Abstain – Steve Wagner

Approval Needed - MSC (Kim/Howard/Unanimous) motion to approve Major Course Modifications

Major Course Modifications:			
Course	Title	Approval	Comment
REA-2	Rapid Reading	MNR	
REA-3	Reading for Academic Success	MNR	
REA-4	Critical Reading as Critical Thinking	MNR	
These courses are being updated to link course SLOs with GESLOs and include sample assignments. Will fix SLOs at a later date.			

MSC (Hannum/Howard/Unanimous) motion to approve Course Deletions

Course Deletions:			
Course	Title	Approval	Comment
CIS-15A	Visual Basic Programming: Objects	MR	
CIS-15B	Visual Basic Programming: Advanced Objects	MR	
CIS-15C	Visual Basic Programming: Databases	MR	
These courses have not been offered since fall 2007. Software is no longer used due to Microsoft ending program support.			

MSC (Hannum/Howard/Unanimous) motion to approve Distance Education

Distance Education:			
Course	Title	Approval	Comment
FIT-1	Fire Protection Organization	M	
FIT-2	Behavior and Combustion	M	

MSC (Wagner/Rhyne/Unanimous) motion to approve certificate/program modifications

Certificate/Program modifications:			
Course	Title	Approval	Comment
	Computer Applications	MNR	Removal of reference to Visual Basic in the PLOs
	Computer Programming	MNR	Removal of CIS-15A, 15B, 15C and removal of Visual Basic in PLOs.

MSC (Renfrow/Kim/Unanimous) motion to accept new Music Program at MVC

Certificate/Program - New:			
Course	Title	Approval	Comment
	Music	M	New music program consisting of existing courses.

Carolyn Quin presented to the committee the new Music Program proposal that her and Don Foster, (Associate Professor, Music), have been working on. This program consists of existing music courses and Carolyn and Don are completing the approval and signature process.

Information Only Items:

Course	Title	Approval	Comment
Distance Education: None			
New Stand Alone Courses:			
ART-4	Introduction to Visual Culture	NR	
This course will fulfill a lower division requirement for many UC's and CSU's new Visual Culture programs. It may also be part of the Film Studies degree as well as New Media.			
SCT-2	Supply Chain Management and Models	N	Made suggested changes to COR
SCT-4	Transportation Technology and Vehicle Routing	N	Made suggested changes to COR
These courses are being proposed to meet an educational need identified by the Logistics Industry Council and are part of a National Science Foundation grant that requires articulation with CSU Pomona courses.			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications:			
BUS-82	Freight Claims	N	Course content has been updated
BUS-83	Contracts	N	Course content has been updated
These courses have been updated to align GESLOs with course SLOs.			
6. Course Deletions:			

Course	Title	Approval	Comment
CSC-15A	Visual Basic Programming: Objects	R	Cross listed with CIS-15A
This course has not been offered since fall 2007. Software is no longer used due to Microsoft ending program support.			
7. Course Exclusions: None			
8. Certificate Deletion:			
	Visual Basic Programming	R	

Other – Chris informed the committee that this is his last meeting. Natalie will take over as Curriculum Committee Chair for MVC in the new academic year. Dr. Conyers and committee members thanked Chris for his excellent years of service and support in Tech Review.

Adjournment – 3:40pm