

**MORENO VALLEY COLLEGE
CURRICULUM MEETING**
September 8, 2009, 3:00 PM
HM 234

1. **Call to order by Chair Chris Rocco at 3:00 PM**
Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Alex Ygloria (DSPS), Chris Rocco (HSS), Jeff Rhyne (COMM), Adviy Tolunay (Member at Large, PSY), Steve Wagner (MSPE), Debbi Renfrow (Librarian/COMM)
Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person)
Liz Romero (Administration Assistant)
Voting Members Absent: Jeanne Howard (Student Services, Counseling)

2. **Agenda: Approved (Hannum/Tolunay/Unanimous)**

3. **Minutes – August 26, 2009: Emergency Meeting - Approved (Hannum/Rhyne/Unanimous)**

4. **Information Items:**
 - a. Stand Alone Training – Chris went over training for committee members

5. **Course Deletions:**
Community Education Courses
 - a. CAP 100 through CAP 1906 **Approved (Rhyne/Hannum/Unanimous)**

6. **Other Business**

Chris will contact Delores Middleton, Chair of HHPS, regarding appointment of a new HHPS representative for the Curriculum Committee as George Gage is not on the committee this academic year.

7. **Next Meeting: September 22, 2009**

8. **Adjourned: 4:00pm**

**MORENO VALLEY COLLEGE
CURRICULUM MEETING**
September 22, 2009, 3:15 PM
HM 234

A. Call to order by Chair Chris Rocco at 3:25 PM

Voting Members Present: Matt Fast (BITS), Jeanne Howard (Student Services, Counseling), Natalie Hannum (PSET), Alex Ygloria (DSPS), Chris Rocco (HSS), Jeff Rhyne (COMM), Steve Wagner (MSPE), Debbi Renfrow (Librarian/COMM)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person)
Liz Romero (Administration Assistant)

Voting Members Absent: Adviyee Tolunay (Member at Large, PSY)

**Agenda: motion to add J. Rhyne & P. Bufalino to Other on agenda, Approved
(Rhyne/Hannum/Unanimous)**

B. Minutes – September 8, 2009: Approved (Rhyne/Wagner/Passed) (Howard/Abstained)

C. Program Approval Process: Approved with Recommendations (Fast/Hannum/Unanimous)

Recommendations;

Page 1 – Step 2 DISCIPLINE d. – remove “Regional Occupational Consortium (Ron Vito)” replace with “approval of Campus Technical Occupational Program Dean”

Page 2 – Step 4. TECHNICAL REVIEW (TR) Last sentence – remove “be approved” replace with “recommend approval”

Page 2 – Step 4 ACADEMIC PLANNING COUNCIL – remove “an FYI” replace with “a report”

D. Discipline Adoption Process: Handout

Approved as Final Draft (Hannum/Wagner/Unanimous)

E. Call for Green Curriculum Member:

Chancellor Gray called for an ad-hoc committee on offering “Green” courses

Committee members – Fabian Biancardi & Nick Sinigaglia from Moreno Valley and
Nina Humble from Norco Campus

F. Other Business

- a. Jeff Rhyne discussed the District Academic Standards and new courses. Moreno Valley Campus currently does not have a representative on this committee. Natalie Hannum will attend the next DAS meeting and will nominate Jeanne Howard as representative for the Moreno Valley Campus.
- b. Patricia Bufalino informed the committee that Debbie DiThomas, Associate Vice Chancellor of Student Services/Operations, wanted to remind the Curriculum Committee members that it is their responsibility to verify pre-requisites and co-requisites of courses and not lose sight of the matriculation process.
- c. CC members discussed moving meeting start times from 3:00pm to 3:15pm as Chris must travel in from Riverside Campus on CC meeting days. All agreed that meeting times will remain at 3:00pm for now. Chris will call Liz if he is running late to Curriculum Meeting and Liz will notify members and post a sign.

G. Next Meeting: October 13, 2009

H. Adjourned: 4:20pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE AGENDA**
October 13, 2009 3:00PM
HM 234

- A. Welcome**

- B. Minutes from last meeting – September 22, 2009**

- C. Program Approval Forms**

- D. Other Business**

- E. Next Meeting – October 27, 2009**

**MORENO VALLEY COLLEGE
CURRICULUM MEETING**
October 27, 2009, 3:00 PM
HM 234

A. Call to order by Chair Chris Rocco at 3:00 PM

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviyee Tolunay (Member at Large, PSY), Steve Wagner (MSPE),

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person)
Liz Romero (Administration Assistant)

Voting Members Absent: Alex Ygloria (DSPS)

Guest: George Zottos

Welcome Joyce Kim, HHPS newly appointed Curriculum Committee representative.

B. Agenda: MSC (Hannum/Howard/Unanimous) Motion to approve meeting agenda

C. Minutes – September 22 2009: MSC (Wagner/Rhyne/Unanimous) Motion to approve minutes with the following correction: Change the typo from Nina to Dina. October 13th meeting was cancelled

D. Report from District Curriculum Committee: Natalie Hannum had attended meeting for Chris Rocco
Jeanne Howard has been appointed to the Academic Standards Committee as a non-voting member.

E. Program Approval Forms: Natalie Hannum

Natalie expressed concerns brought up at the MV Academic Senate Meeting regarding the specific language in Step 4 with the suggestion that the wording mirror the language in Steps 5 & 6 on the Program Approval Forms. Chris will take this concern to the Tech Review Committee.

F. Curriculum – New Courses (Riverside Campus, info only)

Discussion - Chip is working on cleaning up the formatting for HLS 2/3, Natalie will check the content of HLS 4/5/6

G. Distance Ed – MSC (Kim/Rhyne/denied/unanimous) motion to approve the following new course, not passed: BIO 15 online – Lab Riverside Campus; reason: no supporting department minutes; discipline representative, Steve Wagner, was not aware of this proposal.

H. Other Business –

MSC (Rhyne/Tolunay/Unanimous) motion to approve minor course modifications for
Bus 22, 47, 70, 71, 72, 80, 81,82, 83, 84, 85, 86, 87, 88, 89, 90, 200
Mag 44, 47, 53, 56,, 70, 71, 72

MSC (Howard/Tolunay/Unanimous) motion to approve major course modifications and remove the Limit of Enrollment for the following courses:

ADJ A31A, A3A, A50A, A57A, A6A, W3A

Discussion items:

Amy10, Bio12, Bio 34/36, Mic 1 – minor modifications, Steve will look into these courses; no action taken in today's meeting.

I. Next Meeting – November 10, 2009

J. Adjournment – MSC (Hannum/Wagner/Unanimous)

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING**

November 10, 2009 3:00PM
HM 234

Call to Order by Chair Chris Rocco at 3:00 PM

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviyee Tolunay (Member at Large, PSY), Steve Wagner (MSPE),

Alex Ygloria (DSPE)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person)
Liz Romero (Administration Assistant)

Agenda: MSC (Kim/Rhyne/Unanimous) motion to approve meeting agenda adding Program Changes

Minutes - October 27, 2009: MSC (Howard/Fast/Passed) motion to approve minutes, Alex Ygloria abstained

Senate Report: Senate Retreat discussed, no curriculum matters discussed at this time

Chair's Report: Chris reminded the committee members that December 1 is the absolute last day to get completed paperwork for new course curriculum to Tech Review for the 2009/2010 catalog. The following link is for the 2009/2010 Moreno Valley Course Catalog
http://www.rcc.edu/morenovalley/accreditation/files/MorenoValley_Catalog_09-10.pdf

Distance Ed: MSC (Kim/Tolunay/Unanimous) motion to approve the following new courses, BIO 15 and REL 85

New Course: MSC (Hannum/Howard/Unanimous) motion to approve the following new courses, CIS 26F – Class Networking Security and ENG 20 (add restrictive language to 20 or delete 21 and 22)

Discipline Adoption: MSC (Rhyne/Tolunay/Unanimous) motion to approve name change from “Speech Communication to “Communication Studies” Diane Conrad will attend the next meeting to explain the change.

Information Items – Major Modifications – committee members reviewed the following modifications -

- a. COS 60A - Beginning Cosmetology Concepts (increase in units from 10 to 11)
- b. COS 60B – Level II Cosmetology Concepts (increase in units from 9 to 10.5)
- c. COS 60C – Level III Cosmetology Concepts (increase in units from 9 to 10)

- d. COS 60D - Level IV Cosmetology Concepts (increase in units from 7 to 8)
- e. COS 60E – Level V Cosmetology Concepts (increase in units from 3.5 to 8)
These courses are being updated to comply with the California State Board of Barbering and Cosmetology licensing regulations regarding lecture and lab hours.

Program Changes: MSC (Hannum/Rhyne/Unanimous) motion to make the following program changes –

Remove GIS-1 from the Fire Technology Electives (this course is no longer offered)

Add FIT-6 as an elective. This is an existing course that has been on the books and offered consistently. It was accidentally left off of the electives list in 2007 when the last major changes were made.

MSC (Hannum/Howard/Unanimous) motion to make the following program change – change the language for the Fire Academy Certificate Program to reflect the physical agility competency requirement from 12 months to 9 months.

Next Meeting – November 24, 2009

Adjournment – 3:40pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

November 24, 2009 3:00PM

HM 234

Call to Order by Chair Chris Rocco at 3:15 PM

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPs), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviyee Tolunay (Member at Large, PSY), Steve Wagner (MSPE)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person) Liz Romero (Administration Assistant)

Absent: Alex Ygloria (DSPE)

Guest: Diane Conrad (Speech/Communications)

Agenda: MSC (*Hannum/Rhyne/Unanimous*) motion to approve amended agenda moving some of the courses listed under Major Course Modifications to Information Items

Minutes - November 10, 2009: MSC (*Fast/Kim/Unanimous*) motion to approve minutes

Information Items: Committee members reviewed – no action taken

These courses are being updated to include student learning outcomes and evaluation methods, as well as changes to course content.

Course	Title
PHP 19	Athletic Training, Fall Sports, Head, Neck , Spine, Torso, and Hip
PHP 26	Foundations of Coaching
PHP 28	Basketball Theory
PHP 33	Baseball Theory
PHP 42	Lifeguarding and Water Safety Instructor Certification
PHP 44	Yoga Instructor Training
PHP A05	Song/ Cheerleading
PHP A07	Badminton
PHP V01	Cross Country, Varsity, Men
PHP V02	Football, Varsity, Men
PHP V04	Basketball, Varsity, Men
PHP V06	Track and Field, Varsity, Men
PHP V08	Tennis, Varsity, Men
PHP V12	Cross Country, Varsity, Women
PHP V14	Track and Field, Varsity, Women
PHP V18	Tennis, Varsity, Women
PHP V20	Basketball, Varsity, Women
PHP V21	Volleyball, Varsity, Women
PHP V22	Fastpitch, Varsity, Women

Major Course Modifications: MSC (Rhyne/Tolunay/Unanimous) motion to approve the updates to the PHP courses to include student learning outcomes and evaluation methods, as well as changes to course content.

MSC (Rhyne/Kim/Unanimous) motion to approve the updates to the SPE courses to include student learning outcomes and evaluation methods, as well as changes to course content.

Course	Title
PHP 38	Stress Management
PHP A09	Racquetball
PHP A11	Tennis, Beginning
PHP A16	Bowling, Intermediate
PHP A17	Bowling, Advanced
PHP A36	Cross Country Skiing
SPE 1H	Honors Public Speaking
SPE 1	Public Speaking
SPE 2	Persuasion in Rhetorical Perspective
SPE 3A	Argumentation and Debate
SPE 5	Parliamentary Procedure
SPE 6	Small Group Communication
SPE 7	Oral Interpretation of Literature
SPE 9	Interpersonal Communication
SPE 9H	Honors Interpersonal Communication
SPE 11	Storytelling
SPE 12	Intercultural Communication
SPE 13	Gender and Communication
SPE 19	Reader's Theater
SPE 51	Enhancing Communication Skills

New Courses: MSC (Rhyne/Howard/Unanimous) motion to approve the following new course. (Discipline voted to delete ENG 21 & 22, Tech Review Committee to address deletion)

Course	Title
ENG 20	Survey of African American Literature

Courses Deletion: MSC (Howard/Hannum/Unanimous) motion to approve course deletion

Course	Title
SPE 52	Intro Survey of Speech Comm

Diane Conrad informed the committee that the name change from Speech Communications to Communication Studies is current with other colleges' title for this discipline. The three digit identifier, SPE, will remain the same.

It was also agreed by the committee and Diane that SPE – 5 & 6 should be added to the Moreno Valley Catalog.

Next Meeting – December 8, 2009

Adjournment

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

December 8, 2009 3:00PM

HM 234

Call to Order by Chair Chris Rocco at 3:10pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Jeff Rhyne (COMM), Chris Rocco (HSS), Advyi Tolunay (Member at Large, PSY), Steve Wagner (MSPE)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person) Liz Romero (Administration Assistant)

Absent: Alex Ygloria (DSPS), Debbi Renfrow (Librarian/COMM)

Agenda: MSC (Kim/Rhyne/Unanimous) motion to approve amended agenda adding Information Item Catalog 2010/11

Minutes - November 24, 2009: MSC (Howard/Fast/Unanimous) motion to approve minutes

Catalog 2010/11 Information Item: Patti Bufalino provided worksheets (see attachments) showing MVC courses offered within the last 2 years and informed the committee that by Summer 2010 there will be three separate master course screen (MSC) designators representing each college within the district. The MSCs will not change the current five digit course designators. She requested that committee members confer with members of their departments and send recommendations of courses to be taught on the MVC during the next 2 academic years for inclusion in the 2010—2011 MVC Catalog to the Dean of Instruction's Office by the end of the fall semester.

Distance Education: Information Items only no action taken

Course	Title	Approval	Info Item	Comment
FST 4	Introduction to Film Genres	R	MN	Hybrid and online
FST 8	History of World Film II: The 1960s to the Present	R	MN	Hybrid and online

New Stand Alone Courses: MSC (Kim/Hannum/Unanimous) motion to approve these new courses

Course	Title	Approval	Info Item	Comment
Art 50	Storyboarding	MNR		
This course has been proposed to give student opportunities to apply drawing skills to film visualization.				
ART 51	Animation Production	MNR		
This course has been proposed to provide student with the study of animation principles and filmmaking.				
HMS17	Introduction to Public Mental Health	MR	N	
This course has been proposed to provide students with an overview of mental health agencies. Crosslisted with SOC 17.				
SLP 4	Field Work in Speech-Language Pathology Assisting	M	NR	
This course has been proposed to provide students with a richer, more dynamic comprehension of the bio-psycho-social aspects of communication and the professional issues surrounding speech therapy services.				

SLP 5	SLPA Workplace Issues	M	NR	
This course has been proposed to provide students with discussion of work place issues and problem-solving approaches related to field work experience.				

New Stand Alone Courses: Information Items only no action taken

CIS 54B	Flash Scripting	R	MN	
This course has been proposed to provide students opportunities to develop scripting language in Flash projects.				
CUL 45	Cognizant Cuisine: Delicious Decisions for Better Living	R	MN	
This course has been proposed to broaden students' knowledge of the culinary arts.				
ENE5A	Engineering Principles I	R	MN	
This course has been proposed as the first in a series to introduce students to the field of engineering.				

ELE 63/MAN63	LabVIEW Visual Programming for Automated Systems	N	MR	
This course has been proposed to provide students with knowledge of the newest evolution of programmable control systems.				
MUC 2	Songwriting	N	MR	
This course has been proposed to provide students with an introduction to songwriting techniques.				
MUC 3	Introduction to Pro Tools: MIDI and Audio Production	N	MR	
This course has been proposed to provide students with an introduction to MIDI and digital audio using the Pro Tools software.				
MUC 10	Norco Choir	N	MR	
This course has been proposed to add to the breadth of choral offerings.				
MUC 11	Studio Arts Ensemble	N	MR	
This course has been proposed to provide students the opportunity the study, perform and record selected musical arrangements collaboratively.				

Course Major Modification: MSC (Howard/Rhyne/Unanimous) motion to approve these courses that have been modified as part of Program Review, and address issues with student learning outcomes and missing Title 5 components.

Course	TITLE	APPROVAL	INFO ITEM	Catalog	COMMENT
ART 44	Animation Principles	MNR		MNR	
BUS 46	International Business-Introduction to Importing/Exporting	MR	N	MR	
PHP 4	Nutrition	MNR		MNR	

MSC (Hannum/Tolunay/Unanimous) motion to approve these courses that have been modified as part of Program Review, and address issues with student learning outcomes and missing Title 5 components.

PHP A09	Racquetball	MNR		MNR	
PHPA15	Bowling, Beginning	MNR		MNR	
PHPA40	Karate, Beginning	MNR		MNR	

PHPA41	Karate, Intermediate	MNR		MNR	
PHPA43	T'ai-chi Ch'uan, Beginning	MNR		MNR	
PHPA44	T'ai-Chi Ch'uan, Intermediate	MNR		MNR	
PHPA46	Hatha Yoga, Beginning	MNR		MNR	
PHPA47	Hatha Yoga, Intermediate	MNR		MNR	
PHPA63	Ultimate Frisbee	MNR		MNR	
PHPA64	Soccer	MNR		MNR	
PHPA81	Physical Fitness	MNR		MNR	
PHPA83	Kickboxing Aerobics	MNR		MNR	
PHPA85	Bicycling	MNR		MNR	
PHPA86	Step Aerobics	MNR		MNR	
PHPA87	Step Aerobics, Intermediate	MNR		MNR	
PHPA88	Step Aerobics, Advanced	MNR		MNR	
PHPA89	Body Sculpting	MNR	N	MR	

Course Major Modification: Information Items only no action taken

PHP 6	Intro PE for Preschool and Elementary Children	MNR	M	NR	
PHP 8	Triathlon Techniques	MNR	MN	R	
PHP 14	Athletic and Fitness Administration	MNR	M	NR	
PHP 17	Athletic Training, Fall Sports, Lower Extremity	MNR	M	NR	
PHP 18	Athletic Training, Spring Sports, Upper Extremity	MNR	M	NR	
PHP 19	Athletic Training, Fall Sports, Head, Neck , Spine, Torso, and Hip	MNR	M	NR	
PHP 20	Athletic Training, Spring Sports, General Medical	MNR	M	NR	
PHP 24	Sports Officiating - Fall	MNR	M	NR	
PHP 25	Sports Officiating - Spring	MNR	M	NR	
PHP 43	Personal Training	MNR	M	R	
PHP 45	Group Fitness Instructor	MNR	M	R	
PHP 47	Hiking and Backpacking	MNR	M	NR	
PHP 59	Athletic Advisement	MNR	M	NR	
PHP A03	Adaptive Physical Education	MNR	M	NR	
PHP A04	Adaptive Water Exercise	R	MN	R	
PHP A05	Song/ Cheerleading	MNR	M	NR	Recommendation: It is not necessary to stipulate the length of a paper/report in the writing assignment section.
PHP A07	Badminton	MNR	MN	R	
PHP A28	Swimming, Beginning	R	MN	R	
PHPA29	Swimming, Intermediate	R	MN	R	
PHPA30	Swimming, Advanced	R	MN	R	
PHPA31	Water Aerobics and Deep Water Exercise	R	MN	R	
PHPA33	Track and Field Techniques: Running Event Techniques	MNR	M	NR	
PHPA34	Track and Field Techniques: Field Event Techniques	MNR	M	NR	

PHPA50	Baseball, Defensive	MNR	MN	R	
PHPA51	Baseball, Offensive	MNR	MN	R	
PHPA55	Slow Pitch Softball	MNR	M	NR	
PHPA57	Basketball	MNR	M	NR	
PHPA60	Football, Defensive	MNR	MN	R	
PHPA61	Football, Offensive	MNR	MN	R	
PHPA62	Flag Football	MNR	M	NR	
PHPA62A	Flag Football	MNR	M	NR	
PHPA67	Volleyball, Beginning	MNR	M	NR	
PHPA68	Volleyball, Intermediate	MNR	M	NR	
PHPA69	Volleyball, Advanced	MNR	M	NR	
PHPA70	Water Polo Techniques	R	MN	R	
PHPA74	Hiking and Backpacking Activities	MNR	M	NR	
PHPA77	Jogging for Fitness	MNR	M	NR	
PHPA78	Long Distance Running	MNR	M	NR	
PHPA80	Triathlon Techniques	MNR	MN	R	
PHPA82	Speed, Agility, and Quickness Training	MNR	MN	R	
PHPA90	Weight Training	MNR	M	NR	
PHPA92	Weight Training, Adv	MNR	M	NR	
PHPA94	In-Season Varsity Sport Conditioning	MNR	M	NR	
PHPA95	Out-Of-Season Sport Cond	MNR	M	NR	
PHPV01	Cross Country, Varsity, Men	R			Riverside only; already went as info item at NOR/MOV
SPE 10A	Forensics Lecture & Activity: Speech & Debate	R	MN		Approved at RIV
SPE 10B	Extended Forensics Lecture & Activity: Speech & Debate	R	MN		Approved at RIV

Course Deletions: MSC (Rhyne/Hannum/Unanimous) motion to delete these courses due to lack of student interest.

Course	Title	Approval	Info Item	Comment
ENG 21	African-American Literature I: Early Oral Traditions through Harlem Renaissance	MNR		Will be replaced by ENG 20
ENG 22	African-American Literature II: From the Harlem Renaissance to the Present	MNR		Will be replaced by ENG 20
PHP A10	Table Tennis, Beginning	MR	N	

Information Items only no action taken

ENE 70	Manufacturing Methods	N	MR	
ENE 71	Supplier Improvement	N	MR	
ENE 80	Advanced Composites	N	MR	

Local/State Approved Certificate Modifications: Information Items only no action taken

Title	Approval	Info	
Exercise, Sport and Wellness - Athletic Training Emphasis	R	MN	
Exercise, Sport and Wellness - Coaching Emphasis	R	MN	
Exercise, Sport and Wellness - Fitness Professions Emphasis	R	MN	

Substantive Change to Certificate/Concept Approval: MSC (Hannum/Kim/Passed/Fast Abstained)

motion to approve - (Matt Fast abstained as he has been given no information on modifying this program, this is local to Norco Campus and Matt has expressed his concern of this course modification without consulting the MVC Curriculum Committee)

Certificate Modification

Title	Approval	Info	
Desktop Publishing (formerly PC Publishing)	MNR		Local-Approved to State Approved

A. Next Meeting – February 23, 2010

B. Adjournment

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

February 23, 2010 3:00PM

HM 234

Call to Order by Chair Chris Rocco at 3:25pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviy Tolunay (Member at Large, PSY), Steve Wagner (MSPE)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person) Liz Romero (Administration Assistant)

Absent: Joyce Kim (HHPS), Alex Ygloria (DSPS)

Guest: Joanna Werner-Fraczek (Biology Instructor, MSPE)

Agenda: MSC (Hannum/Rhyne/Unanimous) motion to approve amended agenda adding Homeland Security Certificate Program - MVC

Minutes –December 8, 2009: MSC (Howard/Rhyne/Unanimous) motion to approve minutes

Nominations for Curriculum Committee Chair for 2010/2011 Academic Year

Open discussion, no nominations, Patti suggested the committee members discuss nominations at their respective department meetings. To be discussed again at next meeting.

Biomedical Technology Certificate/Program – Joanna Werner-Fraczek

Biology Instructor, Joanna Werner-Fraczek presented to the committee steps she has taken so far to implement a Biomedical Technology Certificate/Program at the Moreno Valley College. Natalie and Joyce agreed to meet with Joanna to go over the complete and lengthy process of submitting the program request to the state for review and approval. It was suggested that Joanna contact Ron Vito, Vice President, Career and Technical Programs, as he is an excellent resource.

Course Major Modifications: (Rhyne/Tolunay/NOT PASSED/Unanimous) motion to approve course major modifications, NOT PASSED, committee members reviewed sample on CurricuNet and found no evidence of discipline or department minutes reflecting modifications.

Course	Title	Approval	Info	Comment
CIS 21	Introduction to Operating Systems	MNR		
CIS 21A	Linux Operating System Administration	MNR		
CIS 35	Intro Simulation and Game Development	MNR		
CIS 36	Intro Computer Game Design	MNR		
CIS 37	Beginning Level Design/Computer Games	MNR		
CIS 38A	Sim Gaming/3D Modeling	MNR		
CIS 38B	Sim Gaming/3D Animation	MNR		
CIS 38C	Sim Gaming/Dynamics/Rendering	MNR		
These courses have been modified as part of program review, and to be cross listed with CSC courses.				

New Stand Alone Courses: (Wagner/Tolunay/Unanimous) motion to approve new stand alone courses

Course	Title	Approval	Info	Comment
FIT 7	Principles of Fire and Emergency Services Safety and Survival	M	NR	
This course is proposed to replace FIT-9 in the core curriculum for Fire Technology. This is a Fire and Emergency Services Higher Education Committee (FESHE) recommended change.				
HLS 4	Recovery in Emergencies, Disasters and Homeland Security Incidents	M	NR	
HLS 5	Investigation of Emergencies, Disasters and Homeland Security Incidents	M	NR	
These courses are proposed to provide an overview of incident recovery, including current trends, best practices and effective strategies as part of the Homeland Security series of courses.				

Local/State Approved Certificate Modifications: (Howard/Rhynne/Unanimous) motion to approve modifications

Title	Approval	Info	Comment
Fire Technology	M	NR	
This program has been modified to reflect addition of FIT 7 course.			

Information Items - REVIEWED**Major Course Modifications**

Course	Title	Approval	Info	Comment
COS 60E1	Level V Cosmetology Concepts	R	MN	Increase in units 3.5 to 4/increase in hours
COS 60E2	Level V Cosmetology Concepts	R	MN	Increase in units 3.5 to 4/increase in hours
These courses have been modified to comply with the California State Board of Barbering and Cosmetology licensing.				
MAN 52	Computer Aided Manufacturing- Mastercam	N	MR	Added Advisory CIS 1A
MAN 53	Adv Computer-Aided Manufacturing	N	MR	Decreased Units; changed repeatability; previously approved at Norco on 10/13/09 prior to repeatability change.
MAN 59	Comp-Aided Man-GibbsCAM	N	MR	Added advisory CIS 1A; Changed Repeatability; previously approved at Norco on 10/13/09 prior to repeatability change.
These courses have been updated regarding Title 5 components.				
Course	Title	Approval	Information	Comment
CSC 6	Discrete Mathematics for	NR	M	Cross-listed

	Computer Science			with MAT-6
This course is proposed to meet the requirements of a two year transfer program with Cal Poly Pomona.				
MAT 6	Discrete Mathematics for Computer Science	NR		M
This course is proposed as a cross-listed course as part of the two year transfer Computer Science program.				

New Courses:

Course	Title	Approval	Information	Comment
CSC 2	Fundamentals of Systems Analysis	NR	M	
CSC 5	Fundamentals of Programming Logic Using C++	NR	M	
CSC 11	Computer Programming using Assembler	NR	M	
CSC 12	PHP Dynamic Web Site Programming	NR	M	
CSC 14A	Web Programming: JavaScript	NR	M	
CSC 15A	Visual Basic Programming: Objects	R	MN	
CSC 16A	Programming Games with DirectX, OpenGL	NR	M	
CSC 17A	C++ Programming: Objects	NR	M	
CSC 17B	C++ Programming: Advanced Objects	NR	M	
CSC 17C	C++ Programming: Data Structures	NR	M	
CSC 18A	Java Programming: Objects	NR	M	
CSC 18B	JAVA Programming: Advanced Objects	NR	M	
CSC 18C	Java Programming: Data Structures	NR	M	
CSC 20	Systems Analysis and Design	NR	M	
CSC 21A	Linux Operating System Administration	NR	M	
CSC 21	Introduction to Operating Systems	NR	M	
CSC 25	Introduction to Data Communications	NR	M	
CSC 27	Information and Network Security	NR	M	
CSC 28A	MS Access Programming	NR	M	
CSC 35	Intro Simulation and Game Development	NR	M	
CSC 36	Intro Computer Game Design	NR	M	
CSC 37	Beginning Level Design/Computer Games	NR	M	
CSC 38A	Sim Gaming/3D Modeling	NR	M	
CSC 38B	Sim Gaming/3D Animation	NR	M	
CSC 38C	Sim Gaming/Dynamics/Rendering	NR	M	
CSC 61	Intro to Database Theory	NR	M	
CSC 62	MS Access DBMS: Comprehensive	NR	M	
CSC 63	Intro to Structured Query Language	NR	M	
These courses are being proposed as part of the new discipline Computer Science for a two year transfer program with Cal Poly Pomona and are cross-listed with CIS courses.				

Course Deletions:

These courses are being deleted due to lack of student interest.

Course	Title	Approval	Info	Comment
MAN 31	Production Planning, Operations & Control	N	MR	

MAN 47B	Advanced Statistical Process Control	N	MR	
MAN 62	Comput Integrated Manuf	N	MR	
MAN 70	Manufacturing Methods	N	MR	
MAN 71	Supplier Improvemnt	N	MR	
MAN 81	Inventory Control	N	MR	
MAN 82	Fundamentals Manuf Control	N	MR	
MAN 91A	Manufacturing Apprenticeship Tech Math	N	MR	
MAN 91B	Blueprint Reading for Manufac Apprentice	N	MR	
MAN 92A	Manufacturing Problem Solving	N	MR	
MAN 92C	Intro Stat Proc Cntrl for Manuf Appren	N	MR	
MAN 93A	Basic Metal Stamping	N	MR	
MAN 93B	Material Variation	N	MR	

Local/State Approved Certificate Modifications:

Title	Approval	Info	
Cosmetology	R	MN	
This program has been modified to reflect the changes in units to several COS courses.			
Business Administration Logistics Management Concentration	N	MR	
Logistics Management	N	MR	
Manufacturing Technology-Automated Systems	N	MR	
These programs have been modified to reflect the deletion of MAN courses.			

Next Meeting – March 9, 2010

Adjournment – 4:17pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

March 23, 2010 3:00PM

HM 234

Call to Order by Chair Chris Rocco at 3:20pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPs), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviyee Tolunay (Member at Large, PSY), Steve Wagner (MSPE), Alex Ygloria (DSPA)

Non-voting Member Present:) Liz Romero (Administration Assistant)

Absent: Patricia Bufalino (MVC DOI, Administrative Resource Person)

Agenda: MSC (Howard/Hannum/Unanimous) motion to approve amended agenda removing approval needed items, (Course Major Modifications, New Stand Alone Courses and Local/State Approved Certificate Modifications as these items were approved at the 2/23/10 meeting and adding Green Curriculum Initiative)

Minutes –February 23, 2010: MSC (Fast/Wagner/Passed) motion to approve minutes
Joyce and Alex abstain

Nominations for Curriculum Committee Chair for 2010/2011 Academic Year – none, revisit at next meeting

Green Curriculum Initiative – Chris informed the committee that Dr. Isaac and Fabian Biancardi are the co-chairs of the Green Curriculum Initiative for the Moreno Valley College. Chris asked the committee members to take the question, *How can each of us integrate environmental concerns into the curriculum?*, back to their respective department meetings. Follow up discussion at future curriculum meetings.

Information Items – reviewed by committee

Next Meeting April 27, 2010

Adjourned – 3:50pm

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**
April 27, 2010 3:00PM
HM 234

Call to Order by Chair Chris Rocco at 3:05pm

Voting Members Present: Matt Fast (BITS), Natalie Hannum (PSET), Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviy Tolunay (Member at Large, PSY), Steve Wagner (MSPE), Alex Ygloria (DSPS)

Non-voting Member Present: Patricia Bufalino (MVC DOI, Administrative Resource Person), Liz Romero (Administration Assistant)

Agenda: MSC (Howard/Kim/Unanimous) motion to approve amended agenda adding Distance Education Approval Process and Math 52 and English 50 Degree Applicability

Minutes – March 23, 2010: MSC (Rhyne/Renfrow/Unanimous) motion to approve minutes

Distance Education – Approval Process – Discussion regarding the approval process for distance education. Chris reminded the committee members that the deadline for courses needing review by the Tech Review Committee is May 6.

Degree Applicability – Math 52 and English 50 – discussion and clarification regarding degree applicability of Math 52 and English 50 units. Units do not meet degree requirements but can be used to meet the graduation requirements of 60 units.

Curriculum Committee Chair for 2010/2011 Academic Year – MSC (Rhyne/Howard/Unanimous) motion to approve Chris Rocco as the Curriculum Committee Chair for MVC for the 2010/2010 Academic Year.

Green Curriculum Initiative – Handouts – review of handouts, Chris encouraged the committee members to discuss the Green Curriculum Initiative with their respective department members.

Approval needed - Add BIO to the list of approved ILA 800's – MSC (Fast/Tolunay/Unanimous) motion to approve BIO added to the approved ILA 800's list

Program Learning Outcomes – Review Handouts – MSC (Hannum/Rhyne/Unanimous) motion to approve the PLO's

Information Only Items – reviewed by committee

New Stand Alone Courses:

Course	Title	Approval	Information	Comment
ENE 5B	Engineering Principles II	R	MN	
Second in a two part series of introductory engineering field exploration. This course is project based. It is transferable to Cal Poly Pomona.				
CIS 43	Survey of Media Art for Game Design/Animation	N	MR	

This course will be offered as an optional elective for Game Art students.				
CIS 44	Portfolio Production	N	MR	
This course will be offered to enhance the existing Game Art program.				

Major Course Modifications:

Course	Title	Approval	Info	Comment
AUT 99	Auto Technology Internship	R	MN	Hours decrease from 360hrs/9wks to 150hrs/8wks
FTV 38	Film, Television and Video Production Project	R	MN	Title change;
FTV 45	Television News Production	R	MN	JOU 45 deleted;
FTV 48	Short Film Production	R	MN	New advisory: FTV 74; repeatability from 4 to 2 times

New Stand Alone Courses:

Course	Title	Approval	Info	
FTV 73	Introduction to Pro Tools Digital Audio Recording	R	MN	The course will be included in the FTV Certificate and Degree option for Sound Engineering.
FTV 74	Production Planning and Management	R	MN	FTV 74 will be an elective in the Film Production emphasis of the FTV Certificate and Associate Degree pattern.

A. Local/State Approved New Certificates and Modifications:

New Certificates Locally Approved:

- a. Stick Welding (SMAW)
- b. TIG Welding (GTAW)
- c. Wire Welding (FCAW, GMAW)

Modification of State/Locally Approved Certificates

- d. Film Television and Video-Production Specialist
 - i. Digital Media/Motion Graphics Emphasis
 - ii. Film Production Emphasis
 - iii. Sound Engineering Emphasis
 - iv. Television Production Emphasis
- e. Basic Television Production

Welding Technology

B. Next Meeting – May 11, 2010**C. Adjournment – 3:55pm**

**MORENO VALLEY COLLEGE
CURRICULUM COMMITTEE MINUTES**

May 25, 2010 3:00PM
HM 234

Call to Order by Chair Chris Rocco at 3:10pm

Voting Members Present: Jeanne Howard (Student Services, Counseling), Joyce Kim (HHPS), Debbi Renfrow (Librarian/COMM), Jeff Rhyne (COMM), Chris Rocco (HSS), Adviyee Tolunay (Member at Large, PSY), Steve Wagner (MSPE)

Non-voting Member Present: Liz Romero (Administration Assistant)

Absent Members: Matt Fast (BITS), Natalie Hannum (PSET), Patricia Bufalino (MVC DOI, Administrative Resource Person), Alex Ygloria (DSPS)

Guest: Delores Middleton (Associate Professor/Director, Physician Assistant Program)

Agenda: MSC (Howard/Renfrow/Unanimous) motion to approve amended agenda adding Curriculum Institute and New Course Approval for PHT21-ABCD

Minutes – May 11, 2010: MSC (Rhyne/Renfrow/Passed) motion to approve May 11 minutes, abstain – Joyce Kim and Jeanne Howard

PLO's and Certificate Handouts – MSC (Rhyne/Tolunay/Unanimous) motion to approve the PLO's

Curriculum Institute – Chris informed the committee that Dr. Conyers and Dean Bufalino recommended that Jeanne Howard attend the institute this year. Jeanne will follow up with more information on the event and travel arrangements. Jeanne's schedule for the summer is full and she will let Dean Bufalino know if she will be able to attend.

New Stand Alone Course – MSC (Howard/Kim/Unanimous) motion to approve with amendment on the condition that this course has gone through the CurricuNet process properly

Course	Course Name	Approval	Info	Comment
ESL 801	ESL Support for Career and Technical Programs	MNR		

This non-credit course is proposed to assist CTE students who can master the content of a course but need assistance with language.

New Course Approval – MSC (Wagner/Rhyne/Unanimous) motion to approve these new courses

Course	Course Name	Approval	Info	Comment
PHT21 A	Neurosurgery Clerkship	M	NR	
PHT21 B	Advanced Mental Health Clerkship	M	NR	
PHT21 C	Advanced Geriatrics Clerkship	M	NR	
PHT21 D	Hospitalist Medicine Clerkship	M	NR	

Distance Education: MSC (Rhyne/Kim/Unanimous) motion to approve this DE course

Course	Course Name	Approval	Info	Comment
ENG-16	Introduction to Language	MR	N	Hybrid

Course Deletions: All Practicum courses. MSC (Kim/Howard/Unanimous) motion to approve the following course deletions

Course	Course Name	Approval	Info
ACC 96	Practicum in Computers	MNR	
ACC 97	Practicum in Computers	MNR	
BIO 96	Practicum in Life Sciences	MNR	
BIO 97	Practicum in Life Sciences	MNR	
BUS 96	Practicum in Computers	MNR	
BUS 97	Practicum in Computers	MNR	
CAT 96	Practicum in Computers	MNR	
CAT 96A	Practicum in Computers	MNR	
CAT 97	Practicum in Computers	MNR	
CIS 96	Practicum in Computers	MNR	
CIS 96A	Practicum in Computers	MNR	
CIS 97	Practicum in Computers	MNR	
ENG 96	Writing and Reading Center Practicum	MNR	
ENG 97	Writing and Reading Center Practicum	MNR	
ESL 96	Writing and Reading Center Practicum	MNR	
ESL 97	Writing and Reading Center Practicum	MNR	
MAT 96	Math Center Practicum	MNR	
MAT 97	Math Center Practicum	MNR	
REA 96	Reading and Writing Center Practicum	MNR	
REA 97	Reading and Writing Center Practicum	MNR	

These courses are being deleted from the catalog to be in compliance with state mandated regulations and have been replaced by ILA-800.

Information Items Only – Reviewed by committee members

Course Deletions: All Practicum courses.

ART 95	Advanced Practicum in Art (Drawing, Painting Design and Printmaking Studios)	NR	M
ART 96	Practicum in Art (Ceramic and Sculpture)	R	MN
ART 97	Practicum in Art (Drawing , Painting, Design and Printmaking Studios)	NR	M
ART 98	Advanced Practicum in Ceramics	R	MN
ART 99	Advanced Practicum in Sculpture	R	MN
ENE 96	Computer-Aided/Drafting Lab Practicum	N	MR
GUI 96	Practicum in Adaptive Computer Technologies	NR	M
GUI 97	Practicum in Adaptive Computer Technologies	NR	M
SPA 96	Practicum in Spanish	NR	M
SPA 97	Practicum in Spanish	NR	M

These courses are being deleted from the catalog to be in compliance with state mandated regulations and have been replaced by ILA-800.

Major Course Modifications:

Course	Course Name	Approval	Info	Comment
ADM 80	Introductory Digital Darkroom	R	MN	
ADM 89	Applied Digital Media Portfolio	R	MN	Change in units from 4 to 1 and change in title

State-Approved Certificate Modification:

Applied Digital Media and Printing (R)

Locally-approved Certificate Modifications:

Basic Graphic Design (R)

Basic Multimedia Design (R)

Basic Electronic Prepress (R)

E-Commerce (MR) – **MSC (Howard/Tolunay/Unanimous)** motion to approve modification

Virtual Assistant (R)

Next Meeting – 2010/2011 Academic Year – New meeting dates not yet posted

Adjournment – 3:50pm