

District Curriculum Committee Meeting Notes

Tuesday, September 18, 2018

4:00-5:00pm

CAADO 209

Voting Members	Non-Voting Members/Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MATH, NOR)	<input checked="" type="checkbox"/> Heather Edberg (Staff, RCCD)
<input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed Services, MATH)	<input checked="" type="checkbox"/> Rebecca Turner (Staff, RCCD)
<input checked="" type="checkbox"/> Greg Burchett (BIO, RCC)	<input type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
<input checked="" type="checkbox"/> Ann Pfeifle (HIST, MVC)	<input type="checkbox"/> Nick Franco (AO, NOR)
	<input type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input type="checkbox"/> Steven Schmidt (MUS, RCC, Chair/District Technical Review Comm.)

Agenda and Minutes

- a. Approval of Agenda - Approved
- b. May 15, 2018 Minutes – Approved



2018-05-15 DCC
Notes.docx

- c. September 4, 2018 Minutes-Approved



2018-09-04 DCC
Notes.docx



2018-09-04 DCC
Notes-Proposals.xls

Reports from Colleges

A. Moreno Valley



MVC Curriculum
Committee Minutes S

- a. Discipline facilitator can hold up curriculum
 - b. Need for all faculty to be able to review
 - c. Could discipline hold release after xx number of days
 - i. Not possible at this time
- B. Norco College



RE Agendas and
Notes.msg

- a. Bio-50A, BIO-35, BIO-4, BIO-54, BIO-65
 - b. EAR-45DE
 - i. Norco can schedule but Moreno Valley cant.
 - c. Can SLOs be minor mods (Samuel Lee)?
 - i. Not possible at this time
- C. Riverside City College



CC Minutes
September 11, 2018

Action Items

- a. Curriculum Proposals (see attachment)



2018-09-18 DCC
Agenda Proposals.xls

Discussion Items

- a. Section I RCCD draft Curriculum Handbook discussion to be continued at next meeting.



Section I RCCD
Draft CurriculumHB_2

- a.

Information Items

- a. Supporting Documents for Inclusion, Exclusion and Program Submissions
 - a. Board of Trustees
 - i. The following attachment was submitted for review at:
 1. September 17, 2018 Executive Cabinet
 2. October 2, 2018 Committee on Teaching and Learning
 3. October 16, 2018 Board of Trustees



2018-09-17
Cabinet.xls

- a.
- b. Course Inclusions
 - i. PHI-22, Moreno Valley



Inclusion Request
PHI 22.pdf

- 1.
- c. Course Exclusions
 - i. PHI-15, Moreno Valley



Exclusion Request
PHI 15.pdf



Exl PHIL-15 MVC.pdf

- 1.
- d. New Programs
 - i. AD-T, Art History, Moreno Valley



MVC Art History ADT
Program Proposal Sig.



Art History
Disciplinary Approval

- 1.
- e. Program Inclusions
 - i. Business Information Worker, Moreno Valley



FW Business
Information Worker P

- 1.

Re: your approval of including Art 4, Art 10, Art 1H, and Art 2H in MVC catalogue 2018-2019

Taube, Rhonda

Sun 3/4/2018 5:57 PM

To: Cachia, Amanda <Amanda.Cachia@mvc.edu>;

Cc: Broyles, Larisa <Larisa.Broyles@mvc.edu>;

Hi Amanda and Larissa,

I completely approve and you have my full support in adding Art 4, Art 10, Art 1H and Art 2H to the MVC catalogue. These are all crucial classes to a comprehensive undergraduate program in Art History and should most definitely be part of your upcoming ADT, as well. Please let me know if I can be of any assistance, I am here to help.

All the best,
Rhonda

Rhonda Taube, Ph.D.
Professor, Art History
Chair, Art Department
"Like" us on Facebook: <https://www.facebook.com/artinriverside>
Follow us on Instagram: <https://www.instagram.com/rccart>

Vice-President, Riverside RCCDFA/CCA/CTA/NEA
Riverside City College
Office: Art 201A
951-222-8144
Rhonda.taube@rcc.edu

From: "Cachia, Amanda" <Amanda.Cachia@mvc.edu>

Date: Sunday, March 4, 2018 at 5:32 PM

To: "Taube, Rhonda" <Rhonda.Taube@rcc.edu>

Cc: "Broyles, Larisa" <Larisa.Broyles@mvc.edu>

Subject: your approval of including Art 4, Art 10, Art 1H, and Art 2H in MVC catalogue 2018-2019

Hi Rhonda

I wanted to get your disciplinary approval for curriculum purposes that including Art 4, Art 10, and Art 1H and Art 2H is important for inclusion in the MVC catalogue for 2018-2019. This is especially important as all 4 courses will also be included in the Art History ADT for MVC, which I am currently working on.

I'm looking forward to hearing from you on this.

Thanks,

Amanda

Amanda Cachia, Ph.D.

Assistant Professor, Art History

Moreno Valley College

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Riverside Community College District

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<http://www.amandacachia.com/>

PROGRAM OUTLINE OF RECORD

NEW CERTIFICATE OF

ACHIEVEMENT

**BUSINESS INFORMATION
MORENO VALLEY**



**WORKER I COLLEGE:
COLLEGE**

TOP CODE:

0514

The Business Information Worker Certificate of Achievement is designed to prepare students for a broad range of entry-level office skills and applications that promote success in a variety of office environments.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate computer literacy with respect to computer hardware and software applications
- Apply standard rules of business conduct, human relations, and customer service.
- Develop specialized keyboarding skills at an employable level of accuracy and speed.
- Use word processing, spreadsheet, presentation graphics, and scheduling software to perform business and office tasks.
- Apply oral and written communication skills in various business and office environments.
- Design, modify, query, and manipulate lists (database and information in workbooks using common formulas, data and what if scenario tools to organize and convey information.

Required Courses (15.5 units)		Units
CAT-53	Keyboarding/Typing Fundamentals	1
CIS-1A	Introduction to Computer Information	3
CAT/CIS-98A	Introduction to Excel	1.5
CAT/CIS-90	Microsoft Outlook	3
BUS-24	Business Communications	3
MAG-53	Human Relations	3
CAT-1A	Business Etiquette	1

Business and Information Technology Systems (BITS) and Health, Human and Public Services (HHPS)

Advisory Committee

October 11, 2017

MINUTES

Breakout Session – Business and Information Technology Systems (BITS)

Business Administration (Accounting, General Business, Management, Marketing, Real Estate)

- Call to order
- Approval of Meeting Minutes – May 3, 2017
 - 1st motion to approve minutes- Oscar Valdepena
 - 2nd motion to approve minutes-Jacky Melendez
- New Programs/Curriculum
 - Business Information Worker- motion was approved
 - 1st motion to approve- Oscar Valdepena
 - 2nd motion to approve- Jacky Melendez
- News from Industry
 - Hire MoVal Program
 - MVC- College promise program working collaboratively
 - Business Expo- Tomorrow night- partnering with a local high school at expo
- News from Moreno Valley College
 - Laura Dunphy- Workshops- “entrepreneur mindset”
 - What other things should be included in workshop?
 - Doug- Sales needs to be introduced
 - Jon- Students need to learn the concept “Problem, need, solution”
 - Tony- Resilience , put the ego aside
- Industry and Faculty Questions
 - See included and detailed questions and responses for Industry Questions and Faculty Questions.
 - Jackie- What’s next?
 - Laura- Workshops (what was talked about earlier in the meeting)

- Wrap-up
- Adjournment