

DISTRICT CURRICULUM COMMITTEE MINUTES

September 23, 2010

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 4:10

Members Present:

Moreno Valley:

Chris Rocco..... College Curriculum Committee Chair

Norco:

Peter Boelman College Curriculum Committee Chair

Riverside:

Richard Mahon..... District Curriculum Committee Chair

Administrative liaison: Sylvia Thomas (absent)

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: None.

Guests: Greg Burchett, Chip Herzig, Natalie Hannum, Jeanette Laporte

- I. MSC Rocco/Boelman to approve the agenda for today's meeting. Amended to move Jeanette LaPorte discussion as the first item.
- II. MSC Rocco to approve the minutes from June 3, 2010 meeting. Boelman abstained.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Norco — Boelman- Stand alone training completed.
 - b. Moreno Valley—Rocco—Stand alone training completed. Natalie Hannum will be the chair next year.
 - c. Riverside—Mahon — Stand alone training completed.
 - Send email regarding RP group training at Chaffey College for Cal Pass Tools which includes data which might be supportive to faculty for assessment activities. Send to Annebelle Nery and Jim Thomas.
 - OCT 8 CI-D (Course Identification Project) meeting at the Orange County Doubletree. SB1440 developing programs for transfer to CSU.
 - AP/IB chart in catalog will be updated and brought back for review.
 2. Ben Clark paired courses — Jeanette Laporte-Title 5 Public Safety Training Grant to assist PST students in basic skills to increase passing rate of POST or other exams. Based upon the iBEST program, combine courses into 2-3 modules which integrate the curriculum and provide contextualized learning, for instance; ENG 60A3 and ENG 60A4 with ADJ-A33E. Suggestion of committee is to create a cohort of sections as in the CAP program at RIV rather than new curriculum. Students must enroll in the three sections; if they drop one then all of them are dropped. Faculty agree to teach overlapping times. Jeanette will let the committee know the outcome.
 3. Articulation-none. Each campus will soon have an articulation officer.

4. Brown Act agenda posting requirements. Future agendas and minutes for Tech Review and District Curriculum will be combined into a single document for ease of tracking and printing. Agendas must be posted 72 hours before the meeting. District agendas on Monday, College agendas on Friday.
5. Math 52- Discipline would like to make course non-degree applicable. Due to the review of basic skills courses for their levels below college, Math and English were to review their designations. With the change also in the GE requirements, MAT 52 is no longer a requirement for an AA degree. Sylvia asked that the change be put on hold for a year as discipline intentions were unambiguous. Discussion took place and the committee agreed that a modification proposal should be initiated in CurricUNET and go through the approval process so there is transparency regarding this change. Confirm with Sylvia.
6. Use of Research- Riverside VPI Schwerdtfeger has commented about needing a researcher as part of the college curriculum committee if they have questions regarding data. Richard suggested gathering any broad questions affecting all three colleges to pose to Institutional Research. For example: retention in online courses and reading skills/online courses. Invite Dan Martinez and bring back for further discussion.
7. Catalogs- Ask Norco and Moreno Valley whether they would like to include in their catalogs the discipline page which will include a short description of the discipline, program and degrees, possible career options, course offerings, department phone numbers, counselor phone numbers.
8. District Curriculum Goals- Process to create more flexible and rigorous CORs- members to consider and discuss at future meetings.
9. Formalize membership and charge to Tech Review; discuss further at next meeting

V. Curriculum Approvals

1. Distance Education-none
2. New Courses-none
3. Course Deletion-none
4. Major Course Modifications-none
5. Program and Certificates Modifications-none
6. Program Learning Outcomes-none

VI. Information Items

Change starting time of meetings to 2:30 p.m.

Meeting Adjourned at 5:45 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

October 7, 2010

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 3:15 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon.....District Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: None.

Guests: Chip Herzig

- I. MSC Rocco/Boelman to approve the agenda for today's meeting
- II. MSC Boelman/Rocco to approve the minutes from September 23, 2010 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Norco, Boelman: Supply Chain Technology, requires an approved discipline name to reside under, Rex Beck will be consulted. Dina Humble has modified the approval process for new programs to remove the DAPC as an approval step. While this proposal is being processed by the three college senates, and due to the postponement of a Fall DAPC meeting, new programs will either be approved electronically by members of the DAPC or through a surrogate committee such as the 3 APC chairs. Issue will be taken to the District Academic Senate Monday meeting.

Track down the new programs with new courses approval process document and then reconvene the committee which initially reviewed the process. Members were Ron Vito, Virginia McKee-Leone, Natalie Hannum, Judy Perry, Richard Davin, Chip Herzig and Sylvia Thomas. It

was suggested to add Dina Humble and/or Sharon Crasnow. At our next meeting, review document and recommend to Senate that the ad hoc committee be brought together to revise.

- b. Moreno Valley, Rocco: meeting cancelled
 - c. Riverside, Mahon: Concern regarding membership participation and completion of stand-alone training. Suggestions were made on how to handle this problem.
 - Draft of memo regarding Title 5 section 55002 requirement to include assignments as part of COR. Memo to include that these are samples/examples to guide instructors on the types of assignments they may include in their syllabus and that these changes can be completed easily through the minor modification process in CurricUNET. Send back to Richard with comments and then Richard will send final version to chairs to send to their list serves. Send suggestions for email subject line.
 - Attended Student Success conference
2. SB 1440- signed into law by governor on September 30. “The Student Transfer Achievement Reform (STAR) Act, would increase the number of students who successfully transfer from California Community Colleges (CCC) to the California State University system by establishing transfer degrees. Those who earn the new transfer degree would be guaranteed admission to the California State University (CSU) with junior status.” Only four general requirements are known at this point:
- a. Title includes “For Transfer”
 - b. Waive local graduation requirements (PE and Health for RCCD)
 - c. Must includes:
 - 1. 60 transferable units
 - 2. Includes CSU/IGETC requirements
 - 3. 18 units of a major area of emphasis
 - d. 2.0 Grade point average
 - e. *Excludes* high unit majors at present (e.g., ART or STEM)

Task force formed by Chancellor’s Office will formulate guidelines to assist community colleges. Discussion took place regarding the process we should take to create these new degrees—conversion of current AOE’s and/or creation of new discipline specific areas; suggestions for committee composition to include 3 colleges, articulation, counseling; develop process for approval. Specific guidelines may not be available until Spring but we should prepare. Bring information to college committees.

V. Curriculum Approvals

1. Distance Education-none
2. New Courses-none
3. Course Deletion-none
4. Major Course Modifications-none
5. Program and Certificates Modifications-none
6. Program Learning Outcomes-none

VI. Information Items

Meeting Adjourned at 5:10 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

October 21, 2010

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 3:30 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon.....District Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: None.

Guests: Chip Herzig, Greg Burchett

- I. MSC Rocco/Boelman to approve to amend the agenda for today's meeting with the addition of IV. 4. New approval process for course inclusion-minor modification.
- II. MSC Boelman/Rocco to approve the minutes from October 7, 2010 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Norco, Boelman: Discussed SB1440, course assignments and discipline names: Discipline is considering Transportation for Supply Chain Technology and Multimedia for Computer Game Design.
 - b. Moreno Valley, Rocco: Approved PHT and ESL courses and discussed SB1440 and course assignments.
 - c. Riverside, Mahon: Discussed SB1440, course assignments. Remind disciplines as they go through program review. No items for next college curriculum meeting therefore will have training on COR assignments. Request that Humanities courses be moved forward and will send Chip the email vote by the discipline.
District Senate deferred curriculum items until their next meeting.
State-SB 1440- Sylvia will send the Powerpoint presentation from Jane Patton of the State Chancellor's office. Agreed to wait to develop our

certificates until the State Task Force sends out their requirements/template. The new programs will not require substantive change reports and the State Chancellor's office said they will accelerate their approval process.

2. Formalize (1) charge and process for district curriculum committee and (2) membership and charge to Tech Review- item delayed until next meeting.
3. Subcommittee formation
 - a. Program Approval Process-committee would review Dina's document and make recommendations. Committee should be composed of 2 members from each college and 2 administrators. Possible members: Chip Herzig (R), Cynthia Morrill (R), Joyce Kim (M), Jeff Rhyne (M), Natalie Hannum (M), Dina Humble (N), Ron Vito, Kevin Fleming. List of suggested membership for the ad hoc committee will be forwarded to the District Academic Senate President. Committee should consider what the appropriate approval process should be for new programs consisting of new courses in a multi-college district. In the meantime, electronic vote by DAPC can be used to approve programs.
 - b. International Baccalaureate- committee needs to fill in the gaps for credits which can be fulfilled by the IB exams. Send Richard possible candidates-Sal Soto (M), Micheal Barnes (R).
 - c. SB 1440-committee to provide a conduit for information to the colleges. Suggest that committee be composed of 3 faculty members from each college including a counselor.
 - d. General Education and AOE's- how to add a course to these programs? Who will have the authority and what will be the process? Invite Ann Pfeifle, chair of Academic Standards, to any future discussions about establishing a process. Discipline input is important. Process once it is created might be able to work in CurricUNET.
 - e. New approval process in CurricUNET for course inclusion-minor modification-MSc to approve and send as information to the colleges.

V. Curriculum Approvals

1. Distance Education-none
2. New Stand Alone Courses-MSc Rocco/Boelman to approve.

Course	Course Name	Approval	Info	Comment
PHT 21A	Neurosurgery Clerkship	M	NR	
This course is proposed to meet the demands of the healthcare community, and increase the marketability of our graduates in this field of medicine.				
PHT 21B	Advanced Mental Health Clerkship	M	NR	
This course is proposed as an expansion of the year II clinical curriculum for the PA program. The course is designed to meet the needs of the mental health community.				
PHT 21C	Advanced Geriatrics Clerkship	M	NR	
This course is proposed as an expansion of the current clinical curriculum in the Physician Assistant Program.				

PHT 21D	Hospitalist Medicine Clerkship	M	NR	
This course is proposed as an expansion of the current clinical curriculum in the Physician Assistant Program that will better prepare students for entry into the PA profession.				

3. Major Course Modification MSC Rocco/Boelman to approve.

Course	Course Name	Approval	Info	Comment
REA-83	Reading, Level III	MNR		Removal of repeatability; update of SLOs

4. Course Inclusion- MSC Boelman/Rocco to approve.

Course	Course Name	Approval	Info	Comment
ESL-91	Beginning Oral Communication	M	RN	
ESL-92	Intermediate Oral Communication	M	RN	
ESL-93	Advanced Oral Communication	M	RN	
These courses are to be included in the Moreno Valley college's course inventory. Assignments were updated to bring the COR into Title 5 compliance.				

5. Course Deletions (*none*)
6. Program and Certificates Modifications (*none*)
7. Program Learning Outcomes(*none*)

VI. Information Items

Meeting Adjourned at 5:10 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

November 4, 2010

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 4:20 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon.....District Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: None.

Guests: Chip Herzig, Greg Burchett, Judy Haugh

- I. MSC Rocco/Boelman to approve to amend the agenda for today's meeting
- II. MSC Boelman/Rocco to approve the minutes from October 21, 2010 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: members for SB1440 committee are Jeff Rhyne and Jeanne Howard, Program Approval process-Natalie Hannum and Matt Fast. Discussed sample assignments. Will seek volunteers for IB committee.
 - b. Norco, Boelman: Adopted discipline names: Supply Chain Technology under Transportation and Simulation and Game Development under Multimedia. Program approval process: Sharon Crasnow, Peter Boelman and Kevin Fleming. IB committee: Nick Franco. State Senate is working on an IB chart (what is currently in our catalogs); however, we need to match our courses to the exams. Will seek volunteers for SB1440 committee.
 - c. Riverside, Mahon: New course, PSY 8 to use as test case for CurricUNET. Ron is anxious to have this in the catalog. American Studies is at final stage. Next steps, board approval, submit to State, and

substantive change to ACCJC. Begin working on substantive change while it is going through the other processes.

Richard will send old Curriculum process (Bonnie's version) copy to committee. Agendize for next meeting whether we want to change this document and perhaps incorporate CurricUNET into it.

2. Tech Review committee charge and membership look over document before next meeting.
3. Subcommittee formation :
 - a. Program Approval process-accepted Dina's items and then found other incorrect references, i.e., wrong web address. Read through carefully and make changes. Phase A is concept, Phase B is District Phase, both are completed outside CurricUNET (on paper), Phase C District, and Phase D final approval. Written as though programs are only for CTE so in the section requiring labor market research, academic programs include data comparable to other community colleges or CSU/UC programs. What would we like to task the committee to do? Richard will send out three documents existing, Dina's and his own, reply with your comments.
 - b. SB 1440-State report-CID generated by DIG (Discipline Input Group). Five disciplines are ready with guidelines for transfer programs: COM, GEO, MAT, PSY, SOC. Eleven are almost complete. Our approval process will be Discipline, Department, TR, College Curriculum, College Senates. Due November 19 Judy will look at CID document and respond whether we offer an equivalent course. She will bring the list back to the next meeting as an information item. Faculty should be made aware of SB1440. It was suggested to show powerpoint presentation to college committees. Richard will write a letter to all faculty which the committee will review before posting. Perhaps a group from the Sociology discipline can convene to look over the guidelines for SOC transfer degree. PSY transfer major requires a research course which we do not offer. Can we create a cross-listed research course? It was suggested to also put together concrete examples of how the degrees will look including catalog descriptions and program learning outcomes.

V. Curriculum Approvals

1. Distance Education (*none*)
2. New Stand Alone Courses(*none*)
3. Major Course Modification (*none*)
4. Course Inclusion (*none*)
5. Course Deletions (*none*)
6. Program and Certificates Modifications (*none*)
7. Program Learning Outcomes(*none*)

VI. Information Items

Meeting Adjourned at 5:40 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

November 18, 2010

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 3:30 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon.....District Curriculum Committee Chair

Administrative Liaison:

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: Sylvia Thomas

Guests: Chip Herzig

- I. MSC Rocco/Boelman to approve to amend the agenda for today's meeting
- II. MSC Boelman/Rocco to approve the minutes from November 4, 2010 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Discussed Inclusion/Exclusion draft and will send suggestions from committee to Toni. Official request for more reassigned time for Norco and MOV to .2 so they can drop a course. Riv already receives a .2.
 - b. Norco, Boelman: Discussed inclusion/exclusion course draft. Nick Franco will be SB 1440 committee member. IB need determination of RCC course equivalent.
 - c. Riverside, Mahon: Showed SB 1440 powerpoint. Now ADJ template has been completed by the State Task Force. COM and SOC are ready to be worked on. Talked to individual faculty members about them. Richard feels that community colleges should be less complacent about having "majors."
 2. Formalize (1) charge and process for district curriculum committee-will bring back (2) membership and charge to Tech Review- place on college curriculum

committee agendas for their approval. After approved put on website and should include dates of approval by colleges and district.

3. Subcommittee updates: Program Approval process- committee went through the process and Richard Mahon will generate a 1st draft which will not be much shorter or longer than before. Look at Appendix H to check timelines. Change was to make approval less sequential, several approvals at one level. This document will be reviewed again and then sent to college curriculum committees and then to the college senates. Concept goes to college senate as last step. If initiated by one college then other colleges will not be allowed to add-in. SB1440 committee- to broadcast this information and encourage the formation of these programs.
4. Curriculum Handbook- send link to document on website and then assign someone to assist in commenting. Send with cover letter acknowledging Bonnie Pavlis's work.
5. District curriculum committee should accept college specific curriculum as a record to forward to the Board of Trustees.

V. Curriculum Approvals

1. Distance Education: MSC Rocco/Boelman to approve offering these courses in online format.

Course	Course Name	Approval	Info	Comment
GEG 1	Physical Geography	MNR		Online
GEG 1L	Physical Geography Laboratory	MNR		Online

2. New Stand Alone Courses(*none*)
3. Major Course Modification: MSC Boelman/Rocco to approve these course modifications.

Course	Course Name	Approval	Info	Comment
REA-87	Reading Clinic	MR	N	
This course is being modified with a title change from "Reading Tutorial" and updated to illustrate repeatability in the content as well as updating of SLOs, methods of evaluation and instruction, assignments and textbooks.				

4. Course Inclusion (*none*)
5. Course Deletions (*none*)
6. Program and Certificates Modifications (*none*)
7. Program Learning Outcomes(*none*)

VI. Information Items

1. New Disciplines:

- a. Transportation (Supply Chain Technology)-Norco
- b. Multimedia (Simulation and Game Development)-Norco

Send discipline adoption process to committee. How do we label courses and programs? For instance, life science, anatomy-it is the institutional organization how things are labeled. Curriculum committee purview is over the faculty qualifications to teach in the discipline.

Meeting Adjourned at 4:30 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

December 2, 2010

Spruce Street Conference Room 307

Chip Herzig chaired the meeting.

The meeting began at 3:30 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Chip Herzig..... Acting District Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: Richard Mahon

Guests:

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from November 18, 2010 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Had problems copying a course in CurricUNET. Did not discuss SB 1440 or Tech Review charge. Did not pass the MUS 10 or 40; cannot offer courses.
 - b. Norco, Boelman: Discussed MOI and MOE of ENE courses. Minor modifications last approval stage is Tech Review.
 - c. Riverside, Herzig: Approved courses. Had SB 1440 discussion. Inclusion/Exclusion process discussion about locking course.
 2. Formalize (1) charge and process for district curriculum committee (2) membership and charge to Tech Review-College committees need more time to discuss.
 3. Subcommittee updates: SB 1440-Communications has looked at the requirements and put together a draft for a transfer program. Sylvia will send out the templates to disciplines asking whether they will work on bundling their courses to create a program.

V. Curriculum Approvals

1. Distance Education: *(none)*

2. New Courses: MSC approved the following courses:

Course number	Course title	Approval		Comment
MUS-10	MIDI/Digital Audio Music Production	R		
This course is proposed with an emphasis in professional quality recordings.				
MUS-40	Class Percussion	R		
This course will provide basic level instruction on percussion for non-music majors and music majors interested in percussion as a secondary instrument.				

3. Major Course Modification: *(none)*

4. Course Inclusion: *(none)*

5. Course Deletions: *(none)*

6. Program and Certificates Modifications: *(none)*

7. Program Learning Outcomes: *(none)*

VI. Information Items

1. CSU CCC transfer enrollments: looked at the 20 top transfer CSU majors. Business Administration is #1, followed by Psychology.

2. BUS-84 course deletion must be accompanied by certificate modification to reflect change.

Meeting Adjourned at 4:00 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

December 15, 2010

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 10:30 a.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon.....District Curriculum Committee Chair

Chip Herzig.....College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: None

Guests: Mark Lewis, Associate Professor, Communication Studies

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from December 2, 2010 meeting (Richard Mahon abstained).
- III. Open Hearing
 1. Changing and adding agenda items: bypassing Tech Review and other steps. Discussion regarding COM courses, SCT 3 and ADM certificate. Need to develop timeline for approval process. Come up with a minimum time that a course may go through the process.
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Passed everything on agenda
 - b. Norco, Boelman: Did not approve COM. Approved course inclusion. Process had not been followed, department did not approve. Discipline had contacted Chip that both they and departments had approved and asked to move forward. From now on, contact curriculum committee chair if asked to move proposals forward. Issue of faculty being informed of agendas so they can be present to address issues. Will forward TR agendas to originators of proposals so they will be informed

of when their items are coming before the committee. Approved the ART courses on their agenda though they had not reached TR.

- c. Riverside, Mahon: Discussed assessment with Susan Mills, approved items. District-change to new program approval process is being worked on. District Senate suggested having one location for all policies and procedures. Presented SB 1440 at board meeting. Communication studies transfer certificate is complete and in CurricUNET. Sociology is being worked on. No Psych, Criminal Justice, Math or Geology. Richard Davin is talking about cross-listing SOC research course with PSY so there will be the required course. Communication has required two courses though the State model only required one. Richard Mahon will get verification that this is allowed. Discussion took place regarding the listing of all courses (not just the college specific ones) in the AOE's, GE's and IGETC/CSU. Will continue to list all courses, since a student may take a course at NOR to fulfill the certificate at RIV. New program process ends with Academic Senate then goes to board.
- 2. Formalize (1) charge and process for district curriculum committee- continue to work on (2) membership and charge to Tech Review-College committees need more time to discuss.
- 3. Subcommittee updates: SB 1440-Communications has looked at the requirements and put together a draft for a transfer program. Sylvia will send out the templates to disciplines asking whether they will work on bundling their courses to create a program.
- 4. Curriculum Handbook: Will bring back for discussion.

V. Curriculum Approvals

- 1. Distance Education: (*none*)

- 2. New Stand alone Courses: MSC approved/accepted the following courses:

Course number	Course title	Approval/ Information	Comment
COM-51	Enhancing Communication Skills	MR	Non-degree applicable.MOV will approve as stand alone
ENE-4	Introduction to Engineering Design	R	
MUC-7	MIDI/Digital Audio Music Production	N	

- 3. New Courses: MSC approved the following courses (Boelman abstained from approving COM courses)

Course number	Course title	Approval	Comment
COM-1	Public Speaking	MR	Update to textbooks
COM-1H	Public Speaking Honors	MR	Update to textbooks
COM-2	Persuasion in Rhetorical	MR	MOV adding to their inventory

	Perspective		
COM-3	Argumentation and Debate	MR	Change course number from 3A to 3 and update to assignments.
COM-5	Parliamentary Procedure	MR	Update to textbooks;
COM-6	Dynamics of Small Group Communication	MR	Update to textbooks;
COM-7	Oral Interpretation of Literature	MR	
COM-9	Interpersonal Communication	MR	Update to textbooks
COM-9H	Honors Interpersonal Communication	MR	
COM-11	Storytelling	MR	Update to textbooks; MOV adding to their inventory
COM-12	Intercultural Communication	MR	
COM-13	Gender and Communication	MR	Update textbook
COM-19	Reader's Theater	MR	Update textbooks; MOV adding to their inventory
MUS-23	History of Rock and Roll	MNR	
PSY-8	Introduction to Social Psychology	MNR	

4. Major Course Modifications: MSC to accept the following items:

Course	Course Name	Approval/Information	Comment
ADJ-B1B	Basic Peace Officer Training Academy	M	Change from 18 units to 39 units.
FIT-H2	Hazardous Materials First Responder Operational	M	Update to course description
FIT-H3	Hazardous Materials First Responder Operational-Decontamination	M	Update to course description, content, and course materials.
FIT-R3	Basic Automobile Extrication	M	Update to course description, content, and student learning outcomes
FIT-S3	Basic Fire Fighter Academy	M	Update to course description as well as Title 5 requirements.
FIT-S3A	Introduction to Fire Academy and Physical Conditioning for Fire Academy Students	M	Update to assignments and course materials.

5. Course Inclusion: MSC to accept the following items:

Course Number	Course Title	Approval/Information	Comment
JPN-3	Japanese 3	N	Currently offered at R
JPN-4	Japanese 4	N	Currently offered at R
JPN-11	Culture and Civilization	N	Currently offered at R

SPA-1H	Honors Spanish 1	N	Currently offered at MR
SPA-2H	Honors Spanish 2	N	Currently offered at MR
SPA-3N	Spanish for Spanish Speakers	N	Currently offered at MR
SPA-4	Spanish 4	N	Currently offered at MR
SPA-11	Spanish Culture and Civilization	N	Currently offered at MR
SPA-13	Spanish for Health Care Professionals	N	Currently offered at MR

6. Course Deletions: MSC to accept the following items:

Course	Course Name	Approval/Info	Comment
SPA-85	Writing Clinic	R	
SPE-10A	Forensics: Speech and Debate	R	Part of AOE
SPE-10B	Forensics: Speech and Debate Expanded	R	Part of AOE

7. State Approved New Certificates: MSC to accept the following items:

- a. Commercial Music: Performance (N)

8. Certificate Modifications:

Program Name	Approval/Information	Comment
Applied Digital Media	R	Program Cleanup
Film Studies	R	Reduce required courses from 21 to 18 units
American Studies	R	new program

9. Discussion items

- a. Additions to *Areas of Emphasis*: Discussion item.

Include *Com* courses in all places in the catalog where *Speech* courses appeared.

Add Music 23 to (1) Fine & Applied Arts *and* (2) Humanities, Philosophy & Arts AoEs

Add Psych 8 to Social and Behavioral Sciences AoE

Add Reading 2: Rapid Reading to *Communication, Media and Languages*

Add Reading 3: Reading in the Content Areas to *Communication, Media and Languages*

Add Reading 4: Critical Thinking as Critical Reading to:

Communication, Media and Languages

Fine and Applied Arts

Humanities, Philosophy and Arts

Social and Behavioral Sciences

Add the following Dance courses to *Fine & Applied Arts*:

Dance D 31 HipHop

Dance D 33 Jazz, Intermediate

Dance D 34 Jazz, Advanced

Dance D 50 Pilates for Dancers

Meeting adjourned at 11:30 a.m.

District Curriculum Committee Minutes

February 17, 2011
Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 4:30 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon..... District Curriculum Committee Chair

Chip Herzig.....College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley /Toni Van Buhler

Members Absent: None

Guests: None

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from December 15, 2010 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 - A. College Committee Updates:
 - i. Moreno Valley, Rocco: No meeting since December but will discuss sample assignments and encouraged disciplines to add them. List of courses lacking sample assignments will be sent out.
 - ii. Norco, Boelman: No meeting but will also discuss assignments.
 - iii. Riverside, Mahon: Approved courses. Working on HIS and POL SCI to add assignments to their courses.
 - iv. Senate: All documents related to curriculum will be posted to the website.
 - v. State: C-ID meeting (Spring 2011 Discipline Input Group Meetings) on March 11 would be beneficial for Business, Management, Marketing, Accounting, Studio Art, English, Economics, Computer Information Systems (CIS), Political Science, Music, and Math disciplines to attend. See website http://www.c-id.net/dig_mtg.html for more information.

- B. Formalize (1) charge and process for district curriculum committee- continuing to develop.
- C. Subcommittee updates: Program Approval Process- almost complete when done it will be sent to the college curriculum meetings for their approval. Draft will be send to DC members prior.
- D. Curriculum Handbook-working on.

V. Curriculum Approvals

- 1. Distance Education: *(none)*
- 2. New Courses: *(none)*
- 3. Major Course Modification: *(none)*
- 4. Course Inclusion: *(none)*
- 5. Course Deletions: *(none)*
- 6. Program and Certificates Modifications: *(none)*
- 7. Program Learning Outcomes: *(none)*

VI. Information Items

Meeting Adjourned at 5:30 p.m.

District Curriculum Committee Minutes

March 10, 2011

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 4:00 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon..... District Curriculum Committee Chair

Chip Herzig.....College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley

Members Absent: Toni Van Buhler

Guests: None

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from February 17, 2011 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: SB 1440 C-ID Rhyne and Howard will attend the discipline input group meeting. Natalie is on the agenda for the ADJ LOE issue. Fabian Biancardi worked on adding assignments to the POL courses. Will conduct an assignment workshop at next college meeting.
 - b. Norco, Boelman: Approved all items including SB 1440 degrees. Voted to have electronic catalog with regular updates.
 - c. Riverside, Mahon: Approved courses. New members-Huda Aljord/World Languages, Steven Schmidt/Performing Arts. Correct ENG/HUM 8 to remove "Judeo-Christian" from short description. District Senate will discuss the AOE approval process.
 - d. State Senate: Discussion regarding UC system and whether they will follow the same path as the SB 1440 degrees with the CSUs.
 2. Curriculum Handbook, inc.: Formalize (1) charge and process for district curriculum committee- continuing to develop. Handbook will contain only items

specific to our district. Richard will send to committee-is this the type of document that will be useful? Charge and process for district-will begin here so that all three chairs can begin to discuss the process. It is easier to start with a common process and mold it to be college specific.

3. Areas of Emphasis: Definition and process-suggested to have specific meetings under the authority of the District curriculum committee, once or twice a year where proposed additions to the AOE's are presented.
4. Limiting course repetition-Biology-discussion regarding the ability of students under the repeat policy to enroll in courses several times with "w" and/or failing grades for a maximum of five times. For courses such as AMY-2 which are high demand courses, the faculty feel that a limit of 2 times would allow more students an opportunity to take the courses. Further study into whether students opt to receive a "W" rather than a "B" or "C" grade in the course. Sylvia will post this question to the CIO listserv and Chip will post to the CurricUNET list serve.
5. ADM cleanup- repetition will be removed. Courses will be reviewed and brought back by the discipline.
6. Prerequisites- the State Senate is moving toward eliminating the mandate to use statistical data for courses which require a prerequisite that resides in a different discipline. Content review will be allowed as well as statistical data. Begin discussion here for revising our board administrative procedures.
7. Subcommittee update: Program Approval Process-was in the process of finalizing draft but feedback from the CTE disciplines has prompted another review.
8. Grid for local curriculum committee-request that grid be more uniform and to have one combined grid (rather than separated by type of proposal)

V. Curriculum Approvals

1. Distance Education: MSC Rocco/Boelman approved the following:

Course	Course Name	Approval	Info	Comment
MAT 12	Statistics	MNR		Online and Hybrid

2. New Stand-Alone Courses: MSC Boelman/Rocco to accept the following and forward to the Board for approval:

Course number	Course title	Location		Comment
BIT-20	Introduction to Biotechnology	M		Too many SLO's and linked to too many GESLOs
This course will be part of a Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College and is intended for students interested in further studies or for entry-level biotechnical positions.				
BIT-21	Laboratory Techniques	M		Too many SLO's and linked to too many GESLOs
This course will be part of a Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College and is intended for students interested in further studies or for entry-level biotechnical positions.				
BIT-22	DNA Techniques	M		Too many SLO's and linked to too many GESLOs
This course will be part of a Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College and is intended for students interested in further studies or for entry-level biotechnical positions.				
BIT-23	Protein Techniques	M		Too many SLO's and linked to too many

Course number	Course title	Location		Comment
				GESLOs
This course is a part of Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College				
BIT-24	Principles of Culture Techniques	M		Too many SLO's and linked to too many GESLOs
This course is a part of Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College				
BIT-25	Research Presentation	M		Too many SLO's and linked to too many GESLOs
This course is a part of Medical Biotechnology Certificate program developed for the Allied Health Department at Moreno Valley College				
HLS-6	Case Studies in Emergencies, Disasters and Homeland Security Incidents	M		
This course will provide students practical applications to scenarios and case studies to better understand Homeland Security in the context of terrorist acts and natural disasters.				
ILA-5	Service Learning and Community Involvement	R		
This course will provide students an opportunity to integrate academic learning with civic involvement.				
SCT-3	Supply Chain Technology	N		
This course will provide an educational need identified by the Logistics Industry Council.				

3. New Courses: MSC Rocco/Boelman approved the following and forward to the Board of Trustees:

Course Number	Course Title	Location		Comment
CIS 18D	Data Structures and Algorithms	NR		
This course will part of the pathways for transfer to CalPoly computer science department.				

4. Course Inclusion: MSC Rocco/Boelman to accept the following and forward to the Board of Trustees for approval:

Course Number	Course Title	Location		Comment
ART-5	History of Non-Western Art	N		Currently offered at R
ART-30	Printmaking	N		Currently offered at R
ART-34	Studio Three Dimensional Design	N		Currently offered at R
ART-49	Studio Printmaking	N		Currently offered at MR
COM-1	Public Speaking	N		Update to textbooks
COM-1H	Public Speaking Honors	N		Update to textbooks
COM-2	Persuasion in Rhetorical Perspective	N		
COM-3	Argumentation and Debate	N		Change course number from 3A to 3 and update to assignments.
COM-5	Parliamentary Procedure	N		Update to textbooks; NOR adding to their inventory
COM-6	Dynamics of Small Group Communication	N		Update to textbooks; NOR adding to their

Course Number	Course Title	Location		Comment
				inventory
COM-7	Oral Interpretation of Literature	N		
COM-9	Interpersonal Communication	N		Update to textbooks
COM-9H	Honors Interpersonal Communication	N		
COM-11	Storytelling	N		Update to textbooks;
COM-12	Intercultural Communication	N		
COM-13	Gender and Communication	N		Update textbook
COM-19	Reader's Theater	N		Update textbooks;
COM-51	Enhancing Communication Skills	M		Non-degree applicable course.
These courses are being created to address the discipline name change by changing course designation from SPE to COM. These courses were adopted by RIV and MOV.				
HUM-3	Creativity and the Imagination	N		Currently offered at R but R is deleting course
MUS-4	Music Theory I	N		
REA-4	Critical Reading as Critical Thinking	M		

5. Major Course Modification: MSC Rocco/Boelman to accept/approve the following and forward to the Board of Trustees:

Course	Course Name	Approval or information		Comment
CIS-1B	Advanced concepts in Computer Information Systems	MNR		
Update to assignments and linking GE SLOs.				
CIS-14B	Web Programming: Active Server Pages	MNR		
Update to assignments and linking GE SLOs.				
CIS-56A	Designing Web Graphics	MNR		
Course is being modified to add assignments and update textbooks.				
ENG-1A	English Composition	MNR		
This course is being modified to add assignments				
ENG-1B	Critical Thinking and Writing	MNR		
This course is being modified to update course description, student learning outcomes and add assignments and update textbooks.				
ENG-6	British Literature I: Anglo-Saxon through Eighteenth Century	MNR		
Adding Assignments section, linking COR SLOs with GE SLOs, removing redundancies from existing SLOs.				
ENG-7	British Literature II: Romanticism through Modernism/Post-Modernism	MNR		
This course is being revised to add assignment section, link GESLOs to SLOs, and remove SLO redundancies.				

Course	Course Name	Approval or information		Comment
ENG-8	Introduction to Mythology	MNR		Cross listed with HUM 8
Revised to add assignments section, link SLOs to GESLOs, and remove from the course description the requirement to teach Judeo-Christian mythology as one of the minimum required traditions.				
ENG-9	Introduction to Shakespeare	MNR		
Revised to add assignment section, link SLOs to GESLOs, and remove minor redundancy in a couple SLOs.				
ENG-10	Special Studies in Literature	MNR		what is the value of CSU only repeatable course. Do we need a special studies course that does not apply to UC. Might be part of International studies abroad.
Revised to add assignments section and link SLOs to GESLOs.				
ENG-14	American Literature I: Pre-Contact to Civil War	MNR		
Revised to add assignment section, link SLOs to GESLOs, and remove SLO redundancies.				
ENG-15	American Literature II: 1860-Present	MNR		
Revise to add assignments, link SLOs to GESLOs, and remove SLO redundancies.				
ENG-18	Survey Native American Literature	NR		Request by Patti to add to MOV inventory
Revised to add assignment section and to link SLOs to GESLOs.				
ENG-20	Survey of African American Literature	MNR		
Update to assignments as well as linking SLOs to GESLOS.				
ENG-23	The Bible As Literature	MNR		Same as HUM 23
Revised to add assignments section and link SLOs to GESLOs. Removed phrase "including extensive influence of the Bible on Western Literature" from the course description as that content is not reflected in the SLOs and erroneously suggests a widened scope of the class.				
ENG-25	Latino Literature of the United States	MR		
Revised to add assignments section, link SLOs to GESLOs, and remove minor redundancies in a few SLOs.				
ENG-26	The Literature of Mysticism, Meditation, and Madness			Tammy comments (last offered 08FAL)
Revised to add assignments, link SLOs to GESLOs and reduce redundancies among a few SLOs.				
ENG-30	Children's Literature	MNR		
Revise to add assignments section and to link GESLOs with SLOs.				
ENG-35	Images of Women in Literature	MNR		
Revised to add assignments section, link SLOs to GESLOs, and to remove a few redundancies in some of the SLOs.				

Course	Course Name	Approval or information		Comment
ENG-40	World Literature I: From Ancient Literatures to the Seventeenth Century	MNR		Title Change from World Literature I: from Ancient Literatures through 1650 C.E.; change in description
Revised to add assignments, link SLOs to GESLOs, remove SLO redundancy, and change time period end date (from Italian Renaissance and 1650 CE to 17th Century) to allow for minor variations within different cultures' historical eras and for consistency throughout COR.				
ENG-41	World Literature II: Seventeenth Century Through the Present	MNR		Title change from World Literature II: 1650 CE Through the Present; change in description
Revised to add assignments, link SLOs to GESLOs, remove redundancies in SLOs, and change time period start date to allow for minor variations within different cultures' historical eras and to show consistency throughout the COR.				
ENG-44	Poetry from the Twentieth Century to the Present	NR		Patti Requests MOV add course
Revised to add assignments section, link SLOs to GESLOs, and remove a few redundancies in SLOs.				
ENG-45	Modern Drama	NR		
Revised to add assignments section, and link SLOs to GESLOs.				
ENG-48	Short Story and Novel from the Twentieth Century to the Present	NR		
Revised to add assignments section, and link SLOs to GESLOs.				
HUM-8	Introduction to Mythology	MNR		Same as ENG-8
Revised to add assignments section, link SLOs to GESLOs, and remove from the course description the requirement to teach Judeo-Christian mythology as one of the minimum required traditions.				
HUM-23	The Bible as Literature	MNR		Same as ENG-23
Revised to add assignments section and link SLOs to GESLOs. Removed phrase "including extensive influence of the Bible on Western Literature" from the course description as that content is not reflected in the SLOs and erroneously suggests a widened scope of the class.				
MUC-1	Performance Techniques For Studio Recording	N		Change in laboratory hours from 54 to 108; units from 1 to 2.
This course is being modified to provide more in-class time to successfully and completely work through the course content.				
MUC-10	Norco Choir	N		Audition on or before the first day of class.
After two semesters of offering this course, it is the opinion of the commercial music faculty that a limitation of enrollment should be added in order for student learning to be maximized. We are just adding a limitation of enrollment. There are no other changes.				

6. Course Deletions: MSC Boelman/Rocco to approve/accept the following and forward to the Board of Trustees:

Course	Course Name	Information		Comment
ADM-73	Developing and Authoring Multimedia CDs and DVDs	R		

Course	Course Name	Information		Comment
ADM-75	Desktop Publishing with PageMaker	R		
ADM-78C	Multimedia Construction using Adobe Premiere	R		
These courses are being deleted because the software is no longer viable in the industry. Modification to Applied Digital Media certificate has been submitted.				
ADM-81	Advanced Digital Darkroom	R		
Technology changes no longer require an advanced course.				
BUS-81	Inventory Control	NR		Certificate modifications submitted
BUS-84	Computerized Logistics	N		Certificate modifications submitted
These courses were part of 21 units offered for the 18 unit Logistics Management Certificate. To increase students per course, only 18 units are now offered. Topics will be covered in other Logistics courses.				
CAT-34B	Intermediate Microsoft Word for Windows	NR		Cross listed with CIS 34B
This course is being deleted because the topics are covered by CAT-80.				
CSC-35	Introduction to Simulation and Game Development	NR		Cross-listed with CIS-35; modification launched
CSC-38A	Simulation and Gaming/3D Modeling for Real-time Interactive Simulations	NR		Cross-listed with CIS 38A modification launched
CSC-38B	Simulation and Gaming/3D Animation for Real-time Interactive Simulations	NR		Cross-listed with CIS 38B modification launched
CSC-38C	Simulation and Gaming/3D Dynamics and Rendering for Real-time Interactive Simulations	NR		Cross-listed with CIS 38C modification launched
These courses are being deleted. Replaced by GAM courses which will be cross listed with CIS courses.				
GER-4	German 4	R		
This course has been on the books and active since 1995. However, it was only attempted to be offered once and was canceled for low enrollment.				
SOC-35	Sociology of the Black Community	MR		
This course has not been offered for several years.				
SOC-49	Intro Research Methodology	R		
This course has been replaced by Soc 50.				
SCE-808A	Music Therapy for Seniors	R		
SCE-808B	Music Therapy for Seniors	R		
SCE-814	T'ai-Chi Ch'uan for Older Adults	MR		
SCE-815	Yoga for Older Adults	MR		
SCE-816	Swim and Water exercise for Older Adults	MR		

Course	Course Name	Information		Comment
SCE-819	Walking for Health for Older Adults	R		
These courses will be replaced by SCE-813 Health Aging for Older Adults.				

7. New State Approved Certificate/Programs: MSC approve and accept the following:
 - a. American Studies (MR)
 - b. Communication Studies for Transfer (MNR)
 - c. Sociology for Transfer (MNR)
 - d. Speech Pathology Assistant (M)

8. Modification of State/Locally approved Certificate/program: MSC to accept the following:
 - a. Applied Digital Media and Printing (R)
 - b. Administration of Justice-Law Enforcement (M)
 - c. Business Administration-Logistics Management Concentration (N)
 - d. Logistics Management (N)

9. Program Learning Outcomes: (*none*)

VI. Information Items

1. CurricUNET Users Conference: Chip is working on the agenda which will include items such as; service issues, new users, report module, and assessment module.

Meeting Adjourned at 5:45 p.m.

District Curriculum Committee Minutes

March 24, 2011

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 4:00 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon..... District Curriculum Committee Chair

Chip Herzig.....College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley

Members Absent: Toni Van Buhler

Guests: None

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from February 17, 2011 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Worked with Dental Assisting faculty to help them with CurricUNET and the clean-up of their courses. Approved the SB 1440 and American studies degrees. SLP program will go forward to Senate. Rejected the inclusion of ENG 18 and 44. Johanna will work on the BIT courses over spring break.
 - b. Norco, Boelman: Approved GAM courses. Discussion of COR title being Riverside Community College District. There isn't a way to title them by college and this is a template which exists in CurricUNET. We can change however "campus" to "college" at the location designation. Also change "Required" Assignments to "Sample" assignments. Suggested to use numbering/coding for the GESLOs because they tend to overwhelm the course SLOs. It was decided to put the course SLOs in **bold** to help distinguish and highlight them. Discussion regarding

creating a hold bucket for the college curriculum committee. This constitutes a change to the approval process and should be discussed further. Nicole Capps is a new member of NCC replacing Tami Comstock. Peter attended the CID meeting.

- c. Riverside, Mahon: Completed another stand-alone training for new members. Sent out the Curriculum handbook for comment. SENATE: discussion took place regarding who should have oversight of the AOE's. The District Senate decided that Academic Standards will draft guidelines for the curriculum committees to review and approve. Then it will be approved by District Curriculum who will implement these guidelines and process. STATE: Math TMC is being developed. Attended CID meeting and met with Political Science and also Art. Discussed with ART whether lower level courses have repeatability. They do not-Richard will forward to Dayna Mason and Steven Horn.

- 2. Subcommittee Update: Program Approval Process-comments from Norco included having more involvement with Articulation. In Process A, signatures can be obtained simultaneously except that Senate is the final step; Process B is to begin curriculum. Agendize for March 29 college meetings.
- 3. Curriculum Handbook, inc.: Formalize (1) charge and process for district curriculum committee- send to college curriculum committees as information. RCC-DCC workflow-send to colleges for review and comment. Hold the timetable and catalog sections for further work. Ad hoc committee should be formed to address catalog issues. Editing of sections will be assigned to committee members.
- 4. Areas of Emphasis-
Guidelines from Academic Standards:
 - a. course must be offered at 2 or more colleges
 - b. course should not be part of a college-specific program
 - c. course should align with the PLO for that AOE
 - d. transferability is highly recommended
 - e. multidisciplinary notifications-other disciplines of the AOE should be notified of the request to add the course(s).

V. Curriculum Approvals

- 1. Distance Education: (*none*)
- 2. New Stand-Alone Courses: MSC Boelman/Rocco to accept the following and forward to the Board for approval:

Course	Title	Information	Comment
GAM-21	Video Game Appreciation	N	
GAM-22	Game Design Principles	N	
GAM-23	Digital Game Design	N	
GAM-42	Photoshop for Game Art and Animation	N	

These courses are being created to support the Title V *Portal To Your Future* grant. These courses will eventually be included in a certificate program currently under development and are part of a

comprehensive game design program.

These courses should include content to cover repeatability or remove the repeatability. A good example of repeatable course content is FTV-38.

GAM-46	Environment and Vehicle Modeling	N		May be taken two times
GAM-48	3 D Character Animation	N		May be taken two times
GAM-49	Game Modeling and Texturing	N		May be taken two times

3. New Courses: *(none)*
4. Course Inclusion: *(none)*
5. Major Course Modification: *(none)*
6. Course Deletions: *(none)*
7. New State Approved Certificate/Programs: *(none)*
8. Modification of State/Locally approved Certificate/program: *(none)*
9. Program Learning Outcomes: *(none)*

VI. Information Items

Meeting Adjourned at 5:45 p.m.

District Curriculum Committee Agenda

April 7, 2011 4:00 p.m.
Spruce Street Conference Room 307

- I. Approval of the Agenda
- II. Approval of the minutes (March 24, 2011)
- III. Open Hearing
- IV. Curriculum Policy & Procedure
 - 1. Campus Updates
 - a. Moreno Valley
 - b. Norco
 - b. Riverside/District/State
 - 2. Subcommittee update: Program Approval Process
 - 3. Curriculum Handbook (**including:**)
 - Formalize charge & process for district curriculum committee
 - AoE process
- V. Curriculum Approvals
 - 1. See attachment A-email vote on March 29
 - 2. Distance Education: *None*
 - 3. New Stand Alone Courses: *None*
 - 4. New Courses (not stand alone): *None*
 - 5. Course Inclusion: *None*
 - 6. Major Course Modifications: *Information*

Course number	Course title			
ADJ-A8A	Field Training Officer	M		ADJ B1B
ADJ-A9A	Field Training Officer Update	M		Addition of prerequisite ADJ-A8A and B1B: Update to assignments
ADJ-A10A	Vice Operations	M		ADJ-B1B
ADJ-A14B	Search Warrant Execution	M		ADJ-B1B Update to methods of instruction and evaluation as well as assignments

These courses are being modified to remove the limitation on enrollment and add Pre-requisite and Entrance Skills. Upon review by ADJ instructors and industry experts, it has been determined that the Pre-Requisite and Entrance skills are necessary for student success.

- 7. Course Deletions: *None*
- 8. Course Exclusion: *None*
- 9. New State Approved Certificate/Program: *None*
- 10. State Approved Certificate/Program Modifications:
- VI. Information Items

Attachment A

Approval Items:

Course	Title	Approval	Comment
1.Distance Education:			
ESL-90D	Special Topics in English as a Second Language: Verb Tense Review	MNR	hybrid and online
ESL-90H	Special Topics in English as a Second Language: Phrases and Clauses	MNR	hybrid and online
MUS-19	Music Appreciation	MNR	Hybrid (course currently offered online)
2. New Courses:			
KIN 4	Nutrition	MNR	
KIN 10	Introduction to Kinesiology	NR	Title Change from "Introduction to Physical Education"
KIN 16	Introduction to Athletic Training	NR	
KIN 29	Soccer Theory	NR	
KIN 30	First Aid and CPR	MNR	
KIN 35	Foundation for Fitness and Wellness	MNR	
KIN 36	Wellness: Lifestyle Choices	MNR	
KIN 38			
KIN A03	Adaptive Physical Fitness	NR	Title Change from "Adaptive Physical Education for Students with a Physical Disability"
KIN A11	Tennis, Beginning	MR	
KIN A12	Tennis, Intermediate	MR	
KIN A13	Tennis, Advanced	MR	
KIN A15	Bowling, Beginning	MNR	
KIN A16	Bowling, Intermediate	MNR	
KIN A17	Bowling, Advanced	MR	
KIN A20	Golf, Beginning	NR	
KIN A21	Golf, Intermediate	NR	
KIN A36	Cross Country Skiing	MR	
KIN A40	Karate, Beginning	MNR	
KIN A41	Karate, Intermediate	MNR	
KIN A43	T'ai-chi Ch'uan, Beginning	MR	
KIN A44	T'ai-chi Ch'uan, Intermediate	MR	
KIN A46	Hatha Yoga, Beginning	MNR	
KIN A47	Hatha Yoga, Intermediate	MNR	
KIN A55	Slow Pitch Softball	NR	
KIN A63	Ultimate Frisbee	NR	
KIN A64	Soccer	MNR	
KIN A75	Walking for Fitness	MNR	

Course	Title	Approval	Comment
KIN A77	Jogging for Fitness	NR	
KIN A81	Physical Fitness	MNR	
KIN A83	Kickboxing Aerobics	MNR	
KIN A85	Bicycling	MR	
KIN A86	Step Aerobics	MR	
KIN A87	Step Aerobics, Intermediate	MR	
KIN A88	Step Aerobics, Advanced	MR	
KIN A89	Body Sculpting	MR	
KIN A95	Out-Of-Season Varsity Sport Conditioning	NR	
KIN V10	Soccer, Varsity Men	NR	
KIN V25	Soccer, Varsity, Women	NR	
The above courses are proposed to address the discipline name change from Physical Education to Kinesiology by changing the course designation from PHP to KIN.			
3. Major Course Modification:			
MAT-52	Elementary Algebra	MNR	Change to non-degree credit/stand alone course; update to sample assignments and textbooks.
The mathematics discipline has voted to add MAT 52 to the list of basic skills courses that are non-degree applicable.			
4. Course Deletions:			
SPE-1	Public Speaking	MNR	
SPE-1H	Public Speaking Honors	MNR	
SPE-2	Persuasion in Rhetorical Perspective	NR	
SPE-3A	Argumentation and Debate	MNR	
SPE-5	Parliamentary Procedure	MR	
SPE-6	Dynamics of Small Group Communication	MR	
SPE-7	Oral Interpretation of Literature	MNR	
SPE-9	Interpersonal Communication	MNR	
SPE-9H	Honors Interpersonal Communication	MNR	
SPE-11	Storytelling	NR	
SPE-12	Intercultural Communication	MNR	
SPE-13	Gender and Communication	MNR	
SPE-51	Enhancing Communication Skills	MR	
The above courses are being deleted due to the discipline name change from Speech Communications to Communications Studies requiring a title change from SPE to COM.			

5. State/Locally Approved Certificates Modifications:

Change from PHP to KIN

- a. Early Childhood Education (MNR) PHP-6/30 to KIN-6/30
- b. Educational Paraprofessional (MR) PHP-30 to KIN-30

Change from SPE to COM

- c. Educational Paraprofessional (MR) SPE-1/9 to COM-1/9

Replacement of CSC with GAM courses

- d. Simulation and Gaming: Game ART (MN) Remove CSC-35/36/37/38A/38B/38C/39 replace with GAM courses
6. Discipline Name Change: Kinesiology (Physical Education) MNR

Information Items:

Course	Title	Approval	Comment
7. New Stand alone course:			
KIN-59	Athletic Advisement	R	
The above course is proposed to address the discipline name change from Physical Education to Kinesiology requiring a course designation change from PHP to KIN.			
GAM-43	Survey of Media Art for Game Design/Animation	N	Cross-listed with CIS-43
GAM-44	Portfolio Production	N	Cross listed with CIS-44
8. New Courses:			
GAM-35	Introduction to Simulation and Game Development	N	Crosslisted with CIS-35
GAM-36	Introduction to Computer Game Design	N	Crosslisted with CIS-36
GAM-37	Beginning Level Design for Computer Games	N	Crosslisted with CIS-37
GAM-38A	Simulation and Gaming/3D Modeling for Real Time Interactive Simulations	N	Crosslisted with CIS 38A
GAM-38B	Simulation and Gaming/3D Animation for Real Time Interactive Simulations	N	Crosslisted with CIS 38B
GAM-38C	Simulation and Gaming/3D Dynamics for Real Time Interactive Simulations	N	Crosslisted with CIS 38C
GAM-39	Current Techniques in Game Art	N	Crosslisted with CIS 39
These courses reflect the new discipline Simulation and Gaming and are cross-listed with CIS courses and are part of the Simulation and Gaming: Game Art certificate/program.			
KIN 6	Intro PE for Preschool and Elementary Children	R	
KIN 8	Triathlon Techniques	R	
KIN 12	Sport Psychology	R	
KIN 14	Athletic and Fitness Organization and Administration	R	
KIN 17	Athletic Training, Fall Sports, Lower Extremity	R	
KIN 18	Athletic Training, Spring Sports, Upper Extremity	R	
KIN 19	Athletic Training, Fall Sports, Head, Neck, Spine, Torso, and Hip	R	
KIN 20	Athletic Training, Spring Sports, General Medical	R	
KIN 21	Athletic Training Applications	R	
KIN 24	Sports Officiating - Fall Sports	R	
KIN 25	Sports Officiating - Spring Sports	R	
KIN 26	Foundations of Coaching	R	
KIN 27	Football Theory	R	
KIN 28	Basketball Theory	R	
KIN 33	Baseball Theory	R	

Course	Title	Approval	Comment
KIN 34	Softball Theory	R	
KIN 42	Lifeguarding/Title 22 First Aid/Water Safety Instructor	R	
KIN 43	Personal Training	R	
KIN 44	Yoga Instructor Training	R	
KIN 45	Group Fitness Instructor	R	
KIN 47	Hiking and Backpacking	R	
KIN 59	Athletic Advisement	R	
KIN 200	Physical Education Work Experience	R	
KIN A04	Adaptive Water Exercise	R	
KIN A05	Songleading and Cheerleading	R	
KIN A07	Badminton	R	
KIN A09	Racquetball	R	
KIN A28	Swimming, Beginning	R	
KIN A29	Swimming, Intermediate	R	
KIN A30	Swimming, Advanced Skills and Conditioning	R	
KIN A31	Water Aerobics and Deep Water Exercise	R	
KIN A33	Track and Field Techniques: Running Event Techniques	R	
KIN A34	Track and Field Techniques: Field Event Techniques	R	
KIN A50	Baseball, Defensive	R	
KIN A51	Baseball, Offensive	R	
KIN A52	Fastpitch Fundamentals: Offensive	R	
KIN A53	Fastpitch Fundamentals: Defensive	R	
KIN A54	Fastpitch Softball Fundamentals	R	
KIN A57	Basketball	R	
KIN A60	Football Fundamentals, Defensive	R	
KIN A61	Football Fundamentals, Offensive	R	
KIN A62	Flag Football	R	
KIN A62A	Flag Football	R	
KIN A67	Volleyball, Beginning	R	
KIN A68	Volleyball, Intermediate	R	
KIN A69	Volleyball, Advanced	R	
KIN A70	Water Polo Techniques	R	
KIN A74	Hiking and Backpacking Activities	R	
KIN A78	Long Distance Running	R	
KIN A80	Triathlon Techniques	R	
KIN A82	Speed, Agility, and Quickness Training	R	
KIN A90	Weight Training	R	
KIN A92	Weight Training, Advanced	R	
KIN A94	In-Season Varsity Sport Conditioning	R	

Course	Title	Approval	Comment
KIN V01	Cross Country, Varsity, Men	R	
KIN V02	Football, Varsity, Men	R	
KIN V04	Basketball, Varsity, Men	R	
KIN V05	Baseball, Varsity, Men	R	
KIN V06	Track and Field, Varsity, Men	R	
KIN V07	Golf, Varsity, Men	R	
KIN V08	Tennis, Varsity, Men	R	
KIN V09	Swimming and Diving, Varsity Men	R	
KIN V11	Pep Squad, Varsity, Men and Women	R	
KIN V12	Cross Country, Varsity, Women	R	
KIN V14	Track and Field, Varsity, Women	R	
KIN V18	Tennis, Varsity, Women	R	
KIN V19	Swimming and Diving, Varsity, Women	R	
KIN V20	Basketball, Varsity, Women	R	
KIN V21	Volleyball, Varsity, Women	R	
KIN V22	Fastpitch, Varsity, Women	R	
KIN V23	Water Polo, Varsity, Men	R	
KIN V24	Water Polo, Varsity, Women	R	
The above courses are proposed to address the discipline name change from Physical Education to Kinesiology requiring course designation changes from PHP to KIN.			
9. Course Inclusion:			
ART-38	Studio Illustration	N	Currently offered at R
10. Course deletions:			
ADM-73	Developing and Authoring Multimedia CDs and DVDs	R	
ADM-75	Desktop Publishing with PageMaker	R	
ADM-78A	Multimedia Construction with Macromedia Director	R	
ADM-78B	Multimedia Construction using Lingo	R	
ADM-78C	Multimedia Construction using Adobe Premiere	R	
The above courses are being deleted because the software is no longer viable in the industry. Modification to Applied Digital Media certificate has been submitted.			
ADM-79	Multimedia Production using Painter	R	
The above course is proposed for deletion due to lack of student interest.			
ADM-81	Advanced Digital Darkroom	R	
Technology changes no longer require an advanced course.			
SPE-19	Reader's Theater	R	
The above courses are being deleted due to the discipline name change from Speech Communications to Communications Studies requiring a title change from SPE to COM.			

11. State/Locally Approved Certificates Modifications:

Change from PHP to KIN

- a. Exercise Sport and Wellness-Fitness Professionals Emphasis (R)

- b. Exercise Sport and Wellness-Athletic Training Emphasis (R)
- c. Exercise Sport and Wellness-Coaching Emphasis(R)
- d. Fire Technology (M) PHP-35-KIN-35

Change from SPE to COM

- e. International Business (R) SPE-12 to COM-12
- f. Registered Nursing Program (R) SPE-1/9 to COM-1/9
- g. Victims Services Aide (R) SPE-9 to COM-9

Deletion of ADM courses

- h. Film, Television and Video Production Specialist-Digital Media/Motion Graphics Emphasis (R)
deletion of ADM-78A and 78B
- i. Visual Communications-Animation (R) deletion of ADM-78A,78B and 79
- j. Visual Communications-Illustration (R) deletion of ADM-78A and 79

District Curriculum Committee Minutes

April 21, 2011

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 3:30 p.m.

Members Present:

Moreno Valley:

Chris Rocco.....College Curriculum Committee Chair

Norco:

Peter Boelman.....College Curriculum Committee Chair

Riverside:

Richard Mahon..... District Curriculum Committee Chair

Chip Herzig.....College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley, Toni Van Buhler

Members Absent:

Guests: Diane Dieckmeyer

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from April 7, 2011 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: No college meeting. AA in Music with existing being developed. Will go through paper process. Approval process is discipline, department, TR, CC, DCC, College senate, Board of Trustees. Send Chris process.
 - b. Norco, Boelman: No college meeting. Discussed with Judy Perry repeatability issue with GAM/CIS courses. Will wait for discussion to take place with MOV since the CIS courses are shared.
 - c. Riverside, Mahon: Program approval process is on the agenda for the District Senate. Changes to clarify still need to be completed. Take to colleges for approval. Open forum regarding 4 and 5 units courses. Past practice when creating/approving curriculum has been to examine course content without resource implications. With current budget situation, this might change also examine resource allocations. District: CurricUNET

Users conference went well. State: Richard is no longer on State Board but will stay informed about upcoming regulations/changes. Title V change to course repetition to a total of three iterations might go into effect in January but requesting to extend enacting policy to fall 2012.

2. Curriculum Handbook: Members should review adjudication process and handbook in general.

V. Curriculum Approvals

1. Distance Education: *(none)*
2. New Stand-Alone Courses: *(none)*
3. New Courses: *(none)*
4. Course Inclusion: *(none)*
5. Major Course Modification: *(none)*
6. Course Deletions: *(none)*
7. New State Approved Certificate/Program: *(none)*
8. Modification of State/Locally approved Certificate/Program: *(none)*
9. Program Learning Outcomes: *(none)*

VI. Information Items

1. SB 1440 degrees-Elective courses did not align with the Transfer Model. If the degrees are not aligned, then more rigorous transfer documentation is required. In order to expedite State approval, courses were removed.

Meeting Adjourned at 4:30 p.m.

District Curriculum Committee Minutes

May 5, 2011

Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 3:50 p.m.

Members Present:

Moreno Valley:

Chris Rocco College Curriculum Committee Chair

Norco:

Peter Boelman College Curriculum Committee Chair

Riverside:

Richard Mahon District Curriculum Committee Chair

Chip Herzig College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley, Toni Van Buhler

Members Absent:

Guests: Daniel Martinez

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from April 21, 2011 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Did not get to discuss the Curriculum Handbook. Had discussion regarding MUS and ADJ. Working on BIT courses and moving SLP degree through the process. Chris will take to the next college meeting the revised Program Approval Process (approval of the concept not the details); if it passes, then he will take it to the college Senate. Working on DEA courses.
 - b. Norco, Boelman: Approved revised program approval process and it was also approved at college Senate. Suggestion to move TR and DCC meetings to Tuesdays next year. Repeatability-no courses will be repeatable even activity courses such as Art and PE. Repetition change that courses may be taken a total of three times is going to the BOG for approval will be effective immediately and applied for a lifetime.
 - c. Riverside, Mahon: FTV were not approved for revision on course content. Will take back to discipline which no longer has a full time faculty member for changes. Faculty forum discussion that curriculum is determined by discipline not by policy.
 2. Subcommittee update: Program Approval process-concentrate on the process. Riverside and Norco have approved. Look at Appendices of forms these can be worked on without being approved by committees. Once District Senate gives its blessing it will go into effect for Fall.
 3. Curriculum Handbook-best practices distribute to college curriculum committees to get feedback. AP 4020 need to update dates and titles. Need to look at how to create a COR. Change SLO to recommends three but no more than seven.
 4. RCCD BP/AP on prerequisites: Board policy will remain the same but the Administrative Procedure will change. Original came from Model District Policy. Title V policy that will change focuses on colleges:
 - a. Must have a plan in place to address prerequisites. Plan does not have to be approved by State, local board or senate.

- b. Curriculum committees must be trained before validating
- c. Take steps so students have access to other courses either prerequisite or another course that meets the same type of requirement so their progress is not impeded
- d. Evaluate the consequence of the prerequisite after they are applied

Pick a few courses next fall to look at. Richard will begin to write a plan. We need to decide what criteria will be the basis for evaluating and deciding whether a prerequisite is valid. Training could be done at same time as stand alone training. Should training be done for all faculty who develop courses. Could the curriculum representative be the point person? State will come up with MIS code.-there will be a data element. Potential impact of prerequisite. IR database with test scores with courses enrollment for six years. Currently prerequisites outside the discipline of the course must be evaluated statistically on the student success rate. We can maintain this standard or choose another means. How do we use data?

V. Curriculum Approvals

Course	Title	Approval	Comment
1.Distance Education: None			
2. New Stand Alone Courses:			
NRN-11	Foundations of Nursing Practice	R	
The above course is proposed to address new state requirements for the nursing program. This course will replace NRN-1.			
3. New Courses:			
CSC-18D	Data Structures and Algorithms	NR	
The above course is cross-listed with CIS-18D. This course will be part of the pathways for transfer to CalPoly computer science department.			
4. Course Inclusions:			
ILA-5	Service Learning and Community Involvement	M	
5. Major Course Modifications:			
CIS-43	Survey of Media Art for Game Design/Animation	N	
CIS-44	Portfolio Production	N	
The courses above are being modified to cross-list with the new GAM courses.			
6. Course Deletions:			
CIS-34B	Intermediate Microsoft Word for Windows	R	
The above course is being deleted because it is cross-listed with CAT-34B, which was deleted earlier and the course content is covered in CAT/CIS 80-Wordprocessing: Microsoft Word for Windows.			
7. Course Exclusions:			
CIS-16A	Programming Games with DirectX and OpenGL	R	
CIS-35	Introduction to Simulation and Game Development	R	
CIS-36	Introduction to Computer Game Design	R	
CIS-37	Beginning Level Design for Computer Games	R	
CIS-39	Current Techniques in Game Art	R	
The above courses are part of the Simulation and Gaming program which is currently not being offered at Riverside City College.			
State/Locally Approved Certificate/Degree Modifications:			
	Educational Paraprofessional	MR	Removal of MAT-52
	Legal Administrative Professional	R	Title change from Legal Secretarial Studies

VI. Information Items

Meeting Adjourned at 5:30 p.m.

District Curriculum Committee Minutes

May 19, 2011
Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 4:00 p.m.

Members Present:

Moreno Valley:

Chris Rocco College Curriculum Committee Chair

Norco:

Peter Boelman College Curriculum Committee Chair

Riverside:

Richard Mahon District Curriculum Committee Chair

Chip Herzig College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley, Toni Van Buhler

Members Absent: None

Guests: None

- I. MSC Rocco/Boelman to approve the agenda for today's meeting.
- II. MSC Boelman/Rocco to approve the minutes from May 5, 2011 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 - 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Passes new program approval process. Discussion regarding ADJ courses. SLOs in BIT courses have been revised.
 - b. Norco, Boelman: Approved SCT-2, 4 and BUS 82, 83. Workflow process for CurricUNET-suggestion to keep it accessible during the winter and summer terms. Currently faculty can work on CurricUNET proposals but are only unable to launch until fall and spring terms begin.
 - c. Riverside, Mahon: AOE process-recommendation that courses be offered at all three colleges. GE requirements are being reviewed by an ad hoc committee which is also reviewing the GESLOs. District-none. State-more SB 1440 degrees being developed.
 - 2. Curriculum Handbook- remove AOE approval process. Next meeting agendize Inclusion process.
 - 3. Prerequisites-Must have a plan in place to address prerequisites. correction to last meeting-BOT must approve the plan. Form a committee including Dan Martinez and Rick Herman to formulate a plan. Initiate a pilot program which will add prerequisite and track effectiveness. For example, adding ENG-50 as a prerequisite rather than an advisory to Humanities courses and gather data as to whether it increases students success.
- V. Curriculum Approvals: MSC Rocco/Boelman approved or accepted the following:

Course	Title		Comment
1.Distance Education: Approval			

Course	Title		Comment
ENG-16	Introduction to Language	MR	
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications: Approval			
ART-28	Studio Painting	MNR	
ART-34	Studio Three Dimensional Design	NR	
ART-45	Studio Watercolor Painting	MR	
ART-48	Studio Drawing	MNR	
ART-49	Studio Printmaking	NR	
These courses are being modified to reduce repeatability from “may be taken four times” to “may be taken two times.”			
BUS-80	Principles of Logistics	NR	Course content has been updated
These courses have been updated to align GESLOs with course SLOs.			
6. Course Deletions: None			
7. Course Exclusions: None			

VI. Information Items: MSC Boelman/Rocco accepted the following as information items:

Course	Title		Comment
1.Distance Education: None			
2. New Stand Alone Courses: Accept			
SCT-2	Supply Chain Technology Analysis and Models	N	
SCT-4	Transportation Technology and Vehicle Routing	N	
3. New Courses: None			
4. Course Inclusions: Accept			
GEG-2	Human Geography	M	
GEG-3	World Regional Geography	M	
5. Major Course Modifications: Approval/Accept			
ART-46	Studio Sculpture	R	
These courses are being modified to reduce repeatability from “may be taken four times” to “may be taken two times.”			
BUS-85	Warehouse Management	N	Course content has been updated
BUS-86	Transportation and Traffic Management	N	Course content has been updated
BUS-87	Introduction to Purchasing	N	Course content has been updated
BUS-90	International Logistics	N	Course content has been updated
These courses have been updated to align GESLOs with course SLOs.			
6. Course Deletions: Accept			
CIS-21A	Linux Operating System Administration	R	Cross listed with CSC-21A
CSC-21A	Linux Operating System Administration	R	
These courses were originally created as a result of discussions with Advisory Committee, but the demand for the specialized curriculum has not materialized.			

Course	Title		Comment
CIS-22A	Robotics: Introductory Programming	R	
CIS-22B	Robotics: Intermediate Programming	R	
These courses were created based on a request from JPL to assist programming robots for mission to Mars. This is specialized curriculum which is not in high demand and is being discontinued.			
7. Course Exclusions: Information			
GEG-5	Weather and Climate	M	

College Curriculum Meetings for 2011-12

2nd and 4th Tuesdays
September 13 and 27
October 11 and 25
November 8 and 22
December 6
February 28
March 13 and 27
April 24
May 8 and 22

Tech Review and District Curriculum meetings will continue to be on 1st and 3rd Thursdays 2:30-5 p.m.

Meeting adjourned at 5 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

June 2, 2011
Spruce Street Conference Room 307

Richard Mahon chaired the meeting.

The meeting began at 3:00 p.m.

Members Present:

Moreno Valley:

Chris Rocco College Curriculum Committee Chair

Norco:

Peter Boelman College Curriculum Committee Chair

Riverside:

Richard Mahon District Curriculum Committee Chair

Chip Herzig College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas

Administrative Support: Naomi Foley, Toni Van Buhler

Members Absent: None

Guests: Natalie Hannum

- I. MSC Rocco/Boelman to approve the agenda for today’s meeting.
- II. MSC Boelman/Rocco to approve the minutes from June 2, 2011 meeting.
- III. Open Hearing (no items)
- IV. Curriculum Policy and Procedure
 - 1. College Committee Updates:
 - a. Moreno Valley, Rocco: Approved Music AA. Natalie will be MOV’s curriculum chair. BIT courses are complete and ready for Fall.
 - b. Norco, Boelman: Approved REA 2 and 3 but not 4. Formatting problems. ART 4 was not approved. Suggestions regarding Curriculum Handbook include more CurricUNET information and video tutorials for CurricUNET.
 - c. Riverside, Mahon: Handbook suggestion to include Guide to SLOs by Cindy Bendshadler and also to include well-written sample CORs. Faculty would like to attend Curriculum Institute but conference is full and some are willing to be on waitlist; however, there isn’t a travel budget. TMCs for more SB 1440 degrees have been developed Geology, Physics, History, English, ADJ, Early Childhood and Art. In Fall, contact disciplines.
 - 2. Program Approval Process: Look at appendices for program approval process during the summer-remove outdated materials and update forms.
 - 3. Curriculum Handbook-AOE section still needs to work. Put incomplete draft up on the website so that information is available while we are still working on it. Put up only those sections which have been approved. Table of Contents will say “Coming soon.” Committee agreed. Charge of Technical Review committee has not been approved.
 - 4. Course Inclusion: Discussed in Tech Review on June 2.
- V. Curriculum Approvals: MSC-Boelman/Rocco to separate out vote on REA-4; MSC REA-4 (Mahon/Rocco approved Boelman disapproved) MSC-Rocco/Boelman approved the following:

Course	Title	Approval	Comment
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Course	Title	Approval	Comment
1. Distance Education: None			
2. New Stand Alone Courses: None			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications:			
REA-2	Rapid Reading	MNR	
REA-3	Reading for Academic Success	MNR	
REA-4	Critical Reading as Critical Thinking	MNR	Not Approved at N
These courses are being updated to link course SLOs with GESLOs and include sample assignments. Will fix SLOs at a later date and repeatability.			
6. Course Deletions:			
CIS-15A	Visual Basic Programming: Objects	MR	Cross listed with CSC-15A
CIS-15B	Visual Basic Programming: Advanced Objects	MR	
CIS-15C	Visual Basic Programming: Databases	MR	
These courses have not been offered since fall 2007. Software is no longer used due to Microsoft ending program support.			
7. Course Exclusions: None			
8. Certificate/Program modifications:			
	Computer Applications	MNR	Removal of reference to Visual Basic in the PLOs
	Computer Programming	MNR	Removal of CIS-15A, 15B, 15C and removal of Visual Basic in PLOs.
9. Certificate Deletion: None			

Norco did not approve REA-4 due to SLOs and sample assignments.

VI. Information Items: MSC Boelman/Rocco accepted the following as information items:

Course	Title	Approval	Comment
1.Distance Education:			
FIT-1	Fire Protection Organization	M	Hybrid
FIT-2	Fire Behavior and Combustion	M	Hybrid
2. New Stand Alone Courses:			
ART-4	Introduction to Visual Culture	R	Not approved at N
This course will fulfill a lower division requirement for many UC's and CSU's new Visual Culture programs. It may also be part of the Film Studies degree as well as New Media. Agendize for TR for improvement of courses description. Course will be in 2012-13 catalog.			
3. New Courses: None			
4. Course Inclusions: None			
5. Major Course Modifications:			
BUS-82	Freight Claims	N	Course content updated
BUS-83	Contracts	N	Course content updated
These courses are being updated to link course SLOs with GESLOs and include sample assignments.			
6. Course Deletions:			
CSC-15A	Visual Basic Programming: Objects	R	Cross-listed with CIS-15A

Course	Title	Approval	Comment
These courses have not been offered since fall 2007. Software is no longer used due to Microsoft ending program support.			
7. Course Exclusions: None			
CIS-16A	Programming Games with DirectX	R	
CSC-16A	Programming Games with DirectX	R	
8. Certificate/Program modifications:			
9. Certificate Deletion:			
	Visual Basic Programming	R	

Meeting Adjourned at 4 p.m.