

Human Resources

BP 7230 CLASSIFIED EMPLOYEES

References:

Education Code Sections 88003, 88004, 88009, and 88013

Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.

The Chancellor shall establish procedures to assure that the requirements of state law and regulations regarding the classified service are met.

The classified service does not include:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
- Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Full time students employed part time, and part-time students employed part time in any college work-study program or in a work experience education program conducted by the District.

Date Adopted: October 20, 2009

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Education Code Sections 88003, 88004, 88009, and 88013

In addition to the collective bargaining agreement between the Riverside Community College District and the Riverside Community College District Employees, Chapter 535, classified employees are also guided by the Classified/Confidential Employees Handbook. This handbook is reviewed and updated annually and can be found on the District's website at

<http://www.rcc.edu/administration/hr/handbooks.cfm>.

Office of Primary Responsibility: Vice Chancellor, Diversity and Human Resources

Date Approved: September 28, 2009