BP 5130    FINANCIAL AID

References:
  Education Code Sections 66021.6 and 76300;
  20 U.S. Code Sections 1070 et seq.;
  34 Code of Federal Regulations Part 668 (U.S. Department of Education Regulations on
  the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher
  Education Act of 1965, as amended);
  ACCJC Accreditation Standard III.D.15

A program of financial aid to students will be provided, which may include, but is not limited to, waivers,
scholarships, grants, loans, or work and/or employment programs.

All financial aid programs will adhere to guidelines, procedures and standards issued by the funding
agency and will incorporate federal, state, institutional and other applicable regulatory requirements.

Under the guidance of the Chancellor, the College Chief Student Financial Services officers shall
establish, publicize, and apply satisfactory academic progress standards for participants in Title IV
student aid programs.

Misrepresentation
Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in
“substantial misrepresentation” of 1) the nature of its educational program, 2) the nature of its financial
charges, or 3) the employability of its graduates.

The Chancellor shall establish procedures for regularly reviewing the District’s website and other
informational materials for accuracy and completeness and for training District employees and vendors
providing educational programs, marketing, advertising, recruiting or admissions services concerning the
District’s educational programs, financial charges, and employment of graduates to assure compliance
with this policy.

The Chancellor shall establish procedures wherein the District shall periodically monitor employees’ and
vendors’ communications with prospective students and members of the public and take corrective action
where needed.

This policy does not create a private cause of action against the District or any of its representatives or
service providers. The District and its Governing Board do not waive any defenses or governmental
immunities by enacting this policy.

Date Adopted: November 18, 2008
Revised: December 13, 2011
Revised: September 18, 2012
Revised: February, 2014 (references only)
Revised: June 16, 2015 (references only)
AP 5130 FINANCIAL AID

References:
Education Code Sections 66021.6 and 76300;
Title 5 Sections 55031, 58600 et seq.
20 U.S. Code Sections 1070 et seq.;
34 Code of Federal Regulations Part 668 (U.S. Department of Education
Regulations on the Integrity of Federal Student Financial Aid Programs under
Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard III.D.15

Information about the various financial aid programs offered to the students at the
Riverside Community College District, application procedures, eligibility, payments,
accounting requirements, etc., can be found in the “Student Financial Services
Consumer Guide, Helping to Build Dreams”. This document is updated annually and is
available on-line at
or by hard copy in the office of Student Financial Services on any campus.

The College Chief Student Financial Services Officers and the College Chief Student
Services Officers will continue to review processes and procedures and to ensure
student access to appropriate financial services. Each College student financial
services office will collaborate with other college student services departments to
ensure accuracy in Title IV packaging.

The District’s Office of Information Services is responsible for the programming and
updating of the District’s Datatel financial aid modules and other software necessary to
administer financial aid. Accounting Services and Finance are responsible for
disbursing financial aid funds. The College Chief Enrollment Services Officers are
responsible for maintaining the accuracy of the data to ensure the financial aid offices
have the ability to meet all regulations.

Misrepresentation
Misrepresentation is defined as any false, erroneous, or misleading statement that the
District, a representative of the District, or a service provider with which the District has
contracted to provide educational programs, marketing, advertising, recruiting, or
admissions services, makes directly or indirectly to a student, prospective student, a
member of the public, an accrediting agency, a state agency, or the United States
Department of Education.
A misleading statement includes any statement that has the likelihood or tendency to deceive or confuse. If a person to whom the misrepresentation was made could reasonably be expected to rely, or has reasonably relied, on the misrepresentation, the misrepresentation would be substantial.

This procedure does not apply to statements by students through social media outlets or by vendors that are not providing covered services, as reflected herein.

Loss of Eligibility for BOG Fee Waiver
A student shall become ineligible for a Board of Governors (BOG) Fee Waiver if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

The District shall notify the students of their placement on academic or progress probation no later than thirty days following the end of the term that resulted in the student’s placement on probation. The notification must clearly state that two consecutive primary terms of probation will lead to a loss of the BOG Fee Waiver until the student is no longer on probation. The notification must also advise students about the available student support services to assist them in maintaining eligibility.

The District shall adopt, prominently display, and disseminate policies ensuring that students are advised about the student support services available to them in maintaining and reestablishing BOG Fee Waiver eligibility. Dissemination includes, but is not limited to, information provided in college catalogs and class schedules.

The District shall establish written procedures by which a student may appeal the loss of a BOG Fee Waiver due to extenuating circumstances, or when a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student’s economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also includes special consideration of the specific factors associated with Veterans, CalWORKS, EOPS, and DSPS student status.

Foster Youth shall not be subject to loss of BOG Fee Waiver due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in Education Code section 66025.9(c).

Office of Primary Responsibility: Student Financial Services

Administrative Approval: June 15, 2009
Revised: January 23, 2012
Revised: February, 2014 (references only)
Revised: June 10, 2016