

**AP 4255 DISMISSAL AND READMISSION**

**Reference:**

Title 5 Sections 55033-55034

Standards for Dismissal

Students failing to maintain satisfactory academic progress may be dismissed from the College under conditions specified as follows:

1. A student who is on academic probation shall be subject to dismissal if he or she earned a cumulative grade point average of less than 2.0 in each of two consecutive full-term (Fall/Spring) semesters of attendance which were graded on the basis of the RCCD grading scale.
2. A student who has been placed on progress probation shall be subject to dismissal when the percentage of units in which the student has been enrolled for which entries of "F", "W", "FW", "I", "NC" and "NP" are recorded in at least two consecutive full-term (Fall/Spring) semesters exceeds 50%.
3. A student who has been dismissed from the College has the right to appeal.
4. A student who has been reinstated will immediately be subject to dismissal if the cumulative grade point average falls below a 2.0 or the number of units for which entries of "F", "W", "FW", "I", "NC" and "NP" are recorded exceeds 50%.
5. Readmitted students must develop a "Readmit Contract" prior to enrollment in the District.
6. Readmitted students may enroll in no more than thirteen (13) units each fall and spring semester and no more than seven (7) units each winter and summer semester until they have achieved good standing.
7. Because of the prescriptive nature of the "Readmit Contract" and the unit limitations, students who are reinstated must register in person for the classes identified in their contract.
8. A student who has been dismissed two times and whose academic record warrants a third dismissal will be dismissed permanently. A student may appeal that decision to the College Chief Student Services Officer.

### Notification of Dismissal

1. The Riverside Community College District shall make every reasonable effort to notify a student of academic and/or progress probation or dismissal at or near the beginning of the semester in which it will take effect, but in any case, no later than the start of the following semester.
2. Every reasonable effort to provide counseling and other support services to a student on probation will be made to help the student overcome any academic and/or progress probation difficulties.
3. Every reasonable effort to notify a student of removal from probation or reinstatement after dismissal will be made by the District

### Appeal of Dismissal

A student must file a written petition of appeal in the college counseling office, according to the dates specified in the dismissal notification. It is the student's responsibility to indicate on the petition a clear statement of the grounds on which continued enrollment should be granted and to provide evidence supporting the reasons. Petitions will be reviewed by a college counselor. If the student fails to file a written petition within the stated time limit, the student waives the right to attend the following semester.

If readmission is approved, the student is enrolled in a dismissal workshop.

If the appeal is denied, the student will be notified. The student may appeal the decision, in writing to the college Dean of Student Services. The decision of the Dean is final.

Office of Primary Responsibility: Vice Chancellor, Educational Services

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Date Approved: September 28, 2009  
(Replaces RCCD Regulations 5050 and 6066)  
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Revised: April, 2014 (job titles only)  
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