

**BP 4222 BASIC SKILLS/DEVELOPMENTAL EDUCATION**  
**(Remedial Coursework)**

**Reference:**

Title 5 Section 55035

Riverside Community College District recognizes its students' needs for remedial coursework, or other methods of remediation, which shall be made available to all incoming students based upon appropriate assessment instruments, methods or procedures.

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Date Adopted: March 17, 2009  
(Replaces RCCD Policy 6093)

**AP 4222 BASIC SKILLS/DEVELOPMENTAL EDUCATION  
(Remedial Coursework)**

**Reference:**

Title 5 Section 55035  
ACCJC Accreditation Standard II.A.4

Remedial coursework consists of pre-collegiate basic skills courses.

A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

No student shall receive more than 24 semester units for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.

A student who successfully completes remedial coursework or who demonstrates skill levels which assure success in college-level courses may request reinstatement to proceed with college level coursework.

Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this procedure.

Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a wavier of the limitations of this procedure.

Riverside Community College District catalogs shall include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.

**Pre-collegiate Basic Skills Courses**

These courses include reading, writing, computation, and learning skills classes designed to ensure acquisition of those skills necessary for successful completion of associate degree, transfer, and career and technical education courses. Title 5 regulations exempt all English as Second Language (ESL) courses from this list.

## Exemptions

- A. All remedial courses taken by students while enrolled in English as a Second Language courses and students identified by the District for learning disabled programs are exempted. Students with other types of disabilities may petition the Office of Admissions and Records for exemption status, upon demonstrated need, on a case-by-case basis.
- B. Only those courses taken at a regionally accredited college/university that are determined to be associate degree level courses or higher will be accepted for transfer standing. Therefore, students transferring from other college/ universities will begin with a clean slate with regard to the remedial limitation.

## Notification

- A. A student who has completed 18 units in the above remedial/pre-collegiate basic skills courses will be notified of the regulation limiting the number of remedial units. Information on the waiver and dismissal process will also be included.
- B. Upon completion of 24 units in the above remedial courses, a student will be notified that he/she will automatically be dropped from any additional remedial courses in which he/she is enrolled. Information on the waiver and dismissal process will also be included.

## Waiver

A student who shows significant, measurable progress (grade of "P" or "NP") toward the development of basic skills necessary for enrollment in college-level courses may petition the Office of Admissions and Records for a waiver of the remedial limitation. The student will receive a response, in writing, indicating the granting/denial of the petition. If the petition is granted, the student will be informed of the specific period of time, or the specific courses approved, beyond the 24-unit limit. Students will not be allowed to remain in remedial courses beyond the 24-unit limitation without a waiver.

## Dismissal

A student is dismissed based on end-of-term units earned with a passing grade. A student who does not attain full eligibility status for college-level work within the 24-unit limit will, unless provided with a waiver, be dismissed and referred to adult, noncredit education courses per state regulations. The Office of Admissions and Records will notify the student of the dismissal status at the end of the semester.

## Readmission

A student may, upon successful completion (grade of “P” or “NP”) of appropriate remedial course work, or upon demonstration of skills levels which will reasonably assure success in college-level courses, petition to be reinstated to proceed with college-level course work. The petition is to be filed with the Office of Admissions and Records.

Office of Primary Responsibility: Vice Chancellor, Educational Services  
Chief Admissions and Records/Enrollment  
Services Officers

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Administrative Approval: April 13, 2009  
Revised: April, 2014 (job titles only)  
Revised: June 16, 2015 (References only)  
(Replaces RCCD Regulation 6093)