

**AP 4102 CAREER AND TECHNICAL EDUCATION PROGRAMS**

**References:**

Title 5, Sections 55600 et seq.;  
34 Code of Federal Regulations Part 600 (U.S. Department of Education  
Regulations on the Integrity of Federal Student Financial Aid Programs under  
Title IV of the Higher Education Act of 1965, as amended);  
ACCJC Accreditation Standard II.A.14

The District has established career-technical education advisory committees. The purpose of the committees is to provide advisement on curriculum, career guidance, facilities and funding and technical instructor staffing. The Committee operates in accordance with the Career-Technical Education Advisory Committee Handbook, which is on file, and can be reviewed, in the office of the Vice President, Career-Technical Education and/or the offices of the deans of career-technical education programs.

Consistent with federal regulations pertaining to federal financial aid eligibility, the College Chief Student Financial Services Officers and the College Chief Career and Technical Education Officers will ensure that the District complies with the United States Department of Education's disclosure requirements for each of the District's gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The District shall make the required disclosures available to prospective students in promotional materials and on its website.

The College Chief Student Financial Services Officers and the College Chief Career and Technical Education Officers shall establish procedures to ensure that the District meets these reporting requirements whenever the District intends to add a new gainful employment program.

Office of Primary Responsibility: Chief Career and Technical Education Officers, and  
Chief Student Financial Services Officer

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Administrative Approval: December 8, 2008

Revised: October 17, 2011

Revised: June 16, 2015 (Reference & Title Only)