

BP 3520 LOCAL LAW ENFORCEMENT**References:**

Education Code Section 67381
34 Code of Federal Regulations Part 668.46(b)(4)

The District, on behalf of each College, campus or center, shall enter into a written Memorandum of Understanding (MOU) with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The MOU shall designate which law enforcement agency shall have operational responsibility for violent crimes and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary. Nothing in this policy or written MOU between law enforcement agencies shall preclude any agency from investigating or sharing resources in Part I crimes (this includes the D.A.'s office, Parole, FBI, etc.).

The MOU required by this policy shall be public records and shall be made available for inspection by members of the public upon request.

The District encourages accurate and prompt reporting of all crimes to the campus police and/or the appropriate police agencies. The Chancellor shall establish procedures that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Date Adopted: May 19, 2009
Revised: November 15, 2011

AP 3520 LOCAL LAW ENFORCEMENT

Reference:

Education Code Section 67381

The District, on behalf of each college, campus or center, has a written agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The District has agreements with the police departments for the cities of Riverside, Moreno Valley, Norco and Corona.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the District's Chief of Police.

The District's Police Department maintains a close working relationship with the law enforcement agencies of the cities it serves. The District's Police Department occasionally works with other law enforcement agencies, including, but not limited to County Sheriff, Department of Corrections, and California Highway Patrol. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The District's Police Department and local law enforcement agencies communicate regularly on the scene of incidents that occur in the immediate neighborhood and business areas surrounding the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the District's Police Department will work closely with the area law enforcement agencies.

In response to a call, the District's Police Department will take the required action, dispatching an officer or asking the victim to file an incident report. All incident reports received by the District's Police Department are forwarded to the College and/or District administration for review and potential action. The District's Police Department may investigate a report when it is deemed appropriate.

Crimes should be reported to the District's Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the District's Police Department in a timely manner. To

report a crime or an emergency at any College, call 9-1-1. To report a non-emergency security or public safety related matter, call the District's Police Department at 951-222-8171.

The District's Police Department has complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving District rules and regulations are committed by a student, the campus police may also refer the individual to the Chief Student Services Officer. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local law enforcement and the District's Police Department and local law enforcement work together to solve these serious felony crimes. The District's Police personnel work closely with local, state, and federal police agencies. The District's Police Department is also a part of the local 911 Emergency System. Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is monitored and recorded. This information is provided to the Chief Student Services Officer for any action or follow-up that may be required.

A Professional Counselor is an employee of the District whose official responsibilities include providing psychological counseling to members of the District's community and who is functioning within the scope of his or her license or certification. Professional counselors, when acting as such in the context of providing counseling to the victim of a crime, are not considered to be part of the District police department and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

All reports will be investigated. Violations of the law will be handled by the District Police Department and, when necessary, forwarded to the appropriate College Administrator for Disciplinary review. When a potentially dangerous threat to the District's community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers at local campuses or other District/College locations, in-class announcements, or other appropriate means.

Office of Primary Responsibility: Chief of Police

Administrative Approval: June 1, 2009

Revised: May 31, 2011

Revised: November 28, 2011

Revised: September 24, 2012