ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Director of Marketing. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

I. Selection of Bond Consultant
   - The firms of Tramutola and School Advisors Limited will present their firms for consideration by the Board to determine if the District should consider a Board measure for the March 2004 ballot.
   **Recommended Action: Selection of Bond Consultant**

II. Adjournment
RIVERSE COMMUNITY COLLEGE
Norco • Moreno Valley • Riverside
RIVERSIDE COMMUNITY COLLEGE DISTRICT

July 2, 2003

REQUEST FOR PROPOSAL

RCCD is requesting a proposal to conduct a feasibility study to determine if the District is positioned to put a Bond Measure on the ballot in March 2004.

In addition to your standard proposal, please address the following:

1. Experience in working with large community college districts;
2. Identify who would be the principal person working with the District;
3. In addition to the lead person, what other resources would your firm bring;
4. What is your experience/knowledge of the RCCD;
5. How many hours do you normally give to the College team;
6. Please identify what you consider to be your strengths;
7. If selected, how would you begin the process;
8. *What is your fee structure and cost for the feasibility study;
9. *Please include references from four previous campaigns completed in the last five years;
10. Please provide any additional information you feel would be important.

The Board has allowed one hour for the interview, please keep your remarks to thirty minutes, allowing 30 minutes for questions.

Thank you for your interest in RCCD. The College looks forward to receiving your proposal.

If you have any questions, please call Virginia MacDonald at (909) 222-8044.

Sincerely,

Salvatore G. Rotella
President

SGR/hw

* To be provided under separate cover.

Note: Date: Tuesday, July 8, 2003 – 6:30-7:30 p.m. Tramutola; 7:45-8:45 p.m. School Advisors