Assessment Coding (11/01/11 – 06/30/12)
Assist with the coding of assessment of SLO instruments; converting written and oral information into electronic format; organizing existing SLO data and utilizing conversion technology to produce spreadsheets; producing analyzable data from various formats.
   Elaina McDonald – Total Amount Not to Exceed $3,200

Assist & Coordinate with Basic Skills Pre-Academy Counseling Faculty for Spring 2012 (10/19/11 – 12/16/11)
Assist and coordinate with Basic Skills Pre-Academy counseling faculty for Fall 2011 outreach and recruitment efforts for Spring 2012 enrollment and provide faculty support in aligning ADJ course outcomes with Pre-Academy outcomes.
   Evelyn Gonzalez – Lump Sum Amount of $2,000

Catering Services (11/1/11- 6/30/12)
Provide catering services for evening and weekend events.
   Cheryl Ruzak – Total Amount Not to Exceed $8,000

Color Guard (11/01/11 – 05/31/12)
Warm ups, teaching drills, writing flag work related to 2011/2012 Marching Band Field Shows
   Christopher Velez – Total Amount Not to Exceed $900/month

Copy/Editor for Program Reviews (10/19/11 – 06/30/12)
Work on copying, editing, reformatting and proofing program reviews and other projects as assigned.
   Max Greenhouse – Total Amount Not to Exceed $6,500

Director for The Mikado (10/3/11 – 11/4/11)
Responsible for directing actors on the stage, shooting script, divides the script into a day-by-day schedule and decides how a shot should look, coaches the actors, gives instructions to the lighting designer. Work closely with scene, costume, lighting directors, and actors. The show runs from November 4-13, 2011
   Matthew Neves – Lump Sum Amount of $3,800

Sound Designer/Board Operator (09/21/11 – 01/01/12)
Creating and implementing the Sound Design and Operating Sound Board System during all of Performance Riverside’s musical productions during 2011 – 2012 fiscal year. (Two (2) shows: Oklahoma and Broadway on Tour)
   Dorie Couture – Lump Sum Amount of $4,000