AGENDA

I. Welcome and Call to Order

II. Approval of Minutes
   A. June 14, 2012 Meeting
   B. October 26, 2012

III. State Budget Update

IV. DBAC Advisory #1

V. 2011-12 Survey

VI. BAM Evolution Process

VII. Next Meeting
    • December ?, 2012

VIII. Adjournment
MEETING

Members

Present
Jim Buysse, Vice Chancellor, Administration and Finance (District)
Aaron Brown, Associate Vice Chancellor, Finance (District)
Norm Godin, Vice President, Business Services (Riverside)
Tom Allen, Associate Professor, English & Media Studies (Riverside)
Patricia Worsham, Associate Professor, Business (Norco)
Michael McQuead, Associate Professor, CIS (Moreno Valley)
Pam Kollar, Classified Representative (District)
Botra Ra Moeung, Classified Representative (Riverside)
Mary Legner, Professor, Mathematics (Riverside)
Rikki Hix - Student (Riverside)
Vickie Vega, Confidential Representative (Recorder)

Absent
Gustavo Segura, Classified Representative (Moreno Valley)
Tom Wagner, Associate Professor, Business Administration (Norco)
Laurens Thurman, Interim Vice President, Business Services (Norco)
Jim Parsons, Associate Vice Chancellor, Strategic Communications & Relations (District)
David Bobbitt, Interim Vice President, Business Services (Moreno Valley)

Guest
Daniel Martinez

I. Meeting was called to order

II. Survey Results
Daniel Martinez brought back the resorted survey results for the group to review:

- The responses were sorted by entity with a comparison of 2011 vs. 2012
- Scale 1 equates to the “Agreed” responses and 5 equates to the “Disagreed” responses
- Items with “statistically significant differences” between years were reported

The following recommendations were made:
The group would like to see the responses sorted by position (faculty, student, staff)
Add the survey “Comments” to results
After changes are made, Daniel will draft a report and forward to Dr. Buysse and Norm Godin before the next meeting
There needs to be an accreditation linkage (planning to budget allocation)
- SPC linkage between Colleges and District
- College SPC informs District SPC
- Colleges 3-5 year financial planning
- District 3-5 year financial planning needs to be developed from the college 3-5 year plan
- District 3-5 year financial plan should be developed from an over-arching financial projection, based on State projections, and internal expenditure processes

Next Steps:
- An “Action Plan” based on the survey results needs to be developed
- College and District representatives need to take the survey back to their constituency groups to analyze responses and propose recommendations before the next meeting
- Next meeting - Mid September
  - Group to discuss recommendations, filter and decide what to forward to Executive Cabinet and then to the District Strategic Planning Committee. This needs to be completed by end of October

III. Minutes
    Legner moved and Godin seconded, approval of the minutes of May 18, 2012. Motion carried.

IV. Budget Update
    Dr. Buysse updated the group on current issues regarding the State budget:

    The Six Dominoes - update (see handout)
    - CASB court case - Potential State manipulation of Prop. 98 - State prevailed
    - Possible redevelopment shortfalls - Now up to $341 m at risk, which the State is supposed to backfill.
    - Possible tax proposal failure - If it fails, the system will take a $286.5 m hit which equates to about $7 m for RCCD, about 1,500 reduction in FTES. If it passes, RCCD deferrals will be decreased.
    - $4.42 million at risk, and possible workload reductions - Reduced because of San Mateo Basic Aid status; not sure if base will be restored.
    - LAO projection of reduced revenues with a potential hit to RCCD of $7.0 million - LAO has recanted and is back on track with State Finance numbers.

    The Kiplinger Letter - Feds reducing aid to States, so the States are turning to desperate measures to cope (see handout).
V. **Tentative Budget**

The Tentative Budget for fiscal year 2012-2013 will be presented to the Board Tuesday, June 19th. The Tentative Budget is to authorize spending authority on July 1st until adoption of the Final Budget. We are in effect taking the FY 11-12 budget and rolling it over (with certain modifications) until the Final Budget is approved in September.

The District is currently planning for “Plan B” (if the tax measure fails) from the “RCCD - Critical Multi-Year Budget Strategies Report” issued back in April of this year.

The workload estimates will be forwarded by Aaron to the group (see handout).

VI. **Next Meeting**

October 26, 2012
MEETING

Members

Present
Jim Buysse, Vice Chancellor, Administration and Finance (District)
Aaron Brown, Associate Vice Chancellor, Finance (District)
Charlie Wyckoff, Acting Vice President, Business Services (Riverside)
Tom Allen, Associate Professor, English & Media Studies (Riverside)
Mary Legner, Professor, Mathematics (Riverside)
Tom Wagner, Associate Professor, Business Administration (Norco)

Absent
David Bobbitt, Interim Vice President, Business Services (Moreno Valley)
Pam Kollar, Classified Representative (District)
Michael McQuead, Associate Professor, CIS (Moreno Valley)
Botra Ra Moeung, Classified Representative (Riverside)
Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations (District)
Gustavo Segura, Classified Representative (Moreno Valley)
Student (Riverside)

I. Meeting was called to order

II. Minutes

Action on the minutes was deferred to the next meeting of the Council.

III. ACBO 20112 Fall Conference Update

SF City College FCMAT Report

- Special Trustee Placed
- Interim Chancellor
- 13 Accreditation Findings (Many prior year)
- If they lose accreditation - No State funding
• They have a Parcel tax on ballot
• Could have $20 million deficit
• Encourage DBAC to read FCMAT Report – Dr. Buysse sent email on this to DBAC members
• CO Rep – Monthly State apportionment is now contingent upon the State having cash to disburse
• $341 million of Redevelopment money is questionable – Max hit to RCCD could be in the neighborhood of $8 million.

Regulatory Changes
• No new center or college money without new growth money
• No new money for FTES increase - Basic Allocation

Schools and Local Public Safety Protection Act of 2012 (Prop 30) – See Handout
• Funds go into separate account – Education Protection Account
• Restricted for specific use
• Won’t know how much until June of each year

IV. **Budget by the Numbers**

Dr. Buysse reviewed the power point presentation that was provided to the Board’s Resources Committee in August.

• 10,000 foot look at budget from 1992 through 2012
• Movement of major object code categories composition (Ex. Total Comp 77% to 86%)
• Purpose of presentation was to provide some perspective on where the money goes
• Tom Allen indicated that an article coming out shows more and more costs are going away from the classroom
• Get structural deficit out
• Eliminate reliance on one-time fixes
• 3% Reserve – Need to address this moving forward. Need to move it back-up to at least 5% or possibly higher.

V. **Final 2012-2013**

Dr. Buysse reviewed the “Looking Ahead” section of the narrative in the approved FY 2012-2013 Budget. He also observed that it was now likely that both Propositions 30 and 38 would fail. Following considerable discussion of the District’s financial situation if Proposition 30 is defeated, it was the consensus of Council members that we prepare a Budget Advisory which would be submitted to the District Strategic Planning Committee for its review and consideration. The purpose of the advisory would be to provide Council guidance on how to address the budget situation over the next 18 months.

If budget costs are actually realigned, we need to re-look at everything we do:

1st Look and prioritize enrollment (FTES);

2nd Determine what it takes to fund instruction;

3rd What essential support services are required to support instruction;

4th Determine what it takes to fund essential support services;

5th Need to have strategic enrollment management planning that drives budget decisions;

6th DBAC needs to put forth concrete budget recommendations from a strategic standpoint;

7th Enrollment management decisions should drive facility decisions;

8th Budget crisis should be forcing us to make essential educational decisions.

VI. **Surveys Past and Future**
The survey conducted in the prior fiscal year and the need for a review of the District’s Budget Allocation Model (BAM) were discussed. It was decided to review remaining issues with said survey and to determine an appropriate method for assessing the BAM at the next meeting.

Need to have a charge for the DBAC:

- DBAC assesses the BAM
- Has a process for BAM assessment
- Makes recommendations to the DSPC

VII. **Colorado Mountain College Handout**

Discussion of comparable situations, with the emphasis on the opportunity created in these tough times to redesign the institution to come out of a crisis in a better place.

VIII. **Next Meeting**

Dr. Buysse will ask Heidi Wills to schedule the next DBAC meeting.

IX. **Adjournment**

Dr. Buysse adjourned the meeting.