

# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## Facilities Naming Committee Meeting

September 27, 2024

1:00 pm – 2:00 pm

FINAL

### MINUTES

The meeting of the Riverside Community College District Facilities Naming Committee was called to order by committee Co-Chair Rebeccah Goldware at 1:02 pm via Zoom Conference.		<u><b>CALL TO ORDER</b></u>
<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Present</b>
Hussain Agah Jennifer Floerke Felipe Galicia Rebeccah Goldware Vivian Harris Jeffrey Kaatz Janelle Wortman	Travonne Bell Rita Clemons (E) Virginia White	Jeffrey Kaatz, Foundation Executive Director Shannon Rowe, Foundation Administrative Assistant
Approval of the Facilities Naming Committee meeting minutes from May 13, 2021.  <u><b>It was moved and seconded to approve the 05/13/2021 Facilities Naming Committee meeting minutes as presented. M/S/C Felipe Galicia/Vivian Harris.</b></u>		<u><b>Approval of Minutes</b></u>
Co-Chair Jeffrey Kaatz called the member's attention to the honorary naming submission for the RCC Culinary Academy demonstration lab after Chef Bobby who passed in February 2024. With no issues or concerns from the committee, Co-Chair Goldware entertained a motion and second and opened the floor up for discussion.  Co-Chair Kaatz provided a quick overview of the nomination packet. Chef Bobby Moghaddam was a distinguished faculty member and is remembered with great appreciation. The contributions Chef Bobby made to the college and district, after nearly twenty years of dedicated service, are unparalleled. The Foundation was notified last week that Chef Bobby's estate has designated a portion to go to the RCC Culinary Arts program.  <u><b>It was moved and seconded to approve the nomination of Chef Bobby Moghaddam in the honorary naming of the RCC Culinary Academy Demonstration Lab. M/S/C: Jeffrey Kaatz/Jennifer Floerke.</b></u>		<u><b>Review RCC Honorary Naming Submission</b></u>
Co-Chair Kaatz informed the committee that the Foundation is working with a donor on a philanthropic naming opportunity. The organization is in the process of finalizing a gift agreement with the donor. The family is interested in naming the RCC Culinary Academy dining room. The family owned a restaurant located on the same corner where the District building currently stands. The proposed amount presented to the family is \$150,000 to name the space. Co-Chair Kaatz is confident the final and signed gift agreement will be completed in the next two months. Once that piece is complete, the completed nomination packet will be brought to the committee for consideration to move it forward to the Board of Trustees for final approval.		<u><b>Philanthropic Naming Opportunity</b></u>
Co-Chair Kaatz reviewed the operational document the Foundation uses when philanthropic naming opportunities are available. The document contains information about the different levels of giving and minimum requirements for naming spaces such as new buildings, existing buildings, and classrooms. The committee last revised and approved the document in April 2021. The document will continue to be used for backend support moving forward.		<u><b>Giving Level Updates and Impacts</b></u>

Member Hussain Agah questioned whether the nomination forms contain language requiring the use of the District standard in terms of font, colors, size, etc., when dedicating a space. Board Policy (BP) 4400 does address the font and style that should be used for naming opportunities. Co-Chair Goldware brought the members' attention to section E of BP 4400, which can be added to. Co-Chair Goldware and Member Agah will work offline to put language in an Administrative Policy (AP) and bring it back to the committee later this fall as an action item.

**Other Business**

There being no further business, the meeting was adjourned at 2:31 pm by Co-Chair Rebecca Goldware.

**Adjournment**

Prepared by:

*Shannon Rowe*

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RCCD Foundation Administrative Assistant