ALTERNATIVE RESOURCE COMMITTEE

OCTOBER 23, 2026

https://rccd-edu.zoom.us/j/83439981496?pwd=XlEhHxjNQRrGDHAcMNT3ibOuT1tn6J.1

I. **Call to Order**

II. **Welcome and Introductions**

III. **October 31, 2025 Minutes** *(Action)*

IV. **April 28, 2028 Minutes** *(Action)*

V. **Updates**
   a. Scholarship Updates
   b. Facilities Naming Committee Updates
   c. Indirect Cost Recovery and Distribution

VI. **Future Agenda Items**

VII. **Next Meeting**: TBD

ALTERNATIVE RESOURCE COMMITTEE
OCTOBER 31, 2025

COMMITTEE MEMBERS PRESENT
Rebeccah Goldware, Vice Chancellor, Institutional Advancement and Economic Development
Laurie McQuay-Peninger, Executive Director, Office of Grants & Sponsored Programs
Jeffry Kaatz, Executive Director, RCCD Foundation
Karina Gigliotti, Director, Grants
Mahi Sharma, Student

COMMITTEE MEMBERS ABSENT
Debra Mustain, Dean, Community Partnerships & Workforce Development
LaShe' Rodriguez, Director, Government Relations
Tara Osekowsky, Laboratory Technician
Meghan Chandler, Associate Professor, Art History

DISTRICT STAFF PRESENT
Alice Musumba, Director, Grants
Renee Vigil, Executive Administrative Assistant

WELCOME AND INTRODUCTIONS
The CEC meeting was called to order at 11:05am. The committee members introduced themselves and their roles.

APPROVAL OF FEBRUARY 25, 2025 MINUTES
The charge was accepted with no objections or abstentions (5 ayes).

UPDATES
Member McQuay-Peninger shared uncertainty surrounding federal funding for the next four years due to ongoing legal challenges against executive orders. Laurie mentioned a temporary restraining order and a preliminary injunction that allowed continued access to funds. McQuay-Peninger also highlighted the ongoing case against Harvard and UNC regarding diversity, equity, and inclusion. Member McQuay-Peninger noted that the lack of clear definitions in the executive orders and potential self-censorship among institutions. McQuay-Peninger concluded that the situation is likely to remain chaotic for the next six months as the courts decide on the matter. Guest Alice Musumba joined the meeting.

FUTURE AGENDA ITEMS
Member Goldware asked that member McQuay-Peninger to share an update from the Post Award committee through DBAC and member Kaatz to share about Naming Facility updates. Chapter 4 policies are moving through the DSPC committee. Faculty recommendations were discussed to for suggested representatives.

ADJOURN
Meeting adjourned at 11:20am.

ALTERNATIVE RESOURCE COMMITTEE
APRIL 28, 2026

COMMITTEE MEMBERS PRESENT
Rebeccah Goldware, Vice Chancellor, Institutional Advancement and Economic Development
Laurie McQuay-Peninger, Executive Director, Office of Grants & Sponsored Programs
Debra Mustain, Dean, Community Partnerships & Workforce Development
Karina Gigliotti, Director, Grants
Meghan Chandler, Associate Professor, Art History
Brittany Emis, Financial Aid Analyst
Tara Osekowsky, Laboratory Technician
Mahi Sharma, Student

COMMITTEE MEMBERS ABSENT
Jeffry Kaatz, Executive Director, RCCD Foundation
Alice Musumba, Director, Grants
LaShe' Rodriguez, Director, Government Relations
Rachel Weiss, Dean, Grants Development and Administration
Adam Nava, Associate Professor, Mathematics

DISTRICT STAFF PRESENT
Cristina Cervantes, Administrative Coordinator

WELCOME AND INTRODUCTIONS
The CEC meeting was called to order at 2:35pm.

APPROVAL OF OCTOBER 31, 2025 MINUTES
Minutes were approved by member Osekowsky and seconded by member McQuay-Peninger accepted with no objections or abstentions (8 ayes).

UPDATES
Member McQuay-Peninger shared an update about revenue generating projects. It was shared that the Grants team is working with the Business office on how to separate grants from categoricals within the financial management system and competitive funds. New grant orientation has been created for the Grants offices to ensure awareness of the project with roles and responsibilities for the grants. Member Mustain thanked Laurie for sharing the new grant orientation details. Member Goldware shared that the 50th year anniversary has been moving and there are items moving for Facilities Naming.

ADJOURN
Meeting adjourned at 2:56pm.

Indirect Cost Recovery and Distribution

Purpose

Project sponsors recognize that recipient institutions incur indirect costs for common or joint objectives. These costs cannot be readily identified with a particular grant, contract, or sponsored agreement. Project sponsors use indirect cost (IDC) recovery to reimburse recipient institutions for expenses incurred in supporting projects funded by grants, contracts, and other sponsored agreements. This administrative procedure outlines Riverside Community College District's process for Indirect Cost Recovery and Distribution.

Definitions

Indirect Costs: As defined in Uniform Guidance (eCFR :: 2 CFR Part 200 -- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), indirect costs are classified into two broad categories: Facilities and Administration. Facility costs include such expenses as depreciation, equipment and capital improvements, operations, and maintenance services, while administrative costs include such services as financial accounting, human resource management, and compliance and auditing.

Encumbered Expense: An expense that the grant or sponsored agreement expects to make, but has not yet obligated.

Liquidated Expense: An obligated expense that has been paid. Likewise an unliquidated obligation is an obligated expense that has not yet been paid.

Obligated Expense: An expense for which RCCD has committed to pay; the point of obligation for varying types of expenses is different depending on the expense. For example, materials and supplies are obligated when the vendor accepts the Purchase Order, while travel and services are obligated when they are taken and provided, respectively.

Project Sponsor: The entity that awards the grant, contract, or sponsored agreement to RCCD and that will reimburse RCCD for its indirect costs, although the degree to which sponsoring agencies reimburse is dependent on legislation, program mandates, and award conditions.

Unit: For the purposes of this policy, a unit is the RCCD college or division at the District Office applying for and receiving a grant award. Units in the District Office include Business and Financial Services, Educational Services, Human Resources and Employee Relations, and Institutional Advancement and Economic Development, each of which may apply for grants and sponsored projects to support their programs and services.

Process

Indirect Cost Recovery

Riverside Community College District is eligible to receive IDC recovery on grants, contracts, and sponsored agreements that allow for such recovery or return.

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To facilitate this return, the Office of Grants and Sponsored Programs works with the Office of Business and Fiscal Services to negotiate the District's IDC rate with the District's cognizant agency, the U.S. Department of Health and Human Services. The District has negotiated both an on campus and off campus rate. Current rates for grants, contracts, and sponsored agreements are available from the Office of Grants & Sponsored Programs. However, many project sponsors, including the California Community College Chancellor's Office, limit IDC recovery by restricting the IDC rate regardless of the District's negotiated rate.

The District will request full IDC recovery on all grants, contracts, and other sponsored agreements whenever the funding source allows full recovery. When developing applications for sponsored project, generally, the maximum allowable IDC rate is included in the Request for Proposals. Only under well supported and justified circumstances shall the District request and/or negotiate an IDC rate below the maximum allowable IDC rate outlined in the Request for Proposals or waive the collection of indirect cost recovery altogether. If the proposal development team wants to include a lower IDC rate in the proposal application, it must seek permission to do so. For grants submitted at the college level, the Vice President for Business Services is authorized to request and/or negotiate an IDC rate less than the full amount allowed. For grants submitted by units housed at the District Office, the Vice Chancellor for Institutional Advancement and Economic Development is authorized to request and/or negotiate an IDC rate less than the full amount allowed.

Indirect Cost Distribution

Indirect cost recovery is available for distribution after direct costs are obligated and liquidated, meaning that direct costs must be expended (paid) before indirect cost recovery can be recovered and distributed. Once IDC is recovered on a grant, contract, or sponsored agreement, it is the District's policy to distribute those funds across Facilities and Administration expenses and the units that applied for the sponsored awards.

The distribution of IDC recovery will be managed by Institutional Advancement and Economic Development/Grants & Sponsored Projects and will align with the federally negotiated Indirect Cost Rate as set forth by the U.S. Department of Health and Human Services. In accordance with this alignment, a percentage of IDC Recovery will be set aside in the General Fund to cover district-wide Facilities and Administration expenses at a percentage equivalent to the federally negotiated Indirect Cost Rate. The remainder of IDC Recovery will be distributed to the unit that applied for and received the award. If the federally negotiated IDC rate changes, Institutional Advancement and Economic Development will inform the RCCD community.

Allowable Use of Indirect Cost Recovery

There are no federal or state restrictions on how recovered indirect costs can be used. These funds need not be allocated in the same categories and proportions used to determine the indirect cost recovery rate. Accordingly, the units have the discretion to reinvest IDC recovery to best address their programmatic and administrative needs. Units will each determine through written process how they will prioritize the use and distribution of IDC recovery taking into consideration the following recommendations:

1) Distribution of indirect cost recovery is intended:

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a. To provide the needed infrastructure and enhanced capacity to offices and departments that help project teams effectively and efficiently manage grant-funded projects, such as Grants, Business, Purchasing, Human Resources, and Institutional Research;
b. To enhance institutional support for innovation and scholarship;
c. To increase program competitiveness in state and national grant competitions; and
d. To provide direct incentive for instructional and student support units to support program enhancement and expansion, innovation, and scholarship.

2) It is anticipated that indirect cost recovery will fluctuate from year to year and, as such, shall not be used to fund permanent personnel, with the exception of individuals directly engaged in grant development and management. When utilizing IDC recovery to fund grant personnel, units shall carefully consider and review the total annual average amount of recovery in the past five years and forecasted funding opportunities in the next five years before allocating recovery in this manner.

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