

MEMORANDUM OF UNDERSTANDING
Between
RIVERSIDE COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 535

2022 SUMMER WORKWEEK

The Riverside Community College District (hereinafter "District") and the California School Employees Association, Chapter 535 (hereinafter "CSEA"), have agreed to activate a four-ten workweek for 2022 summer, as described below:

1. The four-ten schedules will start Sunday, June 12, 2022, and will end Saturday, August 13, 2022.
2. Full-time classified employees who work Monday through Friday schedules will work ten (10) hours per day during the four (4) days Monday through Thursday of each week with the following exceptions:
 - a. Offices that are required to serve the needs of the District and/or the public Monday through Friday will provide staffing for the five (5) days.
 - b. For employees working schedules other than those noted in item #2 above, options for alternate work plans may be developed. The immediate supervisor shall schedule classified employees with input from the employees involved, and in consultation with CSEA. Such scheduling shall remain the same for the entire summer. Any exceptions will be approved and communicated by the appropriate President or Vice Chancellor to the immediate supervisor.
 - c. Those employees choosing not to participate in the alternate workweek schedule may be reassigned to an alternative work location if his/her regular work site is closed as a result of the summer schedule.
3. Part-time classified employees with supervisor approval may have their work hours adjusted to accommodate the four-ten summer workweek, but the total number of hours shall not increase the total number of hours worked in a week.
4. Employees taking advantage of the alternate workweek summer schedule, all full-day absences (vacation, sick, bereavement, etc.) will be reported in increments of ten (10) hours, not to exceed forty- (40) hours in a workweek.
5. Classified employees who do not wish to participate or be reassigned to an alternative work location during the four-ten-hour day workweek have the option of using vacation, compensatory time off, or may request a reduced workload. All requests are subject to supervisory approval.

This agreement is subject to approval per CSEA Policy 610 and by the RCCD Governing Board of Trustees.

Dated this 26 day of May, 2022

Casandra Greene

Casandra Greene
President – CSEA, Chapter 535

Tammy Few

Tammy Few (May 27, 2022 11:53 PDT)

Tammy Few
Vice Chancellor – HRER

Joshua Fleming

Joshua Fleming (May 27, 2022 09:24 MDT)

Joshua Fleming
Labor Relations Rep CSEA

RCCD Employees Chapter 535 Negotiation Team

Julie Taylor

Julie Taylor

Andrew Graham

Andrew Graham (May 27, 2022 10:22 PDT)

Tony Ruiz III

Tony Ruiz III (May 27, 2022 11:03 PDT)

Tony Ruiz III

Sharlena Segura

Sharlena Segura

Azadeh Iglesias

Azadeh Iglesias

Elena Santa Cruz

Elena Santa Cruz (May 27, 2022 11:46 PDT)

Elena Santa Cruz