

RIVERSIDE COMMUNITY COLLEGE DISTRICT
NON-CLASSIFIED SHORT-TERM AND SUBSTITUTE
TEMPORARY POSITION DESCRIPTION

POSITION TITLE: Stage Master Electrician

DEPARTMENT/LOCATION: Performance Riverside/Landis Performing Arts Center

BASIC FUNCTIONS: Under the supervision of the area manager, the Stage Master Electrician performs electrical work on lighting and audio systems for stage performances, rehearsals, performances and events. Assists or leads in safe setup up and tear down of electrical equipment a required.

REPRESENTATIVE DUTIES:

1. Performs wiring and setup of electrical work necessary for plays and performances.
2. Under direction, ensures safe wiring, lighting, and electrical-related sound cabling.
3. May assist with related strike and clean activities prior to performances.
4. Performs or assists in the performance of stage electrical inventory.
5. Performs other duties, related to the position, as assigned.

QUALIFICATIONS:

Education, training, and/or experience in electrical work related to stage and performances, and the ability to use hand and power tools in the performance of related electrical work.

HOURS/DAYS: A Non-Classified Short-Term Employee is a temporary employee, exempt from the classified service, hired to perform a service that is not needed on a continuing basis and is **limited** to 160 days per fiscal year. The department budget may further limit these days.

A Non-Classified Substitute Employee is a temporary employee, exempt from the classified service, hired to replace a classified employee who is temporarily absent from duty. Employment is **limited** to 160 days per fiscal year. The department budget may further limit these days.

A temporary employee can work 8 hours per day, 40 hours per week. If a temporary employee works 1 hour per day, it counts as one day towards the 160-day limit per fiscal year. Temporary employees are not exempt from overtime provisions and are entitled to overtime pay for overtime hours worked.

No temporary employee may begin to work without the authorization of Human Resources & Employee Relations.

The work location and assignment within the job classification is determined by the District and may be subject to change.

All offers of employment will be contingent upon the availability of funds and approval by the Board of Trustees.

OTHER: Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students, staff, and the community.