

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CLASSIFIED POSITION**

**JOB TITLE:** Chief Photographer

**BASIC FUNCTION:** The Chief Photographer position reports to the Strategic Communications & Relations office and is responsible for advanced photography duties and general operations of the District's photography studio.

**PROVIDES WORK OR LEAD DIRECTION TO:** Staff Photographer.

**REPRESENTATIVE DUTIES:**

1. Coordinates work of the Photographer II as directed by the Strategic Communications & Relations office.
2. Oversees cataloging of all images for archival purposes and inclusion in the internal Extensis photo bank.
3. Responsible for all advanced environmental and portraiture assignments.
4. Photographs major athletic events.
5. Photographs environmental portraits of faculty, students, and other subjects for print, electronic, and multimedia projects.
6. Photographs student life on campuses, with emphasis on work suited for high-end print collateral material.
7. Performs advanced photo editing and preparation of images for Graphics Production.
8. Performs photo restoration work as required on damaged or historical images.
9. Coordinates shooting of campus facilities, architectural elements, and classroom sessions to maintain a current photo database of general images.
10. Works with RCCD graphic artists to develop concepts for photo shoots in support of print and web projects.
11. Maintains the RCCD photography archive and assists the Director of Web Development and Communications with archive development projects.
12. Participates in District-provided in-service training programs.
13. Maintains a friendly, supportive atmosphere for students, staff, faculty, and the public.
14. Performs other duties, related to the position, as assigned.

**EDUCATION:** An associate's degree is required. An associate's degree or a bachelor's degree in photography is preferred. Degree(s) must be from an accredited institution.

**EXPERIENCE:** A minimum of three years of professional photography experience is required.

**LICENSES/CERTIFICATIONS REQUIRED:** None.

**KNOWLEDGE OF:** Knowledge of and competency in digital photography, news photography, photo editing, advanced studio portraiture, and photo restoration techniques. Experience with Adobe Photoshop, as well as other photo cataloging software such as Aperture or Lightroom.

**OTHER:** Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students, staff, and the community.

**WORKING CONDITIONS:** Flexible work schedule, with some evenings and weekends.

The selected applicant must own reliable transportation.

Photographer must have his or her own professional camera and lenses. District does not provide equipment other than studio lighting, backdrops, and computer.

The Riverside Community College District is an equal opportunity employer and recognizes the need to provide reasonable accommodations to employees with disabilities. For more information, contact (951) 222-8039.