

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

THURSDAY, November 3, 2016

Minutes

TIME: 12:50-1:50pm

CCC Confer: 888-450-4821/Participant Pin #938586

Present: Dennis Anderson, Interim Vice Chancellor; James Banks, Celia Brockenbrough, Faculty Co-Chair; Preston Galusky; Scott Hernandez; Carol Miter; Kathleen Saxon

I. Approval of October 6, 2016 Minutes **Motion: Miter; 2nd: Saxon/ Vote: 3 Ayes, 2 Abstains**

II. Information Only

- Corrections on the 10/6/16 Agenda
 - i. Richard Gabriel and Araceli Covarrubias – Correct their academic ranking before the minutes are uploaded
- Professor Applications (17)
 - i. Gabriela will send the remaining two applications.
 - ii. The committee needs to be prepared to discuss the applications. This must be done before the December 2nd meeting.
 - iii. Once committee reviews the applications, they need to go to the college presidents- Celia will inform Dr. Anderson of the process.

III. Discussion Items

- Updates/Uploads to webpages
 - i. Mark Knight uploads items to the website.
- Access to listservs
 - i. Gabriela has access to MVC listserv. Will reach out to NOR and RCC, again, to get access to those listservs
- Future meeting dates and notifications to faculty
 - i. Scheduled December 2nd meeting time – 11:00am-1:00pm
 - ii. There are no meetings in January and February
 - iii. First meeting in Spring is March 2nd
 - iv. June 1st meeting is tentative

IV. Salary Reclassification

Margarita Shirinian- is an English as a Second Language Associate Professor at Norco. She is requesting a salary advancement from Column G to Column H based on the completion of her doctorate (25 units at Northcentral University in Arizona). Banks/Saxon/Unanimous. **Motion passed pending receipt of official transcript.**

Open Hearing

- Need to let faculty know there is a cut off for sending in items. Committee agreed that the Thursday before the meeting is the cut off. (next cutoff date is November 23rd)
- Carol Miter will be taking the Chair duties for the Spring semester

Fall Meeting Schedule

October 6th (CCCconfer)
November 3rd (CCCconfer)
December 2nd Face2Face

Spring Meeting Schedule

March 2nd (CCCconfer)
April 6th (CCCconfer)
May 4th (CCCconfer)
June 1st (tentative)