

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

THURSDAY, October 6, 2016

Minutes

TIME: 12:50-1:50pm

CCCconfer/1-888/450-4821/Presenter Pin #9800276

Participant Pin #179943

Present: Dennis Anderson, Admin. Co-Chair, Celia Brockenbrough, Faculty Co-Chair;
Preston Galusky; Carol Miter; Kathleen Saxon; Susan St. Peters

Absent James Banks

- I. Approval of September 8, 2016 Minutes/ **Galusky /Miter/ Motion passed**
- II. Welcome clerical support staff- Gabriela Estrada Toro
- III. Information Only
 - Asked committee members to state their names for minute recording purposes.
 - Some links on website need to be updated
 - Update member list by adding Preston and removing Cindy
 - Need to upload June 2nd and September 8th minutes and September 8th agenda to the district's website.
 - Under Sabbatical Leave #5- need to change from N to section P, due to new contract.
 - PG&SL reminders- Need to have faculty information at least a week before our meeting.
- IV. Discussion Items
 - Professor application process- Notify faculty and send them the direct link that shows the application process and procedure.
 - Alexis Gray- The committee received her application in September and will hold on to it until after the October 31st deadline passes to make copy and send to the group.
 - Remaining meeting dates for the rest of the year- Susan and Kathy cannot make December 2nd face to face meeting. Discussed the possibility of other people attending and voting as part of the PG&SL committee.
 - Third discussion of Patricia Avila's appeal. She is an Associate Professor, Counseling at RCC who has retreated to faculty status after serving as an administrator. A discussion ensued concerning adding something to AP7160a for a colleague who returns to faculty status. However, the committee's original decision still stands. Patricia Avila has the right to take this issue to the Academic Senates. Any faculty member that wants to bring up changes to the policy, needs to clarify that they are

doing so individually and not as part of the committee. Will be tabled for next agenda.

V. Professional Growth

Denise Kruizenga-Muro– is an Associate Professor, English at RCC. She is currently on Column F. She is requesting approval of her professional growth plan to pursue a Certificate in Writing Center Administration at St Cloud University. **Motion** to accept Denise’s professional growth plan.
St. Peters/Saxon/Unanimous **Motion denied**

Plan was not approved due to a lack of verification that there exists cohesion and direction. Only two course are fully articulated. (English 647 & 654)
The certificate is 10 units and 15 semester units are necessary for salary reclassification.

VI. Salary Reclassification

Richard Gabriel –is an Assistant Professor of CTE, Culinary Arts at RCC. He is requesting a salary reclassification from Column E to Column F. Official transcript received- **Motion** to accept Richard’ Gabriel’s request for salary reclassification.
Saxon/Miter/Unanimous. **Motion passed**

VII Professional Growth

Araceli Covarrubias –is an Assistant Professor, Spanish at Norco. She is currently on Column C. She is requesting approval of her professional grow plan to take a one unit class at Brandman University from 10/15/16 – 11/20/16.

EDIU 9692 Communicating through the Media 1 unit

Motion to accept Araceli’s professional growth plan
Saxon/Galusky/ Unanimous **Motion passed**

Open Hearing

Fall Meeting Schedule

November 3rd (CCCconfer)
Friday December 2nd Face2Face