

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

September 8, 2016

Minutes

Time: 12:50 – 1:50 pm

Present: Dennis Anderson, Interim Vice Chancellor; James Banks, Celia Brockenbrough, Faculty Co-Chair; Preston Galusky; Carol Miter; Kathleen Saxon; Susan St. Peters

I. Approval of Minutes/MS/??/(vote: ayes 4 / 1 abstention) Motion Passed

II. Information Only

- a. Patricia Avila – appeal is not prominent; will roll over to next meeting.
- b. Jim McCarron- asking for recalls based on 15 units completed. 187160A asked for 15 units to move to next place. 15+1= 16 units.
- c. Did not include the actual step that each member was on; moving from a column/ step to a column/step. Has not been included on previous agendas.
- d. Co-Chairs- Fall will be Celia; Spring will be Carrol.

III. Discussion items

- a. Discussed changes/submissions of applications to be sent to interim Vice Chancellor of Strategic Planning and Educational Services. Will ask Mark to add the title on website.
- b. Debbie McDowell's position replacement- professor applications have been sent to Celia, in Debbie's absence. Group agreed information will go to Dr. Anderson. For the next PG & SL meeting, there will be someone to record minutes and serve as the clerical support.
- c. Patricia Avila's appeal- informed the committee that we could only accept units taken as a full time faculty member, not units taken as an administrator. The committee acknowledged the letter presented, and feel it isn't something that can be approved. Dr. Anderson will write an official letter to Patricia to inform her of decision. (AP7160)

IV. Professional Growth

Patricia Avila – appeal is not prominent; will roll over to next meeting. Committee stands as June 2nd minute's decision.

Denise Kruizenga-Muro– Is currently on column F and is requesting to move to column G; committee concluded that certificates must be cohesive. Confirmed that St. Cloud is a fully accredited University. Plan is for February 2017- June 2017. Will table for research purpose and carry over to October meeting.

Table: Unanimous decision

Araceli Covarrubias- Associate professor in Spanish at Norco- wants to re-class from C to D. Presented Sylvia's letter sent to Araceli and committee agreed that it could be a maximum of five units. Based on March 3rd minutes, plan is considered independent study and can only accept as 5 maximum allowable units. **(Vote: 4/ 1 abstention: Preston)**

Ernesto Reyes- Associate professor in Mathematics- requesting salary from G to H based on completion of doctoral degree. **Motion: James; 2nd: Carol**

Jacqueline Lesch- Associate professor at Library in Riverside- requesting advancement from D to E based on completion of 15 units from University of Redlands. Have unofficial transcript. Approval pending receipt of her official transcript. **Motion: Susan (vote: unanimous)**

Denise Indermuehle- Nursing at Riverside- move from E to H based on her completion of Doctorate degree. Have unofficial transcript. Approval pending receipt of her official transcript. **Motion: James; 2nd: Susan (vote: unanimous)**

Jim McCarron- Associate professor in Kinesiology at Riverside- advancement from F to G. Working on 2nd masters and completed 15+1 units. Approved based on receipt of official transcript. **Motion: ? 2nd: James (vote: unanimous)**

Haley Ashby- Associate professor at library at Riverside- move from F to G based on completion of 15 units at Bryman University. Approved pending official transcript. **Motion: James; 2nd: Kathleen (vote: unanimous)**

V. Open Hearing

- a. Preston- where can current policies be located? District website, under employees, under faculty; everything relating to PG & SL will be on that section.
- b. Susan cannot attend Friday, December 2nd meeting.

Next Meeting:

**Thursday, October 6, 2016
12:50 – 1:50 p.m.
CCCconfer
Dial: 1/888/450-4821
Presenter Passcode: 9800276
Participants Passcode: 179943**