

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

March 5, 2015

Minutes

Time: 12:50 – 1:50 pm

CCCconfer

Present: Sylvia Thomas, Admin Co-chair; Tammy Kearn, Faculty Co-Chair; James Banks; Celia Brockenbrough; Cyndi Gobatie; Carol Miter; Kathleen Saxon

Meeting Called to Order: 12:50

I. Approval of December 5, 2014 Minutes

II. Information Only

AP 7160a – District Academic Senate had asked the PG & SL Committee for a rubric and rationale for increasing the units for publications to a maximum of seven units. The final version of AP 7160a has been uploaded to the website. Discussion followed regarding creating a rubric.

Motion – to leave the professional growth credit for publications, textbooks, articles and compilations as they are now, up to a maximum of five semester units.

MSC/Brockenbrough/Gobatie/Unanimous

Tammy will let the District Academic Senate know that the committee has decided to leave the maximum number of units at five.

Mohamad Kassab – is a one year temp teaching Mathematics at RCC. He wanted approval of his professional growth plan to increase his knowledge and expertise in methods of instruction, better understanding students' needs, and in coaching and mentoring others. His plan is to take 24 semester units at University of San Diego beginning 1/27/15 – 5/1/15:

EDU-X763H	Computer for the Educator – Level I	3.00
EDU-X764H	Computer for the Educator – Level II	3.00
EDU-X750H	The Tech Savvy Teacher	2.00
EDU-X783	Identifying Resources	2.00
EDU-X782	Becoming a Professional	2.00
EDU-X780	Adolescent Literacy	2.00
EDU-X777	Families as Partners	2.00
EDU-X775	Aligning Standards, Curriculum & Assessment	2.00
EDU-X778	Strategic Planning	2.00
EDU-X779	Teaching Methods for all Learners	2.00
EDU-X776	Classroom Management	<u>2.00</u>
	Total semester units:	24.00

The consensus of the committee, by e-mail, was that these courses are continuing education courses designed for K-12 teachers offered through San Diego's Division of Professional and Continuing Education rather than through the University of San Diego. He didn't give further explanation of how this would help him advance or grow in knowledge to teach students here at RCC.

Secondly, he asked if he could receive credit for his Masters in Engineering from the Lebanese University. Susan Boling from HR stated on 1/23/15 that in order to consider a revised salary placement for Mohamad, she would need his original official professional evaluation of his master's degree foreign transcripts. I have not received any further information from him.

Shari Yates – Associate Professor of Early Childhood Education at RCC. Requested salary advancement to Column H based on award of her Doctor of Education from Brandman University 12/24/14.

EDOL 723	Innovation in Resource	3.00
EDOL 791	Dissertation I	3.00
EDOL 792	Dissertation II	3.00

Motion – to accept Shari Yates' salary reclassification from Column G to Column H

Saxon/Banks (e-mail vote 1/20/15: 4 ayes) Motion passed

III. **Distinguished Professor Application Approved for 2015-16**

- a. Sharon Crasnow – The Chancellor, the three Senate Presidents and Ron Pardee have all reviewed Sharon Crasnow’s application for Distinguished Professor and have recommended its approval.

IV. **Professor Applications Approved for 2015-16 – (5) approved by Presidents and Chancellor**

- a. Greg Burchett
b. Rita Chenoweth
c. Dorothy Gaylor
d. Lisa Howard
e. Ingrid Wicken – **Motion:** PG & SL recommended forwarding Ingrid’s professor application by email on 1/20/15 after receiving her additional information/**Saxon/Gobatie (vote: 4 ayes)**
Motion Passed (Approved by President and Chancellor)
f. **Non-approval** - Ann Pfeifle – *PG & SL Committee suggested she re-apply when she has completed her Ph.D. or after 15 years of exemplary service.*

V. **Professional Growth**

Marissa Iliscupidez – is an Associate Professor in Counseling at Norco. She is requesting approval of her professional growth plan to take 12 semester units and earn an Online Teaching and Learning Certificate from the California State University East Bay:

EDUI 7801	Introduction to Online Teaching and Learning	3.01
EDUI 7802	Teaching Models for Online Teaching Instruction	3.01
EDUI 7803	Technology Tools for Online Instruction	3.01
EDUI 7804	Designing Curriculum for Online Instruction	<u>3.01</u>
	Total Semester Units:	12.04

Motion – to accept Marissa’s professional growth plan/**MSC/Gobatie/Banks/Unanimous**

Richard Gabriel – is an Instructor in Culinary Arts at RCC. He is requesting approval of his professional growth plan to pursue his Masters in Education from Brandman University for a total of 33 semester units starting May 2015 through May 2016 for advancement from Column E to F:

EDUU 600	Research and Evaluation Methods	3.00
EDUU 605	Democracy, Educational and Social Change	3.00
EDUU 607	Seminar in Comparative Education	3.00
EDUU 606	Seminar in Learning Theory	3.00
EDUU 515	Teaching the Adult Learner	3.00
EDCI 631	Differentiated Instruction in Multicultural and Multi-Ability Classrooms	3.00
EDUU 609	Seminar in Curriculum Studies	3.00
EDUU 632	Assessing Student Learning	3.00
EDCI 634	Contemporary Issues and Trends in Curriculum: Expertise Paper Development	3.00
EDUU 608	Seminar in the Social Foundations of Education	3.00
EDAU 674	Instructional Leadership, Supervision and Accountability	<u>3.00</u>
	Total Semester Units:	33.00

**He will not be able to advance to Column F until he has been awarded his Masters.*

Motion – to accept Richard’s professional growth plan/**MSC/Banks/Saxon/Unanimous**

Terrie Hawthorne – is a Visiting Assistant Professor in Counseling at Moreno Valley College. She is requesting professional growth credit for independent study (3,200 hours) to prepare for the State Licensing Exam to become a licensed Marriage and Family Therapist. Upon completion of the project, she must submit her request for professional growth credit at that time.

Motion – to accept Terrie’s professional growth plan for independent study.
MSC/Gobatie/Banks/Unanimous

VI. **Salary Reclassification**

Garth Schultz – is an Associate Professor of Counseling at RCC. He is requesting salary advancement from Column F to Column G based on completion of 18 semester units from San Diego State University. He has earned his second Masters which won’t show up on his transcript until April/May:

ARP 710A	Organizational Development	3.00
APR 745	Internship	3.00
ARP 710B	Program Development	3.00
ARP 745B	Internship	3.00
ARP 607	Apps in Rehab Technology	3.00
ARP 798	Special Study	<u>3.00</u>
Total Semester Units:		18.00

Motion – to accept Garth’s salary reclassification from Column F to Column G.

MSC/Saxon/Miter/Unanimous

Need to receive his official transcript showing award of his 2nd Masters before going to board.

Update: HR didn’t need his transcript showing award of his 2nd masters before sending to the board for salary advancement. I sent the memo to HR on 3/24/15 after verifying this with them.

Ingrid Wicken – is an Associate Professor in Kinesiology at MVC. She is requesting salary advancement from Column D to E based on the completion of the following courses and one publication. The committee awarded five semester units for the publication.

Publication	Pray for Snow: A History of Skiing in Southern California <i>(approved by PG & SL on 10/20/97 and completed in June 2000 – 207 pages)</i>	5.00
HSTX 904	Riverside/San Bernardino: A History <i>(this course was previously approved for professional growth per letter dated 9/7/2000 from Ingrid to PG & SL. Don’t have a copy of PG & SL’s original approval letter showing number of units approved. Is this a CEU course?)</i>	3.00
PSY481	Applied Sport & Fitness Psychology	3.00
PSY483	Contemporary Issues in Sports & Fitness	3.00
	Plus carryover units from last salary reclassification in August 1998:	<u>2.16</u>
Total approved units:		16.16

1st Motion – to award Ingrid five semester units for her publication/**MSC/Brockenbrough/Miter (vote: 4 ayes / 1 abstention) Motion Passed**

Motion – to accept Ingrid’s salary reclassification from Column D to Column E.

MSC/Miter/Banks (vote: 4 ayes / 1 abstention) Motion Passed

Richard Gabriel – is an Instructor in Culinary Arts at RCC. He is requesting approval of his salary reclassification from Column D to Column E on the occupational salary schedule based on award of his Bachelor’s from Brandman University for an additional 54 semester units for a total of 164 semester units. *(He was hired in 2011 and had already completed 110 units towards his Bachelor’s degree).*

Bachelor’s Awarded	110.00
	<u>54.00</u>
Total Semester units	164.00

Motion – to accept Richard’s salary reclassification from Column D to Column E based on award of his Bachelors/**MSC/Brockenbrough/Banks/Unanimous**

Doug Finrock – is an Assistant Professor of Kinesiology at RCC. He is requesting approval of his salary reclassification from Column F to Column G based on award of his Masters and completion of 12.00 semester units from Concordia University Irvine plus 4 carryover units. Official transcript received showing award of 2nd Masters in Coaching and Athletic Administration:

MCAA 520	Psychology of Coaching	4.00
MCAA 540	Sport Technologies	4.00
MCAA 595	Culminating Project	4.00
	Plus (4) four carryover units	<u>4.00</u>
Total semester units:		16.00

Motion - to accept Doug’s salary reclassification from Column F to Column G.

MSC/Banks/Saxon/Unanimous

Adjourned: 1:45 pm

Next Meeting: April 2, 2015 / 12:50-1:50 / CCCconfer