

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

October 3, 2013

Minutes

12:50 – 1:50

CCCconfer

Present: Ken Cramm, Kathleen Saxon; James Banks; Celia Brockenbrough; Tammy Kearn

Absent: Sylvia Thomas, Admin Co-chair; Mike Cluff, Faculty Co-chair

I. Approval of September 12, 2013 Minutes/MSC/Banks/Kearn/Unanimous

II. Information Only

December 5th – face-to-face meeting to review Professor Applications – The committee will meet at 1:30 -2:30 on 12/5/13 at the District Office, #307. James Banks will not be present but will email his comments to Debbie for the meeting.

III. Professional Growth

Nicole Abbate - is an Assistant Professor in Counseling at RCC. She is requesting approval of her professional growth plan to complete 18 semester units online through the University of La Verne related to further her education in her discipline and for advancement on the salary schedule. She will start class on 9/1/13.

EDUC 714Q	Student Learning and the Brain	3.00
EDUC 710C	The Multicultural Classroom	3.00
EDUC 714A	Personal Motivation & Maintaining a Positive Attitude In the Classroom	3.00
EDUC 713J	Motivating Student Who Don't Care	3.00
EDUC 712N	Teaching the Latino Student	3.00
EDUC 716X	Child Growth and Development: Current Research	<u>3.00</u>
TOTAL:		18 sem units

This plan was tabled on 9/13/13 to give the committee a chance to gather more research before making a final decision today.

Motion – to accept Nicole's professional growth plan/Kearn/Banks

Discussion followed. Upon further research, the committee determined that these are CEUs and do not align with AP 7160a, II.A.1 which states that "Course work is defined as those courses for which graduate or upper-division credit can be certified by a regionally accredited college or university, and which has applicability toward a degree, certificate, or credential program at that institution and II.A.3. states "At least 36 hours of verifiable participation will equate to one semester unit. CEUs leading to a certificate are limited to one per certificate for each salary advancement. The limit for single session CEUs will be five per each salary advancement. CEUs can only be applied for salary advancement up to **Column E**. Ken will update Mike on this discussion.

(Vote: 0 ayes/4 nays/1 abstention) Motion Failed

IV. Salary Reclassification

Ernesto Reyes – is an Associate Professor of Mathematics at RCC. He is requesting salary reclassification from E to F based on completion of 16.08 semester units (plus 1 carryover unit) from Cal State San Bernardino in pursuit of his Ed.D in Educational Leadership and Curriculum:

EADM 734	Advanced HumanResource Management	3.35
EDUC 726	Leadership and Decision-Making in Education	2.68
EADM 732	Fiscal Planning and Facilities Management	3.35
EDUC 790	Research Seminar	.67
EADM 730	Politics, Legislative Action & Edu. Change	2.68
EDUC 780D	Topic: Educational Leadership	2.68
EDUC 790	Research Seminar	.67
	Plus (1) one carryover unit	<u>1.00</u>
		17.08 sem units

**Motion – to accept Ernesto Reyes' salary reclassification from E to F
MSC/Saxon/Banks/Unanimous**

Shari Yates – is an Associate Professor in Early Childhood Education at RCC. She is requesting salary reclassification from D to E based upon completion of 15 semester units from Brandman University in pursuit of her Doctorate of Education in Organizational Leadership:

EDOL 707	Organizational Theory & Development	3.00
EDOL 753	Quantitative Research Methods II	2.00
EDOL 708	Strategic Thinking	3.00
EDOL 754	Qualitative Research Methods I	2.00
EDOL 709	Assessment, Evaluation & Accountability	3.00
EDOL 755	Qualitative Research Methods II	<u>2.00</u>
	TOTAL	15 sem units

**Motion – to accept Shari Yates’ salary reclassification from D to E
MSC/Banks/Brockenbrough/Unanimous**

Motion to Adjourn 1:25/MSC/Banks/Cramm

Next Meeting:

**Thursday, November 7, 2013
12:50 -1:50 CCCconfer**