

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

April 3, 2014

Minutes

Time: 12:50 – 1:50 pm

CCCconfer

Present: Celia Brockenbrough, Faculty Co-Chair; Ken Cramm; Tammy Kearn; Kathleen Saxon; Carol Miter

Absent: Sylvia Thomas, Admin Co-chair; James Banks (voted by proxy)

I. Approval of March 20, 2014 Minutes/MSK/Saxon/Kearn

II. Information Only

- a. Committee to review guidelines or rubric they prepared to determine the weight and potential unit value of a submission for publications per AP 7160a II.B.2 and 3.

Discussion/Suggestions:

- Co-author should fall under the umbrella of an author and the faculty member would make the distinction, in their request, of how much time they invested in the publication.
- The committee agreed that the unit amount for publications should be based on time/hours spent and PG & SL would determine the unit value and suggested changing the number of units to up to 10 units. The committee decided that more research needs to be done and they will submit their findings at our next meeting:
 - Kathy Saxon will focus her research on books (how long does it take to write a book, etc.)
 - Ken Cramm will focus his research on articles (how long does it take to write an article, etc.)
 - Tammy Kearn will focus her research on compilations (edited work and anthology)
- The committee agreed to change the word “textbooks” in II.B.1 to “books” and state that it has to be in the faculty member’s FSA.

- b. **James Finley** – is an Instructor in Multimedia at Norco. He is requesting approval of his professional growth plan to earn his Masters in Software Engineering from Cal State Fullerton for a total of 30 semester units. His request was tabled at the last meeting until further information was received. Sylvia sent an e-mail to the committee on 3/25/14 giving background on James Finley’s submission of his professional growth plan and called for a vote.

CPSC 541	Systems and Software Standards and Requirements	3.00
CPSC 542	Software Verification and Validation	3.00
CPSC 543	Software Maintenance	3.00
CPSC 544	Advanced Software Process	3.00
CPSC 545	Software Design and Architecture	3.00
CPSC 546	Modern Software Management	3.00
CPSC 547	Software Measurement	3.00
CPSC 548	Professional, Ethical and Legal Issues for Software Engineers	3.00
CPSC 597	Masters Project/Thesis	<u>6.00</u>
	Total semester units:	30.00

Motion – to accept James Finley’s professional growth plan to earn his Masters in Software Engineering from Cal State Fullerton for a total of 30 semesters.

E-mail vote: MSK/Kearn/Saxon/Unanimous/Motion Passed

III. Professional Growth

Eddy Chi - is an Associate Professor of Economics at MVC. He is requesting approval of his professional growth plan to pursue a Doctor of Philosophy in Education from UCLA by completing 62 semester units in the period from 8/15/2014 – 8/14/2020 (tentative):

Core Courses (7)

ED 250A	Fundamentals of U.S. Higher Education System	2.67
ED 250B	Organizational Analysis of Higher Education	2.67
ED 250C	Theoretical Frameworks of Higher Education	2.67

ED 209A	History of Higher Education	3.33
ED 299A	Research Practicum: Education	2.67
ED 299B	Research Practicum: Education	2.67
ED 299C	Research Practicum: Education	2.67
<u>Methods Courses (4)</u>		
ED 230A	Intro to Research Design and Statistics	2.67
ED 230AL	Intro to Research Design and Statistics: Computer Lab	.67
ED 221	Computer Analyses of Empirical Data in Education	2.67
ED 230B	Linear Statistical Models in Social Science Research	2.67
ED 230BL	Linear Statistical Models: Computer Lab	.67
ED 222A	Intro to Qualitative Methods & Design Issues in Ed. Research	2.67
<u>Elective Courses (4)</u>		
ED 261	Seminar: Higher Education	2.67
ED 263	Seminar: Higher Education	2.67
ED 281	College Access Seminar	2.67
ED 462	Seminar: Community College	2.67
<u>Cognate Courses (3)</u>		
TBD	Division Pre-Approved Cognate Course #1	2.67
TBD	Division Pre-Approved Cognate Course #2	2.67
TBD	Division Pre-Approved Cognate Course #3	2.67
<u>Dissertation Research</u>		
ED 599	Dissertation Research	4.00
ED 599	Dissertation Research	4.00
ED 599	Dissertation Research	<u>4.00</u>
Total semester units:		62.00

Motion – to accept Eddy Chi’s professional growth plan to obtain his Doctor of Philosophy in Education from UCLA/**MSC/Cramm/Kearn (Banks voted yes by proxy)**

IV. Reclassification

Carla Reible – is an Associate Professor of ESL at RCC. She is requesting salary reclassification from D to E based on 12 semester units completed from the University of Phoenix plus 3.33 carryover units on file in HR:

BLE 531	Assessment of Limited English Proficient Students	3.00
TESOL 508	Teaching Reading and Writing	3.00
TESOL 505	Assessment	3.00
RDG 503	Phonological Theory and Application	3.00
	Plus Carryover Units	<u>3.33</u>
Total semester units:		15.33

PG & SL’s letter of March 20, 2014 stated that courses completed by April 1, 2014 from a previously approved professional growth plan, would be accepted as graduate level courses for salary advancement from the University of Phoenix. Any additional coursework described as professional level, fully online, self-paced courses which are non-degree applicable, will from now on, only be applied as CEU credit as granted under BP 3080, Option II.A.3.

Motion – to accept Carla Reible’s salary reclassification from D to E/**MSC/Kearn/Cramm (Banks voted yes by proxy)**

Shari Yates - is an Associate Professor of Early Childhood Education at RCC. She is requesting salary reclassification from E to F based on completion of 15 semester units from Brandman University in pursuit of her Doctorate in Education in Organizational Leadership:

EDOL 720	Creativity, Innovation and Sustainable Change	3.00
EDOL 780	Transformational Change	3.00
EDOL 721	The Ethics and Politics of Decision Making	3.00
EDOL 722	Diversity & Intercultural Aspects of Leadership	3.00
EDOL 790	Developing the Prospectus	<u>3.00</u>
Total semester units:		15.00

Motion – to accept Shari Yate’s salary reclassification from E to F/**MSC/Miter/Kearn (Banks voted yes by proxy)**

Next Meeting:

Thursday, May 1, 2014/CCCconfer