

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

May 2, 2013
(Amended) Minutes
12:50 – 1:50
CCCconfer

Present: Sylvia Thomas, Admin Co-chair; Ken Cramm, Faculty Co-chair; James Banks; Kathleen Saxon; Mike Cluff; Celia Brockenbrough; Yount, Gwen

I. Approval of April 4, 2013 Minutes/Banks/Brockenbrough/Unanimous

II. Information Only

- a. Revised Full and Distinguished Professor Cover Letter – waiting for Senate to review before sending to committee.
- b. Revised Distinguished Professor Application – waiting for Senate to review before sending to committee.

III. Professional Growth

- a. **Micherri Wiggs** – is an Associate Professor in Communication Studies. She is requesting approval of her professional growth plan to first complete prerequisite courses at Riverside Community College (see below) and determine which graduate program she would like to pursue, either a MS in Psychology or MA in National Security Studies at the California State University, San Bernardino starting September 2013:

PSY 2	Physiological Psychology	3.00
PSY-8	Introduction to Social Psychology	3.00
PSY 9	Developmental Psychology	3.00
PSY 33	Theories of Personality	3.00
PSY 35	Abnormal Psychology	3.00
Mat 12	Statistics	<u>3.00</u>
	Total	18.00 sem units

And/Or

POL 1	American Politics	3.00
POL 2	Comparative Politics	3.00
POL 4	Introduction to World Politics	3.00
POL 5	The Law and Politics	3.00
POL 6	Introduction to Political Economy	<u>3.00</u>
	Total	15.00 sem units

Motion – to approve Micherri Wiggs’ professional growth plan/Banks/Cluff

(vote: 0 ayes/5 nays) **Motion Failed**

Discussion – committee stated that her professional growth plan is not directly related to her faculty service area per BP 3080, II.A.7.

- b. **Clifford Ruth** – is an Associate Professor of Communication Studies at RCC. He is requesting approval of his professional growth plan to pursue an MA in Leadership and Adult Learning at Cal Baptist University beginning September 2013 through June 2015.

EDU 507	Intro to Adult Education	3.00
LDR 501	Intro to Leadership	3.00
EDU 517	Models and Methods of Adult Learning	3.00
LDR 511	Organization and Administration in Higher Education	3.00
EDU 504	History and Future American Education	3.00
LDR 531	Group Dynamics and Staff Development	3.00
EDU 537	Course and Program Development and Evaluation	3.00
LDR 541	Knowledge Management and Decision Making	3.00
EDU 557	Teaching and Learning in the Digital Age	3.00
LDR 551	CCCAOE Professional Training	3.00
LDR 561	Leadership Tactics	<u>3.00</u>
	Total:	33.00 sem units

**Motion – to approve Clifford Ruth’s professional growth plan
MSC/Saxon/Yount/Unanimous**

Discussion – committee felt his professional growth plan will enhance his current field of service.

IV. **Salary Reclassification**

Sarah Burnett – is an Associate Professor of Early Childhood Education at Norco College. She is requesting approval of her salary reclassification based upon completion of her Ph.D in Education (72) semester units from Claremont Graduate University. Approval is pending upon receipt of final transcript showing award of degree.

Motion – to approve salary reclassification/Cluff/Brockenbrough

Discussion – committee wants a conditional approval based upon receipt of final transcript showing award of her Ph.D.

Motion - tabled until receipt of final transcript showing award of Ph.D.

MSC/Banks/Saxon/Unanimous

Amended Motion – to forward salary reclassification recommendation to May Board based on confirmation of final transcript showing final approval and date Doctorate was completed

MSC/Cluff/Banks/Unanimous

Next Meeting Date:

**Thursday, May 30, 2013
12:50 – CCCconfer (if needed)**

Adjourned/Banks/Saxon - 1:25 p.m.