

Professional Growth and Sabbatical Leave Committee

Tuesday, March 4, 2025
12:50 pm – 1:50 pm
Zoom Meeting / CAADO Room 319

Meeting Agenda

Committee Members: Antonio Curtis, LaNeshia Judon, Frankie Moore, Natalie Morford, Sara Nafzgar, Debbi Renfrow (Co-Chair, Spring), Lijuan Zhai (Co-Chair)

I. Approval of the April 1, 2025 Agenda
Approval of the March 4, 2025 [Minutes](#)

II. Information Only

- a. Rank of Distinguished Professor: Don Ajene Wilcoxon (RCC) approved.
- b. Sabbatical Leave Survey
- c. Organizational structure of PG&SL: Ed Services vs HR

III. Discussion Items – No discussion items.

IV. Professional Growth New Requests

[Bottoms, Megan](#) (RCC) – Request for approval for a Professional Growth Plan to complete a Master of Studies in Law program from University of Southern California. Faculty is currently at H-14 salary placement.

[Castro, Miguel](#) (Norco) – Request for approval for a Professional Growth Plan to complete a Post-Master's Certificate in Digital Curation from San Jose State University. HR has verified there is no carry-over unit at time of hire.

[Hernandez, Lisa](#) (Norco) – Request for approval of for a Professional Growth Plan to complete 27 graduate-level units in English from California State Polytechnic University, Pomona. HR has verified 0.6 carry-over units at time of hire.

V. Salary Reclassification New Requests

[Lappin, Amber](#) (RCC) – Request for Salary Reclassification to move from Column F to Column G due to completion of 14.0 approved units from American College of Education. There was a balance of 1.0 carry-over semester unit, which leaves a balance of 0.0 unit to apply towards the next salary reclassification request.

[Nafzgar, Sara](#) (Norco) – Request for Salary Reclassification to move from Column E to Column F due to completion of 15.0 approved units from University of LaVerne. There was no carry over unit, which leaves a balance of 0.0 unit to apply towards the next salary reclassification request.

VI. Open Hearing

VII. Next Meeting Dates:

- May 20, 2025
- June 3, 2025

Meeting Adjourned