

## PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

### Meeting Agenda

Date: Thursday, October 5, 2023

Time: 12:50 p.m. – 1:50 p.m.

**ZOOM: 1-669-900-6833 / Meeting ID: 892 1899 6092 / Passcode: 620022**

<https://rccd-edu.zoom.us/j/89218996092?pwd=K2pSMHdWLytoQVkvb3VZeHVHdzRmQT09&from=addon>

- I. **Approval of the October 5, 2023 Agenda**
- II. **Approval of the September 21, 2023 Minutes**
- III. **Committee Members:** James Banks; Denise Indermuehle (Co-Chair); LaNeshia Judon; Susan Mills (Designee); Frankie Moore; Natalie Morford; Sara Nafzgar; Lijuan Zhai (Co-Chair) – unable to attend  
**Guest(s):** Keith Dobyns; Felipe Galicia; Katherine Koh
- IV. **Information Only**
- V. **Discussion Items**

#### **PG&SL Committee – Lower Division Coursework and AP 6160[A]**

The committee conducted a special meeting on September 28, 2023 to continue the discussion pertaining to the intent of AB 6160[A]. It has been recommended to put forward the following motions for the committee’s consideration and approval.

Motion 1:

Motion to rescind the September 7, 2023 motion to suspend reclassification for lower division course work that has not been completed and/or submitted.

Motion 2:

Motion to suspend reclassification for all lower division coursework that has not (been completed OR yet commenced) with the exception of faculty employed with less than a B.A. or B.S. degree working towards a degree, certificate, or credential.

#### **Update to AP/BP Work Group Members**

Reconstitute the workgroup to review and revise AP 6160[A].

Past Members: Hayley Ashby; James Banks; Susan Brucks; Denise Indermuehle;  
Susan Mills; Rhonda Taube; Lijuan Zhai

- VI. **Professional Growth**

#### **Tabled Items**

**Moore, Ammanda** – Request for approval of a Professional Growth Plan due to Professional Publications and Compilations. Items provided for committee’s review are: A letter describing how the publications are directly related to the current Academic Full-Time Faculty position; A list of publications and links and email correspondence pertaining to the submission and/or acceptance of various works for publication. An Email has been sent to HR&ER to and there are no carry-over units prior to time of hire.

**Nafzgar, Sara** – Request for approval of a Professional Growth Plan due to a mixture of professional publications, creative work and intensive preparation workshops. Items provided for committee’s review are: A letter describing how the academic scholarly professional endeavors fall under the “other” category of AP 6160[A]. An Email has been sent to HR&ER to and there are no carry-over units prior to time of hire.

**Patterson, Carrie** – Request for approval of a Professional Growth Plan due to a mixture of professional publications, creative work and intensive preparation workshops. Items provided for committee’s review are: A letter describing how the academic scholarly professional endeavors fall under the “other” category of AP 6160[A]. An Email has been sent to HR&ER to and there are no carry-over units prior to time of hire.

### **New Requests**

**Castro, Miguel** – Request for approval of a Professional Growth Plan to complete stand-alone credit courses the California Community Colleges – California Virtual Campus. Items provided for committee’s review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email has been sent to HR&ER to request a number, if any, of carry-over units prior to time of hire.

**Crampton, Pamela** – Request for approval of a Professional Growth Plan to complete two (2) language courses and two (2) wellness courses at Riverside City College. Items provided for committee’s review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email from HR&ER verifying 11-2/3 carry-over units prior to time of hire.

**Elton, William (Jim)** – Request for approval of a Professional Growth Plan to complete all Spanish coursework that is available at Riverside City College. Items provided for committee’s review are: A letter describing the program and how the coursework is directly related to the current Academic Full-Time Faculty position; the Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. An Email from HR&ER verifying that there are no carry-over units prior to time of hire.

## **VII. Salary Reclassification**

**Tabled Items** – No tabled items for discussion at this time.

### **New Requests**

**Brown, Leslie** – Request for Salary Reclassification to move from Column D to Column F due to completion of 30 units from Maryland Institute College of Art. Items provided for the committee's review are: Request for Reclassification Form; official transcripts; a copy of the committee's program approval letters. An Email has been sent to HR&ER to request a number, if any, of carry-over units prior to time of hire. An additional letter has been provided to the letter indicating Ms. Brown submitted her request for the complete Master's Program, however, she inadvertently omitted one course on the approval form and is requesting full credit due to the completion of the Master's Degree.

**VIII. Open Hearing**

**IX. Next Meeting Dates:** November 2, 2023; December 7, 2023 (In Person)  
March 7, 2024; April 4, 2024; May 16, 2024; June 6, 2024

**Meeting Adjourned:**