

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Agenda

Thursday, September 6, 2018

TIME: 12:50 pm-1:50pm

CCC Confer: 888-450-4821/ Participant Pin: 4198103

I. Approval of Agenda

II. Approval of May 24, 2018 Minutes

III. Committee Members: James Banks (Co-Chair), Celia Brockenbrough, Scott Hernandez, Denise Indermuehle, Susan Mills (Co-Chair), Carol Miter, Frankie Moore

IV. Information only

No items for discussion at this time.

V. Discussion Item(s)

Review of AP 7160a.

VI. Plan for Professional Growth Request(s)

Tabled Items – No tabled items for discussion at this time.

New Requests

Aubrey Apodaca – Request for approval of a Professional Growth Plan to obtain a Doctor of Nursing Practice Degree from Western University of Health Sciences. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Forms; Requested Coursework Form; Course Descriptions and an e-mail from HRER .

Amy Kramer – Request for approval of a Professional Growth Plan to obtain a Health and Human Development Certificate from the University of La Verne. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Forms; Requested Coursework Form; Course Descriptions.

James Kuk – Request for approval of a Professional Growth Plan to obtain additional credits toward a single subject credential in Physical Education at University of the Pacific, which began prior to employment with RCC. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Forms; Requested Coursework Form; Course Descriptions and a copy of the official transcripts submitted to HRER at the time of hire.

Clifford Ruth – Request for approval of a Professional Growth Plan to complete the Doctoral Program in Communications Studies at Regent University. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position; Plan for Professional Growth Forms; Requested Coursework Form; Course Descriptions.

Michael Schwartz – Request for approval of a Professional Growth Plan complete the Doctoral Program in Communications Studies at UC, Riverside that was in progress at time of hire. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position and the circumstances for surrounding the delay in the completion of the doctoral dissertation; Plan for Professional Growth Forms; Requested Coursework Form.

Jude Whitton – Request for approval of a Professional Growth Plan complete the Doctoral Program in Communications Studies at Regent University. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position; A Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions. The following courses were approved at the 05/24/18 meeting: Com 700, Com 701, Com 703, Com 705, Com 685, and Com 785.

Micherri Wiggs – Request for approval of a Professional Growth Plan complete the Doctoral Program in Communications Studies at Regent University. Items attached are: A letter to the committee stating how the degree is directly related to the current Academic Full-Time Faculty position; A Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions.

VII. Salary Reclassification Request(s)

Tabled Items – No tabled items for discussion at this time.

New Requests

Nicole Abbate – Request for salary reclassification from Column E to Column F due to completion of 15 Semester Units completed at California State University – Chico and California State University – East Bay, respectively. Attached items are: Request for Reclassification Form; Official Transcripts and Letters of Course/Appeal Approval.

Tanya Brown-Lowry – Request for salary reclassification from Column E to Column F due to completion of 16 Semester Units completed at Concordia University and California State University – Dominguez Hills, respectively. Attached items are: Request for Reclassification Form; Official Transcripts and Letters of Course Approval and an e-mail from HRER which states 10 more units of classwork are needed to move over to Column F on the salary schedule.

Monique Greene – Request for salary reclassification from Column D to Column E due to completion of 18 Semester Units completed at San Diego State University. Attached items are: Request for Reclassification Form; Official Transcripts and Letters of Course Approval.

VIII. Enrolled at Time of Hire/Carryover Request(s)

Tabled Items – No tabled items for discussion at this time.

Glen Graham – Request for course approval for remaining coursework in progress and salary reclassification from Column E to Column F due to completion of Master's Degree Program that Mr. Graham was enrolled in at time of hire. E-mail attached from HRER pertaining to Master's Degree units that were not counted at time of hire toward salary placement. The Master's was in progress at that time and salary placement was based on the Occupational Salary Schedule. HRER approved reclassification from Column E to Column F based upon completion of the Master's Degree. Attached items are: Letter to the committee requesting approval of coursework and reclassification. E-mail from HRER, A Plan for Professional Growth Form; Requested Coursework Form; Course Descriptions; Request for Reclassification Form; Official Transcripts.

IX. Sabbatical Leave - 2018/2019 Requests Received – No items for discussion at this time.

X. Open Hearing

Next Meetings: **October 4, 2018; November 1, 2018; December 6, 2018** (In Person)
No Meeting in January or February
March 7, 2019; April 4, 2019; May 23, 2019
No Meeting in June, July or August