

PROFESSIONAL GROWTH AND SABBATICAL LEAVE COMMITTEE

Thursday, March 3, 2016

Agenda

Time: 12:50 – 1:50 pm

CCCconfer / 1-888-450-4821 / Passcode 529363

**I. Approval of December 4, 2015 Minutes**

**II. Information**

- James Banks replacing Kathleen Saxon as Faculty Chair for spring 2016
- Evaluate and Review Requirements for Distinguished and Full Professor Ranks
- Update AP 7160a under Section V. Sabbatical Leave and Section P
- Eddy Chi's Update for his Professional Growth Plan in pursuit of his Ph.D in Urban Educational from Rossier School of Education at USC.

**III. Professor Applications Approved for 2016-2017 (12)**

Donald Foster, Associate Professor, Music, MVC, sent in requested additional information for his professor application on 12/14/15. The committee approved his application by e-mail and it was forwarded to his college president on 12/14/15.

Committee to acknowledge Rank of Professor list moving forward to April board.

1. Jami Brown, Sociology, RCC
2. Larisa Broyles, Anthropology, MVC
3. Sarah Burnett, ECE, NC
4. Amber Casolari, Economics, RCC
5. Kenneth Cramm, Mathematics, RCC
6. Donald Foster, Music, MVC
7. Janet Lehr, Computer Applications, RCC
8. Carol Miter, English, NC
9. Jason Parks, Mathematics, NC
10. Richard Rodman, Automotive Technology, RCC
11. Rhonda Taube, Art, RCC
12. Shari Yates, ECE, RCC

**IV. Academic Rank Changes – Tenure List for 2016-2017**

Committee to acknowledge Tenure List for 2016-2017 moving forward to April board.

1. Rosslyn Byous, Associate Professor, Physician Assistant, MVC
2. Deborah Moon, Associate Professor, Dental Hygiene, MVC

**V. Professional Growth**

**Jim McCarron** – is an Associate Professor in Kinesiology at RCC. He is requesting approval of his professional growth plan to earn his second Masters in Coaching and Athletics Administration at Concordia University, Irvine for a total of 36 semester units for salary advancement. He is currently on Column F:

***Core Classes (20 units)***

|          |                                     |      |
|----------|-------------------------------------|------|
| MCAA 510 | Principles of Coaching & Leadership | 4.00 |
| MCAA 530 | Ethics and Sport                    | 4.00 |
| MCAA 550 | Research Methods & Analysis         | 4.00 |
| MCAA 580 | Legal Aspects of Sport              | 4.00 |
| MCAA 595 | Culminating Project                 | 4.00 |

***Electives (choose 4 classes – 16 units)***

|          |                                      |      |
|----------|--------------------------------------|------|
| MCAA 520 | Psychology of Coaching               | 4.00 |
| MCAA 540 | Sport Technologies                   | 4.00 |
| MCAA 560 | Leadership & Administration          | 4.00 |
| MCAA 561 | Athletic Finance                     | 4.00 |
| MCAA 562 | Facility Planning and Event Mgmt     | 4.00 |
| MCAA 563 | Intercollegiate Athletics in America | 4.00 |
| MCAA 570 | Sport Medicine & Performance         | 4.00 |

|          |   |              |
|----------|---|--------------|
| MCAA 571 | Adv. Theories/Strategies Coaching       | 4.00         |
| MCAA 582 | Women in Sport                          | 4.00         |
| MCAA 585 | Strength, Speed & Conditioning          | 4.00         |
| MCAA 586 | Advanced Strength, Speed & Conditioning | 4.00         |
| MCAA 590 | Concordia Univ. Coaching Academy        | 4.00         |
| MCAA 591 | Athletic Director Institute             | 4.00         |
| MCAA 592 | Internship                              | <u>4.00</u>  |
|          | <b>Total Semester Units:</b>            | <b>36.00</b> |

**Elena Kobzeva** – is an Associate Professor in Spanish at RCC. She is requesting approval of her professional growth plan to complete an Educational Technology Certificate at San Diego State University for improving her efforts to better serve her students in a unique learning experience. Greater availability of education through technology represents a real opportunity for improved student development and tapping into a greater population of students near and far. This will be for a total of 15 semester units. She is currently on Column D:

**Required (6 units):**

|         |                        |
|---------|------------------------|
| LDT 540 | Educational Technology |
| LDT 544 | Instructional Design   |

**Electives (9 units):**

|         |                                       |
|---------|---------------------------------------|
| LDT 561 | Adv. Web-based Multimedia Development |
| LDT 570 | Adv. Teaching with Technology         |
| LDT 572 | Technology for Course Delivery        |
| LDT 596 | Special Topics                        |

**Ladylyn Dominguez** – is an Assistant Professor in Counseling at Norco. She is requesting professional growth to pursue a Master of Science in Online Teaching and Learning for a total of 18.06 semester units at CSU East Bay starting March 28, 2016. She is currently on Column D:

|              |  |              |
|--------------|--|--------------|
| OTL 6705     | Educational Planning and Development for Online Programs     | 3.01         |
| OTL 6706     | Research in Online Teaching and Learning                     | 3.01         |
| OTL 6707     | History and Culture of Online Learning Communities           | 3.01         |
| OTL 6899     | Capstone   | 3.01         |
| OTL Elective | Theoretical Elective (select one: 6772; 6773; 6774)          | 3.01         |
| OTL Elective | Methodological Elective (select one: 6780; 6781; 6782; 6783) | <u>3.01</u>  |
|              | <b>Total Semester Units:</b>                                 | <b>18.06</b> |

**Bonnie Montes** – is an Associate Professor in Counseling at MVC. She is currently on Column C-8. She is requesting professional growth to earn a Project Manager Certificate online to enhance her skills and tools needed to advance the coordination of the EOPS program into the next phase of success. She will start her coursework at UCLA's extension starting March 30, 2016 and ending December 30, 2016 for salary advancement. If these are continuing education courses, then the number of units will be determined – 36 verifiable hours = 1 semester unit:

|                |   |
|----------------|---|
| MGMNT X443     | Fundamentals of Project Management                |
| MGMNT X443.17  | Project Earned Value, Procurement and Cost Mgnmt  |
| MGMNT X443.2   | Risk Analysis and Project Management              |
| MGMNT X443.3   | Managing Project Quality                          |
| MGMNT X443.4   | Leadership and the Human Element in Project Mgnmt |
| MGMNT X443.8   | Project Monitoring and Control                    |
| MGMNT X443.6   | Project Planning with Microsoft Project           |
| MGMNT X418.31C | Agile Project Management                          |
| MECHA E428.69  | Six Sigma Green Belt                              |
| MGMNT X418.26  | Information Technology Project                    |
| MGMNT X443.5   | Managing Outsourced Projects                      |
|                | Total Semester Units to be Determined:            |

**Araceli Covarrubias** – is an Assistant Professor in Spanish at Norco College. She is requesting professional growth to complete the following two courses at Brandman University (Chapman University, Extension Education) for the period 3/15/16 – 6/30/16. These courses are described

as independent study courses, (please see attached documentation). She is currently on Column C. If these are CEU's, the number of semester units will be determined – 36 verifiable hours = 1 semester unit. Araceli stated that she must do 15 hours of work for each unit for a total of 2 semester units after completion of these two courses:

|           |                                       |             |
|-----------|---------------------------------------|-------------|
| EDIU 9220 | Classroom Strategies That Work        | 1.00        |
| EDIU 9681 | Learning Styles in the Classroom      | <u>1.00</u> |
|           | Total Semester Units to be Determined | 2.00??      |

**Next Meeting: April 7, 2016 / 12:50-1:50 / CCCconfer**