(For Spring Follow-up Meeting)

Date: <<Insert Date>>

To: <<College Academic Administrator/President/VPAA or VPSS>>

From: <<Academic Administrator’s Name & Title>>

Subject: **SPRING FOLLOW-UP MEETING COMMITTEE REPORT**

Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester/Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department/Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ **Tenure Track**

□ **One Year Temporary** □ **Categorically Funded Temporary**

In accordance with Article XI, D.1.b, Improvement of Instruction and Tenure review, of the Agreement between the Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA, the committee members met on <<Date>> as a follow-up.

Committee Members:

|  |  |  |
| --- | --- | --- |
| **Name** | **Signature** | **Date** |
| Academic Administrator – <<Name>> |  |  |
| Department Chair or Designee – <<Name>> |  |  |
| Member – <<Name>> |  |  |
| Member – <<Name>> |  |  |
| Member – <<Name>> |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Member