Evaluatee:			Semester/ Year:			
College: Department/Discipline:			Course Evaluated: Original Hire Date:			
Special Schedule:	Annual Eval. for A	Accreditation Standar	ds Program Name:			
This improvement of	instruction evaluatio	n report includes:				
 This report shall 	be directly related to the unication skills, adheren	associate faculty member		t surveys le, but not be limited to, subject ma of required Class I records and repo		
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*"If an associate faculty member, with at least four (4) fall and spring terms of service, receives a 'needs improvement' evaluation, then the two (2) senior faculty members of the discipline within the Department shall review the evaluation and, if the two (2) senior faculty members find that the 'needs improvement' was not warranted, they will write a written report to be included in the final evaluation. If the 'needs improvement' is warranted, the discipline/department may conduct an additional evaluation of the associate faculty member in the next term an assignment is provided. It is understood that a 'needs improvement' evaluation does not in any way guarantee an assignment in the next term." (Article XI.D.3.h). The same process applies for an "unsatisfactory" evaluation.

Print Name:

**If two consecutive 'Needs Improvement' or one 'Unsatisfactory' evaluation(s) is given, then it precludes the associate faculty member from Reemployment Preference.

Not Needed due to Satisfactory Review	Agree with Initial Evaluation	A writter	n report is attach
Reviewed by	(name)		
	(title)		
I. DEPARTMENT CHAIR REVIEW			
Please mark your response for the following items:	Yes	No	
Cooperates and communicates with department chairs	s, as appropriate.		
Adheres to ethical principles governing interactions v	vith students and colleagues.		
No Additional Comments Comments are attached			
epartment Chair or Designee			
Sheriff's Dept. or Fire Technology Coordinator) Information regarding a needs improvement rating.	Dute		
signature does not necessarily indicate agree the supervising administrator, that I may su	ement with this evaluation and upon ibmit a written disagreement within		
the supervising administrator, that I may su			ned copy from
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Forward to the Office of Human Resources and Employee Relations for data entry and to place in personnel file.

Instructor:		Site Location & Room or Online:						
Course:		Code No.: _		:	Date of Visit:			
Descr	iption of classroom activity (method & topic):							
Numb	er of students present:							
KEY:	XEY: S=Satisfactory N= Needs Improvement Instructional Assessment		U=Unsatisfactory S N			N/A=Not Applicable or Not Observed U N/A Comments		
1.	Course information reflects current scholarship the field	p in						
2.	Preparation and organization of course materia	al						
3.	Course information is in compliance with the current course outline of record							
4.	Develops and utilizes effective pedagogical techniques to enhance communication of ideas promote optimal student learning, critical think and performance skills							
5.	Cultivates a supportive and inclusive environmental that promotes equitable access and success	nent						
6.	Is prompt and regular in attendance at class meetings and adheres to scheduled beginning/ending/break times							
7.	Oral communication skills							
8.	Written communication skills							
9.	Review of Syllabi (Syllabi contains learning outcomes consistent Course Outline of Record)	t with						
10.	Review of Student surveys							

OVERALL ASSESSMENT: Satisfactory Needs Improvement Unsatisfactory Additional Comments:
