# District Technical Review Committee
## Meeting Minutes

| Tuesday, October 3, 2023 | 2:30-4:00pm | CAADO 209/Zoom |
|---|---|---|

| Committee Members | Guests |
|---|---|
| ☒ Steven Schmidt (Chair, MUS) | ☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD) |
| ☒ Susan Mills (Co-Chair, VC Ed. Services) | ☒ Nick Sinigaglia (PHI, MOV) |
| ☒ Kelly Douglass (ENG, RCC) | ☒ Bryan Medina (Staff, RCCD) |
| ☒ Brian Johnson (MAT, NOR) | ☒ Ellen Brown-Drinkwater (AO, RCC) |
| ☒ Ann Pfeifle (HIS, MVC) | ☒ Nick Franco (AO, NOR) |
| | ☒ Jeanne Howard (AO, MVC) |
| | ☒ Sabina Fernandez (Staff, MVC) |
| | ☒ Casandra Greene (Staff, RCC) |
| | ☐ Nicole Brown (Staff, NOR) |
| Additional Guests: Madeline Bettencourt, Jennifer Corr, Janet Lehr, Paul VanHulle, Jesus Vela | |

**Zoom Information**
https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTlYvQT09
+1 669 900 6833 US
Meeting ID: 865 5544 6612
Passcode: 627472

**Call to Order:** 2:33 by Steven Schmidt

## Agenda and Minutes

1. Approval of Agenda
   Motion: A. Pfeifle; Second: K. Douglass
   Add Discussion Item "Objective Stems in Meta" – Steven Schmidt
   Add Discussion Item "AB 928 and ADT Requirement" – Susan Mills
   Approved, Unanimous

2. Approval of Minutes – September 19, 2023
   Motion: B. Johnson; Second: A. Pfeifle
   Approved, Unanimous

## Action Items

1. Curriculum Proposals

## Discussion Items and Public Comment

1. Math and English Non-Credit Basic Skills – Kelly Douglass
   a. There is a guidance memo from the State Chancellor's Office from December 23, 2022 regarding AB 1705 implementation. On page 3 under key provisions, it states the colleges shall not enroll students into noncredit coursework as a substitute for direct

placement into transfer ENG and MAT courses. Under concurrent support, it clarifies college's obligations to provide extra support for transfer level ENG and MAT courses. For students who need or desire additional support, colleges shall provide access to a variety of options including concurrent corequisite coursework. The memo makes it clear that the noncredit basic skills courses should be corequisite support to transfer level courses.

  b. Kelly Douglass and RCC VPAA Lynn Wright discussed the following guidelines:
    i. Students can continue to receive tutoring/drop-in support.
    ii. ENG-802, the noncredit corequisite support for ENG-1A, would serve as a good model.
    iii. ENG-885 is a writing clinic course that students can enroll in no matter what course they are enrolled into, but must be revised to include corequisites.
    iv. MAT noncredit basic skills need to be designed primarily as corequisite support courses for transfer level courses. They cannot be stand-alone courses.
    v. It does appear that Title 5, AB 705, and AB 1705 seem to be in conflict, but AB 1705 as the most recent law appears to supersede. We can continue to field new ideas and examples.

  c. Susan Mills – Asked Michael Peterson to follow up with other colleges that are offering noncredit basic skills. The response he received is that the noncredit courses being offered are primarily for students pursuing the GED program through the college, dual enrollment students, or students who failed a math course. RCCD does not have a GED program, and dual enrollment is one of the explicit exceptions to AB 1705. If RCCD faculty have 10 noncredit MAT modules, would they make all 10 of them possible corequisites to a course so a student could pick and choose?
    i. Kelly Douglass – It seems as though they could.

  d. Brian Johnson – Having these as support courses could be redundant as credit versions already exist.
    i. Susan Mills – Are there areas that perhaps are not covered in a support course where students may need the extra depth?

  e. Kelly Douglass – Support courses are currently scheduled as the same students in both the parent and support course. How would this work for these noncredit basic skills courses?
    i. Brian Johnson – Perhaps the modules could be added to the Cavnas shell, which would allow any student to access them. The students could then go to the tutoring center for follow up.

2. Enacting Minor Mod Board Approvals – Kelly Douglass
  a. The committee agreed to begin forwarding minor modifications to the Board of Trustees effective with the 10/3/2023 DCC meeting. Bryan Medina will compile minor modifications that have already gone through the approval process this year to send to the Board so they can also receive a new Board date.

3. AOE Review – Ann Pfeifle
  a. Ann Pfeifle - The committee had previously discussed having a council available to review interdisciplinary ADTs. For AOEs, there may be areas where that will not work.
  b. Kelly Douglass – The issue with AOEs is that no discipline owns them, no one is assessing them, and no one is performing program review. Who is in charge of them? Is this a Standards issue?
  c. Ann Pfeifle – Nick Sinigaglia brought this question to program review. They are not performing any program review of the AOEs, which makes sense, as they do not do their own reporting on programs.

d. Kelly Douglass – Past Senate President stated there is an Ed Code section that requires that the colleges have a certain number of AOEs. If this is correct, then other colleges across the state must have figured out who owns and manages them.

e. Ann Pfeifle – At Moreno Valley, there may be an AOE that is very redundant. Can Moreno Valley choose to discontinue an AOE?
   i. Susan Mills – It could move through the program discontinuance process.
   ii. Kelly Douglass – Who would bring it forward?
   iii. Brian Johnson – Perhaps Ann as curriculum chair, as she has curriculum authority at the college. It could then be brought to the curriculum committee as well. Also, if our policies state that anyone, even someone from outside the district, is able to propose a new program, couldn't anyone propose a discontinuance?

f. Brian Johnson – Who first approved the AOEs?
   i. Ann Pfeifle – May have been ad hoc committee of the senate.

g. Ann Pfeifle – Why do we have district wide AOEs?
   i. Kelly Douglass – May be a remnant from when the district was a single college.

h. Kelly Douglass – How would we recommend course deletions to reduce bloat?
   i. Brian Johnson – Faculty should bring forward a proposal.
   ii. Ann Pfeifle – How do faculty from one discipline recommend the removal of courses from another discipline? This may not be appropriate.

i. Nick Sinigaglia – We may be able to define the process at the local level, and may not need a district wide process.
   i. Kelly Douglass – The decision should be local, but the process should be district-wide to conform with how our curriculum works within the district.

j. Ellen Brown-Drinkwater – Regarding the AOE in Communications, the ADT and the AOE are very different. The ADT is only COM courses, while the AOE includes world languages, English, ADM, ANT, and others.
   i. Nick Franco – The AOE is also used for students intending to transfer into English, Journalism, and other programs.
   ii. Jeanne Howard – Students also use the AOE to transfer for linguistics, or other language majors that do not have an ADT.

k. This topic will be brought to District Academic Standards.

4. CCN Modification Proposal Processes – Kelly Douglass
   a. At the past AB 1111 webinar one of the ideas discussed was the ability to create a new Curriqunet proposal type specifically for common course numbering with only the areas that should be modified for AB 1111 available for edit. Once created, the committee could then discuss what the workflow would be.

5. Pre-College Math Courses in Prerequisites and Advisories – Bryan Medina
   a. The committee agreed that pre-college level math courses, such as Elementary or Intermediate Algebra, that are used as prerequisites on other courses can be administratively updated so that the course discipline and number are removed and replaced with the title of the course.

6. AB 1111 RP Group Report – Bryan Medina
   a. Bryan Medina and Susan Mills worked on a revision to the report provided by the RP Group. The revisions were shared at the meeting and will be forwarded back to the RP Group.

7. Council Review for Interdisciplinary Degrees – Kelly Douglass
   a. This topic will be brought to District Academic Standards.

8. Objective Stems in Meta – Steven Schmidt
   a. There is language in Meta in both the Objectives and Outcomes area that is confusing for faculty. Steven Schmidt has updated language available. Bryan Medina will take the language to Meta to have it updated in the system.

9. AB 928 and ADT Requirement – Susan Mills
   a. Kelly Douglass – AB 928 will require that if an ADT exists in the student's area of study that the student will be automatically placed on the ADT unless they opt out.
   b. Jeanne Howard – This may result in students having to take extra classes.

10. Open Forum
    a. None

11. Public Comment for all items on or not otherwise on the agenda.
    a. None

**Adjournment:** 4:45pm

# Technical Review Notes
Proposals and Notes for 10/03/2023

## Courses

### Course Deletions

| | | M | N | R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|---|---|
| **CIS 28A** | **MS Access Programming** | ☐ | ☐ | ☑ | **Hold** | Y | Y | Y |
| Crosslisted partner CSC 28A; Riverside only course but in Moreno Valley Computer Applications. If CSC course is also going to be deleted, then the program modification needs to come forward. Ann will reach out to MOV faculty to request update cert and degree. | | | | | | | | |
| **CIS 54B** | **Flash Scripting** | ☐ | ☐ | ☑ | **Hold** | Y | Y | Y |
| Minutes are from 2011. | | | | | | | | |
| **SPA 3N** | **Spanish for Spanish Speakers** | ☐ | ☐ | ☑ | **Hold** | Y | Y | Y |
| In the MOV SPA ADT. | | | | | | | | |

### Course Exclusions

| | | M | N | R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|---|---|
| **PHI 22** | **Philosophy of Science** | ☑ | ☐ | ☐ | **Approved** | Y | Y | Y |
| **PHI 36** | **Asian Philosophy** | ☑ | ☐ | ☐ | **Approved** | Y | Y | Y |
| **POL 10A** | **International Organizations A** | ☐ | ☐ | ☑ | **Removed from Agenda** | Y | Y | Y |
| Will come forward as deletion. | | | | | | | | |
| **POL 10B** | **International Organizations B** | ☐ | ☐ | ☑ | **Removed from Agenda** | Y | Y | Y |
| Will come forward as deletion | | | | | | | | |
| **POL 10C** | **International Organizations C** | ☐ | ☐ | ☑ | **Removed from Agenda** | Y | Y | Y |
| Will come forward as deletion | | | | | | | | |
| **POL 12** | **State and Local Politics** | ☐ | ☐ | ☑ | **Removed from Agenda** | Y | Y | Y |
| Will come forward as deletion | | | | | | | | |
| **POL 3** | **Intro to Politics** | ☐ | ☐ | ☑ | **Approved** | Y | Y | Y |
| **POL 8** | **Intro to Public Administration and Policy Development** | ☐ | ☐ | ☑ | **Removed from Agenda** | Y | Y | Y |
| Course is being relaunched as major modification. | | | | | | | | |

### Course Inclusions

| | | M | N | R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|---|---|
| **ADM 63B** | **Design for Electronic Publication** | ☑ | ☐ | ☐ | **Approved** | Y | Y | Y |
| **ADM 71B** | **Adobe Photoshop, Advanced** | ☑ | ☐ | ☐ | **Approved** | Y | Y | Y |
| **ADM 77B** | **Adobe Illustrator, Advanced** | ☑ | ☐ | ☐ | **Approved** | Y | Y | Y |

Y = "Yea"  N = "Nay"  A = Abstained  Blank = Absent for Vote

# Courses

## Course Inclusions

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| ANT 10 | Forensic Anthropology | ☑ ☐ ☐ | Approved | Y | Y | Y |
| HUM 18 | Walking with the Dead: An Interdisciplinary Perspective on Death and Dying | ☑ ☐ ☐ | Approved | Y | Y | Y |

## Course Major Modifications

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| ACC 802 | Monthly Procedures using QuickBooks | ☑ ☑ ☑ | Hold | Y | Y | Y |
| Faculty are discussing materials further. Kelly will follow up with faculty. | | | | | | |
| ACC 803 | Year End Procedures with QuickBooks | ☑ ☑ ☑ | Hold | Y | Y | Y |
| Faculty are discussing materials further. Kelly will follow up with faculty. | | | | | | |
| AUT 13A | Hybrid and Electric Vehicle Technology 1 | ☐ ☐ ☑ | Hold | Y | Y | Y |
| Waiting for associated certificate due to unit change. | | | | | | |
| AUT 13B | Advanced Hybrid and Electric Vehicle Technology | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 1A | Automotive Engine Repair (Upper End) | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 1B | Automotive Engine Repair (Lower End) | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 2 | Automotive Automatic Transmission/Transaxles | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 3 | Automotive Manual Drivetrain Systems | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 4A | Automotive Steering and Suspension | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 4B | Advanced Suspension and Brake Systems | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 5 | Automotive Brakes | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 50 | Automotive Principles | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 6A | Automotive Electrical Systems 1 | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 6B | Automotive Electrical Systems 2 | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 7 | Automotive Heating and Air Conditioning | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 801 | ASE Test Preparation- Engine Repair | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 802 | ASE Test Preparation- Automatic Transmission/ Transaxle | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 803 | ASE Test Preparation- Manual Drive Train and Axles | ☐ ☐ ☑ | Approved | Y | Y | Y |
| AUT 804 | ASE Test Preparation - Suspension and Steering | ☐ ☐ ☑ | Approved | Y | Y | Y |

## Courses

### Course Major Modifications

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| AUT 805 | ASE Test Preparation- Brakes | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 806 | ASE Test Preparation- Electrical/Electronic Systems | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 807 | ASE Test Preparation- Heating and Air Conditioning | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 808 | ASE Test Preparation- Engine Performance | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 811 | ASE Test Preparation- Advanced Engine Performance | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 8A | Automotive Engine Performance 1 | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 8B | Automotive Engine Performance 2 | ☐☐☑ | **Approved** | Y | Y | Y |
| AUT 8C | Automotive Emission Controls | ☐☐☑ | **Approved** | Y | Y | Y |
| BAK 48 | Dietary Baking | ☐☐☑ | **Approved** | Y | Y | Y |
| COS 61A | Level I Cosmetology Instructor Concepts A | ☐☐☑ | **Approved** | Y | Y | Y |
| COS 61B | Lev II Cosmetology Instructor Concepts B | ☐☐☑ | **Approved** | Y | Y | Y |
| ENG 8 | Introduction to Mythology | ☐☑☑ | **Approved** | Y | Y | Y |
| HUM 8 | Introduction to Mythology | ☑☑☑ | **Approved** | Y | Y | Y |
| NNA 79 | Medical Terminology for Healthcare Professionals | ☐☐☑ | **Approved** | Y | Y | Y |
| NNA 80 | Nursing Assistant Training Program (NATP) | ☐☐☑ | **Approved** | Y | Y | Y |
| NNA 80A | Nursing Learning Laboratory | ☐☐☑ | **Approved** | Y | Y | Y |
| NNA 86<br>Minutes are missing. | Acute Care Nurse Assistant | ☐☐☑ | **Approved** | Y | Y | Y |
| NRN 18<br>Content is essentially the same as the new course 19, with the exception of target students. Holding to review for content overlap. | Transition Course for Advanced Placement Students | ☐☐☑ | **Hold** | Y | Y | Y |
| NRN 93 | Calculations for Healthcare Providers | ☐☐☑ | **Approved** | Y | Y | Y |
| NVN 55A | Vocational Nursing Practice and Nutrition Across the Lifespan | ☐☐☑ | **Approved** | Y | Y | Y |
| NVN 55B | Principles of Pathophysiology | ☐☐☑ | **Approved** | Y | Y | Y |
| NXN 78 | Pharmacology in Clinical Nursing Practice | ☐☐☑ | **Approved** | Y | Y | Y |
| NXN 84 | Preparing for Success in Nursing School | ☐☐☑ | **Approved** | Y | Y | Y |

## Courses

### Course Minor Modifications

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| **ACC 67** | **U.S. and California Income Tax Preparation** | ☑☑☑ | **Removed from Agenda** | Y | Y | Y |
| No objectives, this should be relaunched as a major mod. Ann will reach out. This course can be returned to Tech Review once launched as a major mod. | | | | | | |
| **AIR 200** | **Air Conditioning Work Experience** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 77** | **Energy Conservation Methods for HVACR** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 78** | **Safe Refrigerant Handling & Management** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 80** | **Gas Heating** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 83** | **All Weather Heating & Cooling System** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 84** | **Boiler and Hydronic Heating** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 90** | **Building Automation Fundamentals** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 91** | **Advanced Building Control Networks** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **AIR 92** | **Advanced Building Automation Networks and Programming** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Will be relaunched as major mod. | | | | | | |
| **BUS 20** | **Business Mathematics** | ☑☑☑ | **Hold** | Y | Y | Y |
| Minutes do not include the class. Brian will contact faculty. | | | | | | |
| **BUS 80** | **Principles of Logistics** | ☑☑☐ | **Hold** | Y | Y | Y |
| Minutes do not list the course. Brian will contact faculty. | | | | | | |
| **COS 60F** | **Remedial Training Course** | ☐☐☑ | **Approved** | Y | Y | Y |
| **COS 70B** | **Level II Makeup and Hair Removal Concepts** | ☐☐☑ | **Approved** | Y | Y | Y |
| **COS 90B** | **Level II Clinic Floor Concepts** | ☐☐☑ | **Approved** | Y | Y | Y |
| **CUL 48** | **Dietary Baking** | ☐☐☑ | **Removed from Agenda** | Y | Y | Y |
| Course is moving forward under BAK discipline. | | | | | | |
| **EMS 41** | **Emergency Medical Responder** | ☑☐☐ | **Approved** | Y | Y | Y |
| Minutes are from 2018. Ann will review. | | | | | | |
| **EMS 50** | **Emergency Medical Technician** | ☑☐☐ | **Approved** | Y | Y | Y |
| **EMS 51** | **Emergency Medical Services-Basic Clinical/Field** | ☑☐☐ | **Approved** | Y | Y | Y |

## Courses

### Course Minor Modifications

| | | M | N | R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|---|---|
| EMS 60 | **Patient Assessment and Airway Management** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 61 | **Introduction to Medical Pathophysiology** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 62 | **Emergency Pharmacology** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 63 | **Cardiology** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 70 | **Trauma Management** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| | Course content is only one level. Ann will work with faculty. | | | | | | | |
| EMS 71 | **Clinical Medical Specialty I** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 80 | **Medical Emergencies** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 81 | **Special Populations** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 82 | **Special Topics** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 83 | **Clinical Medical Specialty II** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 90 | **Assessment Based Management** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| EMS 91 | **Paramedic Field Internship** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| ENP 71 | **Solopreneurship** | ☑ | ☑ | ☑ | Hold | Y | Y | Y |
| | Old minutes, are Riverside only. Ann to follow up with faculty. | | | | | | | |
| FIT 1 | **Fire Protection Organization** | ☑ | ☐ | ☐ | Approved | Y | Y | Y |
| MAG 53 | **Human Relations** | ☑ | ☑ | ☑ | Hold | Y | Y | Y |
| | Old minutes, are Riverside only. Brian to follow up with faculty. | | | | | | | |
| NRN 6 | **Nursing Learning Laboratory** | ☐ | ☐ | ☑ | Approved | Y | Y | Y |
| NRN 7 | **Nursing Learning Laboratory** | ☐ | ☐ | ☑ | Approved | Y | Y | Y |
| NRN 8 | **Nursing Learning Laboratory** | ☐ | ☐ | ☑ | Approved | Y | Y | Y |
| PDS 801 | **Leadership Skills** | ☑ | ☑ | ☑ | Hold | Y | Y | Y |
| | Old minutes, are Riverside only. Brian to follow up with faculty. | | | | | | | |
| PDS 802 | **Supervisory Skills** | ☑ | ☑ | ☑ | Hold | Y | Y | Y |
| | Old minutes, are Riverside only. Brian to follow up with faculty. | | | | | | | |
| SPA 1 | **Spanish 1** | ☑ | ☑ | ☑ | Approved | Y | Y | Y |
| SPA 11 | **Spanish Culture and Civilization** | ☑ | ☑ | ☑ | Approved | Y | Y | Y |
| SPA 12 | **Latin American Culture and Civilization** | ☑ | ☑ | ☑ | Approved | Y | Y | Y |
| SPA 2 | **Spanish 2** | ☑ | ☑ | ☑ | Approved | Y | Y | Y |

# Courses

## Course Minor Modifications

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| SPA 2H | Honors Spanish 2 | ☑☐☐ | **Approved** | Y | Y | Y |
| SPA 3 | Spanish 3 | ☑☑☑ | **Approved** | Y | Y | Y |
| SPA 4 | Spanish 4 | ☑☑☑ | **Approved** | Y | Y | Y |
| SPA 8 | Intermediate Conversation | ☑☑☑ | **Approved** | Y | Y | Y |

## Distance Education

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| ACC 19DE | Volunteer Income Tax Assistance Tax Training | ☐☐☑ | **Approved** | Y | Y | Y |
| ACC 19LDE | Volunteer Income Tax Assistance Tax Preparation Lab | ☐☐☑ | **Approved** | Y | Y | Y |
| ACC 40DE | Accounting for Managers | ☐☐☑ | **Approved** | Y | Y | Y |
| ACC 819LDE | Volunteer Income Tax Assistance Tax Preparation Lab | ☐☐☑ | **Approved** | Y | Y | Y |
| ENP 30DE | QuickBooks Online for Entrepreneurs | ☐☐☑ | **Approved** | Y | Y | Y |

## New Courses

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| CDL 801 | Commerical Driver Training-Permit Preparation | ☑☐☐ | **Hold** | Y | Y | Y |
| Course needs further development. Ann will work with faculty. | | | | | | |
| CDL 802 | Commercial Driver Training - Range Operations | ☑☐☐ | **Hold** | Y | Y | Y |
| Course needs further development. Ann will work with faculty. | | | | | | |
| CDL 803 | Commercial Driver Training - On Road Skills | ☑☐☐ | **Hold** | Y | Y | Y |
| Course needs further development. Ann will work with faculty. | | | | | | |
| FIT INS3 | Instructor 3 | ☑☐☐ | **Hold** | Y | Y | Y |
| No units listed; no entrance skills. | | | | | | |
| FIT S3B1 | Fire Control 3: Structural Firefighting | ☑☐☐ | **Approved** | Y | Y | Y |
| HLS 801 | Community Emergency Response Team (CERT) | ☑☐☐ | **Hold** | Y | Y | Y |
| No minutes attached. Hours are expressed as a range, is this correct? | | | | | | |
| HLS 810 | Basic Security Guard Training | ☑☐☐ | **Hold** | Y | Y | Y |
| No minutes attached. | | | | | | |
| HLS 811 | Advanced Security Guard Training | ☑☐☐ | **Hold** | Y | Y | Y |
| No minutes attached. May want to review grouping of certain areas of content. | | | | | | |

## Courses

| New Courses | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| **HLS 830** | **ICS 300: Intermediate Incident Command System for Expanding Incidents** | ☑ ☐ ☐ | **Hold** | Y | Y | Y |
| No minutes attached. | | | | | | |
| **HLS 840** | **ICS 400: Advanced Incident Command System for Complex Incidents** | ☑ ☐ ☐ | **Hold** | Y | Y | Y |
| No minutes attached. Missing entrance skills. | | | | | | |
| **MAT 801** | **Elementary Algebra Review - Algebraic Expressions** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Course is marked as RIV only, is this accurate? Course does not have a corequisite transfer level course. Need to ensure compliance with AB 1705. | | | | | | |
| **MAT 802** | **Elementary Algebra Review - Factoring** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Course is marked as RIV only, is this accurate? Course does not have a corequisite transfer level course. Need to ensure compliance with AB 1705. | | | | | | |
| **MAT 803** | **Elementary Algebra Review - Equation Solving** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Course is marked as RIV only, is this accurate? Course does not have a corequisite transfer level course. Need to ensure compliance with AB 1705. | | | | | | |
| **MAT 804** | **Elementary Algebra Review - Graphing** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Course is marked as RIV only, is this accurate? Course does not have a corequisite transfer level course. Need to ensure compliance with AB 1705. | | | | | | |
| **NRN 18B** | **Nursing Learning Laboratory** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Holding NRN 18, 18B, 19, and 19B to review content overlap. | | | | | | |
| **NRN 19** | **Transition Course for Advanced Placement for Non-Nursing Healthcare Professionals** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Holding NRN 18, 18B, 19, and 19B to review content overlap. | | | | | | |
| **NRN 19B** | **Nursing Learning Laboratory** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Holding NRN 18, 18B, 19, and 19B to review content overlap. | | | | | | |
| **PSY 60** | **Independent Study in Psychology** | ☑ ☑ ☑ | **Hold** | Y | Y | Y |
| Board Policy is currently with legal waiting to go to the faculty association. | | | | | | |

## Disciplines

| New Disciplines | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| **HCA** | **Healthcare Ancillaries** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| For new disciplines generally, there is a need to determine when a faculty member proposing a new discipline has the appropriate FSA. | | | | | | |
| **PUB** | **Public Health Science** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |

## General Education

| General Education Modifications | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| PSY 11 | Psychology of Human Sexuality - Addition to GE Area E2 | ☑☑☑ | Approved | Y | Y | Y |

## Programs

| New Programs | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| **ADT** | | | | | | |
| ECO | Economics | ☐☑☐ | Approved | Y | Y | Y |
| SJS | Social Justice Studies: LGBTQ+ Studies | ☐☐☑ | Approved | Y | Y | Y |
| Courses are being developed that would be appropriate for this ADT. The ADT should go through a modification once the courses receive the appropriate articulation. | | | | | | |
| SJS | Social Justice Studies: Ethnic Studies | ☐☐☑ | Approved | Y | Y | Y |
| SJS | Social Justice Studies: Chicanx and Latinx Studies | ☐☐☑ | Approved | Y | Y | Y |
| Courses are being developed that would be appropriate for this ADT. The ADT should go through a modification once the courses receive the appropriate articulation. | | | | | | |
| SJS | Social Justice Studies: Asian American Studies | ☐☐☑ | Approved | Y | Y | Y |
| SJS | Social Justice Studies: Black Studies | ☐☐☑ | Approved | Y | Y | Y |
| SJS | Social Justice Studies: Native American and Indigenous Studies | ☐☐☑ | Approved | Y | Y | Y |
| **Certificate** | | | | | | |
| BAK | Professional Skills of Baking & Pastry Arts | ☐☐☑ | Approved | Y | Y | Y |
| BAK | Advanced Professional Skills in Baking & Pastry Arts | ☐☐☑ | Approved | Y | Y | Y |
| BAK | Intermediate Professional Skills Baking & Pastry Arts | ☐☐☑ | Approved | Y | Y | Y |
| BAK | Introduction to Professional Skills in Baking & Pastry Arts | ☐☐☑ | Approved | Y | Y | Y |
| NNA | Home Health Aide | ☐☐☑ | Approved | Y | Y | Y |
| NNA | Acute Care Nursing Assistant | ☐☐☑ | Approved | Y | Y | Y |
| SCA | Automation Technician II | ☐☑☐ | Hold | Y | Y | Y |
| Narrative is incomplete, has some unit discrepancies. Regional consortium recommendation is missing. Need to determine what will happen with associates degree counterpart. | | | | | | |

## Programs

### New Programs

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| **Certificate** | | | | | | |
| **SCA** | **Automation Technician I** | ☐ ☑ ☐ | **Hold** | Y | Y | Y |
| Narrative is incomplete, has some unit discrepancies. Regional consortium recommendation is missing. Need to determine what will happen with associates degree counterpart. | | | | | | |
| **SCA** | **Automation Technician III** | ☐ ☑ ☐ | **Hold** | Y | Y | Y |
| Narrative is incomplete, has some unit discrepancies. Regional consortium recommendation is missing. Need to determine what will happen with associates degree counterpart. | | | | | | |
| **Degree & Certificate** | | | | | | |
| **HCA** | **Anesthesia Technology** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **Non-Credit Certificate** | | | | | | |
| **BAK** | **Introduction to Professional Skills in Baking & Pastry Arts** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **BAK** | **Advanced Professional Skills in Baking & Pastry Arts** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **BAK** | **Intermediate Professional Skills in Baking & Pastry Arts** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **BAK** | **Professional Skills of Baking & Pastry Arts** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **MAT** | **Mathematics Readiness** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Holding for courses. | | | | | | |

### Program Modifications

| | | M N R | Action | Douglass | Johnson | Pfeifle |
|---|---|---|---|---|---|---|
| **ADT** | | | | | | |
| **ENG** | **English** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **PAL** | **Law, Public Policy, and Society** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **PHI** | **Philosophy** | ☑ ☐ ☐ | **Approved** | Y | Y | Y |
| **POL** | **Political Science** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |
| **SJS** | **Social Justice Studies: Gender Studies** | ☐ ☐ ☑ | **Hold** | Y | Y | Y |
| Holding for updated narrative. Bryan will follow up with faculty. | | | | | | |
| **Certificate** | | | | | | |
| **ADJ** | **Administration of Justice/Basic Public Safety Dispatch** | ☑ ☐ ☐ | **Approved** | Y | Y | Y |
| **COS** | **Cosmetology Instructor Training** | ☐ ☐ ☑ | **Approved** | Y | Y | Y |

## Programs

### Program Modifications

| | | M | N | R | Action | Douglass | Johnson | Pfeifle |
|---|---|:---:|:---:|:---:|---|:---:|:---:|:---:|

**Certificate**

| EAR | Early Childhood Education - Associate Teacher | ☐ | ☐ | ☑ | **Hold** | Y | Y | Y |
|---|---|:---:|:---:|:---:|---|:---:|:---:|:---:|

Need clarification on what this program is an update to. Need minutes for the program update.

| NNA | Nursing Assistant | ☐ | ☐ | ☑ | **Approved** | Y | Y | Y |
|---|---|:---:|:---:|:---:|---|:---:|:---:|:---:|

**Degree & Certificate**

| ADJ | Administration of Justice/Law Enforcement Basic Peace Officer Academy Intensive | ☑ | ☐ | ☐ | **Hold** | Y | Y | Y |
|---|---|:---:|:---:|:---:|---|:---:|:---:|:---:|

Holding for ADJ R1C.

| ADJ | Administration of Justice/Law Enforcement Basic Peace Officer Modular Academy | ☑ | ☐ | ☐ | **Hold** | Y | Y | Y |
|---|---|:---:|:---:|:---:|---|:---:|:---:|:---:|

Holding for ADJ B1B.

| NVN | Vocational Nursing | ☐ | ☐ | ☑ | **Approved** | Y | Y | Y |
|---|---|:---:|:---:|:---:|---|:---:|:---:|:---:|