

option and make the requirement for enrollment a prerequisite of any course in the discipline. The PSY-60 description includes language saying it is for students who want to extend their knowledge, which implies previous enrollment. Enrollment is also not the same as successful completion, so the requirement should be a prerequisite.

- ii. Why is the course a stand-alone class? Why is the course not an add-on to an existing course, like an honors contract? Biology currently has a course that is independent study that is an add-on to an existing course.
 - iii. What guidance does a Dean have to determine if the learning contract for independent study is appropriate for students and lower division? The PCAH does have some language that defines what upper-division coursework is.
 - iv. What part of the COR is independent study, and what portion is direct instruction? The content appears to be direct instruction, and the contract would be the independent learning portion.
 - v. Who creates the standardized learning contract form?
 1. This will likely be an effort with the curriculum chairs and Bryan Medina.
 - vi. More information is needed on the necessity of the IRB, which should be clearly detailed in the BP/AP, especially for a PSY course.
 - vii. Should the COR guarantee that the research is student driven? A lower division, two-year student should not act as a research assistant.
 - viii. Any compensation should be in the form of overtime, rather than regular load.
- c. Steven Schmidt – Began doing research on what other colleges are doing. A document from the State Chancellor’s Office on attendance accounting had a calculation for independent study and work experience. The current faculty association CBA calculates work experience compensation in terms of number of students. CORs from other colleges also state that it is calculated as overload.
- i. Kelly Douglass – How do we know what the contact hours are if the lab is TBA?
 - ii. Steven Schmidt – Those hours would not be contact hours.
 - iii. Kelly Douglass – The COR and perhaps the BP/AP should indicate a minimum number of contact hours.
 - iv. Steven Schmidt – In other CORs, the course contact is simply the contract.
- d. Steven Schmidt – A best practices document from 1998 also contains information on independent study.
- e. Kelly Douglass – The PSY-60 COR does not state anything regarding an institutional review board (IRB), which should be mentioned in fields where it is appropriate.
- f. Keith Dobyns – The review process could be similar to sabbatical leave for review and approval, and would help police against potential abuse.
- i. Kelly Douglass – This could be good for the faculty driven model, but may not be responsive enough for the student driven model.
 - ii. Ann Pfeifle – Honors has a good model in place with contracts.
- g. Keith Dobyns – We are not a university. Is doing a niche project upper division work?
- h. The committee discussed needing additional guidance from Senate on whether faculty-driven research as an opportunity for students to perform research is appropriate, given that the community colleges are not research institutions.
- i. In the event that Independent Study moves forward, the District must have a BP/AP in place.
- j. The next Senate meeting takes place Monday, April 15. Kelly Douglass will provide a summary to bring to the next Senate for discussion.

2. General Education Modification Form – Bryan Medina
 - a. The committee provided recommendations for the GE modification form, including that the form should not allow for batch proposals and that the rationale should more specifically appeal to the specific GE category the course is proposed for.
 - b. Nick Sinigaglia – Several members of the committee would like to see best practices, criteria, or check lists to help with reviewing modifications to the GE pattern.
 - i. Kelly Douglass – The Riverside committee made an effort to talk about each of the classes proposed for GE in within the boundaries for the definitions found in Title 5. Title 5 descriptions are intentionally vague as the local GE pattern is a local curriculum decision. Lifelong learning may be harder as we lack a definition.
 - c. Nick Sinigaglia – The Moreno Valley committee had questions regarding the relevance of precedence, and whether a single SLO for a course is enough to justify inclusion in the GE area. Would a guidance document be valuable?
 - i. Ann Pfeifle – We provide a variety of guidance in the form of a handbook. Best practices or guidelines may be hard to establish.
 - ii. Kelly Douglass – The courses may be too variable that a specific set of criteria would be difficult to establish.
3. Open Forum
 - a. None.
4. Public Comment for all items on or not otherwise on the agenda.
 - a. None.

Adjournment: 4:07pm

Technical Review Notes

Proposals and Notes for 04/02/2024

Courses

Course Deletions

		M	N	R	Action	Doulass	Johnson	Pfeifle
CIS 28A	MS Access Programming	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Awaiting MOV Computer Applications Program.								
CSC 28A	MS Access Programming	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Awaiting MOV Computer Applications Program.								

Course Major Modifications

		M	N	R	Action	Doulass	Johnson	Pfeifle
HMS 200	Human Services Work Experience	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Course is now HMS specific. The hours do not match the new requirements for work experience courses (54 hours per unit). Minutes may need to be clarified.								

New Courses

		M	N	R	Action	Doulass	Johnson	Pfeifle
AHS 60	Special Topics in Art & Visual Culture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Removed from Agenda	Y	Y	Y
Faculty are revising the COR. This course proposal will be removed from the agenda until it is ready to be reviewed.								
AHS 61	Directed Study in Art & Visual Culture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Further development needed in alignment with draft BP.								
ELE 811	DC Electronics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Units listed, no objectives, SLO format not correct. No course content for the lab. No methods of instruction, no materials. Grading method selected is "no grade". ELE-11 does not have objectives and also needs to be updated.								
ELE 813	AC Electronics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Units, SLOs and objectives may be flipped (but this matches credit version), no materials.								
ELE 823	Electronic Devices and Circuits	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Units, objectives formatting, no SLOs, no materials.								
ELE 825	Digital Techniques	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Description may be incomplete, SLOs, objective formatting								
ELE 828	MultiSim CAD & PCB Design/Fab	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
SLOs, objective formatting								
ELE 876	Low Voltage Wiring and Alternate Energy Generation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Activity hours listed.								

Courses

New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
ELE 877	Electrical Theory for Electricians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
SLOs, objective formatting								
EMS 95	Mobile Intensive Care Nurse (MICN)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Has GESLOs, formatting issues, unlimited repeatability, SAM code needs to be changed, outside of class hours not correct.								
MAN 66	Pneumatic Fluid Power Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Outside of class hours should be 54; has a limitation on enrollment for algebra								
MAN 78	Hydraulic Fluid Power Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Outside of class hours missing. Has an advisory of MAT-52. Course content should be revised.								

Disciplines

Discipline Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
EAR	Child Development and Teacher Preparation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Unclear what the intent is of the proposal. A district-wide discipline cannot be modified for a single college.								

General Education

General Education Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
ADM 63A	Design For Print Publication	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for revised proposal.								
ADM 84A	Screen Printing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for revised proposal.								
ADM 85A	Commercial Printing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for revised proposal.								
MAT 70A	Foundations of Data Science	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Course is crosslisted with CIS 70A, which would also need to come forward for review. Brian will work with faculty.								

Programs

New Programs

M N R Action

Douclass
Johnson
Pfeifle

Certificate

KIN	Program Name	M	N	R	Action	Douclass	Johnson	Pfeifle
	Yoga Teacher Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
	Automation Technician I	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
	Automation Technician II	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
	Automation Technician III	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y

Why does the program only require one Yoga course? Also, who holds the accreditation? Is it the institution or a faculty member?

Catalog description cannot reference associate degree. Unit values for SCA-1 and SCA-10 need to be verified.

Catalog description cannot reference associate degree. Unit values for SCA-1 and SCA-10 need to be verified.

Catalog description cannot reference associate degree.

Program Modifications

M N R Action

Douclass
Johnson
Pfeifle

ADT

Elementary Teacher Education

Certificate

Drug and Alcohol Studies

Holding to clarify WKX/HMS-200.