

District Technical Review Committee Meeting Minutes

Tuesday, March 19, 2024

2:30-4:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Steven Schmidt (Chair, MUS)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Medina (CPRO, RCCD)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (CPRO, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (CPRO, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (CPRO, NOR)
Additional Guests: Elaine Harman, Ronald Ruiz, Jose Sentmanat	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTIYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order: 2:38pm

Agenda and Minutes

1. Approval of Agenda
Motion: A. Pfeifle; Second: K. Douglass
Approved, Unanimous

2. Approval of Minutes – March 5, 2024
Motion: A. Pfeifle; Second: K. Douglass
Approved, Unanimous

Action Items

1. Curriculum Proposals

Discussion Items and Public Comment

1. Open Forum
 - a. Bryan Medina – PHI-15 was excluded by all three colleges several years ago, but was never deleted from Meta.
 - i. The committee agreed to a clerical deletion of the course.
 - b. Bryan Medina – KIN-A81 was leveled several years ago into A81A, A81B, and A81C, but the original course was never deleted.

- i. The committee agreed to a clerical deletion of the course.
2. Public Comment for all items on or not otherwise on the agenda.
 - a. None

Adjournment: 3:28pm

Technical Review Notes

Proposals and Notes for 03/19/2024

Courses

Course Deletions

		M	N	R	Action	Doulass	Johnson	Pfeifle
CIS 28A	MS Access Programming	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Awaiting MOV Computer Applications Program.								
CSC 28A	MS Access Programming	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Awaiting MOV Computer Applications Program.								

Course Exclusions

		M	N	R	Action	Doulass	Johnson	Pfeifle
COM 51	Enhancing Communication Skills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
KIN 45	Group Fitness Instructor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Doulass	Johnson	Pfeifle
ADJ D1A	Basic Public Safety Dispatch Course	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HMS 200	Human Services Work Experience	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Course is now HMS specific. The hours do not match the new requirements for work experience courses (54 hours per unit). Minutes may need to be clarified.								
KIN 36	Wellness: Lifestyle Choices	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Course Minor Modifications

		M	N	R	Action	Doulass	Johnson	Pfeifle
GEG 2	Human Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
GEG 30B	Field Studies in Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
GEG 5	Weather and Climate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

New Courses

		M	N	R	Action	Doulass	Johnson	Pfeifle
AHS 60	Special Topics in Art & Visual Culture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Faculty will revise the COR for further review as special topics course.								
AHS 61	Directed Study in Art & Visual Culture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Further development needed in alignment with draft BP.								

Courses

New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
KIN V72	Women's Indoor Volleyball	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PSY 60	Independent Study in Psychology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
<p>In course description there is a sentence that states the student must be in an existing class, but the limitation on enrollment is that the student must currently or previously have been in the course in the discipline. For repeatability, students can only take this course once. This will move forward not as an experimental course, but will be held at DCC until the the Board Policy is finalized. When this is brought to the curriculum committees, the draft Board Policy should go with the agenda.</p>								

General Education

General Education Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
ADM 1	Introduction to Applied Digital Media and Printing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ADM 62	Typography and Graphic Design	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ADM 63A	Design For Print Publication	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
<p>Holding for revised proposal.</p>								
ADM 71A	Adobe Photoshop for Image Manipulation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ADM 74A	Web Design	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ADM 77A	Adobe Illustrator for Graphic Art	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ADM 84A	Screen Printing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
<p>Holding for revised proposal.</p>								
ADM 85A	Commercial Printing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
<p>Holding for revised proposal.</p>								
MAT 70A	Foundations of Data Science	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
<p>Course is crosslisted with CIS 70A, which would also need to come forward for review. Brian will work with faculty.</p>								

Programs

New Programs

Certificate

		M	N	R	Action	Douclass	Johnson	Pfeifle
SCA	Automation Technician I	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
<p>Catalog description cannot reference associate degree. Unit values for SCA-1 and SCA-10 need to be verified.</p>								

Programs

New Programs

		M	N	R	Action	Doulass	Johnson	Pfeifle
Certificate								
SCA	Automation Technician II	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Catalog description cannot reference associate degree. Unit values for SCA-1 and SCA-10 need to be verified.								
SCA	Automation Technician III	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Catalog description cannot reference associate degree.								

Program Modifications

		M	N	R	Action	Doulass	Johnson	Pfeifle
ADT								
PHI	Philosophy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
Certificate								
ADJ	Administration of Justice/Basic Public Safety Dispatch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HMS	Drug and Alcohol Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Holding to clarify WKX/HMS-200.								