

District Technical Review Committee Meeting Agenda

Tuesday, March 7, 2023**2:30-4:00pm****CAADO 209/Zoom**

Committee Members	Guests
<input type="checkbox"/> Steven Schmidt (Chair, MUS)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input type="checkbox"/> Susan Mills (Co-Chair, VC Ed. Services)	<input type="checkbox"/> Bryan Medina (Staff, RCCD)
<input type="checkbox"/> Kelly Douglass (ENG, RCC)	<input type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
<input type="checkbox"/> Brian Johnson (MAT, NOR)	<input type="checkbox"/> Nick Franco (AO, NOR)
<input type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input type="checkbox"/> Jeanne Howard (AO, MVC)
	<input type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkJzZQitZZEN0Zm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Agenda and Minutes

1. Approval of Agenda
2. Approval of Minutes – February 21, 2023

Action Items

1. Curriculum Proposals

Discussion Items

1. Addendum Criteria – Kelly Douglass
2. CurrIQunet: Approval Workflow for Recently Created Proposal Types – Steven Schmidt
3. Edunav: Class Information Dialogs (modality, meeting location, etc.) – Steven Schmidt
4. Edunav: Automated Course Selection Process Based on Ed Plan Selection – Steven Schmidt
5. Independent Study – Susan Mills/Kelly Douglass

Technical Review - Curriculum Proposals

Proposals for Review for 03/07/2023

Courses

Course Deletions

M N R Notes

BIT 1 Introduction to Biotechnology

BIT 20 Introduction to Biotechnology

BIT 200DX Biotechnology Work Experience

BIT 21 Laboratory Techniques

BIT 22 DNA Techniques

BIT 23 Protein Techniques

BIT 24 Principles of Culture Techniques

BIT 25 Research Presentation

Course Major Modifications

M N R Notes

H CHE 3 Fundamentals of Chemistry

MOI and MOE need development. Most recent text is 2018. A lot of course content with A no B. Kelly will ask about the requisite of high school math courses.

H ECO 8 Principles of Microeconomics

RIV and MOV minutes are needed. Also, ECO 8H is not at Tech Review.

H GUI 47 Career Exploration and Life Planning

Most recent minutes are from 2019.

Course Minor Modifications

M N R Notes

H CIS 20 Systems Analysis and Design

No minutes.

H CIS 21 Introduction to Operating Systems

Held for further development. Casandra will work with faculty.

Distance Education

M N R Notes

H PHO 18DE Photoshop, Lightroom, and Printing for Photographers

The course mentions printing. If taking the course online, what equipment do they use?

H PHO 23DE Drone Photography

SLO Number 1 is show you can use the drone equipment. How do you do that in an online course?

H PHO 8DE Introduction to Film Photography

Mention students can use a scanner. If they're taking this course online, what equipment do they use?

Courses

Distance Education

M N R Notes

New Courses

M N R Notes

H FIT S31A **Fire Fighter 1A Structure**

Units are missing. Corequisite courses are not in the entrance skills. Courses listed may be from the State, and not RCCD's inventory.

H FIT S31B **Hazardous Materials & Weapons of Mass Destruction**

Units are missing.

H PSY 60 **Independent Study in Psychology**

No minutes attached. No originating or district discipline minutes. Attendance accounting is not clear, and so units to hours relationship is also not clear. Is this intended to be TBA? District does not have an existing independent study course. We are also a lower division institution. Independent study is also frequently the student's own area of interest that the faculty helps in facilitating. Fullerton College also has a Board Policy on Independent Study, and RCCD does not. May be similar to an honors contract that a student is in an existing course but has a specific contract with specific hours that must be met. It is also currently uncompensated for faculty. Need to determine what we are currently able to do without a BP and then next steps needed if a BP is required.

H SCA 12 **Introduction to Automation Networking**

Needs minutes. Objectives and outcomes are flipped. Grading does not match mirrored version.

H SCA 812 **Introduction to Automation Networking**

Needs minutes. Objectives and outcomes are flipped. Grading does not match mirrored version.

Programs

Program Discontinuance

M N R Notes

Certificate

HMS **Careers in Social Work**

HMS **Family Studies**

HMS **Social Work Administration Studies**

Technical Review - Curriculum Proposals

Proposals for Review for 03/07/2023

Courses

Course Deletions

M N R Discussion

Action

BIT 1 **Introduction to Biotechnology**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

BIT 20 **Introduction to Biotechnology**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

BIT 200DX **Biotechnology Work Experience**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

BIT 21 **Laboratory Techniques**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

BIT 22 **DNA Techniques**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being d.eleted from the active curriculum inventory.

BIT 23 **Protein Techniques**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

BIT 24 **Principles of Culture Techniques**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

BIT 25 **Research Presentation**
Rationale: The BIT Program has been discontinued with college/district approval. BIT courses are being deleted from the active curriculum inventory.

Courses

Course Major Modifications

		M	N	R	Discussion	Action
H	CHE 3 Rationale: Fundamentals of Chemistry Change pre-requisite language from "Prerequisite: Math-52" to "Prerequisite: Elementary Algebra, Integrated Math 2, or qualifying placement."	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MOI and MOE need development. Most recent text is 2018. A lot of course content with A no B. Kelly will ask about the requisite of high school math courses.	
H	ECO 8 Rationale: Principles of Microeconomics This course had a prerequisite (Math 52) which is no longer being offered	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RIV and MOV minutes are needed. Also, ECO 8H is not at Tech Review.	
H	GUI 47 Rationale: Career Exploration and Life Planning Career Exploration and Life Planning is a class that helps students make major life decisions regarding career, academics, and financial options. The strong focus on decision making based on personal motivations, self-exploration, career exploration, evaluation, and decision, will help the student to develop plans of action based on research, data, and their own personal definition of success.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Most recent minutes are from 2019.	

Course Minor Modifications

		M	N	R	Discussion	Action
H	CIS 20 Rationale: Systems Analysis and Design CTE two year update.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No minutes.	
H	CIS 21 Rationale: Introduction to Operating Systems Reviewed content - No changes required. Updated Texts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Held for further development. Casandra will work with faculty.	

Distance Education

		M	N	R	Discussion	Action
H	PHO 18DE Rationale: Photoshop, Lightroom, and Printing for Photographers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The course mentions printing. If taking the course online, what equipment do they use?	
H	PHO 23DE Rationale: Drone Photography	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SLO Number 1 is show you can use the drone equipment. How do you do that in an online course?	
H	PHO 8DE Rationale: Introduction to Film Photography	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mention students can use a scanner. If they're taking this course online, what equipment do they use?	

Courses

New Courses

		M	N	R	Discussion	Action
H	FIT S31A Rationale: This course is being utilized to facilitate training required by local Fire Departments in support of Inter-Service Agreements between them and Moreno Valley College and aligns with the requirements set by California State Fire Training.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Units are missing. Corequisite courses are not in the entrance skills. Courses listed may be from the State, and not RCCD's inventory.
H	FIT S31B Rationale: This course is being utilized to facilitate training required by local Fire Departments in support of Inter-Service Agreements between them and Moreno Valley College and aligns with the requirements set by California State Fire Training.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Units are missing.
H	PSY 60 Rationale: Psychology majors want to gain experience in performing research studies.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		No minutes attached. No originating or district discipline minutes. Attendance accounting is not clear, and so units to hours relationship is also not clear. Is this intended to be TBA? District does not have an existing independent study course. We are also a lower division institution. Independent study is also frequently the student's own area of interest that the faculty helps in facilitating. Fullerton College also has a Board Policy on Independent Study, and RCCD does not. May be similar to an honors contract that a student is in an existing course but has a specific contract with specific hours that must be met. It is also currently uncompensated for faculty. Need to determine what we are currently able to do without a BP and then next steps needed if a BP is required.
H	SCA 12 Rationale: Supply Chain Automation technicians can increase their knowledge in Supply Chain distribution systems by learning the communication process between input/output sensors with PLC's and motor controllers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Needs minutes. Objectives and outcomes are flipped. Grading does not match mirrored version.
H	SCA 812 Rationale: Supply Chain Automation technicians can increase their knowledge in Supply Chain distribution systems by learning the communication process between input/output sensors with PLC's and motor controllers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Needs minutes. Objectives and outcomes are flipped. Grading does not match mirrored version.

Programs

Program Discontinuance

M N R Discussion

Action

Certificate

HMS **Careers in Social Work**

Rationale: There is universal agreement among regular faculty in the program that it be merged with or replaced by another related program.

HMS **Family Studies**

Rationale: There is universal agreement among regular faculty in the program that it be merged with or replaced by another related program.

HMS **Social Work Administration Studies**

Rationale: There is universal agreement among regular faculty in the program that it be merged with or replaced by another related program.
