

District Technical Review Committee Meeting Minutes

Tuesday, December 7, 2021

2:30-4:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Steven Schmidt (Chair, MUS)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests: Leslie Brown, Jennifer Floerke, Suzanne Witmer	

Zoom Information

<https://cccconfer.zoom.us/j/97574160717>

+1 669 900 6833 (US Toll)

Meeting ID: 975 7416 0717

Agenda and Minutes

1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Discussion Item – Distance Education Proposal Form
 - c. Approved, Unanimous
2. Approval of Minutes – November 16, 2021
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Approved, Unanimous

Action Items

1. Curriculum Proposals

Discussion Items

1. Distance Education Proposal Form – Bryan Nicol
 - a. Torria Davis, Dean of Distance Education, is looking to revise a portion of the DE proposal form that references Online Canvas Academy Certification, which she stated is now outdated, and is looking to replace it with generic language. What is the process for updating the form?

- b. Ann Pfeifle – The process should generally start with the DE committees, and then the recommendation should be brought to curriculum and Senate. But this raises the question of if the DE committee is a subcommittee of Curriculum or Senate and to whom they report.
- c. Jeannie Kim – This has been an ongoing discussion and there appears to be some confusion about the best process regarding DE. Is it correct that the DE committee was recently established as a subcommittee of Senate?
- d. Jennifer Floerke – Yes, and this was due to DE being dictated by its own set of laws. Norco and Moreno Valley recently voted to approve this due to the changing needs and specific expertise needed for DE.
- e. Jeannie Kim – It appears that the curricular implications, legal implications, and responsibilities would all merge at the senate.
- f. Ann Pfeifle – Recommending that Brian Johnson as DCC Chair reach out to Torria Davis. The recommendation for a change to the form should come from the DE committee and then be brought to curriculum.
 - i. Jeannie Kim – Should it be taken to Senate first?
 - ii. Kelly Douglass – It should be collaborative with the curriculum committee to ensure any changes made are made by the committee with the appropriate purview. There is curriculum specific information in the form as well. After viewing it at the curriculum committee, it should then be brought to senate.
 - iii. Jeannie Kim – This guidance may need to be shared with the DE committees as well.
- g. Ann Pfeifle – If the DE committee would like to bring the recommendations to the first curriculum meeting in the spring, it can be reviewed at that time.
- h. Brian Johnson – Agreed to reach out to Torria Davis.

Program Documentation

- 1. New Programs
 - a. School-Age
- 2. Program Modifications
 - a. ADT – Kinesiology (MOV, NOR, and RIV)

Notice is Hereby Given That Pursuant to AB 361 the Riverside Community College District Technical Review Committee will meet on December 7, 2021 via Zoom Conferencing.

The Riverside Community College District Technical Review Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Technical Review Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.

Technical Review Notes

Proposals and Notes for 12/07/2021

Courses

Course Deletions

		M	N	R	Action	Doulass	Johnson	Pfeifle
CAT 3	Computer Applications for Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding to address associated programs in the spring.								
CIS 3	Computer Applications for Business	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding to address associated programs in the spring.								
KIN A64	Soccer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Holding for KIN ADT.								

Course Major Modifications

		M	N	R	Action	Doulass	Johnson	Pfeifle
ART 40B	Figure Drawing-Intermediate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Discipline approval was only RIV and NOR. MOV was not in the e-mail thread.								
ART 41B	Figure Painting-Intermediate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Missing prerequisite skills for 40A.								
BUS 30	Inter-disciplinary - Entrepreneurship Overview	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Title change, course is in MOV program.								
ETS 2	Introduction to Chicax and Latinx Studies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Held to await crosslisted HIS 31 (now HIS 61).								
HMS 50	Introduction to African American Families and Populations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Held for crosslisted ETS partner.								
HMS 51	Introduction to Latina and Latino American Families and Populations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Held for crosslisted ETS partner.								
HMS 52	Introduction to Asian American Families and Populations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Held for crosslisted ETS partner.								
HMS 53	Introduction to Native American Families and Populations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Held for crosslisted ETS partner.								
MAT 26	Math for Elementary School Teachers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Course is found in an ADT and AS at RCC. Short title does not match long title.								
MUS 10	Digital Music Production and Mixing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MUS 9	Film Scoring and Film Sound	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MUS 98	Careers and Entrepreneurship in Music and the Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Y = "Yea" N = "Nay" A = Abstained Blank = Absent for Vote

Technical Review Notes 12/07/2021

Courses

Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
PHO 67	Business Practices for Photographers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Held for BUS 67.								
RLE 81	Real Estate Practices	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Various revisions to content needed.								
RLE 82	Legal Aspects of Real Estate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
RLE 83	Real Estate Finance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
RLE 84	Real Estate Appraisal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
RLE 85	Real Estate Economics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
RLE 86	Escrow Procedures I	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y

Course Minor Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
ADJ 12	Introduction to Criminalistics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
No objectives. Should be relaunched as major mod.								
ADJ 9	Law In American Society	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for ADJ 9H.								
CAT 814	Business Skills: Professional Communication Basics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for BUS crosslisting.								
CAT 817	Business Skills: Professional Self-Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for BUS crosslisting.								
PDS 808	Critical Thinking, Problem Solving and Decision Making	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for CAT crosslisting.								
PDS 810	Time Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for CAT crosslisting.								
PDS 811	High Impact Presentations and Proposals for the Work Place	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for CAT crosslisting.								
PDS 812	Workplace Communication Strategies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding for CAT crosslisting.								

Extensive Labs

		M	N	R	Action	Douclass	Johnson	Pfeifle
MAT 70A	Foundations of Data Science	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding to verify proposal documentation and district wide discipline vote.								

Courses

Extensive Labs

		M	N	R	Action	Douclass	Johnson	Pfeifle
MAT 70B	Statistics for STEM	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
Holding to verify proposal documentation and district wide discipline vote.								

Programs

New Programs

		M	N	R	Action	Douclass	Johnson	Pfeifle
Certificate								
EAR	School-Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Held for new courses not yet at Tech Review.								

Program Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
ADT								
KIN	Kinesiology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
KIN	Kinesiology	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
KIN	Kinesiology	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Certificate								
HMS	Social Work Administration Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
HMS	Careers in Social Work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y