District Technical Review Committee
Meeting Agenda

Tuesday, November 16, 2021	2:30-4:00pm	CAADO 209/Zoom

Committee Members	Guests
☐ Steven Schmidt (Chair, MUS)	☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
☐ Jeannie Kim (Co-Chair, VC Ed. Services)	☐ Bryan Nicol (Staff, RCCD)
☐ Kelly Douglass (ENG, RCC)	☐ Ellen Brown-Drinkwater (AO, RCC)
☐ Brian Johnson (MAT, NOR)	☐ Nick Franco (AO, NOR)
☐ Ann Pfeifle (HIS, MVC)	☐ Jeanne Howard (AO, MVC)
	☐ Sabina Fernandez (Staff, MVC)
	☐ Casandra Greene (Staff, RCC)
	☐ Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

https://cccconfer.zoom.us/j/98916384014
+1 669 900 6833 (US Toll)
Meeting ID: 989 1638 4014

Agenda and Minutes

1. Approval of Agenda
2. Approval of Minutes – November 2, 2021

Action Items

1. Curriculum Proposals
   a. CIS-87B
2. AB 361 Approval

Discussion Items

1. ILA Interdisciplinary Set Up – Kelly Douglass

Program Documentation

1. New Programs
   a. School-Age

Notice is Hereby Given That Pursuant to AB 361 the Riverside Community College District Technical Review Committee will meet on November 16, 2021 via Zoom Conferencing.

The Riverside Community College District Technical Review Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Technical Review Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.

Technical Review - Curriculum Proposals
Proposals for 11/16/2021

Courses

Course Deletions

			M N R	Notes
H	CAT 3	**Computer Applications for Business**	☑☑☑	
	Holding to address associated programs in the spring.			
H	CIS 3	**Computer Applications for Business**	☑☑☑	
	Holding to address associated programs in the spring.			
H	KIN A64	**Soccer**	☑☑☑	
	Holding for KIN ADT.			

Course Major Modifications

			M N R	Notes
H	BUS 30	**Inter-disciplinary - Entrepreneurship Overview**	☑☑☑	
	Title change, course is in MOV program.			
H	ETS 2	**Introduction to Chicanx and Latinx Studies**	☑☑☑	
	Held to await crosslisted HIS 31 (now HIS 61).			
H	HMS 50	**Introduction to African American Families and Populations**	☑☐☐	
	Held for crosslisted ETS partner.			
H	HMS 51	**Introduction to Latina and Latino American Families and Populations**	☑☐☐	
	Held for crosslisted ETS partner.			
H	HMS 52	**Introduction to Asian American Families and Populations**	☑☐☐	
	Held for crosslisted ETS partner.			
H	HMS 53	**Introduction to Native American Families and Populations**	☑☐☐	
	Held for crosslisted ETS partner.			
	ILA 1	**Introduction to Tutor Training**	☑☑☐	
H	MAT 26	**Math for Elementary School Teachers**	☑☐☑	
	Course is found in an ADT and AS at RCC. Short title does not match long title.			
H	PHO 67	**Business Practices for Photographers**	☑☐☑	
	Held for BUS 67.			
H	RLE 81	**Real Estate Practices**	☑☑☑	
	Various revisions to content needed.			
H	RLE 82	**Legal Aspects of Real Estate**	☑☑☑	
H	RLE 83	**Real Estate Finance**	☑☑☑	
H	RLE 84	**Real Estate Appraisal**	☑☐☑	
H	RLE 85	**Real Estate Economics**	☑☑☑	

Courses

Course Major Modifications

			M	N	R	Notes
H	RLE 86	Escrow Procedures I	☑	☐	☑	

Course Minor Modifications

			M	N	R	Notes
H	ADJ 12	Introduction to Criminalistics	☑	☑	☑	

No objectives. Should be relaunched as major mod.

			M	N	R	Notes
H	ADJ 9	Law In American Society	☐	☑	☑	

Holding for ADJ 9H.

H	CAT 814	Business Skills: Professional Communication Basics	☑	☐	☑	

Holding for BUS crosslisting.

H	CAT 817	Business Skills: Professional Self-Management	☑	☐	☑	

Holding for BUS crosslisting.

H	PDS 808	Critical Thinking, Problem Solving and Decision Making	☑	☑	☑	

Holding for CAT crosslisting.

H	PDS 810	Time Management	☑	☑	☑	

Holding for CAT crosslisting.

H	PDS 811	High Impact Presentations and Proposals for the Work Place	☑	☑	☑	

Holding for CAT crosslisting.

H	PDS 812	Workplace Communication Strategies	☑	☑	☑	

Holding for CAT crosslisting.

Distance Education

			M	N	R	Notes
H	ART 36ADE	Computer Art-Introduction	☑	☑	☑	

In Meta, RIV Department did not support, but MOV and NOR did. District discipline minutes will be required.

H	ART 36BDE	Computer Art-Intermediate	☑	☑	☑	

In Meta, RIV Department did not support, but MOV and NOR did. District discipline minutes will be required.

	EAR 19DE	Observation and Assessment in Early Childhood Education	☑	☑	☑	
	EAR 41DE	Practicum in Early Intervention/Special Education	☑	☑	☑	
	HIS 18DE	Modern European History	☐	☐	☑	
	HIS 38DE	LGBTQ+ History in the United States	☑	☐	☑	

New Courses

			M	N	R	Notes
H	CIS 848A	Cloud Computing Fundamentals	☑	☐	☐	

Course is not intended to be mirrored with 48A. Course will need to be renumbered.

Courses

New Courses

				M	N	R	Notes
H	**SOC 47**	**Special Topics in Sociology**		☑	☑	☑	
	Only lists 3 hours for the entire course.						
H	**SOC 8**	**Introduction to Social Justice Studies**		☑	☐	☑	
	Crosslisted with SJS 110.						

Programs

New Programs

				M	N	R	Notes
Certificate							
H	**EAR**	**School-Age**		☑	☐	☐	
	Held for new courses not yet at Tech Review.						

Program Modifications

				M	N	R	Notes
Certificate							
H	**HMS**	**Social Work Administration Studies**		☑	☐	☐	
H	**HMS**	**Careers in Social Work**		☑	☐	☐	

Technical Review Committee
Proposals for Review for Meeting: 11/16/2021

Courses

Course Deletions

		M N R	Discussion	Action
H	**CAT 3** **Computer Applications for Business**	☑☑☑	Holding to address associated programs in the spring.	
	Rationale: Revision of every component of this COR was completed as a part of the district discipline CTE 2 Year Curriculum Review Cycle (2/2020)			
H	**CIS 3** **Computer Applications for Business**	☑☑☑	Holding to address associated programs in the spring.	
	Rationale: Revision of every component of this COR was completed as a part of the district discipline CTE 2 Year Curriculum Review Cycle (beg. 12/2016)			
H	**KIN A64** **Soccer**	☑☑☑	Holding for KIN ADT.	
	Rationale: We leveled this course into A64 A, B, and C.			

Course Major Modifications

		M N R	Discussion	Action
H	**BUS 30** **Inter-disciplinary - Entrepreneurship Overview**	☑☑☑	Title change, course is in MOV program.	
	Rationale: Updated name and course so it is better suited for both business and non-business majors			
H	**ETS 2** **Introduction to Chicanx and Latinx Studies**	☑☑☑	Held to await crosslisted HIS 31 (now HIS 61).	
	Rationale: Per AB1460, this Ethnic Studies course is designed to fulfill the CSU Area F GE Breadth graduation requirement.			
H	**HMS 50** **Introduction to African American Families and Populations**	☑☐☐	Held for crosslisted ETS partner.	
	Rationale: Revised the five SLOs as provided by the California State University Council on Ethnic Studies Core Competencies for Ethnic Studies System-wide Graduation Requirement, updated course content			
H	**HMS 51** **Introduction to Latina and Latino American Families and Populations**	☑☐☐	Held for crosslisted ETS partner.	
	Rationale: Revised the five SLOs as provided by the California State University Council on Ethnic Studies Core Competencies for Ethnic Studies System-wide Graduation Requirement, updated course content			

Technical Review Proposals for 11/16/21
Proposals marked with a red "H" were held at a previous Tech Review meeting.
Documents in the Programs section without an underline have not yet been received by the Tech Review Committee.

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Courses

Course Major Modifications

		M N R	Discussion	Action

H   **HMS 52**   **Introduction to Asian American Families and Populations**   ☑☐☐   Held for crosslisted ETS partner.

Rationale: Revised the five SLOs as provided by the California State University Council on Ethnic Studies Core Competencies for Ethnic Studies System-wide Graduation Requirement, updated course content

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H   **HMS 53**   **Introduction to Native American Families and Populations**   ☑☐☐   Held for crosslisted ETS partner.

Rationale: Revised the five SLOs as provided by the California State University Council on Ethnic Studies Core Competencies for Ethnic Studies System-wide Graduation Requirement, updated course content

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ILA 1   **Introduction to Tutor Training**   ☑☑☐

Rationale: Updating the SLOs and Course Objectives. Also adding a more recent text.

H   **MAT 26**   **Math for Elementary School Teachers**   ☑☐☑   Course is found in an ADT and AS at RCC. Short title does not match long title.

Rationale: This course needs to be updated to meet RCCD's curriculum guidelines. Objectives will be added and SLOs will be modified.

H   **PHO 67**   **Business Practices for Photographers**   ☑☐☑   Held for BUS 67.

Rationale: This course has been updated to include pertinent details to create a business in photography and bring it up to date with contemporary practices in photography.

H   **RLE 81**   **Real Estate Practices**   ☑☑☑   Various revisions to content needed.

Rationale: This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.

H   **RLE 82**   **Legal Aspects of Real Estate**   ☑☑☑

Rationale: This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.

H   **RLE 83**   **Real Estate Finance**   ☑☑☑

Rationale: This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.

H   **RLE 84**   **Real Estate Appraisal**   ☑☐☑

Rationale: This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.

Technical Review Proposals for 11/16/21
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Courses

Course Major Modifications

			M N R	Discussion	Action
H	**RLE 85**	**Real Estate Economics**	☑☑☑		
	Rationale:	This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.			
H	**RLE 86**	**Escrow Procedures I**	☑☐☑		
	Rationale:	This course is being updated as a major modification to include current and relevant SLOs, detailed course content, detailed assignments and updated textbook information.			

Course Minor Modifications

			M N R	Discussion	Action
H	**ADJ 12**	**Introduction to Criminalistics**	☑☑☑	No objectives. Should be relaunched as major mod.	
	Rationale:	Minor Modification: 09.17.21 Textbook Update			
H	**ADJ 9**	**Law In American Society**	☐☑☑	Holding for ADJ 9H.	
	Rationale:	Course update - Adding and updating textbooks.			
H	**CAT 814**	**Business Skills: Professional Communication Basics**	☑☐☑	Holding for BUS crosslisting.	
	Rationale:	Two-year review. Update to text book.			
H	**CAT 817**	**Business Skills: Professional Self-Management**	☑☐☑	Holding for BUS crosslisting.	
	Rationale:	Two-year review with text update.			
H	**PDS 808**	**Critical Thinking, Problem Solving and Decision Making**	☑☑☑	Holding for CAT crosslisting.	
	Rationale:	Two year CTE review. No changes needed.			
H	**PDS 810**	**Time Management**	☑☑☑	Holding for CAT crosslisting.	
	Rationale:	Two year CTE review. No changes needed.			
H	**PDS 811**	**High Impact Presentations and Proposals for the Work Place**	☑☑☑	Holding for CAT crosslisting.	
	Rationale:	Two year CTE review. No changes needed.			
H	**PDS 812**	**Workplace Communication Strategies**	☑☑☑	Holding for CAT crosslisting.	
	Rationale:	Two year CTE review. No changes needed.			

Technical Review Proposals for 11/16/21
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Courses

Distance Education

				M N R	Discussion	Action
H	**ART 36ADE** Rationale:	**Computer Art-Introduction**		☑ ☑ ☑	In Meta, RIV Department did not support, but MOV and NOR did. District discipline minutes will be required.	
H	**ART 36BDE** Rationale:	**Computer Art-Intermediate**		☑ ☑ ☑	In Meta, RIV Department did not support, but MOV and NOR did. District discipline minutes will be required.	
	EAR 19DE Rationale:	**Observation and Assessment in Early Childhood Education**		☑ ☑ ☑		
	EAR 41DE Rationale:	**Practicum in Early Intervention/Special Education**		☑ ☑ ☑		
	HIS 18DE Rationale:	**Modern European History**		☐ ☐ ☑		
	HIS 38DE Rationale:	**LGBTQ+ History in the United States**		☑ ☐ ☑		

New Courses

				M N R	Discussion	Action
H	**CIS 848A** Rationale:	**Cloud Computing Fundamentals** This course mirrors another credit course that is part of the Cloud Administration certificate, which aims to develop technical skills for students who are interested in pursuing cloud-based support positions in the IT industry. With the increasing demands for cloud services, cloud security is an essential area of cloud computing as it emphasizes asset protection and maintenance. The obtained skills will help individuals in seeking employment and improve their social-economic status while elevate Inland Empire technical workforce.		☑ ☐ ☐	Course is not intended to be mirrored with 48A. Course will need to be renumbered.	
H	**SOC 47** Rationale:	**Special Topics in Sociology** This course gives both faculty and students an opportunity to study specific topics not necessarily included in other Sociology courses.		☑ ☑ ☑	Only lists 3 hours for the entire course.	
H	**SOC 8** Rationale:	**Introduction to Social Justice Studies** This is a cross-listing with SJS-110 at Norco College. This course adds to the offerings within Sociology and expands study beyond existing courses to better serve students.		☑ ☐ ☑	Crosslisted with SJS 110.	

Technical Review Proposals for 11/16/21
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Programs

New Programs   M N R   Discussion   Action

Certificate

H **EAR**   **School-Age**   ☑ ☐ ☐   Held for new courses not yet at Tech Review.

Rationale: The School-Age certificate will help meet the needs of our community. The
number of after-school programs are growing throughout the county. This
certificate is design to prepare students for working in after-school programs that
serve older children.

Documents: **Narrative**   **LMI**   **Advisory Committee**   **Regional Consortium**

Program Modifications   M N R   Discussion   Action

Certificate

H **HMS**   **Social Work Administration Studies** ☑ ☐ ☐

Rationale:

H **HMS**   **Careers in Social Work**   ☑ ☐ ☐

Rationale:

Technical Review Proposals for 11/16/21
Proposals marked with a red "H" were held at a previous Tech Review meeting.
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Program Outline

Title: School-Age Certificate

☒ **Moreno Valley College**   ☐ **Norco College**   ☐ **Riverside City College**

(Please note: All degrees and certificates are college specific. If multiple colleges wish to adopt this degree or certificate, a separate proposal and college specific supporting documents are required.)

TOPs Code: 1305.50   **CIP Code: 19.0709**

Type of Program:
☒ Certificate of Achievement only   ☐ Locally approved certificate (8-units or less) only
☐ Associate Degree only   ☐ Certificate of Achievement <u>and</u> Degree

Type of Associate Degree: ☐ Associate of Arts   ☐ Associate of Science

This is a: ☒ New certificate   ☐ Modification to an existing certificate/degree

If this is a modification to an existing certificate/degree, please specify the changes being made:
(<u>Please be specific</u>! Indicate any changes to title, description, learning outcomes, courses, unit values, etc.)

Rationale:
(Please note: This information will be presented to the Board of Trustees.)
The School-Age certificate will help meet the needs of our community. The number of after-school programs are growing throughout the county. This certificate is design to prepare students for working in after-school programs that serve older children.

Required Documentation
Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

All Degrees and Certificates
☒ Evidence of district-wide discipline communication (emails to sister schools)
☒ Department minutes showing approval (minutes from the department)
☒ Narrative *(see following page)*
☐ Transfer preparation documentation *(only if applicable)*

Degrees and Certificates of 8 Units or More with Vocational TOPs Codes
In addition to the above, all degrees and certificates of 8 units or more with a vocational TOPs code must include the following to be submitted to the State Chancellor's Office for approval.*
☒ Labor Market Information and Analysis *(Required for new programs and modifications.)*
☒ Advisory Committee Recommendation *(Required for new programs and may be required for modifications. Check with the curriculum coordinator at your college to determine if a new recommendation is necessary.)*
☒ Regional Consortium Recommendation *(Required for new programs only.)*

For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk. Revised April 2021

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Certificates between 8 and less than 16 units can be approved locally or can be submitted to the State Chancellor's Office for approval. Certificates of less than 8 units can only be approved locally. However, locally approved certificates will not appear on student transcripts.

For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk.
Revised April 2021

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Program Narrative

Item 1. Program Goals and Objectives

Program Goal:
Upon successful completion of this program, students should be able to:

Learning Outcome(s):
1. Students will demonstrate a knowledge base of theory specific to childhood (1st-6th grade) education.
2. Students will apply the knowledge base of theory to practice through thoughtful reflections on classroom observations.
3. Students will understand and be familiar with the main philosophical and sociological ideas and trends that have influenced education as well as be able to analyze their application and importance for teaching today

Student Learning Objectives:
1. Students will integrate needs, characteristics, and multiple influences on the development of children birth to age eight as they develop, implement, and evaluate early childhood program practices.
2. Students will intentionally use systematic observations, documentation, and other assessment strategies in the design, implementation, and evaluation of environments, curricula, and activities that support learning through developmental play and positive learning outcomes.
3. Students will demonstrate positive interaction strategies that support all children's learning, identity, and self-confidence.
4. Students will develop strategies that promote respectful, reciprocal partnerships between program teachers, families, and their communities.
5. Students will evaluate and incorporate ethical standards and professional behaviors that deepen understanding, knowledge, and commitment to the early childhood profession.

Item 2. Catalog Description

The School-Age Certificate is designed to be the first step toward entry level employment specializing in the care of children from 6-12 years. It prepares students for working in before and after-school programs or child care facilities that serve older children.

This Certificate meets the course and unit requirements for the Child Development Associate Teacher Permit with a School-Age Emphasis and the Child Development Associate Teacher Permit through the California Commission on Teacher Credentialing.

Program Requirements: Units Required: 30

Course Number	Course Name	Units
EAR 19	Observation and Assessment	3 units
EAR 20	Child Growth and Development	3 units

For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk. Revised April 2021

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EAR 24	Introduction to Curriculum for Early Childhood Education	3 units
EAR 25	Teaching in a Diverse Society	3 units
EAR 26	Health, Safety, Nutrition in Early Childhood Education	3 units
EAR 28	Principles and Practices of Early Childhood Education	3 units
EAR 42	Child, Family and Community	3 units
EAR 57	School Age Child Care Programs and Curriculum	3 units
EAR 58	Recreational Leadership in School Age Child Care	3 units
EAR 59	Practicum Field Experience	3 units

Item 3. Program Requirements
Includes course requirements and sequencing that reflect program goals. For degrees, the GE pattern and calculations used to reach the degree total must be shown following the program requirements table. Course titles and unit values must be exact.

Program Requirements: Units Required: 30

Course Number	Course Name	Units	Sequence
EAR 19	Observation and Assessment	3 units	Fall/Spring
EAR 20	Child Growth and Development	3 units	Fall/Spring
EAR 24	Introduction to Curriculum for Early Childhood Education	3 units	Fall/Spring
EAR 25	Teaching in a Diverse Society	3 units	Fall/Spring
EAR 26	Health, Safety, Nutrition in Early Childhood Education	3 units	Fall/Spring
EAR 28	Principles and Practices of Early Childhood Education	3 units	Fall/Spring
EAR 42	Child, Family and Community	3 units	Fall/Spring
EAR 57	School Age Child Care Programs and Curriculum	3 units	Spring
EAR 58	Recreational Leadership in School Age Child Care	3 units	Fall
EAR 59	Practicum Field Experience	3 units	Fall/Spring

Item 4. Master Planning
Mission of Moreno Valley College: Moreno Valley College is committed to educating and empowering our students, providing equitable access to education, and serving our communities. Moreno Valley College's core mission can be expressed in four words: Education, Empowerment, and Equity.

Education: Students will develop paraprofessional skills and knowledge in child development with an emphasis on school age children
Empowerment: Students will be empowered as they identify personal strengths which have helped them realize the completion of a certificate.
Equity: All coursework is taught through an equity-lens and a respect for children no matter their socioeconomic status, ethnicity, or cultural background.

The School-Age Certificate is designed to prepare students to work in after-school programs that serve older children. Students are offered knowledge about the development of the school age child and the role of the adult in helping to integrate skills and aid classroom learning.

For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk. Revised April 2021

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Item 5. Enrollment and Completer Projections

EAR 19	Observation and Assessment - 35 students	
EAR 20	Child Growth and Development - 35 students	
EAR 24	Introduction to Curriculum for Early Childhood Education - 35 students	
EAR 25	Teaching in a Diverse Society - 35 students	
EAR 26	Health, Safety, Nutrition in Early Childhood Education - 35 students	
EAR 28	Principles and Practices of Early Childhood Education - 35 students	
EAR 42	Child, Family and Community - 35 students	
EAR 57	School Age Child Care Programs and Curriculum – new course; no enrollment data available	
EAR 58	Recreational Leadership in School Age Child Care - new course; no enrollment data available	
EAR 59	Practicum Field Experience – 20 students	

The certificate program expects to have 15 – 20 students completing this certificate annually beginning in February 2023.

Item 6. Place of Program in Curriculum/Similar Programs

The college has no similar degree option and related certificate options are within the same discipline.

Item 7. Similar Programs at Other Colleges in Service Area
Within the Riverside Community College district, Moreno Valley College is the only college in the district that is currently offering all of these courses within the certificate program. No college in the area has alike or a similar program.

Item 8. Transfer Preparation Information (if applicable)
If transfer preparation is a component of the certificate/degree, please provide transfer preparation information.

For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk. Revised April 2021

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