

District Technical Review Committee Meeting Minutes

Tuesday, April 19, 2022	2:30-4:00pm	CAADO 209/Zoom
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Committee Members	Guests
⊠ Steven Schmidt (Chair, MUS)	☐ Lijuan Zhai (AVC Ed Services and
	Institutional Effectiveness, RCCD)
☐ Jeannie Kim (Co-Chair, VC Ed. Services)	☐ Bryan Nicol (Staff, RCCD)
⊠ Kelly Douglass (ENG, RCC)	⊠ Ellen Brown-Drinkwater (AO, RCC)
☐ Brian Johnson (MAT, NOR)	☑ Nick Franco (AO, NOR)
⊠ Ann Pfeifle (HIS, MVC)	☑ Jeanne Howard (AO, MVC)
	⊠ Sabina Fernandez (Staff, MVC)
	☐ Casandra Greene (Staff, RCC)
	⊠ Nicole Brown (Staff, NOR)
Additional Guests: Sean Drake, Melissa Thomps	son

Zoom Information

https://rccd-edu.zoom.us/j/94163799272?pwd=NlpJWE1XNXg5eGV4d2JnQzNSdlhrdz09

+1 669 900 6833 US

Meeting ID: 941 6379 9272; Passcode: 053911

Agenda and Minutes

- 1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Approved, Unanimous
- 2. Approval of Minutes April 5, 2022
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Under 1E Language clarification. Students are placed into MAT-9 or MAT-9/109.
 - c. Approved, Unanimous

Action Items

1. Curriculum Proposals

Discussion Items

- 1. Curricunet Awareness
 - a. Kelly Douglass We are increasingly seeing errors on proposals as they arrive at Tech Review. Faculty may not be aware of all of the requirements, the format needed for the proposals, or how to 'clean up' proposals when there are issues.



- b. Ann Pfeifle There are times where the chairs are inputting more information than the originators. The chairs may need to send proposals back to draft with more frequency and then the chair can work through one proposal with the originator as opposed to all of them.
- c. Kelly Douglass Do we need a district-wide fix? Do we need to become more diligent? For the spring, should we be more willing to return proposals to draft?
- d. Brian Johnson The curriculum committee representatives should be leading other faculty members when people in their department have questions.
- e. Ann Pfeifle Faculty should have the training and understanding to launch their own courses in Meta, barring any technical glitches.
- f. Steven Schmidt Most of the faculty may also have the proper training, but in instances where a single faculty member is launching several courses, the issues become more apparent. If courses are arriving at Tech Review and they are not up to the committee's standards, the proposal will be further delayed. It is in the faculty's best interest to understand the process.
- g. Kelly Douglass Will alert curriculum committee this issue. The members may need to take lead.
- h. Ann Pfeifle Thank you to Sabina Fernandez who has organized a presentation for curriculum members to help with training.
- i. Brian Johnson At Norco, a training is done in September where an example of a poorly done outline is provided for the committee to review. In the past, Norco also hosted a Curriculum Bootcamp for faculty to come and ask any questions.
- j. Kelly Douglass May also need to remind the committee that they should not be 'rubber stamping' curriculum without properly reviewing it.

Program Documentation

- 1. New Programs
 - a. Norco Data Analytics
 - b. Moreno Valley Early Childhood Education School Age
 - c. Norco Data Science
 - d. Norco Noncredit Essential 3D Tour
 - e. Norco Noncredit Essential Revit
 - f. Norco Noncredit Essential Fusion 360
 - g. Norco Noncredit Essential SolidWorks
 - h. Norco Noncredit Essential CAD
- 2. Program Modifications
 - a. Moreno Valley Psychology
 - b. Moreno Valley Careers in Social Work
 - c. Moreno Valley Social Work Administration Studies

Technical Review Notes Proposals and Notes for 04/19/2022

urse Mai	or Modifications	MNR	Action	Dc	Jc	
			,	Douglass	Johnson	Pfeifle
E TS 2 Held to await	Introduction to Chicanx and Latinx Studies crosslisted HIS 31 (now HIS 61).		Hold	Υ	Υ	Υ
HMS 50 Held for cross	Introduction to African American Families and Populations listed ETS partner.	V	Hold	Υ	Υ	Υ
HMS 51	Introduction to Latina and Latino American Families and Populations	V	Hold	Υ	Υ	Υ
HMS 52	Introduction to Asian American Families and Populations listed ETS partner.	V	Hold	Υ	Υ	Υ
HMS 53 Held for cross	Introduction to Native American Families and Populations listed ETS partner.	V	Hold	Υ	Υ	Υ
RLE 81 For RLE course	Real Estate Practices es, various revisions to content needed.	V V	Hold	Υ	Υ	Υ
RLE 82	Legal Aspects of Real Estate		Hold	Υ	Υ	Υ
RLE 83	Real Estate Finance	V V	Hold	Υ	Υ	Υ
RLE 84	Real Estate Appraisal	V V	Hold	Υ	Υ	Υ
RLE 85	Real Estate Economics	V V	Hold	Υ	Υ	Υ
RLE 86	Escrow Procedures I	V V	Hold	Υ	Υ	Υ
ourse Min	or Modifications	MNR	Action	Douglass	Johnson	Pfeifle
BUS 814	Business Skills: Professional Communication Basics	V V	Approved	Υ	Υ	Υ
BUS 817	Business Skills: Professional Self-Management	V V	Approved	Υ	Υ	Υ
CAT 814	Business Skills: Professional Communication Basics	V	Approved	Υ	Υ	Υ
CAT 817	Business Skills: Professional Self-Management	V V	Approved	Υ	Υ	Υ
KIN V04	Basketball, Varsity, Men		Hold	Υ	Υ	Υ

Courses						
Course Mino	<u>r Modifications</u>	MNR	Action	Doualass	Johnson	Pfeifle
PDS 808 Holding for CAT	Critical Thinking, Problem Solving and Decision Making crosslisting.	V V	Hold	Υ	Υ	Υ
PDS 810 Holding for CAT	Time Management crosslisting.	V V	Hold	Υ	Υ	Υ
PDS 811 Holding for CAT	High Impact Presentations and Proposals for the Work Place crosslisting.		Hold	Υ	Υ	Υ
PDS 812 Holding for CAT	Workplace Communication Strategies crosslisting.	V V	Hold	Υ	Υ	Υ
Distance Edu	cation	MNR	Action	Douglass	Johnson	Pfeifle
CIS 21CDE	Red Hat Linux System Administration I		Approved	Υ	Υ	Υ
CIS 27CDE	Palo Alto Networks Firewall Essentials		Approved	Υ	Υ	Υ
states there are	Advanced Computer Aided Drafting (CAD) ed are for the course approval, not the DE approval. Descript e on campus required portions, but the proposal is marked as ne. It also states exams will take place on campus.		Hold	Υ	Υ	Υ
states there are	Basic Fusion 360 ed are for the course approval, not the DE approval. Descript on campus required portions, but the proposal is marked as ne. It also states exams will take place on campus.		Hold	Υ	Υ	Υ
states there are	Advanced Fusion 360 ed are for the course approval, not the DE approval. Descript e on campus required portions, but the proposal is marked as ne. It also states exams will take place on campus.		Hold	Υ	Υ	Υ
MAT 109DX Faculty have se attached to pro	Corequisite Support for Math 9 nt in RIV vote. Forwarding with the assumption that it will be posal.	V V	Approved	Υ	Υ	Υ
MAT 9DE Faculty have se attached to pro	BSTEM College Algebra nt in RIV vote. Forwarding with the assumption that it will be posal.	V V	Approved	Y	Υ	Υ
New Courses	<u>i</u>	MNR	Action	Douglass	Johnson	Pfeifle
ARE 824 Mirrored course linked.	Revit I-Architectural Drafting es contain "same as" language. Is it needed? Entrance skills a	re not	Hold	Υ	Υ	Υ

Courses							
New Courses		MNR	Action	Douglass	Johnson	Pfeifle	
ARE 825 Mirrored courses linked.	Revit II-Advanced Architectural Drafting contain "same as" language. Is it needed? Entrance skills a	□ 🗸 🗆 re not	Hold	Υ	Υ	Υ	
ARE 863	3D Tour, Virtual, Mixed, Augmented and Extended Reality		Hold	Υ	Υ	Υ	
Mirrored courses linked.	contain "same as" language. Is it needed? Entrance skills a	re not					
CON 862 Contains same as	Print Reading for Construction "ARE 62" which is a course that does not exist.		Hold	Υ	Υ	Υ	
enrollment were apprentice. Cours lecture content be	Slabs/Interior-Exterior Footings units were adjusted down to nearest .5 unit value. Limitation added to every course requiring student is approved indense numbers were moved to 400s. Lab content was duplicated assed on curriculum from Santiago college. Many of the course to the property of the course of the property of the course of the	tured ed into	Hold	Υ	Υ	Υ	
CRP 403A	showing approval of the specific courses. Tilt-Up Introduction		Hold	Υ	Υ	Υ	
CRP 404	Lifting and Bracing Safety		Hold	Υ	Υ	Υ	
CRP 404A Title/Content app	Lifting and Bracing Safety ears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ	
CRP 404B	Poured-in-Place Wall Forms		Hold	Υ	Υ	Υ	
CRP 404C Title/Content app	Print Reading ears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ	
CRP 405A Hours in course co	Wall-Column Forms/Cutting and Burning ontent do not add up to the lecture and lab hours.		Hold	Υ	Υ	Υ	
CRP 405B	Site Work/Curb and Gutter		Hold	Υ	Υ	Υ	
CRP 405C	Specialized Forms and Rigging		Hold	Υ	Υ	Υ	
CRP 421A Title/Content app	Orientation lears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ	
CRP 421B Title/Content app	Safety and Health Certifications ears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ	
CRP 421C	Basic Wall Framing		Hold	Υ	Υ	Υ	
CRP 421E Title/Content app	Tool/Equipment Applications lears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ	
CRP 422A	Commercial Floor Framing		Hold	Υ	Υ	Υ	
CRP 422B	Basic Stairs		Hold	Υ	Υ	Υ	

ourses						
ew Courses	<u>5</u>	MNR	Action	Doualass	Johnson	Pfeifle
CRP 422D	Exterior Finish Details		Hold	Υ	Υ	Υ
CRP 422E	Commercial Roof Framing		Hold	Υ	Υ	Υ
CRP 423B	Basic Roof Framing		Hold	Υ	Υ	Υ
CRP 423C	Advanced Roof Framing		Hold	Υ	Υ	Υ
CRP 424A	Basic Commercial Framing		Hold	Υ	Υ	Υ
CRP 424B Hours in course	Advanced Commercial Framing content do not add up to the lecture and lab hours.		Hold	Υ	Υ	Υ
CRP 424C	Panelized Roofing		Hold	Υ	Υ	Υ
CRP 424D	Transit Level/Laser		Hold	Υ	Υ	Υ
CRP 424E	Total Station I		Hold	Υ	Υ	Υ
CRP 425	Welding Fabrication		Hold	Υ	Υ	Υ
CRP 425A	Foundations and Flatwork		Hold	Υ	Υ	Υ
CRP 425C	Advanced Stairs		Hold	Υ	Υ	Υ
CRP 425D	Advanced Print Reading		Hold	Υ	Υ	Υ
CRP 426A	Tilt-Up Panel Construction		Hold	Υ	Υ	Υ
CRP 426B	Wall Forming		Hold	Υ	Υ	Υ
CRP 426C	Gang Forms/Columns		Hold	Υ	Υ	Υ
CRP 426D	Abutments		Hold	Υ	Υ	Υ
CRP 427C	Beam and Deck Forming		Hold	Υ	Υ	Υ
CRP 427D	Stairs and Ramp Forming		Hold	Υ	Υ	Υ
CRP 428A	Bridge Construction		Hold	Υ	Υ	Υ
CRP 428C	Intermediate Commercial Framing		Hold	Υ	Υ	Υ
CRP 428E	Bridge Falsework		Hold	Υ	Υ	Υ
CRP 429A	Rigging		Hold	Υ	Υ	Υ
CRP 429BJ	Rigging Qualification Studies - Journeyworker		Hold	Υ	Υ	Υ
CRP 429C	Solar Installer Level 1		Hold	Υ	Υ	Υ
CRP 430A	Standard First Aid se already exists in KIN.		Hold	Υ	Υ	Υ

Y = "Yea" N = "Nay" A = Abstained Blank = Absent for Vote Technical Review Notes 04/19/2022

ourses						
lew Courses		MNR	Action	Douglass	Johnson	Pfeifle
CRP 433A	Cabinet Millwork and Assembly		Hold	Υ	Υ	Υ
CRP 433B	Cabinet Installation		Hold	Υ	Υ	Υ
CRP 433C	Show Case and Loose Store Fixtures		Hold	Υ	Υ	Υ
CRP 433D	Molding and Trims		Hold	Υ	Υ	Υ
CRP 434A	Plastic Laminates		Hold	Υ	Υ	Υ
CRP 434B	Solid and Stone Surfaces		Hold	Υ	Υ	Υ
CRP 434C	Stair Trim		Hold	Υ	Υ	Υ
CRP 434D	Doors and Door Hardware		Hold	Υ	Υ	Υ
CRP 435C	Exit and Electrical Security Devices		Hold	Υ	Υ	Υ
CRP 440CJ	Scaffold Erector, Standard 40 Hour - Journeyworker		Hold	Υ	Υ	Υ
CRP 440EJ	Scaffold Erector, Systems Scaffold - Journeyworker		Hold	Υ	Υ	Υ
CRP 441A	Powered Industrial Truck Operator - Rough Terrain		Hold	Υ	Υ	Υ
CRP 441B	Powered Industrial Truck Operator		Hold	Υ	Υ	Υ
CRP 461A	Acoustical Ceilings		Hold	Υ	Υ	Υ
CRP 461B	Advanced Acoustical Ceiling Layout		Hold	Υ	Υ	Υ
CRP 461C	Advanced Acoustical Ceiling Installation		Hold	Υ	Υ	Υ
CRP 462	Standard Acoustical Grids		Hold	Υ	Υ	Υ
CRP 463	Suspended Ceilings		Hold	Υ	Υ	Υ
CRP 464	Acoustical Soffits		Hold	Υ	Υ	Υ
CRP 465	Prefab/Sound Panels		Hold	Υ	Υ	Υ
CRP 466	Concealed/Glue-Up/Staple-Up Systems		Hold	Υ	Υ	Υ
CRP 467	Designer and Specialty Trims		Hold	Υ	Υ	Υ
CRP 468	Metal Pan and Security Systems		Hold	Υ	Υ	Υ
CRP 471A Title/Content ap	Orientation opears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ
CRP 471B Title/Content ap	Safety and Health Certifications opears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ

Courses						
New Course	<u>s</u>	MNR	Action	Douglass	Johnson	Pfeifle
CRP 471C Title/Content	Tool/Equipment Applications appears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ
CRP 472A	Basic Metal Framing		Hold	Υ	Υ	Υ
CRP 472B	Basic Lathing		Hold	Υ	Υ	Υ
CRP 472C	Advanced Lathing		Hold	Υ	Υ	Υ
CRP 473A	Framing Ceilings and Soffits		Hold	Υ	Υ	Υ
CRP 473B	Framing Suspended Ceilings		Hold	Υ	Υ	Υ
CRP 473C	Framing Curves and Arches		Hold	Υ	Υ	Υ
CRP 474A Title/Content	Print Reading appears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ
CRP 474B	Advanced Print Reading		Hold	Υ	Υ	Υ
CRP 474C	Air, Moisture, and Thermal Barriers		Hold	Υ	Υ	Υ
CRP 475A	Light Gage Welding AWS - A		Hold	Υ	Υ	Υ
CRP 475B	Light Gage Welding LAC		Hold	Υ	Υ	Υ
CRP 475C	Light Gage Welding AWS - B		Hold	Υ	Υ	Υ
CRP 476A	Basic Hand Finishing		Hold	Υ	Υ	Υ
CRP 476B	Automatic Finishing Tools		Hold	Υ	Υ	Υ
CRP 477A	Drywall Installation/Finish Trims		Hold	Υ	Υ	Υ
CRP 477B	Advanced Hand Finishing		Hold	Υ	Υ	Υ
CRP 477C	Advanced Automatic Finishing Tools		Hold	Υ	Υ	Υ
CRP 478B	Advanced Metal Framing		Hold	Υ	Υ	Υ
CRP 478C	Wet Wall Finishes		Hold	Υ	Υ	Υ
CRP 478D	Ceiling and Soffit Finishing		Hold	Υ	Υ	Υ
CRP 479A	Drywall and Acoustical Ceilings		Hold	Υ	Υ	Υ
CRP 479C Title/Content	Drywall Applications appears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ
CRP 479D Title/Content	Drywall Applications appears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ
CRP 482B	S/B Firestop/Fireproofing Procedures		Hold	Υ	Υ	Υ
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ew Course	<u>S</u>	MNR	Action	Douglass	Johnson	Pfeifle
CRP 482C	Decorative Trims and Textures		Hold	Υ	Υ	Υ
CRP 483 Title/Content a another CRP co	Door and Door Frames appears to be duplicated. Title/Content appears to be duplicated ourse.	□ 🗸 🗆 ed with	Hold	Y	Υ	Υ
CRP 483C Title/Content a	Door/Door Frame appears to be duplicated with another CRP course.		Hold	Υ	Υ	Υ
CRP 486A	Exterior Insulation Finish Systems (EIFS)		Hold	Υ	Υ	Υ
CRP 489	Freeform Lathing		Hold	Υ	Υ	Υ
CRP 490 Has very little (Residential Steel Stud Framing content.		Hold	Υ	Υ	Υ
CRP 494J	Confined Space - Journeyworker		Hold	Υ	Υ	Υ
CRP 495	Water Treatment Facilities		Hold	Υ	Υ	Υ
DFT 824 Has GESLOs att	Revit I-Architectural Drafting		Hold	Υ	Υ	Υ
DFT 830 Entrance skills	Computer Aided Drafting (CAD) are not linked. GESLOs are attached. Minutes do not match.		Hold	Υ	Υ	Υ
DFT 831	Advanced Computer Aided Drafting (CAD)		Hold	Υ	Υ	Υ
DFT 842 GESLOs can be	SolidWorks I removed. Course content 2a is blank.		Hold	Υ	Υ	Υ
DFT 842B GESLOs can be	SolidWorks II removed. "Same as" language should be reviewed.		Hold	Υ	Υ	Υ
DFT 862	Basic Fusion 360		Hold	Υ	Υ	Υ
DFT 863	Advanced Fusion 360		Hold	Υ	Υ	Υ
EAR 57	School Age Child Care Programs and Curriculum	V	Approved	Υ	Υ	Υ
EAR 58	Recreational Leadership in School Age Child Care	V	Approved	Υ	Υ	Υ
EAR 59	Practicum in School-Age		Approved	Υ	Υ	Υ
EMS 56 Short descripti enrollment nee	Advanced Emergency Medical Technician on does not match description. There may be a limitation on eded.	V	Hold	Υ	Υ	Υ
EMS 57	Advanced Emergency Medical Technician (clinical) enrollment may be needed. APP is listed as cross discipline.	V	Hold	Υ	Υ	Υ

Courses							
New Courses		MNR	Action	Douglass	Johnson	Pfeifle	
_	Dynamics fixes needed. No entrance skills. Course content may be ay need to be changed.	☐ ✔ ☐ light.	Hold	Υ	Υ	Υ	
_	Strength of Materials fixes needed. No entrance skills. Course content may be any need to be changed.	□ 🗸 🗆 light.	Hold	Υ	Υ	Υ	
ENE 842	SolidWorks I		Hold	Υ	Υ	Υ	
ENE 842B	SolidWorks II		Hold	Υ	Υ	Υ	
General Educ	cation						
General Educa	tion Modifications	MNR	Action	Doualass	Johnson	Pfeifle	
MAT Rationale on prop course into gener	BSTEM College Algebra losal is blank. A rationale is needed to justify the inclusion al education.	✓ ✓ ✓ n of the	Hold	Υ	Υ	Υ	
MUS Holding for furthe	Careers and Entrepreneurship in Music and the Arts er discussion. Course is also being re-evaluated at the state	✓ ✓ ✓ e level.	Hold	Υ	Υ	Υ	
Programs							
New Programs		MNR	Action	Douglass	Johnson	Pfeifle	
Certificate CIS	Data Analytics		Hold		V	V	
	nal consortium, advisory recommendation, and LMI.		Holu	Y	Υ	Υ	
EAR Held for new cour	Early Childhood Education School Age ses not yet at Tech Review.	V	Approved	Υ	Υ	Υ	
Degree CIS Holding for region	Data Science nal consortium, advisory recommendation, and LMI.		Hold	Υ	Υ	Υ	
Non-Credit Certific							
ARE Holding for course	Noncredit Essential 3D Tour es.		Hold	Υ	Υ	Υ	
ARE	Noncredit Essential Revit		Hold	Υ	Υ	Υ	

Programs						
New Progr	rams .	MNRA	Action	Douglass	Johnson	Pfeifle
Non-Credit Co	ertificate					
DFT Holding for	Noncredit Essential Fusion 360 courses.	□ ☑ □ H	łold	Υ	Υ	Υ
DFT Holding for	Noncredit Essential SolidWorks courses.	_ ✓ □ H	lold	Υ	Υ	Υ
DFT Holding for	Noncredit Essential CAD courses.	□ ✓ □ H	łold	Υ	Υ	Υ
Program N	<u>Nodifications</u>	MNR A	action	Douglass	Johnson	Pfeifle
ADT						
PSY	Psychology	✓ A	Approved	Υ	Υ	Υ
Certificate						
HMS	Careers in Social Work	✓ □ □ H	lold	Υ	Υ	Υ
HMS	Social Work Administration Studies	✓ □ □ H	lold	Υ	Υ	Υ