

# TECHNICAL REVIEW COMMITTEE MINUTES

**September 4, 2014 3:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Guests: Diane Dieckmeyer, Vice President, Academic Affairs, Norco College

Absent: Toni Van Buhler ..... Administrative Support

A. MSC Johnson/Quin approved the agenda for today’s meeting with the removal of the EMS proposals and the minutes from May 29, 2014.

B. New Stand Alone Courses: None

C. New Courses (not stand alone): None

D. Course Inclusion:

	Title	Location	Action	Comment
Norco would like to add this course to their inventory to enhance their English offerings:				
ENG-16	Introduction to Linguistics	N		
Moreno Valley would like to add this course to their inventory as part of the Kinesiology for Transfer degree:				
KIN-12	Sport Psychology	M		

E. Distance Education: None

F. Minor Course Modifications: None

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
This modification is proposed to add an advisory of MAT-35, update the course description, advisory skill, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
GEO-2	Geology of National Parks and Monuments	R		Update course materials
This modification is proposed to add an advisory of MAT-35, update the course description, advisory skill, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
GEO-3	Geology of California	R		
The following modification is proposed to change the prerequisite from NVN-50 to NVN-55, AMY-10 and PSY-9, update the course description, course content, MOI, MOE, course materials and to add sample assignments:				
NVN-60	Intermediate Vocational Nursing Foundations-Nursing Process/Communication	R		Greg will discuss the high number of SLOs and links to GESLOs, also why there is reference to 75% as being a passing grade.
The following modification is proposed to update the course description, entry skills, SLOs, course content, course materials and to add sample assignments:				
NVN-62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	R		
The following modification is proposed to change the prerequisite from NVN-60 and PSY-9 to NVN-61, to update the course description, entry skills, SLOs, course content, course materials and to add sample assignments:				
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health	R		
The following modification is proposed to update the course materials, entry skills, SLOs, course content and to add sample assignments:				
NVN-70	Advanced Vocational Nursing Foundations-Role Transition	R		
The following modification is proposed to update the SLOs, course content, MOI, MOE and course materials:				
SOC-2	American Social Problems	MNR		
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, MOE, course materials and add sample assignments:				
SOC-3	Social Inequality in American Society	NR		
The following modification is proposed to update the SLOs, course content, MOI, MOE, and course materials:				
SOC-10	Race and Ethnic Relations	MNR		
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, and MOE:				
SOC-20	Introduction to Criminology	MNR		

H. Course Exclusions: None

I. Course Deletions:

J. New State Approved Certificates/Degrees: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

- a. A.A. in Geography for Transfer degree (R)

K. New Locally Approved Certificates: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State/Locally Approved Degree/Certificate Deletions: None

N. Discussion:

- a. Will check with Toni about adding a field for teaching qualifications.

Meeting Adjourned: 3:15 p.m.

Next TR Committee and District CC Meeting: September 18, 2014

# TECHNICAL REVIEW COMMITTEE MINUTES

**September 18, 2014 3:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Toni Van Buhler ..... Administrative Support

Guests: Carol Farrar, Interim Vice President, Academic Affairs, Moreno Valley College  
 Kevin Fleming, Dean of Instruction, Career and Technical Education Programs and Grants  
 Ajene Wilcoxson, Professor, Business Administration  
 Gail Zwart, Professor, Business Administration

A. MSC Johnson/Quin approved the agenda for today’s meeting and the minutes from the September 4, 2014 meeting.

B. New Stand Alone Courses: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The follow courses will be part of a new certificate:				
BUS-12	Opportunity Analysis for Entrepreneurs	NR		
BUS-13	Developing a Successful Business Plan/Model	NR		
BUS-14	Social Media and Online Marketing for Entrepreneurs	NR		

C. New Courses (not stand alone): None

D. Course Inclusion: MSC Quin/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
Norco would like to add this course to their inventory to enhance their honors offerings and to be part of the Studio Art ADT:				
ART-2H	Honors History of Western Art:	N		Currently offered at R

	Renaissance through Contemporary			
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E. Distance Education: None

F. Minor Course Modifications: None

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:				
FIT-1	Fire Protection Organization	M		
The following course is being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
FIT-5	Fire Prevention	M		
The following course is being modified to remove the prerequisite and add an advisory of FIT-C1A, update the MOI, MOE and course materials and add sample assignments:				
FIT-C2A	Fire Command 2A-Command Tactics at Major Fires	M		
The following course is being modified to remove the prerequisite and add an advisory of FIT-C20, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
FIT-C30	Intermediate Incident Command System (I-300)	M		
The following course is being modified to change the hours from 12 hours to 8 hours lecture and 12 hour to 8 hours laboratory, remove the prerequisite and add an advisory of FIT-C30, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
FIT-C40	Advanced Incident Command System (I-400)	M		

H. Course Exclusions:

Riverside City College would like to delete the following disciplines and thus would exclude all the courses within:

Community Interpretation

Healthcare Technician

Human Services

Medical Assisting

CMI-61	Introduction to Spanish English Translation
CMI-71	Bilingual Interpretation for the Medical Professions
CMI-72	Intermediate Medical Interpreting
CMI-81	Bilingual Interpretation for the Legal Professions
CMI-82	Intermediate Legal Interpreting
CMI-91	Introduction to Translation and Interpretation for Business
CMI-200	Work Experience
HET-79	Introduction to Healthcare Careers
HET-80	Certified Nurse Assistant Theory and Practices
HET-82	Phlebotomy Technician

HET-86	Acute Care Nurse Assistant
HET-87	Restorative Nurse Assistant
HMS-4	Introduction to Human Services
HMS-5	Introduction to Evaluation and Counseling
HMS-6	Introduction to Case Management
HMS-7	Introduction to Psychosocial Rehabilitation
HMS-8	Introduction to Group Process
HMS-13	Employment Support Strategies
HMS-14	Job Development
HMS-16	Public Assistance and Benefits
HMS-17	Introduction to Public Mental Health
HMS-18	Introduction to Social Work
HMS-19	Generalist Practices of Social Work
HMS-200	Human Services Work Experience
MDA-54	Clinical Medical Assisting and Pharmacology
MDA-59	Medical Office Procedures
MDA-60	Survey of Human Disease Processes
MDA-61	Pharmacology for Medical Office Personnel
MDA-62	CPT/Coding
MDA-63	ICD-9 Coding/Ambulatory
MDA-64	ICD-9 Coding/Hospital
MDA-1A	Medical Terminology 1A
MDA-1B	Medical Terminology 1B
MDA-58A	Medical Transcription
MDA-58B	Advanced Medical Transcription
MDA-200	Medical Assisting Work Experience

I. Course Deletions: None

J. New State Approved Certificates/Degrees:  
a. None

K. New Locally Approved Certificates: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State/Locally Approved Degree/Certificate Deletions: None

N. Discussion:

- a. TBA option and COR- will generate a list of sections with TBA so we can identify how many courses need to comply with the State guidelines. Richard will check to see what other colleges are doing.
- b. Law and Jurisprudence Degree-Ajene Wilcoxson explained that this is part of an initiative and partnership to create a pathway to law school. Participating law schools are University of Southern California Gould School of Law, University of San Francisco School of Law, UC Davis School of Law, UC Irvine School of Law, Santa Clara University School of Law, and Loyola Law School. Richard Mahon advised not including courses that would not be transferable or applicable to the receiving college. Will need to reformat the POR, Naomi will help. Also the discipline will need to formally adopt ILA-5. Ajene will bring back the finalized POR for review.

Meeting Adjourned: 3:30 p.m.  
Next TR Committee and District CC Meeting: October 2, 2014

# TECHNICAL REVIEW COMMITTEE MINUTES

**October 2, 2014 3:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Naomi Foley ..... Administrative Support

Absent:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Toni Van Buhler ..... Administrative Support

Guests:

Kevin Fleming, Dean of Instruction, Career and Technical Education Programs and Grants

Nick Frano, Articulation Officer, Associate Professor, Counseling

A. MSC Johnson/Quin approved the agenda for today’s meeting and the minutes from the September 18, 2014 meeting.

B. New Stand Alone Courses: None

C. New Courses (not stand alone): None

D. Course Inclusion: None

E. Distance Education: None

F. Minor Course Modifications: None

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following course is being modified to add an advisory of MAT-35,GEO-1, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
GEO-1B	Historical Geology	R		With minor corrections to the prerequisite statement



The following course is being modified to add an advisory of ENG-50, to link the SLOs to the GESLOs, to update the course content, MOI, MOE, and course materials:				
SOC-1	Introduction to Sociology	MNR		With corrections to link the entry skills to the advisory course and suggestion to reduce the number of links to GESLOs.

The following proposals were placed on hold:

	Title	Location	Action	Comment
The following course is being modified to update the SLOs, course content, MOI, MOE, and course materials to be C-ID compliant:				
ADJ-1	Introduction to the Administration of Justice	MNR		Course content needs to reflect the C-ID descriptor and to be leveled
The following course is being modified to update the SLOs, and course materials:				
KIN-A03	Adaptive Physical Fitness	NR		Newer textbook
The following course is being modified to update the SLOs and sample assignment:				
KIN-A04	Adaptive Water Exercise	R		Newer textbook
The following courses are being modified to update the SLOs, sample assignment and course materials:				
KIN-A11	Tennis, Beginning	MR		Course content needs to better define the skill level.
KIN-A12	Tennis, Intermediate	MR		Course content needs to better define the skill level.
KIN-A13	Tennis, Advanced	MR		Course content needs to better define the skill level.
The following courses are being modified to update the SLOs, and course materials:				
KIN-A20	Golf, Beginning	NR		Course content needs to better define the skill level.
KIN-A21	Golf, Intermediate	NR		Course content needs to better define the skill level.
KIN-A54	FastPitch Softball Fundamentals	R		Course content needs to better define the skill level.
KIN-A55	Slow Pitch Softball	NR		Course content needs to better define the skill level.
KIN-A67	Volleyball, Beginning	R		Course content needs to better define the skill level.
KIN-A68	Volleyball, Intermediate	R		Course content needs to better define the skill level.
KIN-A69	Volleyball, Advanced	R		Course content needs to better define the skill level.
KIN-A86	Step Aerobics	MR		Course content needs to better define the skill level.
KIN-A87	Step Aerobics, Intermediate	MR		Course content needs to better define the skill level.
The following course is being modified to update the SLOs, MOE, sample assignments and course materials:				

KIN-V52	Fastpitch Fundamentals: Offensive	R		Course content needs to better define the skill level.
The following course is being modified to update the SLOs, MOE, and course materials:				
KIN-V53	Fastpitch Fundamentals: Defensive	R		Course content needs to better define the skill level.

H. Course Exclusions: MSC Quin/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following courses have been replaced by ESL-90L and 90M:				
ESL-90C	Special Topics In ESL: Preposition Review	M		
ESL-90G	Special Topics in ESL: Mastering Articles: A, An, and The	M		
ESL-90H	Special Topics in ESL: Phrases and Clauses	M		
ESL-90I	Special Topics in ESL: Punctuation Review	M		
The following course has never been offered at Moreno Valley:				
ESL-90J	Special Topics in ESL: Spelling Review	M		
The following course has not been offered at Moreno valley College since 2007:				
ESL-95	Pronunciation and Accent Reduction	M		
The following course has never been offered at Moreno Valley College:				
ESL-800	ESL Support for Career and Technical Programs	M		
The following courses have not been offered for several years:				
HIS-8	History of the Americas	R		
HIS-9	History of the Americas	R		

I. Course Deletions: None

J. New State Approved Certificates/Degrees: None

K. New Locally Approved Certificates: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State/Locally Approved Degree/Certificate Deletions: None

N. Discussion:

a. TBA option and COR- defer until next meeting

Meeting Adjourned: 3:30 p.m.

Next TR Committee and District CC Meeting: October 16, 2014

# TECHNICAL REVIEW COMMITTEE MINUTES

**October 16, 2014 3:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett

Members Present:

Norco College:

Brian Johnson.....Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon.....Curriculum Committee Chair

Committee Staff:

Sylvia Thomas .....Associate Vice Chancellor, Educational Services

Toni Van Buhler ..... Administrative Support

Naomi Foley.....Administrative Support

Guests:

Mark Sellick, Associate Professor, Political Science, Riverside City College

Sheryl Tschetter, Interim Dean of Instruction, Norco College

A. MSC Johnson/Quin approved the agenda for today's meeting and the minutes from the October 2, 2014 meeting.

B. New Stand Alone Courses:

	Title	Location	Action	Comment
The following course is proposed in response to being awarded the designation of being a Pathway to Law School:				
BUS-15	Street Law: An Introduction to Law and Legal Issues	R		
The following course is proposed to be part of the Elementary Education Teacher ADT:				
MAT-26	Math for Elementary School Teachers	R		

C. New Courses (not stand alone): None

D. Course Inclusion: None

E. Distance Education:

	Title	Location	Action	Comment
SOC-1	Introduction to Sociology	MNR		Course already has approval for online and hybrid; proposed so SOC-1 will have an approved DE in CurricUNET

- F. Minor Course Modifications: The following proposal was not approved to move forward. Course needs to be updated to link to the new GESLOs, fix formatting issues, and the committee suggested that it would be best to create a major modification.

	Title	Location	Action	Comment
The following course is being modified to add lab manuals:				
BIO-11	Introduction to Molecular and Cellular Biology	MNR		Not supported at RCC department

- G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information. If the proposal has a comment, that needs to be addressed before forwarding:

	Title	Location	Action	Comment
The following course is being modified to update the SLOs, course content, MOI, MOE, and course materials to be C-ID compliant:				
ADJ-1	Introduction to the Administration of Justice	MNR		
The following courses are being modified to link the SLOs to the GESLOs, add sample assignments and update the course materials:				
DAN-D43	Tap, Beginning	MNR		
DAN-D44	Tap, Intermediate	MNR		
The following course is being modified to remove the prerequisite of DAN-D44, to link the SLOs to the GESLOs, add sample assignments and update the course materials:				
DAN-D45	Tap, Advanced	R		
The following courses are proposed to change the title from Emergency Medical Services-Basic Clinical,” change the units from 6 to 7, the lecture hours from 96 to 99 and laboratory hours from 64 to 81, update advisory entry skills, SLOs, course content, MOE, materials as well as add sample assignments:				
EMS-50	Emergency Medical Services Technician	M		Removal of uniform and orientation requirements from the limitation on enrollment
The following courses are proposed to change the units from 1 to 1.5, the laboratory hours from 64 to 81, update advisory entry skills, SLOs, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-51	Emergency Medical Services -Basic Clinical/Field	M		Removal of uniform and orientation requirements from the limitation on enrollment
The following modifications are proposed to change the lecture hours from 27 to 24, and to update the SLOs and course materials:				
FIT-TI1A	Training Instructor 1A	M		
The following modifications are proposed to change the lecture hours from 20 to 24, the laboratory hours from 27 to 16, change the prerequisite to an advisory of FIT-TI1A, and to update the SLOs and course materials:				
FIT-TI1B	Training Instructor 1B	M		
The following modifications are proposed to change the lecture hours from 27 to 24, change the prerequisite to an advisory of FIT-TI1B, and to update the SLOs and course materials:				
FIT-TI1C	Instructional Development Techniques	M		
The following course is being modified to update the SLOs, and course materials:				
KIN-A03	Adaptive Physical Fitness	NR		
The following course is being modified to update the SLOs and sample assignment:				
KIN-A04	Adaptive Water Exercise	R		

	Title	Location	Action	Comment
The following courses are being modified to update the SLOs, sample assignment and course materials:				
KIN-A11	Tennis, Beginning	MR		
KIN-A12	Tennis, Intermediate	MR		
KIN-A13	Tennis, Advanced	MR		
The following courses are being modified to update the SLOs, and course materials:				
KIN-A20	Golf, Beginning	NR		
KIN-A21	Golf, Intermediate	NR		
KIN-A54	FastPitch Softball Fundamentals	R		
KIN-A55	Slow Pitch Softball	NR		
KIN-A67	Volleyball, Beginning	R		
KIN-A68	Volleyball, Intermediate	R		
KIN-A69	Volleyball, Advanced	R		
KIN-A86	Step Aerobics	MR		
KIN-A87	Step Aerobics, Intermediate	MR		
The following course is being modified to update the SLOs, MOE, sample assignments and course materials:				
KIN-V52	Fastpitch Fundamentals: Offensive	R		
The following course is being modified to update the SLOs, MOE, and course materials:				
KIN-V53	Fastpitch Fundamentals: Defensive	R		
The following course is being modified to change the title from "Advanced Applied Piano," to link the SLOs to the GESLOs, to update the course content, MOI, MOE, sample assignments and course materials:				
MUS-12	Applied Piano II	R		
The following courses are being updated to change the lecture hours from 17 to 0, the laboratory hours from 32 to 54, and to link the SLOs to the GESLOs:				
MUS-32A	Class Piano I	MNR		
MUS-32B	Class Piano II	MNR		
MUS-32C	Class Piano III	MNR		
MUS-32D	Class Piano IV	MNR		
The following course is being proposed to update the course description, content, link the SLOs to the GESLOs, update the MOI, MOE, and sample assignments:				
MUS-38	Beginning Applied Music Training	MNR		
The following course is being updated to change the title from "Intermediate Applied Music," add a co-requisite of "MUS-42 or two-unit performance class", update the course description, content, MOI, MOE, sample assignments, course materials, add entry skill, and link the SLOs to the GESLOs:				
MUS-39	Applied Music I	NR		Discussion with Kim Kamerin regarding MUS-42 as a co-requisite
The following course is being updated to change the lecture hours from 17 to 0, the laboratory hours from 32 to 54, to link the SLOs to the GESLOs, and update the course materials:				
MUS-40	Class Percussion	R		
The following course is being modified to update the course description, content, MOI, MOE, sample assignments, materials, add entry skill, and link the SLOs to the GESLOs:				

	Title	Location	Action	Comment
MUS-78	Beginning Applied Music II	NR		
The following course is being updated to change the title from "Advanced Applied Music," add a co-requisite of "MUS-42 or a two unit performance class," add entry skill, link SLOs to GESLOs, update the course description, content, MOI, MOE, sample assignments, and course materials:				
MUS-79	Applied Music II	R		Discussion with Kim Kameran regarding MUS-42 as a co-requisite
The following course is being modified to update the course description, content, sample assignments, materials, add entry skill, and link the SLOs to the GESLOs:				
MUS-87	Applied Music Training	MNR		
The following course is being modified to change the title from "Intermediate Applied Piano," link the SLOs to the GESLOs, update the course description, course content, MOI, MOE, sample assignments and materials:				
MUS-P12	Applied Piano I	R		
The following course is being modified to link the SLOs to the GESLOs, as well as update the SLOs, the course content, MOI, MOE, sample assignments, and course materials:				
NVN-71	Advanced Vocational Nursing Foundations-Medical/Surgical	R		

The following proposals were placed on hold:

The following course is being update to add an advisory of ENG-50, and update the SLOs:				
PHI-10	Introduction to Philosophy	MNR		Expand course content.
The following course is being update to add an advisory of REA-82, and update the SLOs:				
PHI-11	Critical Thinking	MNR		Expand course content and update course materials

H. Course Exclusions: None

I. Course Deletions: None

J. New State Approved Certificates/Degrees: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information

- a. Associate in Arts in Economics for Transfer Degree (R)
- b. Associate in Arts in Political Science for Transfer Degree (R)

K. New Locally Approved Certificates: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State/Locally Approved Degree/Certificate Deletions: None

N. Discussion:

- a. TBA option and COR- defer until next meeting

Meeting Adjourned: 4:00 p.m.

Next TR Committee and District CC Meeting: November 6, 2014



# TECHNICAL REVIEW COMMITTEE MINUTES

**November 6, 2014 2:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Richard Mahon

Members Present:

Norco College:

Brian Johnson.....Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon.....Curriculum Committee Chair

Committee Staff:

Sylvia Thomas .....Associate Vice Chancellor, Educational Services

Naomi Foley.....Administrative Support

Guests:

Quinton Bemiller, Assistant Professor, Norco College

Rita Chenoweth, Associate Professor, Riverside City College

Gail Zwart, Professor, Norco College

Absent:

Greg Burchett, Tech Review Chair

Toni Van Buhler ..... Administrative Support

A. MSC Johnson/Quin approved the agenda with removal of the ELE new stand alone courses, addition of “Entrepreneurship: Getting Started” certificate, and to move PHT-12 to minor modifications, for today’s meeting and the minutes from the October 16, 2014 meeting.

B. New Stand Alone Courses: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
The automotive body and paint repair technology discipline is trying to bring our programs to reflect more closely the needs of our community, as well as to bring them to a closer alignment to Industry Standards and the rapid technology and terminology changes of today’s Collision Repair Industry, as well as to comply with the college’s Accreditation Standards. With the help and direction of our Advisory Committee and the support of our Applied Technology Department, we feel the necessity to create a new course to replace the current course which no longer serves the intended purpose for it was created:				
AUB-55	Automotive Advanced Refinishing and Custom Paint	R		
AUB-56	Automotive Technology for the Automotive Collision Specialist	R		Add newer text
AUB-57	Antique and Classic Auto Restoration and Fabrication	R		



	Title	Location	Action	Comment
AUB-59A	Automotive Collision Service and Repair	R		This course is the same as AUT-59 Auto Body Service. Automotive Collision Repair is a skill that need to be developed through hands-on experience.
AUB-59B	Automotive Refinishing Service and Repair	R		This course is the same as AUT-59 Auto Body Service. Automotive Collision Repair is a skill that need to be developed through hands-on experience.
The following course is proposed to be part of the Business Administration ADT:				
BUS-24	Business Communication	MN R		

C. New Courses (not stand alone): None

D. Course Inclusion: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
The following course is proposed to offer students consistent applied lessons prior to transfer:				
MUS-78	Beginning Applied Music II	M		
The following course is proposed so music students can take a short term course:				
MUS-92	Basic Piano	M		Hold until modification proposal comes through to change hours

E. Distance Education: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
ART-2	History of Western Art: Renaissance through Contemporary	MNR		Hybrid and Online Not supported by MVC or RCC depts

Discussion took place regarding Distance education and as a mode of delivery and whether it was college specific or tied to the COR which is shared.

F. Minor Course Modifications: The following proposal was approved:

	Title	Location	Action	Comment
The following course is being modified to update the MOI, course materials and to add sample assignments:				
PHT-12	Internal Medicine II	M		

The following were placed on hold so a broader discussion could take place regarding the units of this and other ESL courses. The question arose whether justification for the extra unit was ever verified. Has the additional hours made students more successful in English? The discipline will be invited to attend the next Tech Review meeting.

	Title	Location	Action	Comment
The following course is being modified to update the course materials:				
ESL-51	Basic Writing and Grammar	MNR		

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information. If the proposal has a comment, that needs to be addressed before forwarding:

	Title	Location	Action	Comment
The following course is being modified to update the course content to be C-ID compliant:				
ADJ-4	Legal Aspects of Evidence	MNR		
The following course is being modified to change the title from "Introduction to Automotive Body Technology," to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
AUB-50	Introduction to Automotive Collision Repair	R		Reduce the number of SLOs
The following course is being modified to change the title from "Intermediate Automotive Body Technology," remove the corequisite and add an advisory of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
AUB-51	Automotive Non-Structural Collision Repair and Estimating	R		Reduce the number of SLOs
The following course is being modified to change the title from "Automotive Body Refinishing," to add an advisory of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
AUB-52	Automotive Refinishing and Paint	R		
The following course is being modified to change the title from "Automotive Body Special Projects," to remove the corequisite and add a prerequisite of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
AUB-53	Automotive Collision Repair Special Projects	R		
The following course is being modified to change the title from "Advanced Automotive Body and Frame," to remove the corequisite and add an advisory of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
AUB-54	Automotive Structural Collision Repair and Frame	R		
The following courses are being modified to update the course description, SLOs, course content MOI, MOE, to link the SLOs to the GESLOs, add sample assignments and update the course materials:				
BIO-9	Introduction to the Natural History of Southern California	NR		
BIO-31A	Regional Field Biology Studies	MNR		
BIO-31B	Regional Field Biology Studies	MNR		
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:				
DAN-D12	Dance Touring Ensemble	R		

	Title	Location	Action	Comment
The following course is being modified to change the title from "Introduction to Infants and Children with Disabilities and Other Special Needs," update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:				
EAR-40	Introduction to Children with Special Needs	MNR		
The following modification is proposed to change the units from 4 to 4.5, change the lecture hours from 62 to 54, laboratory hours from 64 to 81, and to update entry skills, SLOs, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-60	Patient Assessment and Airway Management	M		
The following modification is proposed to change the lecture hours from 62 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-61	Introduction to Medical Pathophysiology	M		
The following modification is proposed to change the laboratory hours from 64 to 54, and to update advisory entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-62	Emergency Pharmacology	M		
The following modification is proposed to change the lecture hours from 62 to 54, laboratory hours from 64 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-63	Cardiology	M		
The following modification is proposed to change the units from 4 to 3.5, the lecture hours from 64 to 45, laboratory hours from 32 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-70	Trauma Management	M		
The following modification is proposed to change the units from 2.5 to 3, the laboratory hours from 144 to 162, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-71	Clinical Medical Specialty I	M		
The following modification is proposed to change the lecture hours from 64 to 63, laboratory hours from 64 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-80	Medical Emergencies	M		
The following modification is proposed to change the units from 5 to 4, the lecture hours from 64 to 54, laboratory hours from 64 to 54, and to update entry skills, SLOs, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-81	Special Populations	M		
The following modification is proposed to change the units from 2 to 3, the lecture hours from 32 to 36, laboratory hours from 32 to 54, limitation on enrollment, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-82	Special Topics	M		
The following modification is proposed to change the units from 2.5 to 3, the laboratory hours from 144 to 162, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-83	Clinical Medical Specialty II	M		
The following modification is proposed to change the units from 4.5 to 3, the lecture hours from 64 to 36, laboratory hours from 64 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-90	Assessment Based Management	M		

	Title	Location	Action	Comment
The following modification is proposed to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
EMS-91	Paramedic Field Internship	M		
The following courses are being modified to update the SLOs, course materials and add sample assignments:				
FIT-3	Fire Protection Equipment and Systems	M		
FIT-6	Fire Apparatus and Equipment	M		
FIT-8	Strategies and Tactics	M		
The following course is being modified to update the course description, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-A1A	Fire Investigation 1A	M		
The following course is being modified to remove the prerequisite and add an advisory of FIT- C1B, C2A and C30, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-C2B	Command 2B, Management of Major Hazardous Materials Incidents	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to change the prerequisite to an advisory of FIT- C2A, update the SLOs, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-C2C	Command 2C, High Rise Fire Tactics	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to remove the prerequisite and add an advisory of FIT- C1C, C2A and C30, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-C2E	Fire Command 2E, Wildland Firefighting Tactics	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to change the prerequisite to an advisory of FIT- C19A, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-C19B	Intermediate Wildland Fire Behavior (S-290)	M		
The following course is being modified to change the prerequisite to an advisory of FIT- M1, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-M2A	Management 2A- Organizational Development and Human Relations	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to change the prerequisite to an advisory of FIT- M1, update the SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-M2B	Fire Management 2B, Fire Service Financial Management	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to remove the prerequisite and add an advisory of FIT- M1, update the SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-M2C	Management 2C – Personnel and Labor Relations	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to change the title from “Contemporary Issues and Concepts,” remove the prerequisite, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:				
FIT-M2E	Ethics and the Challenge of Leadership	M		Advisory skill and linkage to SLO of advisory course
The following course is being modified to change the title from “Developing a Personal Philosophy of Leadership,” change the units from 1 to 2.5, change the hours from 24 lecture to 45 lecture hours and from 16 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:				
FIT-M20	Personal Philosophy-Leadership	M		

	Title	Location	Action	Comment
The following course is being modified to change the title from “Leading Others,” the units from 1 to 2.5, change the hours from 32 lecture to 45 lecture hours and from 8 laboratory to 0 laboratory hours, update course description, SLOs, course materials, and add sample assignments:				
FIT-M21	Leading Others Ethically	M		
The following course is being modified to change the title from “ Organizational Leadership,” units from 1 to 2.5, change the hours from 20 lecture to 45 lecture hours and from 20 laboratory to 0 laboratory hours, update course description, SLOs, course materials, and add sample assignments:				
FIT-M22	Ethical Leadership in Organizations	M		
The following course is being modified to change the units from 1 to 2.5, change the hours from 24 lecture to 45 lecture hours and from 16 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:				
FIT-M23	Ethics and the Challenge of Leadership	M		
The following course is being modified to change the hours from 17 hours lecture to 0 hours lecture and 32 hours laboratory to 54 hours laboratory, update the course description, and link SLOs to the new GESLOs:				
MUS-53	Keyboard Proficiency	MR		
The following course is being updated to add a limitation on enrollment of “Audition on or before the first class meeting.” update the short course description, SLOs, course content, MOI, MOE, course materials and sample assignments:				
MUS-58	Gospel Choir	MR		
The following courses are being updated to link the SLOs with the GESLOs, and to update the course materials:				
NRN-11	Foundations of Nursing Practice Across the Lifespan	R		
NRN-11A	Nursing Learning Laboratory	R		
NRN-11B	Nursing Learning Laboratory	R		
NRN-11C	Nursing Learning Laboratory	R		
The following course is being updated to link the SLOs with the GESLOs, and to update the course content and course materials:				
NRN-12	Chronic Illness/Acute Maternal Child Specialty	R		
The following courses are being updated to link the SLOs with the GESLOs, and to update the course materials:				
NRN-12A	Nursing Learning Laboratory	R		
NRN-12B	Nursing Learning Laboratory	R		
NRN-12C	Nursing Learning Laboratory	R		
The following course is being updated to link the SLOs with the GESLOs, and to update the course content and materials:				
NRN-13	Acute and Chronic Illness	R		
The following course is being modified to link the SLOs to the GESLOs, update the sample assignments and course materials:				
NRN-18	Transition Course for Advanced Placement Students	R		
The following course is being updated to link SLOs to GESLOs, update the course content and course materials:				
NRN-21	Acute Care and Chronic Illness II/Mental Health	R		
The following courses are being modified to link the SLOs to the GESLOs and update the course materials:				
NRN-21A	Nursing Learning Laboratory	R		

	Title	Location	Action	Comment
NRN-21B	Nursing Learning Laboratory	R		
NRN-21C	Nursing Learning Laboratory	R		
The following course is being modified to link the SLOs to the GESLOs, update course content and materials:				
NRN-22	Integrated Care Across the Lifespan	R		
The following courses are being modified to link the SLOs to the GESLOs, and update the course materials:				
NRN-22A	Nursing Learning Laboratory	R		
NRN-22B	Nursing Learning Laboratory	R		
NRN-22C	Nursing Learning Laboratory	R		
The following course is being update to add an advisory of ENG-50, and update the SLOs:				
PHI-10	Introduction to Philosophy	MNR		
The following course is being update to add an advisory of REA-82, and update the SLOs:				
PHI-11	Critical Thinking	MNR		
The following course is being modified to change the units from 6 to 5, the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7 and 8," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-11	Internal Medicine I	M		
The following course is being modified to change the units from 4 to 5, the hours from 224 to 270 laboratory hours, add a prerequisite of "PHT-7, 8 and 9," update the course description, course content, MOI, MOE, course materials and add sample assignments:				
PHT-13	General Surgery	M		
The following course is being modified to update MOE, and course materials and to link the SLOs to the new GESLOs:				
SOC-23	Special Studies in Culture	R		

The following proposals were placed on hold for further discussion regarding the number of units:

The following course is being modified to update the entry skills and course materials:				
ESL-52	Low-intermediate Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, and course materials:				
ESL-53	Intermediate Writing and Grammar	MNR		
The following courses are being modified to update the entry skills and course materials:				
ESL-54	High-intermediate Writing and Grammar	MNR		
ESL-55	Advanced Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, sample assignments and course materials:				
ESL-65	American Classroom Culture	R		

H. Course Exclusions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
These courses duplicate context covered in ACC-1B and has never been offered at MVC:				
ACC-38	Managerial Accounting	M		
ACC-61	Cost Accounting	M		
This course has never been offered at MVC:				
ACC-66	Non-Profit and Governmental Accounting	M		
This course has not been offered in several years:				
ENG-885	Writing Clinic	M		
These course have not been offered at MVC:				
GUI-48B	College Success Strategies-Life Skills	M		
GUI-801	Testing for Success CAHSEE Preparation	M		
This course has never been offered at MVC:				
MAT-12H	Honors Statistics	M		
This course has not been offered since 2009:				
MAT-25	A Survey of Mathematics	M		
MVC has been using MAT-65 and MAT-90 in place of these courses:				
MAT-63	Arithmetic	M		
MAT-64	Pre-Algebra	M		
These courses have never been offered within this discipline:				
MIL-1	Military History of the United States to 1900	M		MVC will keep HIS-11 and 12
MIL-2	Military History of the United States since 1900	M		
This course has never been offered and also has now been replaced by MUS-32A, B, C, and D				
MUS-72	Group Keyboarding Skills	M		
This course has never been offered due to lack of full time guitar instructor:				
MUS-77	Guitar Ensemble	M		

These courses need to be submitted as deletions since RCC approved several meetings ago to exclude them from their inventory thus making these MVC only and thus deletions:

These courses have not been offered in several years:				
HIS-8	History of the Americas	M		
HIS-9	History of the Americas	M		

I. Course Deletions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following course is being replaced with a new course EAR-46:				

	Title	Location	Action	Comment
EAR-31	Home Visiting	MNR		
This course has not been offered since 2008:				
FIT-C20	Basic Incident Command System (I-200)	M		

J. New State Approved Certificates/Degrees: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information

a. Associate in Arts in History for Transfer Degree (MR)

K. New Locally Approved Certificates: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

a. Entrepreneurship-Getting Started

L. State/Locally Approved Certificate/Degree Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

a. Business Administration-Accounting Concentration (M)

b. Business Administration-General Business Concentration (M)

M. State/Locally Approved Degree/Certificate Deletions: None

N. Discussion:

a. TBA option and COR- defer until next meeting

Meeting Adjourned: 4:12 p.m.

Next TR Committee and District CC Meeting: November 20, 2014



PROGRAM OUTLINE OF RECORD  
NEW DEGREE

College: Moreno Valley

### Associate in Arts in History for Transfer

The Associate in Arts in History for Transfer degree is a curricular pattern designed specifically to transfer students as History majors with junior status to the CSU system. Though the Associate in Arts in History for Transfer also provides broad general preparation for History majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in History for Transfer degree will acquire a broad perspective on the human experience and appreciate how the past has shaped the present. They will learn about major events and people of the past, especially their social, cultural and political effects. In addition, students will learn how to interpret, debate, and draw conclusions using primary historical sources.

#### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

1. Describe, explain, and evaluate historical information and demonstrate an understanding of the nature of historical processes.
2. Identify and analyze the sources of historical information and research methodologies.
3. Objectively explain critical issues in history and be able to use theories and debates to argue convincingly in defense of a position, selecting examples to illustrate points and organizing these appropriately.
4. Employ a variety of current historical methodologies in the research, analysis and evaluation of data.
5. Comprehend and demonstrate critical thinking ability including the understanding of alternative explanations and the forming of conclusions from the data presented.

<u>Required Courses (18 units)</u>	<u>Units</u>
HIS-6/6H*	Political and Social History of the United States/Honors 3
HIS-7/7H*	Political and Social History of the United States/Honors 3
List A	6
List B	6
<hr/>	
<u>List A Choose two courses from the following:</u>	
HIS-1*	History of World Civilizations I 3
or	
HIS-4	History of Western Civilization 3
HIS-2*	History of World Civilizations II 3
or	
HIS-5	History of Western Civilization 3
<hr/>	
<u>List B Choose one course from each group:</u>	
Group 1	
HIS-1* (If not used in List A)	History of World Civilizations I 3
HIS-2* (If not used in List A)	History of World Civilizations II 3
HIS-14*	African American History I 3
HIS-15*	African American History II 3
HIS-34*	History of Women in America 3
Group 2	
ANT-1*	Physical Anthropology 3
ANT-2*	Cultural Anthropology 3
ART-1*	History of Western Art: Prehistoric, Ancient, and Medieval 3
ART-2*	History of Western Art: Renaissance through Contemporary 3
HIS-11*	Military History of the United States to 1900 3
HIS-12*	Military History of the United States Since 1900 3
HIS-21*	History of Ancient Greece 3
HIS-22*	History of Ancient Rome 3
HIS-26*	History of California 3
HIS-35*	History of England 3

HUM-4/4H*	Arts and Ideas: Ancient World Through the Medieval Period/Honors	3
HUM-5/5H*	Arts and Ideas: Renaissance through the Modern Era/Honors	3
HUM-10/10H*	World Religions/Honors World Religions	3
POL-1/1H*	American Politics/Honors	3
POL-2/2H*	Comparative Politics/Honors	3
POL-4/4H*	Introduction to World Politics/Honors	3
PSY-1*	General Psychology	3
SOC-1*/1H*	Introduction to Sociology/Honors	3
SOC-2*	American Social Programs	3
SOC-10*	Race and Ethnic Relations	3

#### Associate in Arts for Transfer Degree

The Associate in Arts in History for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

PROGRAM OUTLINE OF RECORD  
NEW DEGREE

College: Riverside City

**Associate in Arts in History for Transfer**

The Associate in Arts in History for Transfer Degree is designed to prepare the student for transfer to institutions of higher education and specifically intended to satisfy the lower division requirements for the Baccalaureate in Arts in History at a California State University. This degree is designed to prepare students to seamlessly transfer to a CSU.

**PROGRAM LEARNING OUTCOMES**

Upon successful completion of this program, students should be able to:

1. Describe and analyze the economic, intellectual, political and social development of world civilizations and American institutions in the context of continuity and change.
2. Articulate and demonstrate the range of ways that primary sources can be interpreted to arrive at different defensible interpretations of key historical events and movements.
3. Demonstrate the ability to interpret historical events and movements both orally and in persuasive analytical essays.
4. Evaluate the role of individuals, institutions, and cultures in history and in view of historical events in contemporary contexts for greater global awareness.

Required Courses (18 units)	Units
HIS-6/6H*	Political and Social History of the United States/Honors 3
HIS-7/7H*	Political and Social History of the United States/Honors 3
HIS-1*	History of World Civilizations I 3
HIS-2*	History of World Civilizations II 3
List A	3
List B	3

List A Take 3 units from the following:

HIS-14*	African American History I 3
HIS-15*	African American History II 3
HIS-25*	History of Mexico 3
HIS-28*	Native American History: Early Contact Period 3
HIS-29*	Native American History: Contemporary Society 3
HIS-31*	Introduction to Chicano Studies 3
HIS-34*	History of Women in America 3
HUM-9*	American Voices 3
PHI-14*	Survey of Black Thought 3
PHI-19*	Native American Thought 3

List B Take 3 units from the following:

HIS-11/MIL-1*	Military History of the United States to 1900 3
HIS-12/MIL-2*	Military History of the United States Since 1900 3
HIS-19*	Modern Russia An Introduction 3
HUM-4/4H*	Arts and Ideas: Ancient World Through the Medieval Period/Honors 3
HUM-5/5H*	Arts and Ideas: Renaissance through the Modern Era/Honors 3
HUM-16*	Arts and Ideas: American Culture 3
POL-1/1H*	American Politics/Honors 3
POL-2/2H*	Comparative Politics/Honors 3
POL-5*	The Law and Politics 3

**Associate in Arts for Transfer Degree**

The Associate in History for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including a minimum of 18 semester units or 27 quarter units in a major area of emphasis, as determined by the community college district, and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General

Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better.

(Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

PROGRAM OUTLINE OF RECORD  
NEW CERTIFICATE

College: Norco College

TOPs Code: 0506.40

Entrepreneurship: Getting Started

This certificate includes courses intended to help students who are interested in pursuing entrepreneurship to develop new ideas, recognize and take advantage of opportunities, as a foundation for creating a new business.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Demonstrate an understanding of the entrepreneurial process, from idea generation to commercialization.
2. Analyze and evaluate potential business ideas for marketability and success.
3. Create and evaluate a comprehensive business plan.
4. Outline and construct steps needed to create an effective social marketing campaign for a small business.

Required Courses (9 units)		Units
BUS-12	Opportunity Analysis for Entrepreneurs	2
BUS-13	Developing a Successful Business Plan/Models	2
BUS-14	Social Media and Electronic Marketing for Entrepreneurs	2
BUS-30	Entrepreneurship and Small Business Management	3

*The certificate may lead to employment competency, but does not lead to an Associate of Science Degree.*

PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

**Accounting Concentration (MNR)**

**MAS523/MCE523**

This program prepares individuals to practice the profession of accounting and to perform related business functions. This includes instruction in accounting principles and theory, financial accounting, managerial accounting, cost accounting, budget control, tax accounting, legal aspects of accounting, reporting procedures, statement analysis, planning and consulting, business information systems, accounting research methods, professional standards and ethics, and applications to specific for-profit, public, and non-profit organizations.

**Program Learning Outcomes**

In addition to outcomes for the Businesses Administration certificate, on successful completion of the Accounting concentration, students should be able to accomplish at least three of the following eight tasks:

- Apply accounting principles related to a variety of accounting specialties, such as payroll accounting, cost accounting, income tax accounting, and computerized accounting.
- Analyze and solve accounting issues and problems for a variety of business entities.
- Analyze and interpret data and reports for a variety of business entities.
- Develop and apply principles of moral judgment and ethical behavior to business situations.

Business Administration Major Core Requirements 18

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Use technology to analyze business decisions and to enhance business communications.
- Apply basic business and accounting calculations and analyses.
- Have an understanding of legal practices relating to business.
- Apply sound management practices.

Major Core Requirements:

Required Courses (18 units)	Units
ACC-1A Principles of Accounting I	3
BUS-10 Introduction to Business	3
BUS-18A Business Law I	3
BUS-20 Business Mathematics	3
BUS-22 Management Communications	3
CIS-1A Introduction to Computer Information Systems	3
or	
BUS/CIS/CAT-3 Computer Applications for Business	3
Required for this concentration	3
ACC-1B Principles of Accounting II	3
and	
Select another 9 units from the following:	9
<del>ACC-61 Cost Accounting</del>	<del>3</del>
ACC-62 Payroll Accounting	3
ACC-63 Income Tax Accounting	3
ACC-65 Computerized Accounting	3
<del>ACC-66 Non Profit and Governmental Accounting</del>	<del>3</del>
ACC-200 Accounting Work Experience	1-2-3-4
BUS/MAG-47 Applied Business and Management Ethics	3

PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

**General Business Concentration (MNR)**

**MAS524/MCE524**

This program focuses on the general study of business, including domestic, international and electronic, and the important ways in which business impacts our daily lives. The program will prepare individuals to apply business principles and techniques in various career settings and to gain an understanding of business situations that affect their personal and working lives. This includes the buying, selling and production of goods and services, understanding business organizations, general management, and employee motivation strategies, basic accounting principles, the economy, and marketing.

**Program Learning Outcomes**

In addition to outcomes for the Businesses Administration certificate, on successful completion of the General Business concentration, students should be able to accomplish four of the following seven tasks:

- Explain the managerial applications of accounting reports and ratios to the business enterprise.
- Analyze the law as it pertains to business organizations and to determine the legal management of the various forms of law.
- Analyze the business elements that comprise the logistics function.
- Develop and apply principles of moral judgment and ethical behavior to business situations.
- Anticipate and pose problems relative to understanding and supervising personnel.
- Identify and analyze human relations techniques appropriate to a managerial role.
- Explain and develop the marketing mix, including an analysis of the marketing mix variables—product, place, price, and promotion.

Business Administration Major Core Requirements 18

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Use technology to analyze business decisions and to enhance business communications.
- Apply basic business and accounting calculations and analyses.
- Have an understanding of legal practices relating to business.
- Apply sound management practices.

Major Core Requirements:

Required Courses (18 units)	Units
ACC-1A Principles of Accounting I	3
BUS-10 Introduction to Business	3
BUS-18A Business Law I	3
BUS-20 Business Mathematics	3
BUS-22 Management Communications	3
CIS-1A Introduction to Computer Information Systems	3
or	
BUS/CIS/CAT-3 Computer Applications for Business	3
Select another 12 units from the following:	12
ACC-1B Principles of Accounting II	3
<del>ACC-38 Managerial Accounting</del>	<del>3</del>
BUS-18B Business Law II	3
BUS-40 International Business-Principles	3
BUS/MAG-47 Applied Business and Management Ethics	3
BUS-80 Principles of Logistics	3
BUS-200 Business Administration Work Experience	1-2-3-4
MAG-51 Elements of Supervision	3
MAG-53 Human Relations	3
MKT-20 Principles of Marketing	3

# TECHNICAL REVIEW COMMITTEE MINUTES

**November 20, 2014 2:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Guests:

Kelly Douglass, Associate Professor, English

Kevin Fleming, Dean of Instruction, Career and Technical Education Programs and Grants

Peter Matsos, Associate Professor, Psychology

Andy Robles, Associate Professor, Mathematics

Patrick Scullin, Assistant Professor, Applied Digital Media

Marc Wolpoff, Associate Professor, Psychology (phone)

Absent:

Toni Van Buhler ..... Administrative Support

A. MSC Johnson/Quin approved the agenda with removal of the ADJ proposals except ADJ-C1D, move ENG-23 to minor modifications, hold all ESL proposals, MAT-5 should be NR only, for today's meeting and the minutes from the November 6, 2014 meeting.

B. New Stand Alone Courses: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
This course will be a non-majors level transferrable course:				
BIO-20	Plants and Human Affairs	R		
As part of the STEM project, RCC was contacted by the California State Polytechnic University at Pomona to develop a transferable statistical application course, which is equivalent to their Biometrics course (BIO 211/211L). This course is designed for science majors where statistical analysis is fundamental to their research. CPP's course has a statistics and biology prerequisite, and this proposed course has both statistics (MAT 12) and majors-level biology (both BIO 11 and BIO 12) as prerequisites, in order to transfer:				



	Title	Location	Action	Comment
BIO-40	Biometrics	R		Tie to new GESLOs, and entry skills to MAT-12H
This course is designed for students who will be conducting literature reviews, research or biological projects under the supervision of a faculty instructor. By offering this course, student research and projects can be identified on transcripts:				
BIO-85	Special Topics in Biology	R		
This course is socially important to community college students. Many students in the community college are middle to low-income. Issues of poverty and discrimination impact them daily. This course will provide students with the economic understanding of this course material and potential government policies to alleviate these social ills:				
ECO-9	Economics of Poverty and Discrimination	R		Suggestion to edit entry skills
This theory course provides an opportunity for students to pursue a coaching career by specializing in the sport of volleyball:				
KIN-23	Volleyball Coaching Theory	R		
Sand Volleyball has become a very popular sport and students have expressed an interest in having this class. There is also a push for a Varsity volleyball program and this will help feed into the intercollegiate course:				
KIN-A71	Sand Volleyball: Interm/Advanced	R		
This course is proposed to level the Walking for Fitness course to A75A and A75B to provide the students another opportunity to increase their knowledge about improving their cardiorespiratory endurance as it relates to walking. It also adds another opportunity to the walking/jogging family:				
KIN-A75	Walking for Fitness-Beginning	MN R		
Women's Sand Volleyball is a NCAA Women's Intercollegiate Sport. Athletic scholarships are being offered for this sport at a majority of universities. One of the most popular summer Olympic sports, it has a growing interest amongst prospective student-athletes and the community colleges who participate. It also satisfies any Title IX requirements:				
KIN-V71	Women's Sand Volleyball	R		
This course will enhance the current honors program offerings:				
MUS-19H	Honors Music Appreciation	M		
Offer a beginning string techniques class:				
MUS-P27	Beginning String Techniques	MR		Suggestion to add in outside reading assignment
This course will to give students the opportunity to further develop ensemble performance skills on guitar				
MUS-P70	Guitar Lab Ensemble II	M		

C. New Courses (not stand alone): None

D. Course Inclusion: None

E. Distance Education: None

F. Minor Course Modifications: The following proposal was approved:

	Title	Location	Action	Comment
The following course is being modified to update the MOE, and course materials:				
ENG-8	Introduction to Mythology	MNR		
ENG-23	The Bible as Literature	MNR		
The following courses have been modification to update the course materials:				
ENG-85	Writing Clinic	NR		
ENG-885	Writing Clinic	MNR		

The discipline will be invited to attend the next Tech Review meeting.

	Title	Location	Action	Comment
The following course is being modified to update the course materials:				
ESL-51	Basic Writing and Grammar	MNR		

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information. If the proposal has a comment, that needs to be addressed before forwarding:

	Title	Location	Action	Comment
The following modification is proposed to update the SLOs, course description, course content, MOI, MOE and course materials to be C-ID compliant:				
ADJ-5*	Community Relations	MNR		
The following course is being modified to update the title from "Introduction to Law Enforcement and Physical Conditioning for Basic Academy Students," the SLOs, course materials and add sample assignments:				
ADJ-B1A	<del>Introduction to Wellness and Physical Conditioning in Preparation for Law Enforcement and Correctional Academies</del>	M		
The following course is being modified to change add a prerequisite of Completion of POST reading and writing examination," to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
ADJ-C1D	Basic Correctional Deputy Academy (C)	M		Change prerequisite to LOE
<del>The following course is being modified to update the course description, SLOs, MOI, MOE, course materials and add sample assignments:</del>				
ADJ-D1A	<del>Basic Public Safety Dispatch Course</del>	M		
The following course is being modified to change the title from "Arrest, Search, Seizure," to update the course materials and add sample assignments:				
ADJ-P4A	PC 832 Arrest, Search, Seizure	M		
The following course is being modified to update the course materials:				
ADJ-R1A2	Level III Modular Academy Training	M		
The following course is being modified to change the title from "Level II Reserve Officer Training":				

	Title	Location	Action	Comment
ADJ-R1B	Level II Modular Academy Training	M		
The following courses are being modified to change the title from "Firearms," add a prerequisite of "Fingerprint clearance through California State Department of Justice":				
ADJ-W10A	PC 832 Firearms	M		
The following course is being modification to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
ART-22	Basic Design	MNR		
The following course is being modified to update the SLOs, course content, add sample assignments and update the course materials:				
BIO-1	General Biology	MNR		
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:				
BIO-3	Field Botany	NR		
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:				
BIO-5	General Botany	NR		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:				
BIO-7	Marine Biology	NR		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:				
BIO-8	Principles of Ecology	NR		
The following course is being modified to update the SLOs, course content, add sample assignments and update course materials:				
BIO-10	Life Science Principles	NR		
The following modification is proposed to add sample assignments:				
BIO-14	Soil and Science Management	R		Expand course content, MOE could be more course specific and add more recent textbook
The following modification is proposed to				
BIO-15	Soil Science and Management Laboratory	R		Add more recent textbook and tie to the new GESLOs
The following modification is proposed to update the SLOs, course description, MOE, materials as well as add sample assignments:				
BIO-30	Human Reproduction and Sexual Behavior	MNR		Expand course content, MOE could be more course specific
The following modification is proposed to the SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:				
BIO-36	Environmental Science	NR		Expand course content, MOE could be more course specific
The following modification are proposed to update the course description, SLOs, course content, MOI, MOE and add sample assignments:				
CMI-61	Introduction to Spanish English Translation	M		More recent textbook

	Title	Location	Action	Comment
CMI-71	Bilingual Interpretation for the Medical Professions	M		More recent textbook
The following modification is proposed to update the course description, link to the GESLOs, MOE, materials and sample assignments:				
DAN-D21	Ballet, Beginning	MR		
The following modification is proposed to add an advisory of "REA-83 and qualification for ENG-1A," and to update the course content, sample assignments and course materials:				
ECO-6	Introduction to Political Economy	MR		POL-6 has already been approved.
The following modification is proposed to update the course materials:				
ENG-4	Writing Tutor Training	MNR		
The following modifications are proposed to update SLOs, and MOE:				
ENG-6	British Literature I: Anglo-Saxon through Eighteenth Century	MNR		
ENG-7	British Literature II: Romanticism through Modernism/Post-Modernism	MNR		
ENG-9	Introduction to Shakespeare	MNR		
ENG-10	Special Studies in Literature	MNR		
ENG-14	American Literature I: Pre-Contact through Civil War	MNR		
ENG-15	American Literature II: 1860 to the Present	MNR		
The following modifications are proposed to update the SLOs, MOE and course materials:				
ENG-18	Survey of Native American Literature	NR		
ENG-20	Survey of African American Literature	MNR		
ENG-23	<del>The Bible as Literature</del>	<del>MNR</del>		
ENG-25	Latino Literature of the United States	MR		
The following modification is proposed to update the SLOs, and MOE:				
ENG-30	Children's Literature	MNR		
The following modifications are proposed to update the SLOs, MOE and course materials:				
ENG-34	Literature by Women	R		
ENG-35	Images of Women in Literature	MNR		Repetitive stem
The following modifications are proposed to add a prerequisite of "ENG-50 or 80 or eligibility for ENG-1A," add entry skills, SLOs, and update the MOE:				
ENG-40	World Literature I: From Ancient Literatures to the Seventeenth Century	MNR		
ENG-41	World Literature II: Seventeenth Century Through the Present	MNR		
The following modifications are proposed to update the SLOs, MOE and course materials:				
ENG-45	Modern Drama	NR		
ENG-48	Short Story and Novel from the Twentieth Century to the Present	MNR		

	Title	Location	Action	Comment
The following modification is proposed to remove the advisory of “qualification for ENG-1A,” and to update the SLOs, course description, course content, MOE, materials as well as add sample assignments:				
ENG-90B	Special Topics in English: The Research Paper Process	MR		
The following course is being modified to update the entry skills and course materials:				
ESL-52	Low intermediate Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, and course materials:				
ESL-53	Intermediate Writing and Grammar	MNR		
The following courses are being modified to update the entry skills and course materials:				
ESL-54	High intermediate Writing and Grammar	MNR		
ESL-55	Advanced Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, sample assignments and course materials:				
ESL-65	American Classroom Culture	R		
The following modification is proposed to move the prerequisite of “FIT M1” to an advisory, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
FIT M2A	Management 2A Organizational Development and Human Relations	M		
The following modifications are proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, course materials and add sample assignments:				
HIS-11*	Military History of the United States to 1900	MR		
HIS-12*	Military History of the United States Since 1900	MR		
The following modifications are proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
HIS-14*	African American History I	MNR		
HIS-15*	African American History II	MR		
HIS-28*	Native American History: Early Contact Period	R		
HIS-29*	Native American History: Contemporary Society	R		
HIS-31*	Introduction to Chicano/a Studies	MNR		
HIS-34*	History of Women in America	MNR		
The following modification is proposed to update the SLOs and course materials:				
KIN-10	Introduction to Kinesiology	MNR		
The following modification is proposed to update the course description, SLOs, MOE and course materials:				
KIN-34	Softball Theory	R		
The following modifications are proposed to update the SLOs, course materials and sample assignment:				
KIN-A28	Swimming, Beginning	R		
KIN-A29	Swimming, Intermediate	R		

	Title	Location	Action	Comment
KIN-A30	Swimming, Advanced Skills and Conditioning	R		
KIN-A40	Karate, Beginning	MNR		
KIN-A41	Karate, Intermediate	MNR		
KIN-A43	T'ai-chi Ch'uan, Beginning	MR		
KIN-A44	T'ai-chi Ch'uan, Intermediate	MR		
KIN-A46	Hatha Yoga, Beginning	MNR		
KIN-A47	Hatha Yoga, Intermediate	MNR		
KIN-A64	Soccer	MNR		
The following modification is proposed to add an advisory of "KIN-A75B," and update the SLOs, course content, course materials and sample assignment:				
KIN-A77	Jogging for Fitness	NR		
This modification is proposed to update the SLOs and course materials:				
KIN-A81	Physical Fitness	MNR		
KIN-A86	Step Aerobics	MR		
KIN-A88	Step Aerobics, Advanced	MR		
KIN-A90	Weight Training	R		
This modification is proposed to update the SLOs, MOE, sample assignments and course materials:				
KIN-V26	Song/Cheerleading	R		
The following course is being modified to change the title from "Calculus Short Course," to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments and to be compliant with the C-ID descriptor:				
MAT-5	Calculus for Business and Life Science	NR		
The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments and course materials :				
MUS-26	Film Music Appreciation	MNR		
The following course is being updated update the SLOs, course content, MOI, MOE, course materials and sample assignments:				
MUS-31	College Choir	MNR		
MUS-71	College Chorus	MR		
The modification is proposed to change the course title from "Applied Clinical Skills," add corequisite of "PHT-2, 3, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-1	Applied Clinical Skills I	M		Entry skills need to match the prerequisite courses, remove AMY-2B, CHE-1A etc.
The following modification is proposed to update the SLOs, course content, MOI, course materials and also to request high intensity lab designation:				
PSY-50	Research Methods in Psychology	MNR		
The following course is being updated to link the SLOs with the GESLOs, and to update the course materials:				

	Title	Location	Action	Comment
REA-3	Reading for Academic Success	MNR		
The following modification is proposed to change the title from "Reading, Level I," update the SLOs, course content, MOI and course materials:				
REA-81	Foundations for College Reading	MNR		
The following modification is proposed to change the title from "Reading Level II," update the SLOs, course content, MOI, MOE, sample assignment and course materials:				
REA-82	College Reading and Strategies	MNR		
The following modification is proposed to update the SLOs, course content, sample assignments and course materials:				
REA-83	Reading, Level III	MNR		Tie entry skill to ESL-73 SLO

The following proposals were placed on hold for further discussion regarding the number of units:

The following course is being modified to update the entry skills and course materials:				
ESL-52	Low-intermediate Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, and course materials:				
ESL-53	Intermediate Writing and Grammar	MNR		
The following courses are being modified to update the entry skills and course materials:				
ESL-54	High-intermediate Writing and Grammar	MNR		
ESL-55	Advanced Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, sample assignments and course materials:				
ESL-65	American Classroom Culture	R		

H. Course Exclusions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following courses have never been offered at Norco College:				
BIO-6	Introduction to Zoology	N		
BIO-9	Introduction to the Natural History of Southern California	N		
BIO-31A	Regional Field Biology Studies	N		
BIO-31B	Regional Field Biology Studies	N		
The Department does not plan to offer these courses				
COM-1H	Honors Public Speaking	M		Never been offered
COM-5	Parliamentary Procedure	M		Never been offered
COM-7	Oral Interpretation of Literature	M		

COM-9H	Honors Interpersonal Communication	M		Never been offered
COM-11	Storytelling	M		Never been offered
COM-19	Reader's Theater	M		Never been offered
COM-51	Enhancing Communication Skills	M		Never been offered
This course has not been offered since 2006:				
HIS-30	Introduction to Chicano Studies	R		
The following course has never been offered:				
SOC-17*	Introduction to Public Mental Health	M		

I. Course Deletions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following course has not been offered since 2008. The faculty have agreed that the particular focus of the course does not make it suitable for lower division study:				
ENG-26	The Literature of Mysticism, Meditation, and Madness	R		

J. New State Approved Certificates/Degrees: None

K. New Locally Approved Certificates: None

L. State/Locally Approved Certificate/Degree Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

- a. Emergency Medical Services
- b. AA in Music (M)
- c. AA in Music for Transfer (M)
- d. Supply Chain Technology (N) Substantial change

M. State/Locally Approved Degree/Certificate Deletions: None

N. Discussion:

- a. Notifications from Tech Review- Discussion took place regarding the concern of a certain discipline that feedback from the committee was not being communicated. Suggestion to send out a form or the minutes rather than individuals contacting the originators.
- b. TBA option and COR- defer until next meeting

Meeting Adjourned: 4:30 p.m.

Next TR Committee and District CC Meeting: December 4, 2014



PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

**EMERGENCY MEDICAL SERVICES**

This program prepares individuals, under the remote supervision of physicians, to recognize, assess, and manage medical emergencies in prehospital settings and to supervise ambulance personnel. This includes instruction in basic, intermediate, and advanced EMS procedures; emergency surgical procedures; medical triage; rescue operations; crisis scene management and personal supervision; equipment operation and maintenance; patient stabilization, monitoring, and care; drug administration; identification and preliminary diagnosis of disease and injuries; communication and computer operations; basic anatomy, physiology, pathology, and toxicology; and professional standards and regulations.

**PARAMEDIC (M)**

**MAS585/MCE585**

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate the ability to analyze medical and psycho-social strategies while diagnosing and treating illnesses or injuries.
- Perform assessments and treatments that show integration of modern technology and current treatment protocols.
- Evaluate complex medical and emergency conditions and implement emergency scene management strategies to ensure the health and safety of emergency services workers and patients.
- Defend the use of active listening and communication skills so as to render empathetic, respectful, and compassionate patient care and foster constructive relationships with fellow emergency services workers.

Required Courses (49.5 units)		Units
EMS-60	Patient Assessment and Airway Management	4.5
EMS-61	Introduction to Medical Pathophysiology	3
EMS-62	Emergency Pharmacology	4
EMS-63	Cardiology	4
EMS-70	Trauma Management	3.5
EMS-71	Clinical Medical Specialty I	3
EMS-80	Medical Emergencies	4.5
EMS-81	Special Populations	4
EMS-82	Special Topics	3
EMS-83	Clinical Medical Specialty II	3
EMS-90	Assessment Based Management	3
EMS-91	Paramedic Field Internship	10

**Associate of Science Degree**

The Associate of Science Degree in Paramedic will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

*The following certificate may lead to employment competency, but does not lead to an Associate of Science Degree:*

**EMERGENCY MEDICAL TECHNICIAN (M)**

**MCE801**

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate the use of active listening, appropriate touch and multicultural understanding of patients that foster constructive relationships in the pre-hospital setting.
- Perform assessments and treatment strategies that adhere to current national and local protocols
- Evaluate complex sign and symptoms that will allow them to diagnose and treat patients that are ill and injured.

Required Courses (8.5 units)		Units
EMS-50	Emergency Medical Technician	7
EMS-51	Emergency Medical Services-Basic Clinical /Field	1.5

## PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

### Associate in Arts in English for Transfer Degree (R)

(CSUGE) AA648

(IGETC) AA649

The Associate in Arts in English for Transfer degree is a curricular pattern designed specifically to transfer students as English majors with junior status to the CSU system. Though the Associate in Arts in English for Transfer also provides broad general preparation for English majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in English for Transfer will analyze, interpret, and synthesize diverse texts in order to construct well-supported academic arguments and literary analyses, and they will encounter interpretive questions to which there are multiple plausible answers. Students earning this degree will also have exposure to a variety of literary genres and periods and will be able to illustrate a basic understanding of the ways that literature can embody cultural, intellectual, and artistic trends.

#### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Think critically about and interpret literature, employing language and methods of literary analysis to construct interpretive arguments and to address the ways that literature invites multiple interpretive possibilities.
- Write essays of literary analysis effectively supported by effectively integrated, interpreted, and relevant textual evidence.
- Demonstrate an understanding of how cultural history informs and is informed by literature.

#### Required Courses (19 units)

Required Courses (19 units)	Units
ENG-1B/1BH* Critical Thinking and Writing	4
List A Choose from the list below	6
List B Choose from the list below	6
List C Choose from the list below	3

#### List A Choose two courses from the following (6 units):

ENG-6* British Literature I: Anglo-Saxon through Eighteenth Century	3
ENG-7* British Literature II: Romanticism through Modernism/Post-Modernism	3
ENG-14* American Literature I: Pre-Contact through Civil War	3
ENG-15* American Literature II: 1860 to the Present	3
ENG-40* World Literature I: From Ancient Literatures to the Seventeenth Century	3
ENG-41* World Literature II: Seventeenth Century Through the Present	3

#### List B Choose two courses from the following (6 units)

Any course from List A not already used	
ENG/HUM-8* Introduction to Mythology	3
ENG-11* Creative Writing	3
ENG-16* Introduction to Linguistics	3
ENG-44* Poetry from the Twentieth Century to the Present	3

#### List C Choose one course from the following (3 units)

Any course from List A and List B not already used	
ENG-9* Introduction to Shakespeare	3
ENG-10 Special Studies in Literature	3
ENG-12* Special Studies in Creative Writing	3
ENG-13 Introduction to Playwriting	3
ENG-18* Survey of Native American Literature	3
ENG-20* Survey of African American Literature	3
ENG/HUM-23* The Bible as Literature	3
ENG-25* Latino Literature of the United States	3
<del>ENG-26* The Literature of Mysticism, Meditation, and Madness</del>	<del>3</del>
ENG-30* Children's Literature	3
ENG-34* Literature by Women	3
ENG-35* Images of Women in Literature	3

ENG-38	Introduction to Screenwriting	3
ENG-39	Screenwriting II	3
ENG-45*	Modern Drama	3
ENG-47	Inlandia: Regional Writing about the Inland Empire	3
ENG-48*	Short Story and Novel from the Twentieth Century to the Present	3
ENG-49	Introduction to the One-Hour Teleplay	3

\*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

**Associate in Arts for Transfer Degree**

The Associate in Arts in English for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

**PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION**

**MUSIC (M)**

**MAA564**

The Associate of Arts in Music from Moreno Valley College offers students a systematic plan of study for developing skills in music theory, musicianship, music literature, collaborative performance, and keyboard proficiency. The program provides students with broad knowledge of the field of film music and/or Western musical history through listening and writing and opportunities to focus on preparation for specific career paths, such as music therapy, musicology, independent studio teaching, or general music. Students planning to transfer to a four-year institution and major in music should consult with a counselor regarding the transfer process and lower division requirements.

**Associate of Arts Degree**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate proficiency in musicianship skills including functional keyboard skills.
- Successfully communicate within the music environment using notation, computer skills, written expression, and oral communication skills.
- Analyze and evaluate notated music using appropriate symbols.
- Compare historical style periods in Western concert from the Middle Ages to the present or to compare film music styles with other styles of music.
- Prepare stylistically sensitive performance interpretations on an instrument or voice.

Required Courses (18 units)

Core Requirements (12 units)

		Units
MUS-4	Music Theory I	4
MUS-22	Survey of Music Literature	3
MUS-19	Music Appreciation	3
	or	
MUS-26	Film Music Appreciation	3
Electives	(choose from the list below)	2

Electives (2 units)

MUS-29	Concert Choir	1
MUS-30	Class Voice	1
MUS-31	College Choir	1
MUS-32A	Class Piano I	1
MUS-32B	Class Piano II	1
MUS-32C	Class Piano III	1
MUS-32D	Class Piano IV	1
MUS-37	Class Guitar	1
MUS-38	Beginning Applied Music Training	2
MUS-53	Keyboard Proficiency	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-71	College Chorus	1
<del>MUS-77</del>	<del>Guitar Ensemble</del>	<del>2</del>
MUS-78	Beginning Applied Music Training II	2
MUS-83	Advanced Chamber Choir	1
MUS-87	Applied Music Training	1

MUS-P70 Guitar Lab Ensemble II 1

In addition to the Core Requirements, choose and complete courses from one emphasis below:

Music History Emphasis (6 units)

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MUS-20	Great Composers and Masterpieces of Music before 1820	3
MUS-21	Great Composers/Music Masterpieces After 1820	3

Music Therapy Emphasis (6 units)

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MUS-5	Music Theory II	4
Take any two of the following (2 units)		
MUS-32A	Class Piano I	1
MUS-32B	Class Piano II	1
MUS-32C	Class Piano III	1
MUS-32D	Class Piano IV	1
MUS-37	Class Guitar	1

General Music Emphasis (6 units)

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MUS-5	Music Theory II	4
Electives	(choose from the list below)	2

Electives (2 units)

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MUS-29	Concert Choir	1
MUS-30	Class Voice	1
MUS-31	College Choir	1
MUS-32A	Class Piano I	1
MUS-32B	Class Piano II	1
MUS-32C	Class Piano III	1
MUS-32D	Class Piano IV	1
MUS-37	Class Guitar	1
MUS-38	Beginning Applied Music Training	2
MUS-53	Keyboard Proficiency	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-71	College Chorus	1
MUS-77	Guitar Ensemble	2
MUS-78	Beginning Applied Music Training II	2
MUS-83	Advanced Chamber Choir	1
MUS-87	Applied Music Training	1
MUS-P70	Guitar Lab Ensemble II	1

**Associate of Arts Degree**

The Associate of Arts Degree in Music will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

**ASSOCIATE IN ARTS IN MUSIC FOR TRANSFER DEGREE (M)(CSUGE)**

**MAA704  
(IGETC) MAA705**

The Associate in Arts in Music for Transfer Degree is designed to satisfy the lower division requirements for the Baccalaureate in Arts in Music within the California State University system. This degree represents the attainment of a high level of proficiency in music theory, analysis, composition, and ear training/musicianship skills, and provides experiences in ensemble participation and solo performance. Students should also explore music history, music technology, and keyboard skills as part of their preparation. Music training develops critical thinking and teamwork skills that would be valuable in any profession. Careers for music graduates typically include performing, teaching, conducting, music production (recording), arranging, and composing, or a combination of these.

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate ensemble specific performance practices and professional standards of conduct expected of ensemble participants.
- Perform solo literature with an accompanist (if appropriate) using stylistically accurate rhythm, pitch, diction (or articulation) and musical expression.
- Demonstrate the ability to “audiate” a musical score by sight reading and performing complex rhythms and by sightsinging chromatic, modulating, and post-tonal melodies.
- Demonstrate the ability to recognize patterns and musical function by aurally identifying and transcribing scales, modes, post-tonal melodies, and complex harmonic progressions.
- Analyze chromatic harmonic progressions that include modulation using 20<sup>th</sup> century techniques.
- Write, analyze, and compose music using 20<sup>th</sup> century techniques, such as tone rows, set theory, augmented sixth chords, pandiatonicism and polytonalism.
- Demonstrate keyboard proficiency at the level required to perform theoretical concepts studied in music theory courses.

Required Courses (24 units) Units

Theory (16 units):

MUS-3*	Fundamentals of Music	4
MUS-4*	Music Theory I	4
MUS-5	Music Theory II	4
MUS-6	Music Theory III	4

Applied Music: 1 unit per semester for a total of 4 units from the following:

MUS-87	Applied Music Training, 1 unit per semester	4
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Ensemble: 1 unit per semester for a total of 4 units from among the following:

MUS-29	Concert Choir	1
MUS-31	College Choir	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-P70	Guitar Lab Ensemble II	1
MUS-71	College Chorus	1
MUS-83	Advanced Chamber Choir	1

\*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Notes: Students who wish to complete an Associate in Arts in Music for Transfer degree should be encouraged to study the courses below as additional preparation for upper-division music study:

(1) Music Appreciation/History/Literature:—counts in CSU GE Area C1 (one or two classes allowed/recommended)

- MUS 19, Music Appreciation, 3 units
- MUS 20, Great Composers and Masterpieces of Music Before 1820, 3 units
- MUS 21, Great Composers and Masterpieces of Music After 1820, 3 units
- MUS 22, Survey of Music Literature, 3 units

(2) Colleges must require keyboard proficiency by exam.

Keyboard Proficiency: 1-4 units (required placement exam to exit the College and evaluation upon entry at the transfer institution)

*For students with no previous keyboard experience: “MUS 32 family”*

- MUS 32 A, Class Piano I, 1 unit
- MUS 32 B, Class Piano II, 1 unit
- MUS 32 C, Class Piano III, 1 unit

MUS 32 D, Class Piano IV, 1 unit

MUS 53 Keyboard Proficiency, 1 unit

**Associate in Arts for Transfer Degree**

The Associate in Arts in Music for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

College: Norco College

**Supply Chain Technology**

Supply Chain Technology is a rapidly-emerging discipline that supports the automated warehousing industry. This program provides students with the skills and hands-on training needed to install, operate, support, upgrade or maintain the software, hardware, automated equipment and systems that support the supply chain. This includes complex conveyer systems, robotics, sensors, optics, mechanical drive systems and programmable logic controllers. Upon completion, students are prepared to successfully enter the field as Electro-Mechanical Technicians, Automated System Technicians, Industrial Machinery Mechanics, or Supply Chain Technicians.

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate troubleshooting procedures to diagnose and repair hydraulic and pneumatic systems used in automated processes and robotic assemblies.
- Discuss and demonstrate occupational safety and technical communications related to working in a distribution center.
- Demonstrate the installation, maintenance and troubleshooting of Programmable Logic Controllers systems (PLCs) and PLC modules.
- Establish a systematic approach to recognizing the essential information given on a blueprint.
- Solve arithmetic problems and formulas using unknowns that are typical to solving problems in engineering and industrial settings.

<b>Required Courses (31 units)</b>		<b>Units</b>	
SCT-1	Introduction to Automated Warehousing	3	Replaces SCT 2
ELE-26	Microprocessors and Microcontrollers	4	Replaces SCT 4
ELE 27/ENE-27	Technical Communications	3	
ELE-64/MAN 64	Programmable Logic Controllers	3	
ELE-73/MAN 73	Electric Motors for Electricians	4	
ELE-74/MAN 74	Industrial Electrical Automation	4	
ENE-51	Blueprint Reading	2	Replaces SCT 3
ENE-60	Math for Engineering Technology	3	
MAN-55	OSHA Standards for General Industry	2	
MAN-60	Hydraulic and Pneumatic Systems	3	



# TECHNICAL REVIEW COMMITTEE MINUTES

**December 4, 2014 2:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson.....Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon.....Curriculum Committee Chair

Committee Staff:

Sylvia Thomas .....Associate Vice Chancellor, Educational Services

Naomi Foley.....Administrative Support

Guests:

Steve Brewster, Associate Professor, Library

Cathy Brotherton, Professor, Computer Information Systems via telephone

Olga Dumer, Associate Professor, English as a Second Language

Laneshia Judon, Associate Professor, Business Administration via telephone

Carla Reible, Associate Professor, English/English as a Second Language

Miguel Reid, Associate Professor, English as a Second Language

Patrick Scullin, Assistant Professor, Applied Digital Media

Margarita Shirinian, Associate Professor, English as a Second Language

Margaret Tjandra, Associate Professor, English/English as a Second Language

Sheryl Tschetter, Interim Dean of Instruction, Norco

A. MSC Johnson/Quin approved the agenda for today’s meeting and the minutes from the November 25, 2014 meeting.

B. New Stand Alone Courses: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
Creating ADM-63A and ADM-63B to replace ADM-63. ADM-63 will be deleted:				
ADM-63A	Adobe InDesign, Beginning	R		Course content could be expanded
ADM-63B	Adobe InDesign, Advanced	R		Course content could be expanded
This course will be added to the required courses for the Graphic Design program at Norco College:				
CIS-XX	Typography and Graphic Design	N		

	Title	Location	Action	Comment
This course will be crosslisted with the existing course GAM-44:				
CIS-44	Portfolio Production	N		
This course is being developed to replace EAR 31, and is part of the California Community Colleges Curriculum Alignment Project:				
EAR-46	Curriculum and Strategies for Children with Special Needs	MNR		
This is a preparatory class to introduce the student to the rigors of the paramedic program:				
EMS-59	Paramedic Preparation	M		Textbook
New course elective for History ADT. Partially replaces History 8 and 9, which have been deleted:				
HIS-32	Colonial Latin America	R		Add units and Degree applicable
This class is the second in the walking family. We leveled the course to provide more opportunities for the students. It also adds another opportunity to the walking/jogging family:				
KIN-A75B	Walking for Fitness: Intermediate	MNR		

C. New Courses (not stand alone): None

D. Course Inclusion: None

E. Distance Education: MSC Mahon/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
GUI-47	Career Exploration and Life Planning	MNR		Hybrid
GUI-48	College Success Strategies	MNR		Hybrid
MUS-93	The Business of Music	NR		Hybrid- Add in How this addresses the loss of face-to-face time.

F. Minor Course Modifications: The following proposal was approved:

	Title	Location	Action	Comment
The following course is being modified to update the course materials:				
ECO-7H	Honors Economics of the Environment	MNR		
ECO-8	Principles of Microeconomics	MNR		
ECO-8H	Honors Principles of Microeconomics	MNR		
The following course is being modified to update the course materials:				

ESL-51	Basic Writing and Grammar	MNR		
The following courses have been modification to update the course materials:				
HUM-8	Introduction to Mythology	MNR		
HUM-23	The Bible As Literature	MNR		

The following proposals should be major modifications-need to link to new GESLOs or remove linkages to GESLOs,

	Title	Location	Action	Comment
The following course is being modified to update the MOE and add sample assignments:				
CMI-82	Intermediate Legal Interpreting	M		
The following course is being modified to update the course materials:				
ECO-4	Introduction to Economics	MNR		
ECO-5	Economics of the Environment	MR		
The following course is being modified to update the MOI, sample assignments and course materials:				
PHT-21A	Neurosurgery Clerkship	M		
PHT-21B	Advanced Mental Health Clerkship	M		
PHT-21C	Advanced Geriatrics Clerkship	M		
PHT-21D	Hospitalist Medicine Clerkship	M		

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information. If the proposal has a comment, that needs to be addressed before forwarding:

	Title	Location	Action	Comment
The following course is being modified to change the units from 1 to 1.5 units, update the title from "Introduction to Law Enforcement and Physical Conditioning for Basic Academy Students," the SLOs, course materials and add sample assignments:				
ADJ-B1A	Introduction to Wellness and Physical Conditioning in Preparation for Law Enforcement and Correctional Academies	M		
The following course is being modified to change the units from 5 to 6 units, update the course description, SLOs, MOI, MOE, course materials and add sample assignments:				
ADJ-D1A	Basic Public Safety Dispatch Course	M		
The following course is being modified to change the title from "Arrest, Search, Seizure," to update the course materials and add sample assignments:				
ADJ-P4A	PC 832 Arrest, Search, Seizure	M		
The following course is being modified to change the units from 6.5 to 7 units, update the course description, SLOs, course content, MOE, sample assignments, and course materials :				
ADJ-R1A2	Level III Modular Academy Training	M		
The following course is being modified to change the title from "Level II Reserve Officer Training," change				

	Title	Location	Action	Comment
the limitation on enrollment to “Fingerprint clearance through California State Department of Justice to possess a firearm, completion of a physical fitness assessment, POST PelletB written assessment or equivalent, and Personal History Statement,” update the SLOs, course content, MOI, MOE, sample assignments and materials:				
ADJ-R1B	Level II Modular Academy Training	M		
The following course is being modified to change the title from “ Firearms,” add a limitation on enrollment of “for more information, go to the website <a href="http://www.mvc.edu/law">www.mvc.edu/law</a> ” change the hours from 8 lecture and 16 laboratory to 24 hours laboratory, update the SLOs, MOE, sample assignments and course materials:				
ADJ-W10A	PC 832 Firearms	M		
The following course is being modified to change the hours from 30 hours to 36 hours lecture and from 90 hours to 72 hours laboratory and update the course description, content, and SLOs:				
ADM-1	Introduction to Applied Digital Media	R		
The following course is being modified to change the hours from 30 hours to 36 hours lecture and from 90 hours to 72 hours laboratory:				
ADM-62	Typography and Graphic Design	R		
The following course is being modified to change the title from “Cross Platform and File Management,” and update the course description, SLOs, course content, SLOs, MOI, MOE, and course materials:				
ADM-65	Color Systems and File Management	R		SLOs are linked to the old GESLOs
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the course content, sample assignments and course materials:				
ADM-67	Web Animation with Flash	R		
The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the course content, SLOs, sample assignments and course materials:				
ADM-68	3D Animation with Maya I	R		
ADM-69	Motion Graphics and Compositing with After Effects	R		
ADM-70	Project Production and Portfolio	R		
The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs, course content and course materials:				
ADM-71	Adobe Photoshop	R		
ADM-72	Advanced Photoshop	R		
ADM-74	Dreamweaver for Graphic Designers	R		
ADM-77A	Adobe Illustrator	R		
ADM-77B	Advanced Adobe Illustrator	R		
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, the title from “Introductory Digital Darkroom,” add a prerequisite of ADM-1, remove the advisory of ADM-1 and 63, and update the SLOs:				
ADM-80	Electronic Pre-press	R		
The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs:				
ADM-85	Beginning Offset Presswork	R		

	Title	Location	Action	Comment
ADM-86	Advanced Offset Presswork and Finishing	R		
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs, course content, sample assignments and course materials:				
ADM-88	Animation with Maya II	R		
The following course is being modified to update the SLOs, course content, and course materials to be CID compliant:				
ANT-2	Cultural Anthropology	MNR		Reduce the number of linkages to GESLOs
The following course is being modified to update the course description, SLOs, course content, add sample assignments and update the course materials:				
BIO-6	Introduction to Zoology	NR		
The following course is being modified to add and advisory of "MAT-35, ENG-50 or 80 or qualifying placement level," update the SLOs, and the course materials:				
BIO-11	Introduction to Molecular and Cellular Biology	MNR		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update the course materials:				
BIO-34	Human Genetics	MNR		
The following modification is proposed to change the course title from "Bilingual Interpretation for the Legal Professions," update the SLOs, course content, materials and add sample assignments:				
CMI-81	Introduction to Spanish English Translation	M		Remove linkages to GESLOs
The following modification is proposed to update the course materials, and add sample assignments:				
CMI-91	Introduction to Translation and Interpretation for Business	M		Remove linkages to GESLOs
The following modification is proposed to update the SLOs, MOI, MOE, sample assignments and course materials:				
EAR-20	Child Growth and Development	MNR		
The following modification is proposed to change the title from "Internship in Early Intervention/Special Education," to add prerequisites of EAR- 24, 28 and 42," add an advisory of " EAR-40 or 46," to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
EAR-41	Practicum in Early Intervention/Special Education	MNR		
The following modification is proposed to change the corequisite of EAR-19 to a prerequisite, to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
EAR-43	Children with Challenging Behaviors	MNR		
The following modification is proposed to update the course description, and course materials:				
EAR-54	Parenting: Contemporary Parenting Issues and Problems	MNR		
The following modification is proposed to update the SLOs, MOE, and course materials:				
ENG-44	Poetry from the Twentieth Century to the Present	NR		
The following course is being modified to update the entry skills and course materials:				
ESL-52	Low-intermediate Writing and Grammar	MNR		

	Title	Location	Action	Comment
The following course is being modified to update the SLOs, MOI, and course materials:				
ESL-53	Intermediate Writing and Grammar	MNR		
The following courses are being modified to update the entry skills and course materials:				
ESL-54	High-intermediate Writing and Grammar	MNR		
ESL-55	Advanced Writing and Grammar	MNR		
The following course is being modified to update the SLOs, MOI, sample assignments and course materials:				
ESL-65	American Classroom Culture	R		
The following modifications are proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:				
HIS-1	History of World Civilizations I	MNR		Fix outline in content
HIS-2	History of World Civilizations II	MNR		Fix outline in content
HIS-4	History of Western Civilization	M		
HIS-5	History of Western Civilization	M		
HIS-6	Political and Social History of the United States	MNR		
The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, sample assignments, and course materials:				
HIS-6H	Honors Political and Social History of the United States	MNR		
The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:				
HIS-7	Political and Social History of the United States	MNR		
The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, sample assignments, and course materials:				
HIS-7H	Honors Political and Social History of the United States	MNR		
The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
HIS-19	Modern Russia History	R		
HIS-25	History of Mexico	R		
The following course is being modified to update the SLOs, course content, course materials and add sample assignments:				
HMS-4	Introduction to Human Services	M		
The following course is being modified to update the SLOs, MOI, course materials and add sample assignments:				
HMS-5	Introduction to Evaluation and Counseling	M		
The following course is being modified to update the course description, SLOs, MOI, MOE, course materials and add sample assignments:				
HMS-6	Introduction to Case Management	M		
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample				

	Title	Location	Action	Comment
assignments:				
HMS-7	Introduction to Psychosocial Rehabilitation	M		
The following course is being modified to update the SLOs, MOI, MOE, course materials and sample assignments:				
HMS-8	Introduction to Group Process	M		
The following courses are being modified to update the SLOs, course materials and add sample assignments:				
HMS-13	Employment Support Strategies	M		
HMS-14	Job Development	M		
The following course is being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
HMS-16	Public Assistance and Benefits	M		
The following course is being modified to update the SLOs, MOE, and course materials:				
HMS-17	Introduction to Public Mental Health	M		
The following courses are being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
HMS-18	Introduction to Social Work	M		
HMS-19	Generalist Practices of Social Work	M		
The following modifications are proposed to update the SLOs and course materials:				
KIN-42	Lifeguarding/Title 22 First Aid/Water Safety Instructor	R		
KIN-V01	Cross Country, Varsity, Men	R		
KIN-V06	Track and Field, Varsity, Men	R		
The following modifications are proposed to update the SLOs, MOI, MOE, sample assignments and course materials:				
KIN-V33	Track and Field Techniques: Running Event Techniques	R		
KIN-V34	Track and Field Techniques: Field Event Techniques	R		
KIN-V50	Baseball Fundamentals, Defensive	R		
KIN-A51	Baseball Fundamentals, Offensive	R		
The following course is being modified to change the title from "Information Competency," to update the course description, SLOs, course content, MOI, MOE, course materials, and sample assignments:				
LIB-1	Introduction to Information Literacy	MNR		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
MDA-1A	Medical Terminology 1A	M		
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:				
MDA-1B	Medical Terminology 1B	M		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE,				

	Title	Location	Action	Comment
course materials and add sample assignments:				
MDA-54	Clinical Medical Assisting and Pharmacology	M		
The following course is being modified to remove the prerequisites and add an advisory of "CIS 1A or CIS 3 or CAT 50 or CIS 80" update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
MDA-59	Medical Office Procedures	M		Link entry skills
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:				
MDA-60	Survey of Human Disease Processes	M		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
MDA-61	Pharmacology for Medical Office Personnel	M		
MDA-62	CPT/Coding	M		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials :				
MUS-23	History of Rock and Roll	MNR		
The modification is proposed to add a corequisite of "PHT-1, 3, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-2	Medicine Science I	M		
The modification is proposed to add a corequisite of "PHT-1, 2, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-3	History and Physical Assessment	M		
The modification is proposed to add a prerequisite of "PHT-1, 2, 3, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-4	Applied Clinic Skills II	M		Remove "must complete with a C or better" verbiage in the prerequisite
The modification is proposed to add a prerequisite of "PHT-1, 2, 3, and 4," add a corequisite of " PHT- 6 and 22B," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-5	Medicine Science II	M		Remove "must complete with a C or better" verbiage in the prerequisite
The modification is proposed to add a corequisite of "PHT-5, 7 and 22B," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-6	History and Physical Assessment II	M		
The modification is proposed to add a prerequisite of "PHT-4," to add a corequisite of "PHT-5, 6 and 22B," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-7	Medical Pharmacology	M		Sample assignments could be more course specific
The modification is proposed to add a prerequisite of "PHT-4, 6, 7, and 22B," to add a corequisite of "PHT-9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample				



	Title	Location	Action	Comment
assignments:				
PHT-8	Applied Clinic Skills III	M		
The modification is proposed to add a prerequisite of "PHT-5, 6, 7, and 22B," to add a corequisite of "PHT-8," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-9	Medicine Science III	M		
The modification is proposed to add a prerequisite of "PHT-1, 2, and 3," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-10	Clinical Nutrition	M		
The modification is proposed to change the title from "Surgery II," change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7, 8, and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-14	Surgery II Orthopedics	M		
The modification is proposed to change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7, and 9," update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-15	Pediatrics	M		Remove linkage to GESLOs
The modification is proposed to change the title from "Obstetrics/Gynecology," change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7 and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-16	Women's Health (Obstetrics/Gynecology)	M		
The modification is proposed to change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7 and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-17	Family Practice	M		
The modifications are proposed to change the units from 4 to 5, change the hours from 224 to 270 laboratory hours, to add a prerequisite of "PHT-7 and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:				
PHT-18	Psychiatry/Mental Health	M		
PHT-19	Emergency Medicine	M		
The modification is proposed to remove the limitation on enrollment, update the course description, SLOs, course materials and add sample assignments:				
PHT-20	Medical Genetics	M		
The modification is proposed to add a prerequisite of "AMY-2A, 2B and PHT-3," to add a corequisite of "PHT-2," update the course description, SLOs, course materials and sample assignments:				
PHT-22A	Clinical Anatomy, Physiology, and Pathophysiology	M		
The modification is proposed to add a corequisite of "PHT-5, 6 and 7," update the course description, course materials and sample assignments:				
PHT-22B	Clinical Anatomy, Physiology, and Pathophysiology	M		
The following course is being modified to update the course description and course content to be compliant with the CID descriptor:				

	Title	Location	Action	Comment
POL-3	Introduction to Politics	MR		

The following proposal was placed on hold pending content review for the MAT-52 cross disciplinary prerequisite:

The following modification is proposed to change the hours from 144 hours laboratory to 130 hours laboratory, change the prerequisite to add “CHE-2A, CHE-2B and MAT-52,” update the course description, SLOs, course content, MOI, MOE, materials and add sample assignments:				
DEH-10A	Pre-Clinical Dental Hygiene #1	M		

H. Course Exclusions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following courses have not been offered for several years:				
AML-1	American Sign Language 1	M		
AML-2	American Sign Language 2	M		

I. Course Deletions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following course has never been offered:				
CMI-72	Intermediate Medical Interpreting	M		

1. New State Approved Certificates/Degrees:
  - a. Associate in Arts in Law and Jurisprudence (R)
2. New Locally Approved Certificates:
  - a. Electronic Publishing and Design (R)
3. State/Locally Approved Certificate/Degree Modifications:
  - a. Applied Digital Media (R)
  - b. Automotive Collision Repair/Refinishing and Paint (R)
  - c. Automotive Trim and Upholstery(R)
  - d. Early Childhood Education (MNR)
  - e. Early Childhood Intervention Assistant (MNR)
  - f. Graphic Design (N)

- g. Physician Assistant (M)
- h. Studio Arts for Transfer (N)

4. Discussion:

- a. Notifications from Tech Review
- b. TBA in CORs

## PROGRAM OUTLINE OF RECORD

### NEW LOCALLY APPROVED CERTIFICATE

## Electronic Publishing and Design Certificate

College: Riverside City

This certificate prepares students for careers in electronic publishing and web design. This includes instruction in basic web design, page layout, vector graphics, photo manipulation, file preparation, e-publishing and interactive design, using the latest equipment and software available.

#### Certificate Program

#### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Compare and contrast legal, social and commercial policies regarding new media piracy
- Define intellectual property and describe the basic principles of copyright legalities
- Create and export multimedia and interactive documents using Adobe InDesign
- Prepare, design and publish documents for specific digital devices using Adobe InDesign
- Design and utilize proper vector graphics using Adobe Illustrator
- Prepare images with correct resolution appropriate for video and animation using Adobe Photoshop
- Design and create functional web pages and websites with a professional appearance using Adobe Dreamweaver

#### Required Courses (17 units)

		Units
ADM-63A	Adobe InDesign	3
ADM-63B	Advanced Adobe InDesign	3
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Colors Systems and File Management	1
ADM-71	Adobe PhotoShop	3
ADM-74	Dreamweaver for Graphic Designers	3
ADM-77A	Adobe Illustrator	3

## PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

### APPLIED DIGITAL MEDIA AND PRINTING(R) AS653/CE653

This program prepares students for a wide variety of careers in graphic communication and new media. This includes instruction in graphic design, illustration, photo manipulation, web design, animation, electronic prepress, press operation, bindery, and management, using the latest equipment and software available within a live, production facility. Classes are structured to give strong academic and hands-on experience for entry into the graphic communication/new media industries.

#### Certificate Program

##### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the ability to communicate effectively with clients and co-workers.
- Demonstrate ethical, economic, civic, and moral responsibility.
- Create graphics projects that demonstrate competent formal design skills including typography, composition and effective imagery.
- Create graphics projects from concept to completion considering target market, color model, resolution, and media specifications for offset, digital and multimedia publication, and if applicable, assign substrates and inks for its publication.
- Demonstrate proofing and pre-flighting techniques, portable document format (PDF) creation, and troubleshooting of a digital file in preparation for imaging a project.
- Demonstrate proper set-up, safe operation, and clean-up of finishing equipment.
- Demonstrate the ability to estimate costs, document materials and time spent on production, and an ability to meet deadlines.
- Produce a portfolio and networking skills to promote talents in preparation for work in the graphics industry.

The ADM program prepares students for the following careers in graphic communications: production artist, graphic designer, web designer, illustrator, advertising designer, animator, prepress technician, press operator, bindery/finishing technician and production manager.

ADM Certificate (36 Units)		Units
Required Courses		27
ADM-1	Introduction to Applied Digital Media	3
ADM-55	Management and Estimating in the Graphics/Design Industry	3
ADM-58	Paper and Inks for Multi-purposed Design	1
ADM-62	Typography and Graphic Design	3
ADM-63A	Adobe InDesign	3
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Color Systems and File Management	1
ADM-70	Project Production and Portfolio	3
ADM-71	Adobe Photoshop	3
ADM-77A	Adobe Illustrator	3
ADM-85	Beginning Offset Presswork	3
Electives	(Choose from list below)	9
Electives (9 units)		
ADM-63B	Advanced Adobe InDesign	3
ADM-67	WEB Animation with Flash	3
ADM-68	3D Animation with Maya I	3
ADM-69	Motion Graphics and Compositing with After Effects	3
ADM-72	Advanced Photoshop	3
ADM-74	Dreamweaver for Graphic Designers	3
ADM-77B	Advanced Adobe Illustrator	3

ADM-80	Electronic Pre-press	3
ADM-86	Advanced Offset Presswork and Finishing	3
ADM-88	3D Animation with Maya II	3
ADM-200	Applied Digital Media and Printing Work Experience	1-2-3-4
ART-22	Basic Design	3
ART-23	Design and Color	3
ART-36A	Computer Art- Introduction	3
ART-36B	Computer Art-Intermediate	3
ART-39	Design and Graphics	3
FTV-64A	Beginning Digital Editing Principles and Techniques	3
PHO-20	Introduction to Digital Photography	3

### Associate of Science Degree

The Associate of Science Degree in Applied Digital Media and Printing will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

*The following certificates may lead to employment competency, but do not lead to an Associate of Science Degree:*

### BASIC GRAPHIC COMMUNICATION (R)

CE822

This program prepares students for basic careers in Graphic Communication. This includes instruction in all phases of project creation and production, using the latest equipment and software available. Classes are structured to give strong academic and hands-on experience into print design, production, and finishing.

#### Certificate Program

##### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate ethical, economic, civic, and moral responsibility regarding digital media and print.
- Create a graphics project from concept to prepared artwork considering color model, resolution, and target market.
- Demonstrate proofing and pre-flighting techniques, portable document format (PDF) creation, and troubleshooting of a digital file in preparation for imaging a project.
- Demonstrate proper set-up, safe operation, and clean-up of an offset printing press.
- Demonstrate an ability to meet deadlines.

Required Courses (17 units)		Units
ADM-1	Introduction to Applied Digital Media	3
ADM-58	Paper and Inks for Multi-purposed Design	1
ADM-63A	Adobe InDesign	3
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Color Systems and File Management	1
ADM-71	Adobe PhotoShop	3
ADM-80	Electronic Pre-Press	3
ADM-85	Beginning Offset Presswork	3

### BASIC GRAPHIC DESIGN (R)

CE823

This certificate prepares students for a career in 2-dimensional graphic design, emphasizing layout, typography, and correct color models. Students produce real-world projects in an environment of a live, production facility with strong emphasis on deadlines and intended market, using the latest equipment and software available.

#### Certificate Program

##### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate ethical, economic, civic, and moral responsibility regarding digital media and print.
- Create a graphics project from concept to prepared artwork considering color model, resolution, target market, and, if applicable, assign substrates and inks for its production.

- Demonstrate proofing and pre-flighting techniques, portable document format (PDF) creation, and troubleshooting of a digital file in preparation for imaging a project.
- Demonstrate knowledge of the print production process from concept to production.
- Demonstrate an ability to meet deadlines.

Required Courses (17 units)		Units
ADM-1	Introduction to Applied Digital Media	3
ADM-62	Typography and Graphic Design	3
ADM-63A	Adobe InDesign	3
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Color Systems and File Management	1
ADM-71	Adobe PhotoShop	3
ADM-77A	Adobe Illustrator	3

~~NEW MEDIA AND INTERACTIVE DESIGN~~ **MOTION GRAPHICS AND 3D ANIMATION CERTIFICATE (R) CE821**

This certificate prepares students for careers in multimedia graphics and computer animation. This includes instruction in photo manipulation, web animation, motion graphics, compositing, basic modeling and 3D animation using the latest equipment and software available.

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Compare and contrast legal, social and commercial policies regarding new media piracy
- Define intellectual property and describe the basic principles of copyright legalities
- Use Adobe Flash to create animated shorts for web/TV distribution
- Prepare images with correct resolution appropriate for video and animation using Adobe Photoshop
- Combine and edit 2D animated sequences, and create motion graphics in video and film using Adobe After Effects
- Create 3D models and environments using various techniques with Autodesk Maya
- Describe and demonstrate advanced 3D animation and keyframing

Required Courses (17 units)		Units
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Colors Systems and File Management	1
ADM-67	Web Animation with Flash	3
ADM-68	3D Animation with Maya I	3
ADM-69	Motion Graphics and Compositing with After Effects	3
ADM-71	Adobe PhotoShop	3
<del>ADM-74</del>	<del>Dreamweaver for Graphic Designers</del>	<del>3</del>
ADM-88	3D Animation with Maya II	3

## PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

### AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE

#### COLLISION REPAIR (R)

#### AS511/CE511

#### REFINISHING AND PAINT

This program prepares individuals to apply technical knowledge and skills to repair, reconstruct and finish automobile bodies, fenders, and external features. This includes instruction in structure analysis, damage repair, non-structural analysis, mechanical and electrical components, plastics and adhesives, painting and refinishing techniques, damage analysis, and estimating.

### Certificate Program

#### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Develop entry-level skills and knowledge for employment in the automotive industry. i.e. employment in an auto body repair facility, automotive paint shop.
- Acquire the skills and knowledge to work safely in the lab/shop environment.
- Demonstrate the ability to become part of the Inter-Industry Conference on Auto Collision Repair (I-CAR).

#### Required Courses (20 units)

		Units
AUB-50	Introduction to Automotive Collision	4
AUB-51	Automotive Non-Structural Collision Repair and Estimating	4

Choose an Emphasis from below

#### Collision Repair Emphasis

##### Required Courses

AUB-54	Automotive Structural Collision Repair and Frame	4
AUB-56	Automotive Technology for the Automotive Collision Specialist	4
Electives	Choose from the list below	4

##### Electives (4 units)

AUB-53	Automotive Collision Repair Special Projects	4
AUB-57	Antique and Classic Auto Restoration and Fabrication	4
AUB-59A	Automotive Collision Service and Repair	2
<del>AUT-53A</del>	<del>Automotive Chassis and Alignment</del>	<del>4</del>
WEL-34	Metal Joining Processes	2

#### Refinishing and Paint Emphasis

##### Required Courses

AUB-52	Automotive Refinishing and Paint	4
AUB-60	Automotive trim and Upholstery I	4
Electives	Choose from the list below	4

##### Electives (4 units)

AUB-53	Automotive Collision Special Projects	4
AUB-59B	Automotive Refinishing Service and Repair	2
AUB-61	Automotive Trim and Upholstery II	4

### Associate of Science Degree

The Associate of Science Degree in Automotive Technology-Automotive Body Repair will be awarded upon completion of the



degree requirements, including general education and other graduation requirements as described in the college catalog.

**AUTOMOTIVE TECHNOLOGY - AUTOMOTIVE  
TRIM AND UPHOLSTERY (R)**

**AS516/CE516**

This program prepares individuals to apply technical knowledge and skills to install springs, filling, padding, covering, and finishing (trim) on automobile related products.

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate their proficiency by the use of upholstery tools and techniques while removing, striping, reupholstering, and reinstalling an automotive seat or bench.
- Calculate the adequate amount of material and time required to reupholster an automotive seat or bench.

Required Courses (20 units)		Units
AUB-50	Introduction to Automotive Collision	4
AUB-51	Automotive Non-Structural Collision Repair and Estimating	4
<del>AUB-52</del>	<del>Automotive Refinishing and Paint</del>	<del>4</del>
<del>AUB-53</del>	<del>Automotive Collision Repair Special Projects</del>	<del>4</del>
AUB-60	Automotive Trim and Upholstery, I	4
AUB-61	Automotive Trim and Upholstery, II	4
Electives	Choose from the list below	4
<hr/>		
Electives (4 units)		
AUB-53	Automotive Collision Repair Special Projects	4
AUB-59A	Automotive Collision Service and Repair	2
AUB-59B	Automotive Refinishing Service and Repair	2
WEL-34	Metal Joining Processes	2

## PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

### Early Childhood Education (MNR)

MAS544/MCE544

NAS544/NCE544

AS544/CE544

The Early Childhood Education program provides an educational and practical foundation for students interested in working with children from infancy through third grade. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of Early Childhood Education. The program leads to certificates in Early Childhood Education and/or an Associate of Science Degree. The EAR courses will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Education Certificates are available from the Early Childhood Education Department.

#### Certificate Program

##### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Develop, implement, and evaluate developmentally appropriate thematic and emergent curriculum for children who are typical and atypical in the areas of physical, cognitive, language, creative and social/emotional growth.
- Develop and apply appropriate practices and effective techniques that respect the cultural diversity of young children and their families.
- Integrate an educational philosophy into classroom practices that reflects a personal belief supportive of theoretical principles regarding how and why young children should receive early educational experiences.
- Develop and implement a system of ongoing observational practices that contributes toward the creation of learning environments conducive to the emergence of curriculum that adapts to the evolving needs of children.

Required Courses (31 units)		Units
EAR-19	Observation and Assessment in Early Childhood Education	3
EAR-20	Child Growth and Development	3
EAR-24	Introduction to Curriculum	3
EAR-25	Teaching in a Diverse Society	3
EAR-26	Health, Safety and Nutrition	3
EAR-28	Principles and Practices of Teaching Young Children	3
EAR-30	Practicum in Early Childhood Education	4
EAR-42	Child, Family, and Community	3
Electives	(Choose from list below)	6
<hr/>		
Electives (6 units)		
EAR-23	Family Home Child Care Program	3
<del>EAR-31</del>	<del>Home Visiting</del>	<del>3</del>
EAR-33	Infant and Toddler Development	3
EAR-34	Infant and Toddler Care and Education	3
EAR-37	School Age Child Care	3
EAR-38	Adult Supervision and Mentoring in ECE	3
EAR-40	Introduction to Children with Special Needs	3
EAR-41	Internship in Early Intervention/Special Education	4
EAR-43	Children with Challenging Behaviors	3
EAR-44	Administration I: Programs in Early Childhood Education	3
EAR-46	Curriculum and Strategies for Children with Special Needs	3
EAR-45	Administration II: Personnel and Leadership in Early Childhood Education	3

EAR-47	Childhood Stress and Trauma	3
EAR-52	Parenting: Parents as Teachers	1
EAR-53	Parenting: Guiding Young Children-Approaches to Discipline	2
EAR-54	Parenting: Contemporary Parenting Issues	1
EAR-55	Parenting: Common Problems in Infancy and Childhood	1
ART-3	Art for Teachers	3
EDU-1	Introduction to Elementary Classroom Teaching	4
EDU-3	Introduction to Literacy Instruction	3
EDU-4	Introduction to Literacy/Service Learning	1
ENG-30	Children's Literature	3
KIN-6	Introduction to Physical Education for Preschool and Elementary Children	3
KIN-30	First Aid and CPR	3
MUS-1	Teaching Music to Young Children	3
SOC-45	Childhood and Culture	3

### **Child Development Permit**

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, teacher level. See the State guidelines for experience qualifications and additional levels. For child development interactive video information, see <http://www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx>

For students interested in transferring to a California State University, please see the requirements for the Associate in Science in Early Childhood Education for Transfer degree in Section IV of this catalog.

### **Associate of Science Degree**

The Associate of Science Degree in Early Childhood Education will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

**PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION**

**Early Childhood Intervention Assistant (MNR)**

**MAS601/MCE601  
NAS601/NCE601  
AS601/CE601**

This certificate is appropriate for students interested in working as an assistant or a paraprofessional in early intervention, early childhood special education, and community child development programs serving children with special needs. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of Early Childhood Intervention. The program leads to a certificate in Early Childhood Intervention and/or an Associate of Science Degree. The program will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Intervention Certificate is available from the Early Childhood Education Department.

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, Teacher Level. See the state guidelines for experience qualifications and additional levels. For interactive video information about the Child Development Permit, see [www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx](http://www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx)

**Certificate Program**

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of family function and structure, along with familial need for information and support that respects and values diverse cultures, values, beliefs and behaviors.
- Demonstrate basic knowledge of laws and regulations pertaining to and protecting children with disabilities and their families. Understand and identify the process of accessing community agencies, referral systems and procedures for specialized support, specialized documents, resources and placement options.
- Describe the typical child development milestones of children birth to adolescence and identify the strengths and special needs of the child in the context of his/her family, early childhood classroom, or early intervention setting.
- Describe the developmental assessment process and outline its role in identifying, planning and intervening for a child with special needs and his/her family, including the process of curriculum development.
- Demonstrate an understanding of the purpose and intent of an inclusive environment that supports the whole child while meeting the individual needs of children with disabilities.

Required Courses (34 units)		Units
<del>EAR-19</del>	<del>Observation and Assessment in Early Childhood Education</del>	<del>3</del>
EAR-20	Child Growth and Development	3
EAR-24	Introduction to Curriculum	3
EAR-28	Principles and Practices of Teaching Young Children	3
<del>EAR-33</del>	<del>Infant and Toddler Development</del>	<del>3</del>
EAR-40	Introduction to Children with Special Needs	3
EAR-41	Internship in Early Intervention/Special Education	4
EAR-42	Child, Family, and Community	3
EAR-43	Children with Challenging Behaviors	3
EAR-46	Curriculum and Strategies for Children with Special Needs	3
Electives	(Choose from list below)	6

**Electives (6 units)**

<del>EAR-19</del>	<del>Observation and Assessment in Early Childhood Education</del>	<del>3</del>
EAR-26	Health, Safety and Nutrition	3
<del>EAR-31</del>	<del>Home Visiting</del>	<del>3</del>
EAR-33	Infant and Toddler Development	3
EAR-34	Infant and Toddler Care and Education	3
EAR-38	Adult Supervision and Mentoring in ECE	3
EAR-44	Administration I: Programs in Early Childhood Education	3

**Associate of Science Degree**

The Associate of Science Degree in Early Childhood Intervention Assistant will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

# PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

## GRAPHIC DESIGN (Formerly Desktop Publishing)

College: Norco

This program focuses on basic skills in graphic design. This includes learning to manipulate drawn, painted, photographed, or computer-generated images as well as basic web design. Students will use typography and layout for high impact visual communication for print, web and other media. .

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students should be able to:

- Design and create images used for printed media in advertising and web design;
- Understand and apply the techniques used to create and modify artwork using a vector based program or bit mapped program;
- Integrate text and graphics in a document layout program to create professional-quality, full-color documents;
- Demonstrate graphic design and layout principles consistent with the principles and elements of design.
- Demonstrate the knowledge of workflow process in the creation of printed media in advertising;
- Demonstrate the knowledge of design principles in advertising and layout design, type, and lettering applications;
- Incorporate two dimensional design visual media of printed media in advertising.

### Required Courses (26 units)

		<u>Units</u>
CIS-66	Web Development I	3
Or		
CIS-72A	Introduction to Web Page Production	1.5
And		
CIS-72B	Intermediate Web Page Creation Using Cascading Style Sheets (CSS)	1.5
CIS/CAT- 78A	Introduction to Adobe Photoshop	3
CIS/CAT-78B	Advanced Adobe Photoshop	3
CIS/CAT-79	Introduction to Adobe Illustrator	3
CIS/CAT-81	Introduction Adobe InDesign	3
CIS-XX	Typography and Graphic Design	3
ART-22	Basic Design	3
ART-39	Design and Graphics	3
GAM/CIS-44	Portfolio Production	2

### Associate of Science Degree

The Associate of Science Degree in Computer Information Systems, Graphic Design will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog

## PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

### PHYSICIAN ASSISTANT

The Physician Assistant (PA) program prepares individuals academically, clinically and professionally to deliver health care with physician supervision. Physician Assistants are academically and clinically prepared to provide a wide variety of health care services to a diverse patient population. The skill set that all PAs must possess in order to competently fulfill the obligations of their job duties are: elicit a complete history-, perform a thorough physical assessment, understand the principals and practices of commonly performed surgical procedures and tasks, request and interpret diagnostic studies, understand the foundational concepts of preventive care, and therapeutic interventions. PAs are to demonstrate mastery of basic medical, clinical, behavioral and social sciences concepts in the following supervised clinical experiences: family medicine, pediatrics, women's health, general surgery, psychiatry and behavioral medicine. PAs are to possess an understanding of health care policy and professional practice issues; and the delivery of health care services to patients in rural, urban, and underserved communities.

### PHYSICIAN ASSISTANT (M)

### MA5501/MCE501

For further details about the requirements for eligibility into the Physician Assistant program, please visit the website at <http://www.mvc.edu/academicprograms/pa/applicationProcess.cfm> which includes a list of courses as well as the minimum grade point average requirements to be considered for program enrollment. A minimum of 3,000 hours of paid "hands-on" patient care experience in the stated disciplines of medicine, nursing or allied health is also required (please see the website for details). In order to be considered for acceptance into the program, all paid hands-on clinical experience, and academic coursework must be verifiable and completed at the time the application for enrollment is submitted.

### Certificate Program

#### Program Learning Outcomes

Upon completion of the physician assistant program students should be able to:

- analyze etiologies, risk factors, underlying pathologic process, and epidemiology for adult and pediatric medical conditions
- analyze and synthesize the history, physical findings, and diagnostic studies to formulate a differential diagnosis
- identify and evaluate signs and symptoms and select and analyze appropriate diagnostic studies to determine the most likely diagnosis of a medical condition
- manage general medical and surgical conditions integrating knowledge about the indications, contraindications, side effects, interactions and adverse reactions of pharmacologic agents and other relevant treatment modalities
- utilize appropriate screening methods of disease processes in asymptomatic individuals to and discuss concepts of health promotion and disease prevention
- differentiate between the normal and abnormal anatomic, physiological, and diagnostic data and the relevance of the findings
- provide competent health care to patients with acute and chronic conditions
- provide culturally sensitive and culturally responsive health care to a diverse patient population and demonstrate caring and respectful behaviors when interacting with patients and their families
- develop informed decisions about diagnostic and therapeutic interventions based on patient information and preferences, up-to-date scientific evidence, and clinical judgment
- counsel and educate patients and their families on health care
- perform competent medical and surgical procedures considered essential in the area of practice
- create and sustain a therapeutic and ethically sound relationships with patients utilizing effective listening, nonverbal, verbal and writing skills to elicit and provide information
- collaborate effectively with physicians, other disciplinary team members, and professional groups to provide patient centered patient care
- demonstrate emotional resilience and stability, adaptability, flexibility and tolerance of ambiguity and anxiety
- demonstrate competent documentation concerning the patient care process for medical, legal, quality assurance and financial purposes
- integrate the legal and regulatory guidelines into the professional role of the physician assistant and show sensitivity and responsiveness to
- demonstrate respect, compassion and integrity for the patient, society, and the PA profession
- demonstrate knowledge of ethical principles pertaining to provision or withholding of clinical care
- establish, appraise, and integrate evidence from scientific studies related to the patients' health problem
- apply knowledge of study designs and statistical methods to the appraisal of clinical studies and other information on diagnostic and therapeutic effectiveness

- distinguish biases related to gender, culture, cognitive, emotional, and physical limitations in themselves and others
- utilize information technology and medical information to support patient care decisions and patient education and to provide efficient patient care
- demonstrate cost-effective health care and resource allocation that does not compromise quality of care.
- **Successfully pass the program's summative evaluation process, which may include a comprehensive written examination and an objective clinical skills examination.**

Required Courses (103.5 units)		Units
PHT-1	Applied Clinical Skills I	2
PHT-2	Medicine Science I	6.5
PHT-3	History and Physical Assessment I	4
PHT-4	Applied Clinical Skills II	4
PHT-5	Medicine Science II	6.5
PHT-6	History and Physical Assessment II	4
PHT-7	Medical Pharmacology	4
PHT-8	Applied Clinical Skills III	3
PHT-9	Medicine Science III	6.5
PHT-10	Clinical Nutrition	3
PHT-11	Internal Medicine I	5
PHT-12	Internal Medicine II	6
PHT-13	General Surgery	5
PHT-14	Surgery II <b>Orthopedics</b>	5
PHT-15	Pediatrics	5
PHT-16	<b>Women's Health (Obstetrics/Gynecology)</b>	5
PHT-17	Family Practice	5
PHT-18	Psychiatry/Mental Health	5
PHT-19	Emergency Medicine	5
PHT-20	Medical Genetics	3
PHT-22A	Clinical Anatomy, Physiology and Pathophysiology	3
PHT-22B	Clinical Anatomy, Physiology and Pathophysiology	3
Electives	Choose from the list below	5
<b>Electives (5 units)</b>		
PHT-21A	Neurosurgery Clerkship	5
PHT-21B	Advanced Mental Health Clerkship	5
PHT-21C	Advanced Geriatrics Clerkship	5
PHT-21D	Hospitalist Medicine Clerkship	5

### Associate of Science Degree

The Associate of Science Degree in Physician Assistant will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.



## PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

**ASSOCIATE IN ARTS IN STUDIO ARTS FOR TRANSFER DEGREE (N)**

**(CSUGE) NAA693  
(IGETC) NAA694**

The Associate in Arts in Studio Arts for Transfer provides a solid preparation for transfer majors in the various areas of studio art, including design, drawing, and painting. This Studio Arts degree has an emphasis in Art History. Additionally, the studio courses align well with preparation for transfer majors in related fields such as sculpture, photography, and other areas of study at UC, CSU, and private colleges and universities.

### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate proficient technical and creative skills with a variety of art materials.
- Understand works of art and design and the artistic contributions of diverse peoples through critical discussion and written assignments.
- Demonstrate, through the analysis of aesthetic and cultural values, an understanding of the contribution of art and design to human experience.

Required Courses (24 units)	Units
ART-2*/2H History of Western Art: Renaissance through Contemporary/Honors	3
ART-17 Beginning Drawing	3
ART-22 Basic Design	3
ART-24 Three Dimensional Design	3
Electives Choose from List A	3
Electives Choose from List B	9

### List A: Select 1 course (3 units)

ART-1* History of Western Art: Prehistoric, Ancient, and Medieval	3
ART-5* History of Non-Western Art	3
ART-9* African Art History	3

### List B: Select 3 courses (9 units)

ART-20 Beginning Sculpture	3
ART-23 Design and Color	3
ART-26 Beginning Painting	3
ART-36A Computer Art-Introduction	3
or one of the following:	
ART-18 Intermediate Drawing	3
ART-40A Figure Drawing-Introduction	3

\*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

### Associate in Arts for Transfer Degree

The Associate in Arts in Studio Arts for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including the major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development.)

# TECHNICAL REVIEW COMMITTEE MINUTES

**February 19, 2015 2:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Guests:

Kevin Fleming, Dean of Instruction, CTE Norco College

- A. MSC Johnson/Quin approved the agenda for today’s meeting and the minutes from the November 25, 2014 meeting.
- B. New Stand Alone Courses: None
- C. New Courses (not stand alone): MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
These courses are part of an AB86 program. This will prepare students for industry certifications as well as program certification, and will be supported by our new partnership with the International Brotherhood of Electrical Workers, IBEW #44, through an AB86 grant:				
ELE-35	Introduction to the Electrical Trades and Construction Safety	N		
ELE-41	Introduction to Electrical Theory, Basic Math Concepts, and the National Electric Code	N		
ELE-42	Advanced DC Circuit Concepts, Introduction to 3-Phase AC Circuits, Test Equipment, and National Electric Code Applications	N		
ELE-43	AC Circuit Concepts, Applied Electronics, and National Electric Code Applications	N		
ELE-44	Digital Logic Circuits, Conductor Characteristics, Applications, and National	N		

	Electric Code (NEC)			
ELE-45	Electrician Blueprint Reading with Code Applications for National Electrical Code (NEC)	N		
ELE-46	Grounding Systems, Advanced Blueprints and Specifications, Motor Design and Installation, and National Electric Code	N		
ELE-47	Motor Control Principles, Generators and Power Supplies, with National Electric Code (NEC)	N		
ELE-48	Transformer Theory, Leadership, Management, and Test Equipment	N		
ELE-49	Electrician Specialty Systems	N		

D. Course Inclusion: MSC Mahon/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
This course is being added to the Norco inventory and fits well with other Humanities offerings:				
HUM-9	American Voices	N		

E. Distance Education: MSC Mahon/Quin to forward the following to the college curriculum committees for approval or information with suggestions:

	Title	Location	Action	Comment
SOC-12	Marriage and Family Relations	MNR		Hybrid- provide more ways to address the loss of face to face time and to change the wording to convey that the methods are required
SOC-25	Introduction to the Sociology of Sex and Gender	R		Online and Hybrid provide more ways to address the loss of face to face time and to change the wording to convey that the methods are required

F. Minor Course Modifications: The following proposal was approved with suggested changes:

	Title	Location	Action	Comment
The following course is being modified to update the course materials:				
ECO-7	Principles of Macroeconomics	MNR		Tie entry skills to SLOs of ENG-80

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information. If the proposal has a comment, that needs to be addressed before forwarding:

	Title	Location	Action	Comment
The following courses are being modified to update the course description, SLOs, course content, MOI, MOE , sample assignments and course materials:				
COS-60A	Beginning Cosmetology	R		
COS-60B	Level II Cosmetology Concepts	R		
COS-60C	Level III Cosmetology Concepts	R		
COS-60D	Level IV Cosmetology Concepts	R		
COS-60E	Level V Cosmetology Concepts	R		
COS-61A	Level I Cosmetology Instructor Concepts A	R		
COS-61B	Level II Cosmetology Instructor Concepts B	R		
The following courses are being modified to change the units from 8.5 to 10, change the hours from 95 to 113 lecture and from 205 to 202 laboratory, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
COS-62A	Level I Esthetician Concepts	R		
COS-62B	Level II Esthetician Concepts	R		
The following course is being modified to change the units from 1 to 2, add 36 hours lecture and remove 54 hours laboratory, remove the corequisite of DAN-D10, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
DAN-D18	Dance Performance Production	R		
The following course is being modified to update the SLOs, sample assignments and course materials:				
DAN-D20	Introduction to Social Dance	MNR		
The following course is being modified to change the title from “ Hip-Hop Dance,” and to update the SLOs, sample assignments, and course materials:				
DAN-D31	Hip-Hop Dance, Beginning	MNR		
The following course is being modified to change the title from “A Survey of Mathematics,” to update the course description, SLOs, course content, MOE, course materials and to add sample assignments:				
MAT-25	Mathematics for the Liberal Arts Student	MNR		
The following course is being modified to change the prerequisite from “MDA-1A and one of the following: CIS-1A or BUS/CIS/CAT-3, 50, or 84” to MDA-1A and one of the following: BUS/CIS/CAT-3, 50 or 80,” update to the SLOs, course content, MOI, MOE, sample assignments and course materials:				
MDA-58A	Medical Transcription	M		Link entry skills to prerequisite courses
The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments and course materials:				
MDA-58B	Advanced Medical Transcription	M		Link entry skills to prerequisite courses
The following course is being modified to change the hours from 8 lecture hours to 27 laboratory hours and to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				

	Title	Location	Action	Comment
MUS-92	Basic Piano	MR		

H. Course Exclusions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
This course has not been offered for many years and the discipline does not plan to offer it in the future:				
ENG-90B	Special Topics in English: The Research Paper Process	R		

I. Course Deletions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following courses have not been taught in several years:				
DAN-3	World Dance Survey	R		
DAN-4	Music for Dance	R		
DAN-D61	Summer Ballet Intensive	R		
DAN-D62	Summer Jazz Intensive	R		
DAN-D63	Summer Modern Dance Intensive	R		
DAN-D64	Summer Tap Dance Intensive	R		
DAN-D65	Summer World Dance Intensive	R		
DAN-D66	Summer Social Dance Intensive	R		
DAN-D67	Summer Music Theater Dance Intensive	R		
The following courses have not been offered in several years and no longer meet the California State Fire Marshall guidelines and Fire Technology Advisor Committee that met on 11/12/14 recommended the deletion of these classes:				
FIT-A1B	Fire Investigation 1B	M		
FIT-A2A	Fire Investigation 2A	M		
FIT-A2B	Fire Investigation 2B	M		
FIT-C2M	Incident Management 2	M		
FIT-C19A	Introduction to Wildland Fire Behavior	M		
FIT-C33A	Strike Team Leader-ALL Rick S-330	M		
FIT-C39	Division/Group Supervisor (S-339)	M		
FIT-C41	Safety Officer (I-401)	M		
FIT-C42	Information Officer (I-403)	M		

	Title	Location	Action	Comment
FIT-C43	Operations Section Chief All Risk (S-430)	M		
FIT-E7A	Public Safety First Aid and Cardiopulmonary Resuscitation	M		
FIT- H2	Hazardous Materials First Responder Operational	M		
FIT-H3	Hazardous Materials First Responder Operational Decontamination	M		
FIT-R10	Rapid Intervention Crews and Tactics	M		
FIT-R1A	Rescue Systems	M		
FIT-R2A	Confined Space Rescue, Awareness Level	M		
FIT-R2B	Confined Space Rescue, Operational Level	M		
FIT-R3	Basic Automobile Extrication	M		
FIT-R4	Low Angle Rescue- Introduction to Rescue Systems	M		
FIT-R7	Trench Rescue for Fire Service Personnel	M		
FIT-S1A	Fire Apparatus Driver/Operator 1A, Emergency Vehicle Operations	M		
FIT-S1B	Fire Apparatus Driver/Operator 1B, Pump Operations	M		
FIT-S1D	Basic Fire Engine Operation	M		
FIT-S5A	Wildland Safety and Survival	M		
FIT-S13	Fire Control 3, Structural Firefighting	M		
FIT-S14	Fire Control 4, Oil and Gas Fire Fighting	M		

1. New State Approved Certificates/Degrees: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.
  - a. Electrician Apprenticeship
  - b. Associate in Arts in History (N)
2. State/Locally Approved Certificate/Degree Modifications: None
3. State Certificate/Degree Deletions: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information.
  - a. Dental Technology (M)
  - b. Speech Language Pathology (M)
4. Discussion:
  - a. Notifications from Tech Review –Discussion took place regarding standardizing the notifications to proposal authors about the decisions/suggestions made by the committee. Greg Burchett volunteered to send out an email.
  - b. TBA in CORs- Discussion took place regarding including objectives/SLOs/activities for TBA hours to be compliant with State mandates regarding CORs. How should these be formatted and incorporated in the COR?

# TECHNICAL REVIEW COMMITTEE MINUTES

March 5, 2015 2:30 p.m.  
Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Guests:

Kevin Fleming, Dean of Instruction, CTE, Norco College

Members absent:

Richard Mahon ..... Curriculum Committee Chair

A. MSC Johnson/Quin approved the agenda for today's meeting with the addition of exclusions of DAN-5 and DAN-D19 and the minutes from the February 19, 2014 meeting.

B. New Stand Alone Courses: None

C. New Courses (not stand alone): None

D. Course Inclusion: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
This course is being added to the RCC inventory:				
ENG-80	Preparatory Composition	R		

E. Distance Education: None

F. Minor Course Modifications: None

G. Major Modifications: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following course is being modified to update the course description, SLOs, course content, MOI, and course materials:				
EAR-47	Childhood Stress and Trauma	MNR		
The following course is being modified to update the course description, course content, MOI, MOE, sample assignments and course materials for Cal Poly articulation:				
ENE-38	Introduction to Programming Concepts and Methodologies for Engineers	NR		
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:				
MAT-53	College Geometry	MNR		

H. Course Exclusions: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
These courses have not been offered for several years:				
DAN-5	Introduction to Movement Education for Preschool and Elementary Children	R		
DAN-D19	Conditioning for Dance	R		

I. Course Deletions: MSC Quin/Johnson to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
The following courses have not been taught in several years:				
EDU-3	Introduction to Literacy Instruction	MR		
EDU-4	Introduction to Literacy/ Service Learning	MR		
EDU-5	Americorps Community Service Learning	MR		
The following courses have not been offered for many years:				
FIT-S2	Truck Operations	M		
FIT-S4	CDF Fire Fighter I - Basic Academy	M		



	Title	Location	Action	Comment
FIT-S17	Volunteer Fire Fighter Trainee Academy	M		
The following course has not been offered in several years:				
HUM-3	Creativity and Imagination	N		
The following courses are being deleted as part of the program discontinuance:				
SLP-1	Foundations of Speech-Language Pathology Assisting	M		
SLP-2	Remediation: Hearing and Speech Disorders	M		
SLP-3	Remediation: Language, Literacy and Communication	M		
SLP-4	Field Work in Speech-Language Pathology Assisting	M		
SLP-5	SLPA Workplace Issues	M		

1. New State Approved Certificates/Degrees: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information.
  - a. Electrician
  - b. Associate in Science in Biology for Transfer (N)
2. State/Locally Approved Certificate/Degree Modifications: None
3. State Certificate/Degree Deletions: None
4. Discussion:
  - a. TBA in CORs- Discussion about the list of courses currently being scheduled with TBA hours. Suggestion to have separate lecture and laboratory content and SLOs and then a stem that states. "If the course is scheduled with TBA laboratory hours then the following may be activities (objectives) for those hours:" Discussion will continue at next meeting.

# TECHNICAL REVIEW COMMITTEE MINUTES

**March 19, 2015 2:30 p.m.**  
 Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Guests:

Carol Farrar, Dean of Instruction, Norco College

Members absent:

Richard Mahon ..... Curriculum Committee Chair

A. MSC Johnson/Quin approved the agenda for today’s meeting with the addition of exclusions of BIO-2A and 2B (Norco), Chief Officer, Fire Officer, Fire Technology and Firefighter Academy degree/certificate modifications, and Norco College program discontinuances and the minutes from the March 5, 2014 meeting.

B. New Stand Alone Courses: None

C. New Courses (not stand alone): None

D. Course Inclusion: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
This course is being added to the Norco inventory:				
MUS-92	Basic Piano	N		

E. Distance Education: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
GAM-22	Game Design Principles	N		Hybrid and Online- suggestion to add more explanation in how

				loss of face to face time will be addressed, as in GAM-50
GAM-50	Introduction to Game Programming	N		Hybrid and Online

F. Minor Course Modifications: Proposal will be returned to originator to be made into a major modification so the SLOs can be linked to the GESLOs:

	Title	Location	Action	Comment
This course is being modified to update the course materials:				
ANT-5	Cultures of Ancient Mexico	MNR		

G. Major Modifications: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
This course is being modified to update the course description, SLOs, course materials and add sample assignments:				
DAN-D30	Social Dance Styles	MNR		
The following course is being modified to update the SLOs, course content, course materials and add sample assignments:				
FIT-M1	Fire Management, 1 Management/Supervision for Company Officers	M		
The following course has been modified to update the SLOs, and course materials:				
GUI-45	Introduction to College	MNR		
The following course has been modified to update the SLOs, and method of evaluation:				
GUI-46	Introduction to the Transfer Process	MNR		
The following courses have been modified to update the SLOs, and course materials:				
GUI-47	Career Exploration and Life Planning	MNR		
GUI-48	College Success Strategies	MNR		
The following course has been modified to update the course content for alignment with the CID descriptor:				
MAT-1A	Calculus I	MNR		

H. Course Exclusions: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information.

	Title	Location	Action	Comment
These courses have not been offered for several years:				

BIO-2A	Invertebrate Zoology	N		
BIO-2B	Vertebrate Zoology	N		

I. Course Deletions: None

J. New State Approved Certificates/Degrees: None

K. State/Locally Approved Certificate/Degree Modifications: MSC Quin/Johnson to forward the following to the college curriculum committees for approval or information:

- a. Chief Officer
- b. Fire Officer
- c. Fire Technology
- d. Firefighter Academy

L. State Certificate/Degree Deletions: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

- a. Administration of Justice (N)
- b. Architecture (N)
- c. Business Administration-Human Resources Concentration (N)
- d. Civil Engineering Technician (N)
- e. Computer Applications (N)
- f. Electronics Technology (N)
- g. Engineering Technology (N)
- h. Investigative Assistant (N)
- i. Computer Information Systems-Simulation and Gaming-Game Art
- j. Web Master-Web Designer (N)
- k. Web Master-Web Developer (N)

M. Discussion:

- a. TBA in CORs- Discussion was put on hold until the next meeting.

# TECHNICAL REVIEW COMMITTEE MINUTES

April 2, 2015 2:30 p.m.  
Spruce Street, Conference Room #307

Faculty Chair: Richard Mahon, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Toni Van Buhler ..... Administrative Support

Naomi Foley ..... Administrative Support

Guests:

Kevin Fleming, Dean of Instruction, Career and Technical Education, Norco College via phone

Members absent:

Greg Burchett..... Tech Review Committee Chair

- A. MSC Johnson/Quin approved the revised agenda for today's meeting and the minutes from the March 19, 2015 meeting.
- B. New Stand Alone Courses: None
- C. New Courses (not stand alone): None
- D. Course Inclusion: Motion failed for lack of second. The Norco program would focus on CIS training for medical front office personnel. Moreno Valley would like to be able to review and discuss the impact that this might have on their program.

	Title	Location	Action	Comment
MDA-1A	Medical Terminology 1A	N		
MDA-59	Medical Office Procedures	N		

E. Distance Education: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
NRN-21	Acute Care and Chronic Illness	R		Hybrid
NRN-22	Integrated Care Across the Lifespan	R		Hybrid

F. Minor Course Modifications: None

G. Major Modifications: None

H. Course Exclusions: None

I. Course Deletions: None

J. New State Approved Certificates/Degrees: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

a. Associate in Science in Chemistry for Transfer (N)

Motion failed for lack of second

b. Healthcare Office Assistant (N)

K. New Locally approved Certificate: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

a. 3D Mechanical Drafting (N)

L. State/Locally Approved Certificate/Degree Modifications: None

M. State Certificate/Degree Deletions: None

N. Discussion:

a. TBA in CORs- Will send list of courses with TBA hours

# TECHNICAL REVIEW COMMITTEE MINUTES

May 7, 2015 2:30 p.m.

Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Toni Van Buhler ..... Administrative Support

Naomi Foley ..... Administrative Support

Guests:

Diane Dieckmeyer, Vice President, Academic Affairs, Norco College

- A. MSC Johnson/Quin approved the revised agenda for today's meeting and the minutes from the April 2, 2015 meeting.
- B. New Stand Alone Courses: None
- C. New Courses (not stand alone): None
- D. Course Inclusion: None

E. Distance Education: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
EAR-47	Childhood Stress and Trauma	MNR		Hybrid /Online change Blackboard to Learning Management System

F. Minor Course Modifications: None

G. Major Modifications: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following courses are being modified to update the SLOs, course content and sample assignments to be C-ID compliant:				
AMY-2A	Anatomy and Physiology II	MNR		
AMY-2B	Anatomy and Physiology II	MNR		
The following course is being modified to change the laboratory hours from 144 to 135, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
DEH-10A	Pre-Clinical Dental Hygiene #1	M		
The following courses are being update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
DEH-11	Principles of Dental Hygiene	M		
DEH-12A	Principles of Oral Radiology	M		
DEH-12B	Oral Radiology Laboratory	M		
The following course is being modified to update the course description, SLOs, course content, MOIs, MOE, course materials and add sample assignments:				
MUS-93	The Business of Music	NR		
The following course is being modified to update the SLOs, the course content, and sample assignments to align with the C-ID descriptor:				
SOC-20	Introduction to Criminology	MNR		
The following course is being modified to update the SLOs, the course content, course materials and sample assignments:				
SOC-25	Introduction to Sociology of Sex and Gender	R		

H. Course Exclusions: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:



	Title	Location	Action	Comment
The following course is no longer being offered:				
ILA-800	Supervised Tutoring	N		
The following courses have never been offered at Moreno Valley College:				
REA-87	Reading Clinic	M		
REA-95	Special Topics in Reading	M		
REA-887	Reading Clinic	M		

I. Course Deletions: MSC Mahon/Quin to forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following course has never been offered at Moreno Valley College:				
HIS-30	Introduction to Chicano Study	M		

J. New State Approved Certificates/Degrees: MSC Johnson/Quin to forward the following to the college curriculum committees for approval or information:

- a. Associate in Science in Biology for Transfer (M)

K. New Locally approved Certificate: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State Certificate/Degree Deletions: None

N. Change to Discipline Name: MSC Johnson/Mahon to forward the following to the college curriculum committees for approval or information:

- a. Game Development from Simulation and Game Development (N)

O. Discussion:

- a. Update of interdisciplinary CORs- Faculty member has asked how to update an interdisciplinary COR such as ILA-800 since the date on it is 2009. How does one obtain the approval from multiple disciplines across multiple colleges as well as departments? COR should remain generic so it addresses all disciplines. Also need to update the disciplines still offering the course. Norco no longer uses it and would like to exclude it from their inventory. Suggestion was to bring the modification forward to Tech Review and then the college curriculum committees for two readings so it could be vetted by all the disciplines and department involved. Carolyn will work on the modification with Jeff Rhyne and Chui Yao consulting with Richard and Brian.
- b. TBA courses-Naomi still working on a list to be distributed to the various disciplines so they can work on updating their CORs to include objectives and content to address TBA hours.

# TECHNICAL REVIEW COMMITTEE MINUTES

May 21, 2015 2:30 p.m.  
Spruce Street, Conference Room #307

Faculty Chair: Richard Mahon, Presiding Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Toni Van Buhler ..... Administrative Support

Naomi Foley ..... Administrative Support

Guests:

Diane Dieckmeyer, Vice President, Academic Affairs, Norco College

Absent: Greg Burchett, Tech Review Chair

- A. MSC Johnson/Quin approved the revised agenda for today's meeting and the minutes from the May 7, 2015 meeting.
- B. New Stand Alone Courses: None
- C. New Courses (not stand alone): None
- D. Course Inclusion: None

E. Distance Education: None

F. Minor Course Modifications: MSC Johnson/Quin:

	Title	Location	Action	Comment
The following course is being modified to update the course materials:				
BUS-53	Introduction to Personal Finance	MNR		

G. Major Modifications: MSC Johnson/Quin forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following courses are being update the SLOs, course content, MOI, MOE, course materials and add sample assignments:				
DEH-13	Infection Control in Dentistry	M		Link SLOs of corequisite courses to the Entry skills as part of content review
DEH-15	Head and Neck Anatomy	M		Link SLOs of corequisite courses to the Entry skills as part of content review
The following course is being modified to remove the Limitation on Enrollment of “student must be referred by an instructor or a counselor,” to update the course description, SLOs, course content, MOI, MOE, and sample assignments:				
ILA-800	Supervised Tutoring	MR		Removed “may be repeated 12 times” from the course description and tied ENG=80 to the entry skills

H. Course Exclusions: None

I. Course Deletions: None

J. New State Approved Certificates/Degrees: None

K. New Locally approved Certificate: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State Certificate/Degree Deletions: None

N. Discussion:

- a. TBA courses- Test case of CIS-1A from Cathy Brotherton. Tech Review had a few suggestions. To remove “watch videos” and to add the number of hours. To have the TBA content appear like the non-TBA content.
- b. Art discipline will bring forward a list of courses that will be taught by faculty with qualifications in Art History and a list of courses that will be taught by those with Art qualifications. All current faculty will be grandfathered and will be able to teach both but newly hired faculty will only be able to teach those courses for which they are

qualified.

# TECHNICAL REVIEW COMMITTEE MINUTES

May 28, 2015 2:30 p.m.  
Spruce Street, Conference Room #307

Faculty Chair: Greg Burchett, Tech Review Chair

Members Present:

Norco College:

Brian Johnson ..... Curriculum Committee Chair

Moreno Valley College

Carolyn Quin..... Curriculum Committee Chair

Riverside City College:

Richard Mahon ..... Curriculum Committee Chair

Committee Staff:

Sylvia Thomas ..... Associate Vice Chancellor, Educational Services

Naomi Foley ..... Administrative Support

Guests:

Kevin Fleming, Dean of Instruction, CTE, Norco College

- A. MSC Johnson/Quin approved the revised agenda for today's meeting and the minutes from the May 7, 2015 meeting.
- B. New Stand Alone Courses: None
- C. New Courses (not stand alone): None
- D. Course Inclusion: None

E. Distance Education: None

F. Minor Course Modifications: MSC Johnson/Quin:

	Title	Location	Action	Comment
The following course is being modified to update the MOI, MOE, sample assignments and course materials:				
CAT-1A	Business Etiquette	MR		
CAT-61	Professional Office Procedures	MR		

G. Major Modifications: MSC Johnson/Quin forward the following to the college curriculum committees for approval or information:

	Title	Location	Action	Comment
The following courses are being update the SLOs, and course materials:				
ANT-4	Native American Cultures	MNR		
ANT-5	Cultures of Ancient Mexico	MNR		

H. Course Exclusions: None

I. Course Deletions: None

J. New State Approved Certificates/Degrees: None

K. New Locally approved Certificate: None

L. State/Locally Approved Certificate/Degree Modifications: None

M. State Certificate/Degree Deletions: None

N. Discussion:

- a. TBA courses- Finished the list of courses that have been offered as TBA and will send them out to the members so they can be shared with the disciplines
- b. Number of proposals completed this year.
  - i. Modifications, new courses, deletions, distance ed: 464
    1. New-42
    2. DE-12
    3. Deletions-60
    4. Minor Mods-22
    5. Major Mods-328
  - ii. Inclusion/exclusions: 83
    1. Inclusions-7
    2. Exclusions-76
  - iii. New degrees/certificates: 15

- 1. ADTs: 9
- iv. Degree/certificate modifications: 29
- v. Program discontinuances: 12
- vi. Grand Total: 603