

District Curriculum Committee Meeting Minutes

Tuesday, December 3, 2024

4:00-5:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC ES&IE, RCCD)
<input checked="" type="checkbox"/> Eric Bishop (Co-Chair, Int. VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RIV)	<input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD)
<input checked="" type="checkbox"/> Nick Sinigaglia (PHI, MOV) <i>Just-cause attendance via Zoom</i>	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Deanna Murrell (AO, MVC)
	<input type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTIYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order: 3:06pm

Agenda and Minutes

1. Approval of Agenda
Motion: K. Douglass; Second: N. Sinigaglia
Approved, Unanimous

2. Approval of Minutes – November 19, 2024
Motion: K. Douglass; Second: N. Sinigaglia
Approved, Unanimous

Reports from Colleges

1. Moreno Valley
 - a. No report

2. Norco
 - a. No report

3. Riverside

- a. No report from the college committee, however, Kelly did attend the Academic Senate meeting where the Senate voted on the upper-division review process and the interdisciplinary council process.
- b. The Senate had a recommendation on the upper-division review process to change the title to "Approval of Upper Division Courses for Baccalaureate Programs."
 - i. Nick Sinigaglia – The purpose of the overview is so that it is the approval process for both courses and programs. Upper-division courses are also specifically reserved for baccalaureate programs.
- c. The Senate was also supportive of the interdisciplinary council process for ADTs and AOE. They also understood that the process can always be updated in the future if we find it is not working as intended. DCC had discussed providing this process to the program review and assessment committees, so that may be our next step. In the spring, we should review how to operationalize this process, including looking at timelines and the form required for the process.
- d. The Chancellor did comment on the AOE. It was pointed out that due to AB928, students are now required to be placed on an ADT if they intend to transfer, so students pursuing an AOE where an ADT exists should not be an issue. Additionally, AOE do serve students where ADTs do not exist. Discontinuing our AOE may also lead to the number of awards decreasing.
- e. Both documents will be posted to the District website as addenda to the handbook.

Action Items

1. Curriculum Proposals

Discussion Items and Public Comment

1. Not-For-Credit Courses Process
 - a. Kelly Douglass - This topic will be revisited in the spring. What is our normal process? How would this process be different? We don't have the same purview over them.
 - b. Nick Sinigaglia – We need to enforce what is already in the contract, ensuring that not-for-credit courses are being brought to the appropriate departments.
 - c. Eric Bishop – For administrators, we need to know what the trigger is that would cause not-for-credit to come into curriculum's purview so that both groups understand what the parameters are. When does it begin to blur into a program or course?
 - d. Kelly Douglass – In spring, we can discuss what is that trigger. Any not for credit should come to us.
 - e. Eric Bishop – Who determines duplication?
 - i. Kelly Douglass – Faculty and the curriculum committee. Tech Review and DCC should also be involved in the discussion. We will also need to understand the process for the creation of not-for-credit. Are there CORs?
 - f. Further discussion on the workflow will take place in the spring.
2. Open Forum
 - a. Eric Bishop – Regarding upper division and baccalaureate programs, what steps can the District office take to help support the creation of these courses and programs? We would like to encourage it wherever we can.
 - i. Kelly Douglass – RCC had a previous attempt with an ASL baccalaureate program, but it was denied because Dominguez Hills offers that they deemed was

a similar program. Before CalGETC and CCN, we were hoping to move through an appeals process.

- ii. Eric Bishop – It may also be valuable to look at master’s degrees offered by UCR where no bachelors exists so that we can partner in that way.
- iii. Kelly Douglass – ASL was a good proposal, but we do not know what the process is to appeal. Do we need to provide more information? Can we add elements to the curriculum? We would welcome any support to the colleges in pursuing bachelor’s degrees.

3. Public Comment for all items on or not otherwise on the agenda.
 - a. None.

Adjournment: 3:36pm

District Curriculum Committee Notes

Votes by Member for 12/03/2024

Courses

New Courses

		M	N	R	Action	Douglas	Johnson	Sinigaglia
ELE 33	Network Troubleshooting and Methodology in Biomedical Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Holding for Norco's approval.								
