

# **District Curriculum Committee Meeting Minutes**

Tuesday, September 17, 2024	4:00-5:00pm	CAADO 209/Zoom
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<b>Committee Members</b>	Guests
☐ Brian Johnson (Chair, MAT, NOR)	☐ Lijuan Zhai (AVC ES&IE, RCCD)
⊠ Eric Bishop (Co-Chair, Int. VC Ed. Services)	⊠ Steven Schmidt (MUS, RCC)
⊠ Kelly Douglass (ENG, RIV)	☐ Bryan Medina (Staff, RCCD)
⊠ Nick Sinigaglia (PHI, MOV)	☑ Ellen Brown-Drinkwater (AO, RCC)
	☑ Nick Franco (AO, NOR)
	☐ Deanna Murrell (AO, MVC)
	☐ Sabina Fernandez (Staff, MVC)
	☐ Casandra Greene (Staff, RCC)
	⊠ Nicole Brown (Staff, NOR)
Additional Guests:	

#### **Zoom Information**

https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTIYvQT09

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Call to Order: 4:02pm

#### **Agenda and Minutes**

1. Approval of Agenda

Motion: N. Sinigaglia; Second: K. Douglass

Approved, Unanimous

2. Approval of Minutes – September 3, 2024

Motion: K. Douglass; Second: N. Sinigaglia

One edit: "Pfeifle" is still listed as the Moreno Valley Chair on the curriculum approvals.

Approved, Unanimous

#### **Reports from Colleges**

- 1. Moreno Valley
  - a. Moreno Valley College held their second meeting. There was robust discussion on independent study.
- 2. Norco
  - a. The committee approved the Independent Study AP with some reservations.
- 3. Riverside



- a. Riverside also had robust discussion about independent study. Additionally, Equity Minded Resources are shared through at the year and then compiled together at the final meeting. Kelly Douglass provided the list of resources to the committee.
- b. Question: Riverside did not perform a first read of the ADT/AOE council proposal. How should we move forward?
  - i. Both Norco and Moreno Valley performed a first read, but can delay the second read and vote so that all colleges vote together.

#### **Action Items**

- 1. Curriculum Proposals
  - a. EMS-50 and PSY-60 to be returned to Tech Review. See attachment for all other decisions.
- 2. AP 2101 Independent Study
  - a. Motion to approve the Independent Study AP: N. Sinigaglia; Second: K. Douglass
  - b. Nick Sinigaglia The AP passed at Moreno Valley, but it was not unanimous. Some members had reservations about how this is different from work experience. There were also concerns about equity issues, specifically how faculty members accept or reject proposals from students for independent study. Because this is overload and voluntary, some faculty wanted a set of guidelines so it is not solely at the discretion of the instructor.
    - i. Kelly Douglass Could this be defined in the discipline's COR?
  - c. Nick Sinigaglia Is this scheduled every term? How does the student know to enroll in independent study? Is that done before the term starts? If multiple faculty are doing independent study in the same term, are there multiple sections?
  - d. Kelly Douglass We don't have a clear understanding of what the compensation should be. The calculation in the AP may be a mistake. Faculty at Riverside pointed out that you would only need 8 students in independent study to be the equivalent of 30 students in ENG-1A. We need input from the faculty association and from Raj. Much of this is not curriculum purview.
  - e. Casandra Greene Nothing regarding scheduling, wages, compensation, or overload should be in the AP. Much of that is contractual and needs to be negotiated by the Faculty Association. That information should live in the contract.
  - f. Brian Johnson Norco approved the AP, but not the areas highlighted for comment. We may want to reconsider if independent study is necessary at a lower division college.
    - i. Kelly Douglass The Riverside representatives have come around on the topic, specifically when it is a student driven project. It opens the door for students who are not in the honors program.
  - g. Nick Sinigaglia Do we approve the AP with the commented language exised?
    - i. Eric Bishop Can the AP be referred to another committee for additional information?
    - ii. Keith Dobyns Yes, it can be referred to the FA pending an agreement and brought back once a side letter is developed. If the FA and District cannot come to an agreement, that may prevent the AP from moving forward. Additionally, a student cap may need to be determined.
  - h. Motion to refer AP 2101 to the Faculty Association with comments struck with the request to develop a side letter of agreement to determine compensation structure: B. Johnson; Second: K. Douglass
    - i. Approved, Unanimous



a. Once we hear back from the FA, the AP can return to Standards and the College.

#### **Discussion Items and Public Comment**

- 2. Open Forum
  - a. None
- 3. Public Comment for all items on or not otherwise on the agenda.
  - a. None

**Adjournment:** 5:02

## EQUITY-MINDED CURRICULUM RESOURCES SHARED AT RCC CURRICULUM COMMITTEE 2023-24

#### PRACTICES WE CAN ENACT



Encourage students to self-advocate. Reach out to them about the importance of coming to class and other practices that help them succeed and offer guidance on how to regroup when necessary.

In your classes, try to find time for a catalog tour. Show the Gen Ed page and sample majors and degree patterns; show the list of courses that would be required (and explain double-counting). Connect with pathways counselors to have presentation in the classes.

Once a course drop deadline has passed – be mindful that students are there until the end and have no options for leaving the class, so help support them as they try to get it done!

Remind students of their value, why they are here, and that they know things! When students are worried more about a passing grade than the learning and understanding, we are failing them. They are more than their grades. Knowledge is the journey.

Alert the library if you are using a new text so the library can get at least one copy online for students.

#### **RESOURCES WE CAN SHARE/USE**



A February State Chancellor's Office webinar on the relationship between HBCUs and CCCs included mention of MOUs regarding our system ADTs and transfer to HBCUs:

- ADT alignments can be found via the Transfer Search Tool https://icangotocollege.com/transfertool This is a living tool with new alignments added regularly
- For more information on the HBCU Transfer Pathways visit website https://www.californiacommunitycollegehbcutransfer.com/
- Join the CCC to HBCU listsery tinyurl.com/HBCUTransfer
- Our RCC Umoja counselor has information on scholarships

Suicide prevention and education resources:

- The SafeTalk program: <a href="https://livingworks.net/training/livingworks-safetalk/">https://livingworks.net/training/livingworks-safetalk/</a>
- Mental health trainings facilitated through Riverside County: <a href="https://www.ruhealth.org/behavioral-health/pei-community-education">https://www.ruhealth.org/behavioral-health/pei-community-education</a>

#### **TOOLS WE CAN USE**



Locally created <u>COR Review Tool</u>; remind curriculum proposal originators to consult when working on course outlines of record; includes discipline-based equity tool links.

ASCCC's DEI in Curriculum: Model Principles and Practices, June 2022

See attached document from RCC's School of Education from their strategies and materials to educate teachers about DEI principles and how to teach through that lens.

IDEAA Strategies for Curriculum from February 24 Curriculum Regional Meeting (which included a reminder of revised Title 5 language (§51201) that has DEI language so faculty are empowered to do this and codify it in CORs)

- PPT presentation: <a href="https://drive.google.com/file/d/1bMJS6i3Br06K1-H6XIIUbYjr6aATddIz/view">https://drive.google.com/file/d/1bMJS6i3Br06K1-H6XIIUbYjr6aATddIz/view</a>
- See slide 9 for links about IDEAA and ways to achieve in curriculum
- See slide 18 forward for Universal Design strategies

#### RESOURCES WE CAN READ/LISTEN TO



Joe Feldman's book *Grading for Equity* (especially part 3 on equitable grading practices) which the RCC library has online and paper copies of.

### **DIVERSITY, EQUITY, & INCLUSION**

## **DEI Lenses / Filters**



## Early Ed DEI Strategies



## **College Instruction DEI Strategies**



## **District Curriculum Committee Notes**

Votes by Member for 09/17/2024

Courses						
Course De	<u>eletions</u>	MNR	Action	Douglass	Johnson	Sinigaglia
EMS 90	Assessment Based Management		Approved	Υ	Υ	Υ
Course Inc	<u>clusions</u>	MNR	Action	Douglass	Johnson	Sinigaglia
ART 19	Experimental Methods & Materials		Approved	Υ	Υ	Υ
Course Ma	ajor Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
COM 3 Holding for	Critical Thinking, Argumentative Writing, and Debate associated programs due to title change.		Hold	Υ	Υ	Υ
COM 7	Oral Interpretation of Literature	<b>V V</b>	Approved	Υ	Υ	Υ
COM 9 Holding for	Interpersonal Communication COM-9H	<b>V V</b>	Hold	Υ	Υ	Υ
ELC 11 Grading ne	<b>DC Electronics</b> eds to be updated to Letter Grade/PNP.		Hold	Υ	Υ	Υ
ELC 13 Grading ne	AC Electronics eds to be updated to Letter Grade/PNP.		Hold	Υ	Υ	Υ
ELE 11 Grading ne	DC Electronics eds to be updated to Letter Grade/PNP.		Hold	Υ	Υ	Υ
	AC Electronics eds to be updated to Letter Grade/PNP.		Hold	Υ	Υ	Υ
ELE 26 Grading ne	Microcontrollers eds to be updated to Letter Grade/PNP.		Hold	Υ	Υ	Υ
ELE 28 Grading ne	MultiSim CAD & PCB Design/Fab eds to be updated to Letter Grade/PNP.		Hold	Υ	Υ	Υ
EMS 51	Emergency Medical Services-Basic Clinical/Field	<b>V</b>	Approved	Υ	Υ	Υ
EMS 59	Paramedic Preparation	<b>V</b>	Approved	Υ	Υ	Υ
EMS 60	Patient Assessment and Airway Management	<b>V</b>	Approved	Υ	Υ	Υ
EMS 70	Trauma Management	<b>V</b>	Approved	Υ	Υ	Υ
EMS 71	Clinical Medical Specialty I	<b>V</b>	Approved	Υ	Υ	Υ

ourses						
ourse Ma	jor Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
EMS 80	Medical Emergencies		Approved	Υ	Υ	Υ
EMS 81	Special Populations	<b>V</b>	Approved	Υ	Υ	Υ
EMS 82	Special Topics	<b>V</b>	Approved	Υ	Υ	Υ
EMS 83	Clinical Medical Specialty II	<b>V</b>	Approved	Υ	Υ	Υ
EMS 91	Paramedic Field Internship	<b>V</b>	Approved	Υ	Υ	Υ
GEG 8	Introduction to Geographic Information Systems, with Lab	<b>V</b>   <b>V</b>	Approved	Υ	Υ	Υ
JOU 1	Introduction to Journalism	<b>V</b>	Approved	Υ	Υ	Υ
MUS 29	Concert Choir	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 3	Fundamentals of Music	<b>V V</b>	Approved	Υ	Υ	Υ
MUS P36	Piano Ensemble		Approved	Υ	Υ	Υ
MUS P76	Advanced Piano Ensemble		Approved	Υ	Υ	Υ
PSY 48 Will be held	Statistics for the Behavioral Sciences for program modifications.	<b>V V</b>	Hold	Υ	Υ	Υ
SOC 48 Will be held	Statistics for the Behavioral Sciences for program modifications.		Hold	Υ	Υ	Υ
ourse Mi	nor Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
ACC 65	QuickBooks Accounting		Approved	Υ	Υ	Υ
ADM 1	Introduction to Applied Digital Media and Printing	<b>V</b>	Approved	Υ	Υ	Υ
ADM 2A	Color Systems and File Management	<b>V</b>	Approved	Υ	Υ	Υ
ADM 2B	Color Printing Systems and Color Management		Approved	Υ	Υ	Υ
ADM 55	Business Management for Graphic Communications	<b>V V</b>	Approved	Υ	Υ	Υ
ADM 62	Typography and Graphic Design	<b>V</b>	Approved	Υ	Υ	Υ
ADM 63A	Design For Print Publication	<b>V V</b>	Approved	Υ	Υ	Υ
				_	_	
ADM 63B	Design for Electronic Publication	<b>V</b>	Approved	Υ	Υ	Υ

ourses						
ourse Mir	nor Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
ADM 68A	3D Animation with Maya I		Approved	Υ	Υ	Υ
ADM 68B	3D Animation with Maya II		Approved	Υ	Υ	Υ
ADM 69A	Motion Graphics and Special Effects with After Effects		Approved	Υ	Υ	Υ
ADM 69B	Motion Graphics and Special Effects with After Effects, Advanced		Approved	Υ	Υ	Υ
ADM 70	Project Production and Portfolio		Approved	Υ	Υ	Υ
ADM 71A	Adobe Photoshop for Image Manipulation	<b>V V</b>	Approved	Υ	Υ	Υ
ADM 71B	Adobe Photoshop, Advanced	<b>V V</b>	Approved	Υ	Υ	Υ
ADM 74A	Web Design		Approved	Υ	Υ	Υ
ADM 74B	Web Design II		Approved	Υ	Υ	Υ
ADM 77A	Adobe Illustrator for Graphic Art	<b>V V</b>	Approved	Υ	Υ	Υ
ADM 77B	Adobe Illustrator, Advanced	<b>V V</b>	Approved	Υ	Υ	Υ
ADM 801	Design Process for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 802	Adobe Illustrator for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 803	Adobe Photoshop for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 804	Promotional Printing for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 84B	Screen Printing, Advanced		Approved	Υ	Υ	Υ
ADM 85A	Commercial Printing		Approved	Υ	Υ	Υ
ADM 85B	Commercial Printing, Advanced		Approved	Υ	Υ	Υ
DAN 13	Pilates Methodology		Approved	Υ	Υ	Υ
DAN 14	Internship in Pilates Education and Teaching		Approved	Υ	Υ	Υ
KIN 23	Volleyball Coaching Theory		Approved	Υ	Υ	Υ
KIN 34	Softball Theory		Approved	Υ	Υ	Υ
KIN 42	Lifeguarding/Title 22 First Aid/Water Safety Instructor		Approved	Υ	Υ	Υ

Courses						
Course Mir	nor Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
KIN A11	Tennis, Beginning		Approved	Υ	Υ	Υ
KIN A12	Tennis, Intermediate		Approved	Υ	Υ	Υ
KIN A13	Tennis, Advanced		Approved	Υ	Υ	Υ
KIN A20	Golf, Beginning		Approved	Υ	Υ	Υ
KIN A21	Golf, Intermediate		Approved	Υ	Υ	Υ
KIN A67	Volleyball, Beginning		Approved	Υ	Υ	Υ
KIN A68	Volleyball, Intermediate		Approved	Υ	Υ	Υ
KIN A69	Volleyball, Advanced		Approved	Υ	Υ	Υ
KIN V05	Baseball, Varsity, Men		Approved	Υ	Υ	Υ
MAG 41	Leadership, Trust, and Emotional Intelligence		Approved	Υ	Υ	Υ
MAG 51	Elements of Supervision	<b>V V</b>	Approved	Υ	Υ	Υ
MAG 56	HRM: Human Resources Management	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 12	Applied Piano II		Approved	Υ	Υ	Υ
MUS 32A	Class Piano I	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 32B	Class Piano II	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 32C	Class Piano III	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 32D	Class Piano IV	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 36	Instrumental Chamber Ensembles	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 54	Community Jazz Ensemble		Approved	Υ	Υ	Υ
MUS 58	Gospel Choir	<b>V V</b>	Approved	Υ	Υ	Υ
MUS 79	Applied Music II		Approved	Υ	Υ	Υ
PSY 35	Abnormal Psychology	<b>V V</b>	Approved	Υ	Υ	Υ
PSY 35H	Honors Abnormal Psychology	<b>V V</b>	Approved	Υ	Υ	Υ
WEL 115A	SMAW/GMAW Pipe Welding Fundamentals		Approved	Υ	Υ	Υ
WEL 20	Blueprint Reading for Welders		Approved	Υ	Υ	Υ
WEL 22	Plate and Structural Layout		Approved	Υ	Υ	Υ

Courses						
Course Mi	nor Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
WEL 24	Pipe Fitting for the Trades		Approved	Υ	Υ	Υ
WEL 26	Pipe Layout		Approved	Υ	Υ	Υ
WEL 65A	Beginning Shielded Metal Arc Welding		Approved	Υ	Υ	Υ
WEL 65B	Advanced Shielded Metal Arc Welding		Approved	Υ	Υ	Υ
WEL 75A	Gas Metal Arc Welding		Approved	Υ	Υ	Υ
WEL 75B	Flux Cored Arc Welding (FCAW)		Approved	Υ	Υ	Υ
WEL 85A	American Welding Society/Los Angeles City Welding I		Approved	Υ	Υ	Υ
WEL 85B	American Welding Society/Los Angeles City Welding II		Approved	Υ	Υ	Υ
WEL 95A	Introduction to Gas Tungsten Arc Welding		Approved	Υ	Υ	Υ
WEL 95B	Advanced Gas Tungsten Arc Welding (GTAW)		Approved	Υ	Υ	Υ
Distance E	ducation	MNR	Action	Douglass	Johnson	Sinigaglia
CIS 71DE	UX/UI Web Design		Hold	Υ	Υ	Υ
New Cour	202					
	<u>565</u>	M N R	Action	Douglass	Johnson	Sinigaglia
ELE 811 Grading nee	DC Electronics eds to be updated to Letter Grade/PNP.	M N R	Action Hold	Douglass >	Johnson >	
Grading nee	DC Electronics			SS	'n	lia
ELE 813 Grading ned ELE 823	DC Electronics eds to be updated to Letter Grade/PNP.  AC Electronics		Hold	S Y	Υ	<del>а</del> : Y
Grading ned ELE 813 Grading ned ELE 823 Grading ned ELE 825	DC Electronics  eds to be updated to Letter Grade/PNP.  AC Electronics  eds to be updated to Letter Grade/PNP.  Electronic Devices and Circuits		Hold Hold	% Y Y	Y Y	Y Y
Grading ned ELE 813 Grading ned ELE 823 Grading ned ELE 825 Grading ned ELE 828	DC Electronics eds to be updated to Letter Grade/PNP.  AC Electronics eds to be updated to Letter Grade/PNP.  Electronic Devices and Circuits eds to be updated to Letter Grade/PNP.  Digital Techniques		Hold Hold	X Y Y	У У У	Y Y
Grading ned ELE 813 Grading ned ELE 823 Grading ned ELE 825 Grading ned ELE 828	DC Electronics  eds to be updated to Letter Grade/PNP.  AC Electronics  eds to be updated to Letter Grade/PNP.  Electronic Devices and Circuits  eds to be updated to Letter Grade/PNP.  Digital Techniques  eds to be updated to Letter Grade/PNP.  MultiSim CAD & PCB Design/Fab		Hold Hold Hold	Y Y Y	У У У	Y Y Y
Grading ned ELE 813 Grading ned ELE 823 Grading ned ELE 825 Grading ned ELE 828 Grading ned	DC Electronics  eds to be updated to Letter Grade/PNP.  AC Electronics  eds to be updated to Letter Grade/PNP.  Electronic Devices and Circuits  eds to be updated to Letter Grade/PNP.  Digital Techniques  eds to be updated to Letter Grade/PNP.  MultiSim CAD & PCB Design/Fab  eds to be updated to Letter Grade/PNP.		Hold Hold Hold Hold	Y Y Y Y	У У У У	Y Y Y Y

Courses						
New Cours	<u>es</u>	MNR	Action	Douglass	Johnson	Sinigaglia
MUS P42	Symphonic Winds		Approved	Υ	Υ	Υ
General E	ducation					
General Ed	ucation Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
	Introduction to Information Literacy confirmed that the intent is to list the course in option 3. House unit course and the area requires a minimum of two units from		Approved	Y	Υ	Y
Programs						
	<u>lodifications</u>	MNR	Action	Douglass	Johnson	Sinigaglia
ADT ADJ ADTs held fo	Administration of Justice or PSY/SOC-48.		Hold	Υ	Υ	Υ
ANT	Anthropology		Hold	Υ	Υ	Υ
ВІО	Environmental Science	<b>V</b>	Hold	Υ	Υ	Υ
BUS	Business Administration 2.0		Hold	Υ	Υ	Υ
EAR	Child and Adolescent Development	<b>V</b>	Hold	Υ	Υ	Υ
EAR	Child and Adolescent Development		Hold	Υ	Υ	Υ
ECO	Economics	<b>V</b>	Hold	Υ	Υ	Υ
ECO	Economics		Hold	Υ	Υ	Υ
KIN	Kinesiology	<b>V</b>	Hold	Υ	Υ	Υ
KIN	Kinesiology		Hold	Υ	Υ	Υ
MAT	Mathematics	<b>V</b>	Hold	Υ	Υ	Υ
POL	Political Science	<b>V</b>	Hold	Υ	Υ	Υ
POL	Political Science		Hold	Υ	Υ	Υ
PSY	Psychology		Hold	Υ	Υ	Υ
soc	Sociology	<b>V</b>	Hold	Υ	Υ	Υ

Progran	ns					
Program	Modifications	MNR	Action	Douglass	Johnson	Sinigaglia
SOC	Sociology		Hold	Υ	Υ	Υ
Certificate						
EMS	Emergency Medical Technician		Approved	Υ	Υ	Υ
MUS	Music Performance		Approved	Υ	Υ	Υ
Degree						
MUS	Music		Approved	Υ	Υ	Υ
Degree & C	ertificate					
EMS	Paramedic		Approved	Υ	Υ	Υ