

District Curriculum Committee Meeting Minutes

Tuesday, October 4, 2022 **4:00-5:00pm** **CAADO 209/Zoom**

| Committee Members | Guests |
|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Kelly Douglass (Chair, ENG, RCC) | <input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD) |
| <input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed. Services) | <input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC) |
| <input checked="" type="checkbox"/> Brian Johnson (MAT, NOR) | <input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD) |
| <input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC) | <input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC) |
| | <input checked="" type="checkbox"/> Nick Franco (AO, NOR) |
| | <input checked="" type="checkbox"/> Jeanne Howard (AO, MVC) |
| | <input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC) |
| | <input checked="" type="checkbox"/> Casandra Greene (Staff, RCC) |
| | <input type="checkbox"/> Nicole Brown (Staff, NOR) |
| Additional Guests: Torria Davis, Laura Dunphy, Anthony Farmand, Kevin Stewart, Mia Timme | |

Zoom Information

<https://rccd-edu.zoom.us/j/81658659020?pwd=aHhIUWhONEVacFBpeGkyandLK1pIdz09>
 +1 669 900 6833 US
 Meeting ID: 816 5865 9020
 Passcode: 226071

Agenda and Minutes

1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Curriculum Approvals will be reviewed prior to reports.
 - c. Approved, Unanimous
2. Approval of Minutes – September 20, 2022
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Approved, Unanimous

Action Items

1. Curriculum Proposals

Reports from Colleges

1. Moreno Valley
 - a. Nothing to report.

2. Norco
 - a. Mentioned that AB1111 is being discussed by the curriculum committees and developing a plan for implementation.

3. Riverside
 - a. Question was raised regarding a district discipline discussion to clarify that each college is considered one vote. This is what Kelly confirmed. The committee agreed.
 - b. CALGETC was discussed, which goes into effect for 25-26. Unsure that there is anything that the AOs can tell faculty to prepare. There is concern regarding the Lifelong Learning area. If there is any information or guidance that can be shared with faculty, please bring to the committee.
 - c. ESL faculty at Riverside would like to create an ESL course with California School for the Deaf. They have a template from another college with a similar class and are looking at reviewing ESL-46. They would like to create a California School for the Deaf course that is taught by an instructor that signs for students who are learning English as a Second Language, but whose primary language is American Sign Language.
 - d. They could create a new course, or they could dedicate sections to students at the School for the Deaf. However, the COR states that it should teach oral expression. There is also a section on emerging oral language skills. Can ESL-46 be taught if the COR specifically refers to oral expression?
 - i. Casandra Greene – ESL-46 also states the intent is to move students through the ESL-46 to 50 series.
 - ii. Kelly Douglass – If the intent is not to move students through the series, then it should be a new course. If that's not the case and the intent is to have students move through the series, what happens?
 - iii. Ann Pfeifle – Mt. SAC also offers sections dedicated to deaf students. There may be an ADA rule that would allow for ESL-46 to be offered.
 - iv. Casandra Greene – The COR also states the course will be taught in English.
 - v. Ann Pfeifle – The PCAH also allows for a course to be taught in any language. If you had a student with a physical disability in a KIN course, a reasonable adaptation would be made.
 - vi. Kelly Douglass – May need to learn more about the teaching modality and what the teaching space looks like. Also, is there a way to look up other college's public course outlines of record?
 - e. Lecture and Lab Courses – A question was raised at a previous meeting regarding GEO-32 and whether this had been replaced by another GEO series. This is not the case and GEO-32 is a course that is in use. For BIO-15, Kelly will follow up with faculty.

Discussion Items

1. §55003 on Prerequisites and Local Validation Process – Kelly Douglass
 - a. <https://www.law.cornell.edu/regulations/california/5-CCR-55003>
 - b. Title 5 Section 55003 has language that discusses prerequisites. Area 1B in CALGETC is likely to follow the UC rules, which will require that the courses approved have an ENG-1A prerequisite. This will ultimately narrow down the approved courses to potentially only ENG-1B. For ALR-4, the course can be rewritten with the prerequisite, but the question is how does the prerequisite need to be validated. Does it need to go through content validation or is it allowable because it is required by the four-year universities?
 - c. This section has been updated with the following language:
 - i. “(d)(1) the prerequisite or corequisite is expressly required or expressly authorized by statute or regulation, or expressly required by institutions for which the college has transfer agreements; or”
 - ii. ALR-4 transfer to the four-year universities without the prerequisite.
 - iii. Part E of the section also has language regarding prerequisites.
 - d. Kelly Douglass spoke with District Counsel Keith Dobyms, who arrived at the conclusion that ‘required by a four-year institution’ does not indicate required to meet a specific area. District Counsel did state that if guidance from the State Chancellor’s Office states it is permissible, that may be appropriate.
 - e. However, CALGETC and AB928 are not the law currently, so if they want to add the prerequisite, it appears the discipline must do content review.
 - f. Questions: If there is something in this language that would allow for not performing content review, please advise. Additionally, who at the state Academic Senate and Curriculum Committees can be contacted?
 - i. Ann Pfeifle – They are generally responsive. May also want to e-mail the curriculum chair listserv.
 - g. Nick Franco – When looking at Title 5, it seems pretty clear that the language “required for a four-year university,” does not say specifically what the university requirement is. Could make the case for prerequisites on almost any course that they won’t meet the specific requirement for certain areas, but the course will still transfer. We may also add prerequisites because it is required by a specific campus.
 - i. Kelly Douglass – Section D of the Title 5 section does specifically deal with articulation agreements and C-ID.
 - ii. Nick Franco – Transfer agreement can be a very broad term. It could refer to the entire articulation agreement with the system.
 - h. Jeanne Howard – Our GE patterns should be considered transfer agreements between our schools and the four-year colleges. IGETC, which is a transfer agreement, requires certain prerequisites if a course is to fit into a certain area. If the discipline is required to perform content review, how is this done? We need to be able to advise faculty on this issue? If we have to perform content review, we will likely have to review all courses that have prerequisites with ENG and MAT.
 - i. Kelly Douglass – The idea that the GE pattern is the transfer agreement is helpful

language. Will continue to look into this. Want to ensure we are approaching this in the right way.

- j. Brian Johnson – If the prerequisite is added, a large amount of content is going to have to be added to the course. Content review may be appropriate for this specific course.
- k. This topic will be agendaized for next meeting.

Program Documentation

- a. New Programs
 - i. Acting
- b. Program Modifications
 - i. Sociology
 - ii. Music
 - iii. Cosmetology
 - iv. Cosmetology Business Administration – Management & Supervision Concentration

District Curriculum Committee Notes

Votes by Member for 10/04/2022

Courses

Course Exclusions

| | | M | N | R | Action | Doulass | Johnson | Pfeifle |
|---------|-----------------------------|-------------------------------------|--------------------------|--------------------------|----------|---------|---------|---------|
| MUS 31 | College Choir | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| MUS 53 | Keyboard Proficiency | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| MUS 71 | College Chorus | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| MUS 92 | Basic Piano | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| MUS P27 | Beginning String Techniques | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |

Course Inclusions

| | | M | N | R | Action | Doulass | Johnson | Pfeifle |
|---------|---------------------------------------|-------------------------------------|--------------------------|-------------------------------------|----------|---------|---------|---------|
| CHE 3 | Fundamentals of Chemistry | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| CIS 87A | Introduction to IT Project Management | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Course Major Modifications

| | | M | N | R | Action | Doulass | Johnson | Pfeifle |
|---------|--------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|---------|---------|---------|
| ARE 24 | Revit I-Architectural Drafting | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| ARE 824 | Revit I-Architectural Drafting | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| BIO 35 | Health Science | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| BIO 40 | Biometrics | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 1 | Public Speaking | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 11 | Storytelling | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 12 | Intercultural Communication | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 13 | Gender and Communication | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 1H | Honors Public Speaking | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 20 | Introduction to Communication Theory | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 3 | Argumentation and Debate | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 6 | Small Group Communication | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 7 | Oral Interpretation of Literature | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Courses

Course Major Modifications

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|----------|------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|---------|
| COM 9 | Interpersonal Communication | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COM 9H | Honors Interpersonal Communication | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COS 1B | Introduction to Cosmetology Level II | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| DFT 24 | REVIT I-Architectural Drafting | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| HES 1 | Health Science | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| KIN A89A | Beginning Body Sculpting | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| KIN A89B | Intermediate Body Sculpting | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| KIN A89C | Advanced Body Sculpting | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 65A | Beginning Shielded Metal Arc Welding | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 65B | Advanced Shielded Metal Arc Welding | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 75A | Gas Metal Arc Welding | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 75B | Flux Cored Arc Welding (FCAW) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 85A | American Welding Society/Los Angeles City Welding I | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 85B | American Welding Society/Los Angeles City Welding II | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 95A | Introduction to Gas Tungsten Arc Welding | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| WEL 95B | Advanced Gas Tungsten Arc Welding (GTAW) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Course Minor Modifications

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|---------|------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|---------|
| CAT 80 | Word Processing: Microsoft Word for Windows | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 808 | Critical Thinking, Problem Solving and Decision Making | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 810 | Time Management | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 811 | High Impact Presentations and Proposals for the Work Place | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 812 | Workplace Communication Strategies | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 90 | Microsoft Outlook | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 93 | Computers for Beginners | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Courses

Course Minor Modifications

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|---------|------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|----------|---------|---------|
| CAT 98A | Introduction to Excel | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CAT 98B | Advanced Excel | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 80 | Word Processing: Microsoft Word for Windows | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 90 | Microsoft Outlook | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 93 | Computers for Beginners | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 98A | Introduction to Excel | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 98B | Advanced Excel | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COS 69D | Mens Hair Design D | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| COS 80C | Level III Nail Care Concepts | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| PDS 808 | Critical Thinking, Problem Solving and Decision Making | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| PDS 810 | Time Management | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| PDS 811 | High Impact Presentations and Proposals for the Work Place | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| PDS 812 | Workplace Communication Strategies | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Distance Education

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|-----------|------------------------------------------|-------------------------------------|--------------------------|-------------------------------------|----------|----------|---------|---------|
| CIS 41DDE | Advanced Security Concepts and Practices | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 48ADE | Introduction to Cloud Computing | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 48DDE | Cloud Security Essentials | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| CIS 68ADE | Introduction to Machine Learning | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 68BDE | Big Data Fundamentals | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| CIS 87ADE | Introduction to IT Project Management | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| CIS 87BDE | IT Project Management Framework | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |
| SOC 21DE | Introduction to Deviance | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Courses

New Courses

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|---------|-----------------------|--------------------------|-------------------------------------|--------------------------|----------|----------|---------|---------|
| ENE 35B | Dynamics | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| ENE 49 | Strength of Materials | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |

Programs

New Programs

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|--------------------|--------|--------------------------|--------------------------|-------------------------------------|----------|----------|---------|---------|
| Certificate | | | | | | | | |
| THE | Acting | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |

Program Modifications

| | | M | N | R | Action | Douclass | Johnson | Pfeifle |
|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------|----------|---------|---------|
| ADT | | | | | | | | |
| SOC | Sociology | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| Degree | | | | | | | | |
| MUS | Music | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approved | Y | Y | Y |
| Degree & Certificate | | | | | | | | |
| COS | Cosmetology | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Return to Tech Review | Y | Y | Y |
| Returning to Tech Review. This program needs to be updated to reflect course changes. | | | | | | | | |
| COS | Cosmetology Business Administration - Management & Supervision Concentration | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Approved | Y | Y | Y |