District Curriculum Committee
Meeting Agenda

Tuesday, October 18, 2022	**4:00-5:00pm**	**CAADO 209/Zoom**

Committee Members	**Guests**
☐ Kelly Douglass (Chair, ENG, RCC)	☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
☐ Susan Mills (Co-Chair, VC Ed. Services)	☐ Steven Schmidt (MUS, RCC)
☐ Brian Johnson (MAT, NOR)	☐ Bryan Medina (Staff, RCCD)
☐ Ann Pfeifle (HIS, MVC)	☐ Ellen Brown-Drinkwater (AO, RCC)
	☐ Nick Franco (AO, NOR)
	☐ Jeanne Howard (AO, MVC)
	☐ Sabina Fernandez (Staff, MVC)
	☐ Casandra Greene (Staff, RCC)
	☐ Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information
https://rccd-edu.zoom.us/j/81658659020?pwd=aHhIUVhONEVacFBpeGkyandLK1pIdz09
+1 669 900 6833 US
Meeting ID: 816 5865 9020
Passcode: 226071

Agenda and Minutes

1. Approval of Agenda
2. Approval of Minutes – October 4, 2022

Reports from Colleges

1. Moreno Valley
2. Norco
3. Riverside

Action Items

1. Curriculum Proposals

Discussion Items

1. Prerequisites and Local Validation Process – Kelly Douglass
2. Academic Year Impact on Catalog Publication – Bryan Medina

Program Documentation

      a. New Programs
            i. Economics
           ii. Data Analytics
          iii. Community Action and Leadership
          iv. Data Science
           v. Music and Audio Technology
      b. Program Modifications
            i. 3D Mechanical Drafting
           ii. Drafting Technology

District Curriculum Committee
Proposals for Review for Meeting: 10/18/2022

Courses

Course Deletions

		M	N	R	Discussion

BIO 2   **Zoology**   ☐ ☐ ☑

Rationale: Course has not been taught by the Life Sciences Department in over 8-years. Currently, material handled by this class is covered by another course, BIO-6.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

BIO 2DX   **Zoology**   ☐ ☐ ☑

Rationale: Course has not been taught by the Life Sciences Department in over 8-years. Currently, material handled by this class is covered by another course, BIO-6. The non-DE version of this course has also been voted by the LS Department for Course Deletion.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

Course Exclusions

		M	N	R	Discussion

CIS 1B   **Advanced Concepts in Computer Information Systems**   ☐ ☐ ☑

Rationale: This course has a stand-alone course since Riverside City College deleted the Computer Applications program. Currently the 1B course is a stand-alone course, is not in any other programs, and has very low enrollment. MVC will continue to offer the course to support the Computer Applications Program at their college.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

CIS 76A   **Introduction to Microsoft Expression Web**   ☐ ☐ ☑

Rationale: Course has not been offered in years and is a standalone-not in any programs at Riverside. Expression Web has been discontinued by Microsoft.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

CIS 78B   **Advanced Photoshop**   ☐ ☐ ☑

Rationale: Course has not been offered in years and is a standalone-not in any programs at Riverside.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

CIS 81   **Introduction to Desktop Publishing using Adobe InDesign**   ☐ ☐ ☑

Rationale: Course has not been offered in years and is a standalone-not in any programs at Riverside.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

ENG 50   **Basic English Composition**   ☑ ☐ ☐

Rationale: Moreno Valley College would like to exclude English 50 from their course offerings. English 50, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.

MOV: **Hold, 10/11/2022**   **NOR:** Info Item, 10/11/2022   **RIV:** Info Item, 10/11/2022

D Renfrow Motion to HOLD.
Discussion: J Howard- There are some courses in MVC catalog that have these courses as prerequisites. Concern if exclude them, and if they are prerequisites, students dont know courses no longer are offered. Can we administratively take them off? And check if the courses have no longer been offered at the other colleges, then it may need to be Course Deletion. A Pfeifle-Will find what to do, and bring it forward to District Office. They are part of many prerequisites to courses. Asked N Flores to be in touch with the department members.

Courses

Course Exclusions

		M	N	R	Discussion

ENG 80   **Preparatory Composition**   ☑ ☐ ☐

Rationale: Moreno Valley College would like to exclude English 80 from their course offerings. English 80, which is a below-transfer course, is no longer schedule/offered at Moreno Valley College due to AB705. Instead, students are placed directly into transfer-level English courses.

MOV: Hold, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Info Item, 10/11/2022

D Renfrow Motion to HOLD.
Discussion: J Howard- There are some courses in MVC catalog that have these courses as prerequisites. Concern if exclude them, and if they are prerequisites, students dont know courses no longer are offered. Can we administratively take them off? And check if the courses have no longer been offered at the other colleges, then it may need to be Course Deletion. A Pfeifle- Will find what to do, and bring it forward to District Office. They are part of many prerequisites to courses. Asked N Flores to be in touch with the department members.

ENG 91   **Basic English Composition**   ☑ ☐ ☐

Rationale: Moreno Valley College would like to exclude English 91 from their course offerings. With the introduction of AB705, MVC no longer offers or schedules courses that are below transfer. English 91 is a co-requisite course that was designed to support students who would have traditionally been placed in pretransfer courses (e.g., English 50 and English 80)—students take English 91 concurrently with English 1A. However, based on research from the California Acceleration Project and based on data analysis of our own MVC students, the English discipline determined that English 91 was not effective at meetings students' needs. Instead, students were seeing more success by simply mainstreaming into English 1A with supports other than English 91 (e.g., professors rethinking their course design, policies, and curriculum after professional development on antiracist and culturally responsive teaching; other embedded supports that do not require additional time and financial burdens).

MOV: Hold, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Info Item, 10/11/2022

D Renfrow Motion to HOLD.
Discussion: J Howard- There are some courses in MVC catalog that have these courses as prerequisites. Concern if exclude them, and if they are prerequisites, students dont know courses no longer are offered. Can we administratively take them off? And check if the courses have no longer been offered at the other colleges, then it may need to be Course Deletion. A Pfeifle- Will find what to do, and bring it forward to District Office. They are part of many prerequisites to courses. Asked N Flores to be in touch with the department members.

Course Inclusions

		M	N	R	Discussion

ACC 67   **U.S. & California Income Tax Preparation**   ☑ ☐ ☐

Rationale: Moreno Valley College has applied to become a Qualified Educational Provider (QE) for the CA Tax Education Council (CTEC), which offers tax education, and would qualify students to become licensed tax preparers. The U.S. and California income tax principles and tax return course offers preparation as it relates to individuals, sole proprietorships, and other business entities. This course is required by the California Tax Education Council (CTEC) to fulfill the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer. The required course curriculum provides 45 hours of federal credit, 15 hours of California state credit and 2 hours of ethics towards the qualifying education requirement for tax preparers.

MOV: Approved, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Info Item, 10/11/2022

Course Major Modifications

		M	N	R	Discussion

ADM 2B   **Color Printing Systems and Color Management**   ☐ ☐ ☑

Rationale: Updated course title, course description and course contents.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV: Approved, 10/11/2022**

Courses

Course Major Modifications

		M N R	Discussion

ADM 74B — **Web Design II** ☐ ☐ ☑
Rationale: Updated course title, course description, and course materials
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

ANT 1 — **Physical Anthropology** ☑ ☑ ☑
Rationale: SLOs need refinement, textbooks need updating and this course needs modernizing to include current understandings of modern human variation and the social impacts of those understandings. In addition, the interactions between culture and biology with respect to viral mutation must feature more heavily in the COR.
MOV: Approved, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

ANT 1H — **Honors Physical Anthropology** ☑ ☑ ☑
Rationale: This course provides the student an opportunity to master in depth reading and writing skills while focusing on the materials of ANT 1. The course fits into the broader Honor's Program as a whole and follows the same designs for in-depth discussion and writing skill mastery.
MOV: Approved, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

BIO 31C — **Regional Field Studies - Neotropics** ☐ ☐ ☑
Rationale: As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

BIO 31D — **Regional Field Studies - Eurasia** ☐ ☐ ☑
Rationale: As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

BIO 31E — **Regional Field Studies - South America** ☐ ☐ ☑
Rationale: As part of the program review process, we aim to add course objectives, refine SLOs, and update content of the course.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

BIO 55 — **Microbiology** ☑ ☑ ☑
Rationale: Add Objectives, revise SLOs, update textbooks.
MOV: Approved, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

COM 2 — **Introduction to Persuasion** ☑ ☑ ☑
Rationale: This course was reviewed and updated as part of our regular cycle. Our focus was on modernization using an equity lens.
MOV: Approved, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

ELE 64 — **Programmable Logic Controllers** ☐ ☑ ☐
Rationale: Updating textbooks. Creating MAN/ELE 864
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

ELE 864 — **Programmable Logic Controllers** ☐ ☑ ☐
Rationale: Updating textbooks. Creating MAN/ELE 864
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

ESL 801 — **ESL Support for Career and Technical Programs** ☐ ☑ ☑
Rationale: This course is being updated to reflect the new advisory.
MOV: Info Item, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

ESL 90L — **Special Topics in English as a Second Language: Punctuation of Phrases and Clauses** ☑ ☑ ☑
Rationale: This major course modification is to update prerequisites and texts.
MOV: Approved, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

ESL 90M — **Special Topics in English as a Second Language: Articles and Prepositions** ☑ ☑ ☑
Rationale: This major course revision is to update advisories and textbooks.
MOV: Approved, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

Courses

Course Major Modifications

			M	N	R	Discussion

KIN 36   **Wellness: Lifestyle Choices**   ☐ ☑ ☑
Rationale: Update learning objectives, SLO's, and course content.
MOV: Info Item, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

KIN V10   **Soccer, Varsity Men**   ☐ ☑ ☑
Rationale: Refine Course Objectives, SLOs, Course Content, Outside of Class Reading Assignments, and update Course Materials.
MOV: Info Item, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Approved, 10/11/2022

KIN V25   **Soccer, Varsity, Women**   ☐ ☑ ☐
Rationale: Refine Course Objectives, SLOs, Course Content, Outside of Class Reading Assignments, and update Course Materials.
MOV: Info Item, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Info Item, 10/11/2022

KIN V61   **Football Fundamentals, Offensive**   ☐ ☐ ☑
Rationale: Update course materials and update learning objectives.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

MAN 36   **General machine shop and theory of machining**   ☐ ☑ ☐
Rationale: Updating textbooks creating 836
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 56   **CNC Machine Set-Up and Operation**   ☐ ☑ ☐
Rationale: Updating textbooks
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 57   **CNC Program Writing**   ☐ ☑ ☐
Rationale: Updating textbooks
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 60   **Hydraulic and Pneumatic Systems**   ☐ ☑ ☐
Rationale: Updating course textbooks
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 64   **Programmable Logic Controllers**   ☐ ☑ ☐
Rationale: Updating textbooks. Creating MAN/ELE 864
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 856   **CNC Machine Set-Up and Operation**   ☐ ☑ ☐
Rationale: Updating textbooks
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 857   **CNC Program Writing**   ☐ ☑ ☐
Rationale: Updating textbooks
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

MAN 860   **Hydraulic and Pneumatic Systems**   ☐ ☑ ☐
Rationale: Updating course textbooks
MOV: Info Item, 10/11/2022   **NOR:** Hold, 10/11/2022   **RIV:** Info Item, 10/11/2022

Course Minor Modifications

			M	N	R	Discussion

AIR 92   **Advanced Building Automation Networks and Programming**   ☐ ☐ ☑
Rationale: Two-year CTE review. No changes are needed.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

KIN V52   **Fastpitch Fundamentals: Offensive**   ☐ ☐ ☑
Rationale: Update course materials.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

Courses

Course Minor Modifications

			M	N	R	Discussion

KIN V53   **Fastpitch Fundamentals: Defensive**   ☐ ☐ ☑
Rationale: Update Course materials
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV: Approved, 10/11/2022**

KIN V60   **Football Fundamentals, Defensive**   ☐ ☐ ☑
Rationale: Update course materials.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV: Approved, 10/11/2022**

LIB 1   **Introduction to Information Literacy**   ☑ ☑ ☑
Rationale: The course materials needed updating and OER materials were added.
MOV: Approved, 10/11/2022   **NOR: Approved, 10/11/2022**   **RIV: Approved, 10/11/2022**

Distance Education

			M	N	R	Discussion

GEG 1HDE   **Honors Physical Geography**   ☑ ☑ ☑
Rationale:
MOV: Approved, 10/11/2022   **NOR: Approved, 10/11/2022**   **RIV: Approved, 10/11/2022**

JOU 150DE   **Intro to Public Relations**   ☑ ☑ ☑
Rationale:
MOV: Approved, 10/11/2022   **NOR: Approved, 10/11/2022**   **RIV: Approved, 10/11/2022**

New Courses

			M	N	R	Discussion

KIN A08A   **Pickleball, Beginning**   ☐ ☐ ☑
Rationale: Creating a new course for Kinesiology.
MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV: Approved, 10/11/2022**

MAN 836   **General machine shop and theory of machining**   ☐ ☑ ☐
Rationale: This course will be credit/no credit
MOV: Info Item, 10/11/2022   **NOR: Hold, 10/11/2022**   **RIV:** Info Item, 10/11/2022

MAN 864   **Programmable Logic Controllers**   ☐ ☑ ☐
Rationale: Updating textbooks. Creating MAN/ELE 864
MOV: Info Item, 10/11/2022   **NOR: Hold, 10/11/2022**   **RIV:** Info Item, 10/11/2022

Programs

New Programs

			M	N	R	Discussion

ADT

ECO   **Economics**   ☑ ☐ ☐
Rationale: MVC does not currently offer an Associate in Arts in Economics for Transfer degree (ADT) and would like to offer students the opportunity to earn an ADT. Earning the ADT before beginning a bachelor's degree program can have many benefits. Students completing this program will have an introductory foundation in the field of Economics and will be able to seamlessly transfer into the CSU system to pursue a baccalaureate degree in Economics. Students will enter with junior standing, and only 60 more credits will usually be required to earn the bachelor's degree, thereby saving both time and money.
MOV: Approved, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Info Item, 10/11/2022

Programs

New Programs   M N R   Discussion

Certificate

CIS   **Data Analytics**   ☐ ☑ ☐

Rationale: This program addresses industry's continuing demands for professionals to test and build tools to meet the data quality validation needs for a cloud platform-based application and building enterprise analytics of large data volume. Based on Inland Empire/Desert region Labor Market Information report, the data-analysis occupation is projected to have 189 annual job openings, increasing employment by 8% through 2024. The 10th percentile hourly wage for data analysis related occupations exceeds the Family Needs Calculator self-sustainability rate, indicating that approximately the top 90% of workers in this occupation earn self-sufficient hourly wages. The courses in this program will also align with university courses, which will permit students to transfer to further develop skills and knowledge in the areas of Data Science.

MOV: Info Item, 10/11/2022   **NOR:** **Approved, 10/11/2022**   **RIV:** Info Item, 10/11/2022

POL   **Community Action and Leadership**   ☐ ☐ ☑

Rationale: As a culmination of the Community Action Leadership Academy (CALA) internship program, initially piloted in 2021-2022 and recently renewed with full outside funding from its parent organization the California Youth Leadership Corps (CYLC) through 2025-26, this interdisciplinary certificate focuses on community engagement and will bring together the philosophy and skills espoused by CALA championing social justice and empowering traditionally underserved students academically and financially through community-based experiences. Students will take three courses over the span of one academic year focusing on leadership skills and community empowerment at practical, personal, and theoretical levels. Upon completion of CALA and the certificate, students will possess certification as verified by their transcripts of experience in community engagement as well as valuable work experience at a community based organization throughout the course of the year. Together, this "learn and earn" model will provide unparalleled opportunities for students to work and support themselves and their communities.

The goal of the Community Action and Leadership Certificate is to compliment the year -long Community Action Leadership Academy (CALA) established at RCC in 2021. CALA is a social justice oriented program that trains students in policy, non-profit management skills, community empowerment, and leadership. Through academy events, a year-long paid internship experience, and this certificate, CALA will become a multi-dimensional learning and training experience for students who historically have not had access to internships. By learning in this certificate program and earning a fair wage simultaneously, student retention in CALA remains high and success and transfer rates equally so.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** **Approved, 10/11/2022**

Degree

CIS   **Data Science**   ☐ ☑ ☐

Rationale: This program addresses industry's continuing demands for professionals to test and build tools to meet the data quality validation needs for a cloud platform-based application and building enterprise analytics of large data volume. Based on Inland Empire/Desert region Labor Market Information report, the data-analysis occupation is projected to have 189 annual job openings, increasing employment by 8% through 2024. The 10th percentile hourly wage for data analysis related occupations exceeds the Family Needs Calculator self-sustainability rate, indicating that approximately the top 90% of workers in this occupation earn self-sufficient hourly wages. The courses in this program will also align with university courses, which will permit students to transfer to further develop skills and knowledge in the areas of Data Science.

MOV: Info Item, 10/11/2022   **NOR:** **Approved, 10/11/2022**   **RIV:** Info Item, 10/11/2022

Programs

New Programs

			M	N	R	Discussion

Degree

MUS	**Audio and Music Technology**	☐	☐	☑

Rationale: Existing AA degrees in Music are deeply rooted in tradition. In recent years there has been an emergence of non-traditional, alternative, modern music degrees in the areas of Music Industry Studies, Music Technology, Audio, and Recording Arts. These new, modern degree programs require a slightly different lower-division preparation in comparison to their traditional music degree counterparts.

Traditional music degree programs at the college level also do not typically support a student population that is "new" to academic musical studies. It is assumed that "music majors" enter college with existing, traditional music training (with a background in band, orchestra, choir, or piano), and the traditional music degree curriculum is built around that foundation. Therefore, many students with an interest in pursuing degrees and careers in the music industry generally do not have a pathway that welcomes them into academic musical studies at the college level.

This proposed AA in Audio and Music Technology has been extensively researched and tested to provide non-traditional music students with an open door into an AA degree in Music that prepares them properly for transfer into a non-traditional Bachelor's degree in music, while also providing them with a foundation for a career in the modern music industry. It consists of a blend of traditional, foundational music courses (required of any music major), standard lower-division music technology courses (that virtually all non-traditional music degrees require at the lower-division), and lower-division coursework in the areas of economics, networking, and entrepreneurship (career and life skills for modern musicians).

The coursework in this degree has already been used (carefully crafted into an existing AA in Fine & Applied Arts) to successfully graduate and transfer Audio and Music Technology students at RCC-Riverside. For clarity and visibility, it is obvious at this time that this program needs its own title and place within the RCC catalog.

MOV: Info Item, 10/11/2022   **NOR:** Info Item, 10/11/2022   **RIV:** Approved, 10/11/2022

Program Modifications

			M	N	R	Discussion

Degree & Certificate

DFT	**3D Mechanical Drafting**	☐	☑	☐

Rationale: Updating Drafting Technology by replacing ENE-41 Engineering Graphics with DFT-62-Basic Fusion 360. This change doesn't impact the total units in both certificates. DFT62 is a better replacement for the certificate since it has free software to use for students and includes all the contents of the previous course.

MOV: Info Item, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Info Item, 10/11/2022

DFT	**Drafting Technology**	☐	☑	☐

Rationale: Updating Drafting Technology by replacing ENE-41 Engineering Graphics with DFT-62-Basic Fusion 360. This change doesn't impact the total units in both certificates. DFT62 is a better replacement for the certificate since it has free software to use for students and includes all the contents of the previous course.

MOV: Info Item, 10/11/2022   **NOR:** Approved, 10/11/2022   **RIV:** Info Item, 10/11/2022