

## District Curriculum Committee Meeting Minutes

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**Tuesday, September 6, 2022                      4:00-5:00pm                      CAADO 209/Zoom**

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Committee Members	Guests
<input checked="" type="checkbox"/> Kelly Douglass (Chair, ENG, RCC)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

**Zoom Information**

<https://rccd-edu.zoom.us/j/81658659020?pwd=aHhIUUhONEVacFBpeGkyandLK1pIdz09>  
 +1 669 900 6833 US  
 Meeting ID: 816 5865 9020  
 Passcode: 226071

**Agenda and Minutes**

1. Approval of Agenda
  - a. 1<sup>st</sup> B. Johnson, 2<sup>nd</sup> K. Douglass
  - b. Addition of AB361 Vote of Approval
  - c. Approved, Unanimous
2. Approval of Minutes – May 17, 2022
  - a. 1<sup>st</sup> B. Johnson, 2<sup>nd</sup> A. Pfeifle
  - b. Approved, Unanimous

**Reports from Colleges**

1. Moreno Valley
  - a. Providing training for curriculum representatives.
2. Norco
  - a. First meeting is next week and will provide a training for all representatives.

3. Riverside
  - a. Training was provided to committee. Three new representatives have joined this year.
  - b.
  - c. Work is needed on the AP for intendent study. We wanted DCC to look at the procedure. Can Susan Mills send any information that was previously collected for the committee to review? Also, we're not sure how many courses we have that are titled Independent Study.
  - d. Bryan Medina – Will investigate how many courses we have that are independent study.

### **Action Items**

1. Curriculum Proposals
2. AB361
  - a. 1st A. Pfeifle, 2<sup>nd</sup> B. Johnson
  - b. Approved, Unanimous

### **Discussion Items**

1. Reconvening Academic Standards – Kelly Douglass
  - a. District Academic Standards should reconvene on Thursday, October 6 from 3 to 5pm. Meetings will continue via Zoom.
  - b. Chairs, please make sure you have a representative from your college.
  - c. Need to work on AP4110 which is honorary and posthumous degrees and, if available, the Ethnic Studies change for GE.
  - d. Susan Mills – We had also discussed BP 2231, grade changes, that was also noted to bring to Standards.
  - e. Kelly Douglass – If the notes and information from that meeting could be provided, please share with Standards.
    - i. Susan Mills – Will work with Bryan and Ines to provide information.
2. Lab at Lecture Rate Courses – Bryan Medina
  - a. In reviewing Lab at Lecture Rate courses, Bryan found a number of courses set up in Colleague as Lab at Lecture Rate, but that we do not have back up justification for. Is this a concern? If so, how should we proceed?
  - b. The committee requested that more information be provided regarding how long the courses have been offered as lab at lecture rate. It may be that the courses have been offered as extensive preparatory labs for several decades and were approved prior to 2008, when there was a change in the Curriqunet system.
  - c. Bryan will investigate each course and how long it has been offered at extensive prep and will bring this information to the next DCC.
3. Updated Math Prerequisites – Bryan Medina
  - a. MAT-1A and MAT-1AH has had its prerequisite updated to allow for an additional option to fulfill the prerequisite. Student planning is being impacted by not having the new option configured in Colleague.

- b. Because the addition of an option would not violate catalog rights, should we publish the COR, which is not what our usual process is, or just configure the prerequisite in Colleague and publish the COR on the usual timeline?
- c. After discussion, the committee agreed that publishing the COR would be appropriate.

### **Program Documentation**

1. Program Modifications
  - a. Riverside – Sociology ADT
  - b. Moreno Valley – Spanish ADT
  - c. Riverside – Graphic Design and Digital Media

# District Curriculum Committee Notes

Votes by Member for 09/06/2022

## Courses

### Course Exclusions

		M	N	R	Action	Douclass	Johnson	Pfeifle
SPA 3N	Spanish for Spanish Speakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

### Course Inclusions

		M	N	R	Action	Douclass	Johnson	Pfeifle
ENG 885	Writing Clinic	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
KIN A89A	Beginning Body Sculpting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
KIN A89B	Intermediate Body Sculpting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
KIN A89C	Advanced Body Sculpting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

### Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
EAR 25	Teaching in a Diverse Society	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAT 112	Corequisite Support for Math 12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAT 12	Statistics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAT 12H	Honors Statistics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Course Minor Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
KIN 26	Foundations of Coaching	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Distance Education

		M	N	R	Action	Douclass	Johnson	Pfeifle
EST 10DE	Industrial Calculation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EST 30DE	Architectural Blueprint Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EST 32DE	Architectural Practice 1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EST 33DE	Materials of Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

## Courses

### Extensive Labs

		M	N	R	Action	Douclass	Johnson	Pfeifle
GEG 30A	Field Studies in Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
GEG 30B	Field Studies in Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
GEG 30C	Field Studies in Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
GEG 30D	Field Studies in Geography	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
EMS 56	Advanced Emergency Medical Technician	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
EMS 57	Advanced Emergency Medical Technician (clinical)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

## Programs

### Program Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
<b>ADT</b>								
SOC	Sociology	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA	Spanish	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
<b>Degree &amp; Certificate</b>								
ADM	Graphic Design and Digital Media	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y