

District Curriculum Committee Meeting Minutes

Tuesday, April 18, 2023

4:00-5:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Kelly Douglass (Chair, ENG, RCC)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Agenda and Minutes

1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Added discussion item regarding proposal for SJS/MIL corrections.
 - c. Approved, Unanimous
2. Approval of Minutes – April 4, 2023
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Approved, Unanimous

Reports from Colleges

1. No reports this week.

Discussion Items

1. Draft Proposal for SJS/MIL Corrections – Kelly Douglass
 - a. Kelly Douglass is working on a draft proposal to present to both the District Curriculum Committee and Academic Senate for review to address disciplines with the interdisciplinary studies minimum qualification.
 - b. MIL – The MIL discipline was either set up incorrectly when it was created, or it was set

up correctly and later on Military Science became its own minimum qualification. Either way, it is now wrong because there is an existing Military Science minimum qualification that we must use. One option is to delete the discipline, knowing that we can reactivate it at any time.

- i. Ann Pfeifle – Recommending we delete MIL. We have HIS cross listed versions, so students can still take the course.
- ii. Brian Johnson – This is not a Norco discipline.
- iii. Kelly Douglass – Will take the recommendation to delete the discipline to the Senate.
- iv. Brian Johnson – Do they appear in GE?
 1. Bryan Medina – Only in areas where they are cross listed with HIS.
- v. Ann Pfeifle – We should notify the appropriate chairs and the assessment group.
- c. SJS – Kelly Douglass and Lisa Nelson discussed if the minimum qualifications for SJS should be on a course-by-course basis unless the faculty member teaching the course has a degree in Social Justice Studies. That is a model used by Oxnard College. In a paper from ASCCC, that is also their recommendation. Any concerns?
 - i. Ann Pfeifle, Brian Johnson – Agree.
- d. How do you define the constituent disciplines? They must have an MA and upper division or graduate coursework in a second area. Lisa and Kelly discussed and created a list of possible constituent disciplines. Some disciplines we may not have within the district, but they would still be appropriate for evaluation by HR.
- e. How is “upper division or graduate course work” defined? Could it be a single course? Perhaps this is a question that can be brought to Senate, and we can locally decide to require more.
- f. Ann Pfeifle – Is one course typical?
 - i. Kelly Douglass – Not sure. The requirement is an MA and course work.
- g. Kelly Douglass – One of Lisa’s concerns is that defining disciplines is anathema to the discipline of Social Justice Studies. Agree with this theoretically, but if we do nothing then anyone can teach an SJS course. There should be some infrastructure and a process in place.
- h. Ann Pfeifle – This should be brought to the Senates.
- i. Kelly Douglass – Will do unless Lisa has additional concerns.
- j. Susan Mills – Met with VC Few, who recommended she speak with Sylvester to find out what the criteria is for faculty getting an FSA.
- k. Ann Pfeifle – With ETS, Sylvester had concerns about making the determinations and stated there was a need for a committee to guide HR.
- l. Ann Pfeifle – If we codify this and a faculty who has taught the course would then not have the FSA, what happens?
 - i. Kelly Douglass – There should be a generous faculty appeal process.