

District Curriculum Committee Meeting Minutes

Tuesday, March 21, 2023

4:00-5:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Kelly Douglass (Chair, ENG, RCC)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Bryan Medina (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests: Mia Timme	

Zoom Information

<https://rccd-edu.zoom.us/j/86555446612?pwd=R0dDakVkSzNZQitZZEN0Zm1TTiYvQT09>

+1 669 900 6833 US

Meeting ID: 865 5544 6612

Passcode: 627472

Agenda and Minutes

1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd B. Johnson
 - b. Addition of Interdisciplinary Disciplines Discussion Item
 - c. Approved, Unanimous
2. Approval of Minutes – March 7, 2023
 - a. 1st B. Johnson; 2nd A. Pfeifle
 - b. Approved, Unanimous

Reports from Colleges

1. Moreno Valley
 - a. Moreno Valley continues to hold a local technical review to assist faculty with proposals. The group is also looking at ADTs that the college could potentially offer, including a possible MOU with a sister college or UCR to offer certain sciences that require a lab.
 - b. The Moreno Valley Academic Senate is developing a new process to help prepare faculty for leadership roles in the Academic Senate and College Curriculum Committee.
2. Norco
 - a. No report.

3. Riverside

- a. At the previous College Curriculum meeting, Senior Academic Evaluations Specialist Jeanine Gardner asked about courses that have not been under rotation but are necessary to complete degrees and certificates.
 - i. Ann Pfeifle – Moreno Valley has worked on a similar sunset plan for courses that have not been offered.
 - ii. Casandra Greene – VPAA Lynn Wright has requested a report of courses that identify a three-year rotation, and which term the courses were last offered. Mia Timme has been drafting the information, and the report will be taken to a Department Leadership meeting.
 - iii. Ellen Brown-Drinkwater – Counseling is also preparing a list of students who have been unable to complete their program due to courses being canceled.

Action Items

1. Curriculum Proposals

Discussion Items

1. Interdisciplinary Disciplines – Kelly Douglass
 - a. There has been a lingering concern regarding the existing disciplines that align with the interdisciplinary studies minimum qualification, specifically MIL and SJS, as none of the constituent disciplines have been defined.
 - b. For Military Science (MIL), there is an existing Military Science minimum qualification in the handbook that the discipline must align with. The qualification is any degree plus work experience at a military pay grade of E7 or above. However, the district can create a more advanced qualification of desired.
 - c. **Question:** Who decides if we should supersede the qualifications? Or, should the discipline be deleted?
 - i. Ann Pfeifle - HIS faculty have only ever taught the course via the HIS cross listing.
 - ii. The Academic Senate and HIS discipline should review. May also want to verify with the Veterans Center and Counseling if any students are being specifically routed to the MIL discipline.
 - d. For Social Justice Studies (SJS), the interdisciplinary studies minimum qualification requires a master's degree in the named field, or a master's degree in a constituent field with course work in another field. The term "course work" as used in the handbook is not clearly defined.
 - e. **Question:** What are the constituent fields? Who determines what those fields are?
 - i. Kelly Douglass will take to the Senate for feedback.
 - f. **Question:** Should the constituent fields be decided on a course-by-course basis within the discipline, or for the discipline as a whole?
 - i. While the committee agreed that deciding on a course-by-course basis makes sense, it is unclear who formally should decide this. The question will be brought to Senate.

District Curriculum Committee Notes

Votes by Member for 03/21/2023

Courses

Course Deletions

		M	N	R	Action	Douclass	Johnson	Pfeifle
BIT 1	Introduction to Biotechnology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 20	Introduction to Biotechnology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 200DX	Biotechnology Work Experience	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 21	Laboratory Techniques	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 22	DNA Techniques	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 23	Protein Techniques	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 24	Principles of Culture Techniques	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BIT 25	Research Presentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
GUI 47	Career Exploration and Life Planning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
SCA 12	Introduction to Automation Networking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
SCA 812	Introduction to Automation Networking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Programs

Program Discontinuances

		M	N	R	Action	Douclass	Johnson	Pfeifle
Certificate								
HMS	Family Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HMS	Careers in Social Work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HMS	Social Work Administration Studies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y