

## District Curriculum Committee Meeting Minutes

**Tuesday, December 7, 2021**

**4:00-5:00pm**

**CAADO 209/Zoom**

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests: Jennifer Floerke	

### **Zoom Information**

<https://cccconfer.zoom.us/j/97574160717>

+1 669 900 6833 (US Toll)

Meeting ID: 975 7416 0717

### **Agenda and Minutes**

1. Approval of Agenda
  - a. 1<sup>st</sup> A. Pfeifle; 2<sup>nd</sup> K. Douglass
  - b. Discussion Items – Noncredit Update
  - c. Discussion Items – ERP Questions
  - d. Approved, Unanimous
2. Approval of Minutes – November 16, 2021
  - a. 1<sup>st</sup> A. Pfeifle; 2<sup>nd</sup> K. Douglass
  - b. Approved, Unanimous

### **Reports from Colleges**

1. Moreno Valley
  - a. No report
2. Norco
  - a. No report
3. Riverside

- a. Kelly Douglass provided an end-of-semester report at Senate and mentioned that Academic Standards will be convening, noting that the work done there will go to curriculum as well as the senate.
- b. There are a few SCE distance education proposals lingering in the step before Tech Review. If the other chairs could take a look and move the proposals forward, that would be appreciated.

### **Action Items**

1. Curriculum Proposals

### **Discussion Items**

1. Noncredit Update – Bryan Nicol
  - a. Dr. Zhai at the district wanted to pass on to the District Curriculum Committee that a non-credit workgroup, which includes faculty involvement, is working on a strategic plan to expand non-credit curriculum in the district. The workgroup plans to present to the curriculum committee in the spring.
2. ERP Questions for Chairs – Casandra Greene
  - a. The new ERP has a limit for course titles of 75 characters. This was a concern as it will impact curriculum, and we wanted to obtain the committee's feedback.
  - b. Ann Pfeifle – We should not allow technology to drive curricular decisions, but faculty would need to be contacted if they are impacted.
  - c. Kelly Douglass – The code cannot be rewritten to expand the character limit?
    - i. Casandra Green – The vendor is adamant that this character limit cannot be expanded, and will require coordinators to use a 'school defined field' in the system. The concern is that that the school defined fields are informational and not functional, and is a recommendation the vendor is frequently providing regarding curriculum.
  - d. Jeannie Kim – Many of the reports that the system generates will be by the district's design, but we do need to have a field that will allow for the full description of the course, and we can do that through the defined fields.
  - e. Ann Pfeifle – One concern would be the more we customize, the more likely we are to end up in the same situation we are in with Colleague.
    - i. Casandra – In this case, it wouldn't be a customization, but an additional field we add to the system.
  - f. Jeannie Kim – In addition, there are discussions that are ongoing in regards to the integration of Meta with the new ERP so that Meta data is transferred to the ERP automatically. This would help reduce the amount of manual labor. Technology out of the box will drive a change in how we do business, but the hope is that it will end up becoming better in the long run.
  - g. Casandra Greene – As future issues arise, they will be brought to the committee's attention for feedback.

## **Program Documentation**

1. Program Modifications
  - a. Computer Numerical Control Programming

*Notice is Hereby Given That Pursuant to AB 361 the Riverside Community College District Curriculum Committee will meet on December 7, 2021 via Zoom Conferencing.*

*The Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact [techreview@rccd.edu](mailto:techreview@rccd.edu) at least one week prior to the meeting. Requests received after this time will be honored when possible.*

*Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to [techreview@rccd.edu](mailto:techreview@rccd.edu).*

# District Curriculum Committee Notes

Votes by Member for 12/07/2021

## Courses

### Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
ILA 1	Introduction to Tutor Training	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Has advisory but no entrance skill link. Faculty also requested the addition of some content and methods of instruction.								
MAG 44	Principles of Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAG 51	Elements of Supervision	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAG 56	HRM: Human Resources Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
MAN 35	Computer Aided Machining	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Awaiting Norco vote.								

### Distance Education

		M	N	R	Action	Douclass	Johnson	Pfeifle
ART 36ADE	Computer Art-Introduction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Return to Tech Review	Y	Y	Y
Return to Tech Review								
ART 36BDE	Computer Art-Intermediate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Return to Tech Review	Y	Y	Y
Return to Tech Review								
CMI 61DE	Introduction to Spanish English Translation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 71DE	Bilingual Interpretations for the Medical Professions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 81DE	Introduction to Court Interpreting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 82DE	Intermediate Legal Interpreting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 91DE	Introduction to Translation and Interpretation for Business	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
EAR 19DE	Observation and Assessment in Early Childhood Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EAR 41DE	Practicum in Early Intervention/Special Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
HIS 18DE	Modern European History	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
HIS 38DE	LGBTQ+ History in the United States	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
CIS 810	Cloud Computing Fundamentals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

## Courses

### New Courses

M N R Action

Douclass

Johnson

Pfeifle

SOC 47 Special Topics in Sociology

Approved

Y

Y

Y

## General Education

### General Education Modifications

M N R Action

Douclass

Johnson

Pfeifle

MUS Careers and Entrepreneurship in Music and the Arts

Hold

Y

Y

Y

Holding at faculty request.

## Programs

### Program Modifications

M N R Action

Douclass

Johnson

Pfeifle

#### Degree & Certificate

MAN Computer Numerical Control Programming

Hold

Y

Y

Y

Holding for MAN 35