

District Curriculum Committee Meeting Minutes

Tuesday, September 21, 2021

4:00-5:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests: Jennifer Floerke	

Zoom Information

<https://cccconfer.zoom.us/j/92034554821>

+1 669 900 6833 (US Toll)

Meeting ID: 920 3455 4821

Agenda and Minutes

1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Approved, Unanimous
2. Approval of Minutes – September 7, 2021
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Approved, Unanimous

Reports from Colleges

1. Moreno Valley
 - a. The first meeting of the term went well. The COR Review Tool will be placed on the next agenda. It has been sent out to faculty for review, but there has been no official vote yet.
 - b. The Moreno Valley Tech Review will be changed from weekly to bi-monthly.
2. Norco
 - a. The itemized GE list was provided to the committee, and it was stressed that members should have discussion with their respective disciplines and respond. Members were reminded to complete the form if adding classes to the list.

- b. The COR Review Tool was provided to the committee. The committee had no feedback.
3. Riverside
 - a. Riverside's first meeting was mixed face-to-face and remote. The meeting went well with special thanks to Steven Schmidt.
 - b. The COR Review Tool will go to the Teaching and Learning Council on Monday. Feedback will be brought back after the meeting.
 - c. Open Equity Shares continues to be a standing item on the committee's agenda, which is resulting in good discussion on the topic.
 - d. Questions were raised regarding the emergency distance education (DX) approvals and if they would be applied to WIN/SPR. Kelly Douglass encouraged the committee to submit standard DE proposals and stated that if there is an emergency closure, then yes, the DX would apply.

Action Items

1. Curriculum Proposals

Discussion Items

1. Implementation of DE/DX Proposals – Steven Schmidt/Kelly Douglass
 - a. Brian Johnson – The VPAA at Norco discussed the DX proposal form in the senate meeting. As it reads currently, it states that DX applies in the event of a college/district closure. The district is currently in a quasi-state where it is not officially closed, yet courses are still being delivered online under the DX approval. The request at senate was to update the language regarding what constitutes an emergency and what constitutes a closure so that it is clearer.
 - b. Kelly Douglass – In 21SPR, the curriculum chairs and academic senate presidents released a statement regarding the spirit in which the DX approval should apply and at that time stated that 21FAL should be treated as a transitional semester. While the language may be updated, we would want to be careful that it is not changed to where an individual faculty member could use the DX for an exception. This is why the campus closure language was so strong. The language should clearly indicate a college based emergency, not an individual faculty emergency.
 - c. Kelly Douglass – We may be in the same situation as we were in 21SPR, but now with more information.
 - d. Ann Pfeifle – Until the governor states that the pandemic emergency designation is removed, or until locally the administration contradicts the governor, the DX should apply for WIN/SPR because we are not yet out of the pandemic.
 - e. Kelly Douglass – The disciplines should carefully consider the distance education approval of their courses in an itemized way. It is not a good idea to say we are in an emergency forever to continually utilize DX every term, but for winter and spring if students are required to be vaccinated and everyone is required to wear masks, this appears to be an emergency. Students may also not want to enroll into

- face-to-face courses until they no longer have to wear a mask. If disciplines want to stay online, they need to propose the course for standard DE approval.
- f. Brian Johnson – The DX approvals should not apply as the colleges are not closed. Courses are being taught face-to-face, so any courses being taught online should have a standard DE approval.
 - g. Steven Schmidt – We also should be cautious of setting any precedent that then becomes more and more ambiguous. An emergency should be a declared emergency, not a personal emergency, but there could be a situation where a course is moved to online that may not be due to a campus closure. Faculty should be encouraged to propose their courses for standard distance education.
 - h. Kelly Douglass – We can also remind faculty that just because an online approval exists does not mean they can be made to teach via DE.
 - i. The committee agreed to prepare a statement and/or recommendation for the next Academic Senate meeting.

Program Documentation

1. New Programs
 - a. IT Project Management
 - b. Cake Decorating
 - c. Crime and Intelligence Analysis
 - d. Emergency Management and Homeland Security
 - e. Emergency Management and Homeland Security - Cybersecurity
 - f. Emergency Management and Homeland Security – Emergency Medical Services
 - g. Emergency Management and Homeland Security – Fire Technology
 - h. Emergency Management and Homeland Security – Law Enforcement
2. Program Modifications
 - a. English (ADT)
 - b. Fitness Professionals
 - c. Industry Marketing Certificate
 - d. Registered Nursing
 - e. Paralegal Studies
 - f. Administration of Justice/Law Enforcement Basic Peace Officer Modular Academy
 - g. Business Administration: Marketing Concentration
 - h. Vocational Nursing

Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on September 21, 2021 via Zoom Conferencing.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.

District Curriculum Committee Notes

Votes by Member for 09/21/2021

Courses

Course Deletions

		M	N	R	Action	Douglass	Johnson	Pfeifle
ESL 51	Basic Writing and Grammar	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 52	Low-intermediate Writing and Grammar	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 53	Intermediate Writing and Grammar	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 54	High-intermediate Writing and Grammar	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 55	Advanced Writing and Grammar	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 90A	Special Topics in ESL: Improving Note Taking Skills	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SCE 805	Creative Writing for Older Adults	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SCE 824	Successful Money Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SCE 833	Health Wellness and Nutrition for Older Adults	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SCE 834	Weight Management for Older Adults	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Course Inclusions

		M	N	R	Action	Douglass	Johnson	Pfeifle
AHS 11	Visual Description: Writing About Art	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CIS 63	Introduction to Structured Query Language (SQL)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Pfeifle
ADJ R1A2	Level III Modular Academy Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ADJ R1B	Level II Modular Academy Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ADJ R1C	Regular Basic Course, Modular Format, Module I Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CUL 36	Introduction to Culinary Arts Holding for edits to objectives.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
CUL 37	Intermediate Culinary Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CUL 38	Advanced Culinary Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 46	Beginning American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Courses

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Pfeifle
ESL 47	Low-Intermediate American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 48	Intermediate American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 49	High-Intermediate American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 50	Advanced American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 71	Basic Reading and Vocabulary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 72	Intermediate Reading and Vocabulary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 73	High Intermediate Reading and Vocabulary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 846	Beginning American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 847	Low-Intermediate American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 848	Intermediate American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 849	High-Intermediate American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 850	Advanced American College English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 90D	Special Topics in ESL: Verb Tense Review	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 91	Oral Skills I: Beginning Oral Communication	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 92	Oral Skills II: Intermediate Oral Communication	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 93	Oral Skills III: Advanced Oral Communication	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
FIT 15	Firefighter Refresher - Core Competencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
NRN 11	Foundations of Nursing Practice Across the Lifespan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NRN 12	Acute and Chronic Medical-Surgical Nursing Across the Lifespan and Maternity Nursing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NRN 14	Health Promotion and Wellness Across the Lifespan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NRN 21	Acute Adult Medical-Surgical and Mental Health Nursing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NRN 22	Advanced Medical-Surgical Nursing Across the Lifespan and Acute Pediatrics	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN 52	Introductory Concepts of Vocational Nursing - Nursing Fundamentals	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN 60	Intermediate Vocational Nursing Foundations-Nursing Process	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Courses

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Pfeifle
NVN 61	Intermediate Concepts of Vocational Nursing-Care of the Family	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN 62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN 63	Intermediate Concepts of Vocational Nursing - Mental Health	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN 70	Advanced Vocational Nursing Foundations-Role Transition	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN 71	Advanced Vocational Nursing Foundations-Medical/Surgical	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Distance Education

		M	N	R	Action	Douglass	Johnson	Pfeifle
CIS 22DE	Systems Auditing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CIS 4DE	Practical Computer Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

New Courses

		M	N	R	Action	Douglass	Johnson	Pfeifle
PAL 86	Tort Law and Alternative Dispute Resolution	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PAL 89	Sports Management and Entertainment Law	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PAL 90	E-Discovery and Litigation Support Applications	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Programs

New Programs

		M	N	R	Action	Douglass	Johnson	Pfeifle
Certificate								
CIS	IT Project Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CUL	Cake Decorating	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Degree & Certificate								
ADJ	Crime and Intelligence Analysis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HLS	Emergency Management and Homeland Security	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Programs

New Programs

		M	N	R	Action	Douglass	Johnson	Pfeifle
HLS	Emergency Management and Homeland Security - Cybersecurity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HLS	Emergency Management and Homeland Security - Emergency Medical Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HLS	Emergency Management and Homeland Security - Fire Technology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
HLS	Emergency Management and Homeland Security - Law Enforcement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Program Modifications

		M	N	R	Action	Douglass	Johnson	Pfeifle
ADT								
ENG	English	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
Certificate								
KIN	Fitness Professionals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
MKT	Industry Marketing Certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Degree								
NRN	Registered Nursing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
PAL	Paralegal Studies	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Degree & Certificate								
ADJ	Administration of Justice/Law Enforcement Basic Peace Officer Modular Academy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BUS	Business Administration: Marketing Concentration	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
NVN	Vocational Nursing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y