

## District Curriculum Committee Meeting Minutes

**Tuesday, September 7, 2021**

**4:00-5:00pm**

**CAADO/Zoom**

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services)	<input type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests: Jennifer Floerke	

### **Zoom Information**

<https://cccconfer.zoom.us/j/93359789226>

+1 669 900 6833 (US Toll)

Meeting ID: 933 5978 9226

### **Agenda and Minutes**

1. Approval of Agenda
  - a. 1<sup>st</sup> A. Pfeifle, 2<sup>nd</sup> K. Douglass
  - b. Approved, Unanimous
2. Approval of Minutes - June 1, 2021
  - a. 1<sup>st</sup> K. Douglass, 2<sup>nd</sup> A. Pfeifle
  - b. Approved, Unanimous

### **Reports from Colleges**

1. Moreno Valley
  - a. No report.
2. Norco
  - a. No report.
3. Riverside
 

COR Review Tool

  - a. The COR Review Tool was initially reviewed in May at Tech Review and also went to the Riverside Curriculum Committee for feedback at that time. Moreno Valley and Norco have not yet reviewed the tool. Kelly Douglass has also taken it to the Equity Committee and will be taking it to two learning councils as well.

- i. Brian Johnson/Ann Pfeifle – Will take to next curriculum meeting to gather feedback.
- b. One of the questions raised by the Equity Committee was whether it is ok to add authors of color to a COR, but not have any professors with the appropriate equity training. Discussion about the limitations of the COR ensued.
- c. All feedback can be collected can then be brought to DCC for final edits.
- d. It is important that all groups understand that Title 5 requirements will mandate certain aspects of curriculum, but there are limitations of what curriculum can do outside of Title 5. Faculty cannot be mandated to do certain things.
- e. Brian Johnson – Where will this document eventually live? If faculty are creating a new course, where do they obtain a copy?
  - i. Kelly Douglass – It could live on the website or as an appendix to the handbook.
  - ii. Steven Schmidt – Agreed the document should live in the appendix of the handbook.

#### Governor's Executive Order

- f. Kelly Douglass – Is there any updated information regarding the executive order? Riverside will be holding mixed meetings through September. In October, if the executive order has not been extended, then except for any HR exceptions all members will have to be present?
- g. Jeannie Kim – Correct. As of right now, after September committee members will have to be in person with the exception of those with HR exemptions. All visitors may join online. However, depending on the what the circumstances are, we may be able to have an exception for curriculum as long as we continue to keep the meetings open and we may be able to continue on in a hybrid fashion.
- h. Kelly Douglass – Can we have that question resolved so that when the time arrives the chairs can alert their members with authority? Given the time frame, is the Chancellor aware of the urgency of the matter? It is a concern that in-person meetings will be required when many classes are moving to distance education and the emergency DX approvals are currently valid.
- i. Jeannie Kim – The Chancellor is aware. There is a hope to have some level of local authority to make these decisions, and it is on the agenda to be discussed with the Board of Trustees.

*Notice is Hereby Given That Pursuant to Executive Order N-29-20 and N-08-21 the Riverside Community College District Curriculum Committee will meet on September 7, 2021 via Zoom Conferencing.*

*Consistent with Executive Order N-29-20 and N-08-21 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact [techreview@rccd.edu](mailto:techreview@rccd.edu) at least one week prior to the meeting. Requests received after this time will be honored when possible.*

*Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to [techreview@rccd.edu](mailto:techreview@rccd.edu).*